

Carmel/Clay Board of Parks and Recreation
Tuesday, February 11, 2025, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

Agenda

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Public Comments**
- 4. Staff Reports**
- 5. Committees**
 - a. Finance Committee
 - b. Strategic Funding Committee
- 6. Minutes – Secretary**
 - a. January 14, 2025 Annual and Regular Park Board Meeting
- 7. Financial Reports – Treasurer**
 - a. Consolidated Financial Report for December 2024
 - b. CCPR P&L Statements for January 2025
- 9. Claims – Treasurer**
 - a. Claim Sheet February 11, 2025
 - b. CCPR Payroll for January 10, 2025 and January 24, 2025
- 10. Monetary Gifts, Grants, Partnerships, and Sponsorships for January 2025 – Eric Mehl**
- 11. New Business**
 - a. Consideration to Purchase A-Mazing Airways Play Equipment for the Monon Community Center Indoor Playground – Eric Mehl
 - b. Consideration of Resolution G-2025-002 Accepting the Transfer of Fixed Assets – Michael Klitzing
 - c. Consideration of Resolution G-2025-003 Regarding the Interest in and Authorizing the Purchase of Real Estate – Michael Klitzing
 - d. Consideration of Professional Services Agreement with SmithGroup for Bear Creek Park – Phase One Design Development – Michael Klitzing
- 12. Old Business**
 - a. White River Greenway North Extension – Michael Klitzing
 - i. Consideration of Second Amendment to the Phase II Agreement with SJCA
- 13. Attorney’s Report**
- 14. Director’s Report**
- 15. Information Items**
- 16. Park Board Comments / Discussion**
- 17. Adjournment**

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	ACTION REQUESTED No Action Required
ITEM/SUBJECT Staff Reports	
DOLLAR AMOUNT/FUND N/A	MEETING DATE February 11, 2025

Comprehensive Parks and Recreation Master Plan:

- Strategic Plan – 2024
Implementation Status Report

Selected news articles:

- Parent-child yoga classes coming to Carmel’s Monon Community Center
By Lauren Weidinger
Current in Carmel, January 9, 2025
- Carmel Clay Parks & Recreation receives Birdathon grant from Amos Butler Audubon Society
The Hamilton County Reporter, January 24, 2025
- Carmel Clay Parks & Recreation installs braille & tactile signs at River Heritage Park
The Hamilton County Reporter, January 25, 2025

Standard monthly reports for December 2024:

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

Standard monthly reports for January 2025:

- Monon Community Center Pass Report
 - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
 - Extended School Enrichment/Summer Camp Series
 - Recreation & Facilities
 - Administration & Planning
 - Marketing & Communications
 - Parks & Natural Resources
- Financial Assistance (MCC and ESE)



Comprehensive Parks and Recreation Master Plan

Strategic Plan – 2024
Implementation Status Report

February 11, 2025

Carmel • Clay
Parks & Recreation
NATIONAL GOLD MEDAL WINNER
AND ACCREDITED AGENCY



STRATEGIC ACTION PLAN — IMPLEMENTATION STATUS REPORT

Based on community feedback, stakeholder input, technical analysis, and the priority rankings outlined within this Master Plan, the following key recommendations were developed to enhance the park and recreation system and position it to best serve the current and future needs of the community.

1.1 KEY RECOMMENDATIONS

1.1.1 ENHANCE PARK AND RECREATION OPPORTUNITIES WITHIN THE COMMUNITY:

- **Expand trails, river access, and environmental education along the White River Regional Corridor**
 - **Complete a regional river corridor site plan**
 - 2020 — Continued participation by Executive Director in White River Vision Plan, which will include expansion of White River Greenway.
 - 2021 — The White River Regional Opportunity Initiative (WR-ROI) Partnership was created to prepare a Regional Development Plan to submit for a Regional Economic Acceleration + Development Initiative (READI) grant through the Indiana Economic Development Commission (IEDC). The WR-ROI is inspired by the White River Vision Plan, which details a cohesive regional vision, goals, projects, and programs related to economic development within the White River Region.
 - **Ensure cohesion with the White River Vision Plan/Identify partners on both sides of the River**
 - 2020 — Continued discussions with Conner Prairie for expansion of the White River Greenway from current northern terminus of trail to 146th Street.
 - 2020 — Entered into an agreement with Clay Township for development of a pedestrian bridge across the White River Greenway as part of the Clay Township Impact Program. This project will ultimately connect the Carmel and Fishers trail networks in involves collaboration between CCPR, Clay Township, City of Carmel, Conner Prairie, Hamilton County Parks & Recreation, and the City of Fishers.
 - 2021 — The WR-ROI Partnership, Central Indiana Regional Development Authority within the IndyMPO, consists of three counties: Hamilton, Madison, and Marion; and eight communities: Anderson, Carmel, Fishers, Indianapolis, McCordsville, Noblesville, Westfield, and Zionsville.
 - 2023 — Received bids for construction of White River Pedestrian Bridge, which will connect Hazel Landing Park to Fishers' Heritage Park. The project is predominantly funded by the Clay Township Impact Program with contributions from CCPR, Hamilton County, Delaware Township, and the City of Fishers.
 - 2024 — Construction of the White River Pedestrian Bridge began, with CCPR set to manage and maintain the bridge upon its completion. This transformative project will connect Hazel Landing Park in Carmel with Fishers' Heritage Park via a pedestrian bridge spanning the White River. Additional features include a new parking lot near Hazel Landing Park's entrance and a multiuse trail along Blue Woods Creek, linking the bridge to the perimeter path on Hazel Dell Parkway. The bridge is expected to open to the public in 2025.
 - **Develop a dedicated funding strategy for development of the corridor**
 - 2021 — The Hamilton County South River District/Conner Prairie Westside Expansion was selected as one of the signature projects for WR-ROI. This potentially positions the White River Education and Ecology Center to receive up to \$7.3 million if WR-ROI is successful in securing READI grant. Hamilton County also committed up to \$1 million for the ecology center if the project receives funds through READI grant.
 - 2021 — Submitted Next Level Trails grant application to the Indiana Department of Natural Resources in hopes of securing state funding for the development of the north extension of the White River Greenway.

- 2022 — Department awarded \$4 million READI grant from WR-ROI; Funding to be used for development of the north extension of the White River Greenway, including new trailhead and river outlook on Matilda Haverstick property.
 - 2023 — Submitted Next Level Trails grant application to the Indiana Department of Natural Resources in hopes of securing state funding for the development of the south extension of the White River Greenway.
 - 2023 — Department awarded \$1 million from Hamilton County, Indiana for improvements along the White River Corridor, specifically the Hamilton County South River District.
 - **Develop view sheds along trails for users to enjoy the White River and include picnic areas**
 - 2020 — At end of 2019, CCPR secured approximately 13.55 acres of property along Hazel Dell Parkway which will serve as a future trailhead along the White River Corridor; homestead on the property was demolished in 2020 and has been restored to a natural state.
 - 2020 — Focus of River Heritage Park development will be accessible trails and view sheds along the White River.
 - 2021 — Approved professional services agreement with SJCA for the White River Greenway North Extension design development plans. Began working on design concepts for trail overlooks and the anticipated trailhead on CCPR property.
 - 2021 — Wellheads at Thomas Marcuccilli Nature Park will receive improvements (funded by Carmel Utilities), which will allow them to serve as Overlooks
 - 2021 — Completed an invasive species assessment of CCPR and Conner Prairie property from the current terminus of the White River Greenway to the proposed location of the White River Education and Ecology Center. This data will help identify the best route for the White River Greenway extension.
 - 2022 — Completed improvements at River Heritage Park which include two new river overlooks with seating for the public.
 - 2023 — Worked with SJCA to develop construction documents for the White River Greenway North Extension. This portion of the White River Greenway will include an overlook located adjacent to the trailhead, parking lot, and restroom.
 - 2024 — Began construction of the White River Greenway North Extension, which includes a trailhead parking lot, restroom, and overlook. New White River pedestrian bridge at Hazel Landing Park includes two overlooks at the center of the bridge, providing scenic views up and down the river.
 - **Elevate the brand of all trails throughout the City through enhanced marketing strategies**
 - 2020 — As new parks and upgrades to existing parks are being made, CCPR diligently works to educate public on amenities available and how changes positively impact the community via website and social media platforms.
 - 2021 — Improved CCPR website to ensure public can easily navigate park projects and obtain critical information.
 - 2023 — Began working on signage standards for CCPR owned/managed greenways, including the Monon and the White River.
 - 2024 — Signage standards created for the Monon Greenway and other greenways; Installation of Phase 1 of Monon Greenway signage replacements initiated.
 - **Work with the City of Carmel to make trail connectivity a priority (10-minute walk to a park)**
 - 2020 — Flowing Well Park added two additional access points for foot traffic into park, one from 116th St. and one from Gray Road.
 - 2020 — Added restrooms to Carey Grove and Flowing Well Parks which will significantly increase the amount of time a patron can spend in the park, also increasing the viability of visitors to walk to the park (don't have to drive in case someone has to use the restroom).

- 2020 — Township approved new pedestrian bridge over White River which will connect City of Carmel and Fishers.
 - 2021 — CCPR met with representatives to review design concepts of future White River pedestrian bridge that will be funded/constructed using the Clay Township Impact Program.
 - 2021 — Kite Realty Group, Buckingham Properties, and the Carmel Redevelopment Commission development “The Corner” requests an easement for a trail connection between an apartment building being constructed as part of the project and the Interurban Trail.
 - 2023 — Construction of the Central Park/Interurban Trail Connection & Trailhead Enhancements began.
 - 2023 — Added a connector trail between West Park and Woods at Shelborne subdivision.
 - 2024 — Enhancements to Central Park/Interurban Trail Connection & Trailhead completed.
 - 2024 — City Council approved \$110 million lease-rental bond to be issued through the Carmel Redevelopment Authority; \$24 million for CCPR related projects.
 - Bear Creek Park (\$8 million) — Phase 1 development
 - Autumn Greenway (\$8 million) — Property/easement acquisition and development of a new multiuse trail
 - Memorial Greenway (\$8 million) - Property/easement acquisition and development of a new multiuse trail
- **Develop loop trails to tie into existing neighborhood parks**
 - 2021 — CCPR engaged in discussions with Albany Village, the new subdivision to be constructed on the east side of Shelborne Road across from Bear Creek Park regarding the potential donation of approximately 9 acres with a developed multipurpose trail and native prairie installed by the developer that could serve as part of a larger Bear Creek Greenway.
 - 2022 — Initial planning for White River Greenway northern extension. Connectivity with TMNP, Conner Prairie, and 146th Street are priorities for the expansion.
 - 2022 — New wayfinding signs installed to illustrate Monon Greenway connectivity with Meadowlark Park and City CAB trail system
 - 2022 — Initial planning for western expansion of 116th pathway at West Park
 - 2023 — Finished construction of western expansion of 116th pathway at West Park
 - 2023 — Issued departments first ever Park Impact Fee Credit for trail development and site improvements within the Albany Village subdivision across from Bear Creek Park. CCPR continues to negotiate with developer for donation of this property to CCPR due to the important role the trail will play in the future Bear Creek Greenway.
 - 2023 — Engaged Weihe to begin putting together plans for a connector path from River Heritage Park to the White River Greenway (Central Extension Phase 1).
 - 2024 — Began conversations with Overbrook Farms to explore feasibility of creating a trail connecting the subdivision to Bear Creek Park, which is consistent with the Bear Creek Park Master Plan and envisioned Bear Creek Greenway. Engaged CrossRoad Engineers to prepare a concept plan for presentation to the HOA Board and residents.
 - 2024 — CCPR/Albany Village donation complete; segment of Bear Creek Greenway through subdivision officially opened.
 - 2024 — City Council approved up to \$8 million from the \$110 million lease-rental bond to develop two new greenways connecting the Old Meridian Street corridor to the Monon Greenway corridor. This will increase connectivity between these two major urban residential areas.
- **Explore opportunities for trail amenities (watercraft access, off-trail fitness, overlook areas, etc.)**
 - 2020 — Focus of River Heritage Park development will be accessible trails, view sheds and overlook areas along the White River.

- 2020 — Added shuffleboards, spray plaza, table tennis, bocce ball, seating and shade areas along the Monon Greenway from Elm Street to Walnut Street.
 - 2021 — Completed improvements at Carey Grove Park which included fitness equipment around the perimeter of the playground.
 - 2021 — Approved professional services agreement with SJCA for the White River Greenway North Extension design development plans. Began working on design concepts for trail overlooks and the anticipated trailhead on CCPR property.
 - 2022 — Completed improvements at River Heritage Park which include two new river overlooks with seating for the public.
 - 2024 — Began construction on the White River Greenway North Extension which includes a river overlook. Also began construction of new White River pedestrian bridge at Hazel Landing Park with river overlooks at center of bridge.
- **Facilitate implementation of a West Regional Corridor centered on West Park**
 - **Complete evaluation of the need for additional indoor recreation space at West Park**
 - **Design/construct amenities to make West Park a Regional Destination Park**
 - 2020 — Construction started and anticipated to finish in the Fall of 2021.
 - 2021 — Work continued in 2021, good progress made on connector road and culvert/bridge between the Core and the Groves, parking lot expansion, and splash pad. While park was originally planned to be complete in the Fall of 2021, a bevy of issues resulted in CCPR delaying the anticipated re-opening to Spring of 2022.
 - 2022 — Park re-opened to the general public in the fall; several items are still outstanding and will be remedied in 2023 including pedestrian bridge rails, safety fencing, and startup of splashpad.
 - 2023 — Finished construction of western expansion of 116th Street pathway at West Park.
 - 2024 — Finished construction of 3 additional rentable shelters.
 - **Establish a west-side steering committee to assist with partnership opportunities for land acquisition**
 - 2020 — Purchased approximately 26.91 acres, now known as Bear Creek Park, at 14330 Shelborne Road, Carmel, Indiana, fulfilling the goal of acquiring much needed new parkland in northwest Carmel as established in both the 2020-2024 Comprehensive Parks and Recreation Master Plan and 2020-2025 Zone Improvement Plan.
 - **Explore partnership opportunities that can assist with completing park development**
 - **Acquire and develop a community or neighborhood park in the northwest corner of Carmel**
 - 2020 — Purchased approximately 26.91 acres, now known as Bear Creek Park, at 14330 Shelborne Road, Carmel, Indiana, fulfilling the goal of acquiring much needed new parkland in northwest Carmel as established in both the 2020-2024 Comprehensive Parks and Recreation Master Plan and 2020-2025 Zone Improvement Plan.
 - 2020 — CCPR anticipates issuing requests for proposals in early-2021 to select a consultant to facilitate the preparation of a park master plan, which will guide the future development of the new park.
 - 2021 — Demolition of existing homestead and structures at Bear Creek Park completed.
 - 2021 — Engaged with SmithGroup to begin Master Plan process for Bear Creek Park.
 - 2021 — Hosted focus group and community input meetings as part of Master Planning process for Bear Creek Park.
 - 2021 — Bear Creek Park opened to public on weekends for limited pre-development use to help residents experience the park firsthand as part of the Master Plan process.
 - 2022 — Bear Creek Park Master Plan adopted by the Carmel/Clay Board of Parks and Recreation on June 14th, 2022 via resolution G-2022-002.

- 2024 – City Council approves lease rental bond which includes \$8 million in funding for Phase 1 development of Bear Creek Park.
 - Develop a signature environmental education facility
 - Develop a feasibility study and business plan for a nature center
 - 2021 – The Hamilton County South River District/Conner Prairie Westside Expansion was selected as one of the signature projects for WR-ROI. This potentially positions the White River Education and Ecology Center to receive up to \$7.3 million if WR-ROI is successful in securing READI grant. Hamilton County also committed up to \$1 million for the ecology center if the project receives funds through READI grant.
 - Seek partnerships to help develop and manage the program site if applicable
 - Establish a neighborhood park strategy, recognizing the role of HOAs
 - Coordinate with developers on new neighborhood park development per re-defined park classifications
 - 2021 – CCPR engaged in discussions with Albany Village, the new subdivision to be constructed on the east side of Shelborne Road across from Bear Creek Park regarding the potential donation of approximately 9 acres with a developed multipurpose trail and native prairie installed by the developer that could serve as part of a larger Bear Creek Greenway.
 - 2023 – Issued departments first ever Park Impact Fee Credit for trail development and site improvements within the Albany Village subdivision across from Bear Creek Park. CCPR continues to negotiate with developer for donation of this property to CCPR due to the important role the trail will play in the future Bear Creek Greenway.
 - 2024 – CCPR/Albany Village donation complete; segment of Bear Creek Greenway through subdivision officially opened.
 - Sign neighborhood parks accordingly
 - Identify HOA properties and recreational amenities available
 - 2020 – Work nearing completion on GIS capture of HOA properties which will help CCPR better understand community amenities available and its impact on future needs
 - 2021 – Amenity report completed and is comprehensive beyond HOAs, including churches, schools, and multi-family complexes. Utilized breakdown of amenities within 1 mile radius of Bear Creek Park to highlight level of service within community during the Master Plan process.
 - Seek innovative solutions to serve identified underserved or unserved populations
 - Identify underserved or unserved populations in Carmel, Indiana and Clay Township
 - 2021 – New culture-based program category added (replaced Creative Arts with Arts & Culture) to in hopes to educate community and better support growth of community
 - 2023 – Engaged Purdue University to develop concept plans for a proposed Chinese Garden adjacent to the Carmel Clay Public Library and on property owned by Carmel Clay Schools.
 - Evaluate the programs that are currently being provided to underserved or unserved populations by CCPR
 - 2021 - Reimagining Recreation Plan evaluated the current resources CCPR has at its disposal post-COVID. Due to a reduction in staffing, four core program categories were identified that are underserved in the community. CCPR is now focused on growing these core program categories rather than trying to be many things for many people.
 - Evaluate and map the programs that are currently being provided for underserved or unserved populations by other local organizations
 - Develop individualized goals for CCPR programming staff to encourage the research, identification, planning, and execution of innovative programs geared towards the identified underserved or unserved populations

- 2021 — Community Outreach was a goal for our volunteer program to identify new groups for engagement. This included many new outlets and those listed in the next objective illustrate the underserved growth.
 - 2021 — New Inclusion Supervisor hired in September with a broader background in inclusion and diversity. Goals established for creating programs geared around promoting diversity
 - 2021 — Creative Arts category has been retitled Arts & Culture with the goal of creating more culture-based programs with an emphasis on cultural experiences and education
 - Utilize compiled data to formulate program offerings to meet the unmet needs of these populations throughout our Program Areas and Categories
 - 2021 — Volunteer program partnership with Stratford Senior Living engaged our award-winning pollinator partnership program involving seed sorting from seeds collected by volunteers. Seed was transported to the retirement community to make the volunteer project easy for participation and in support of our CCPR mission and values.
 - 2021 — Volunteer program engagement with Midwest Academy for a workday at Flowing Well Park where 39 volunteers gave 2.5 hours removing invasive burning bush, Japanese knotweed, trash, and dismantling 4 visitor created rock dams in Cool Creek. Midwest Academy is an intentional educational community serving students in grades 3-12 with ADD/ADHD, language-based learning differences, high functioning autism, and processing challenges. The school is designed to develop academic achievement, self-acceptance, and personal accountability.
 - 2021 — Engaged in discussions with Janus Developmental Services, Inc. regarding workplace trainings and shadowing opportunities for individuals with disabilities.
 - 2024 — Summer Nature Keepers program expanded from a 4 to a 5 day program in 2024 to serve more families that were interested in a 5 day/week program opportunity. Enrollment doubled as a result of this and other changes. 77 enrollments in 2023. 159 enrollments in 2024.
 - Expand upon current successful partnerships to reach underserved or unserved populations
 - 2020 — Continued partnership with Carmel Marathon which allows Adaptive participants the ability to compete/participate in the annual Carmel 5K; Continued partnership with Carmel Health & Living Community to implement educational programs for seniors
 - 2021 — Department donated pieces of the former Meadowlark Park play structures to the Lake Lemon Conservancy District (LLCD), helping the equipment find new life and avoid ending up in a landfill. By recycling it for LLCD's use the department also fulfilled a playground need for an underserved population.
 - 2021 — Partnership with Carmel Clay Public Library (CCPL) expanded due to construction at their main facility, and assisted with COVID-19 resources; Continued literacy development program partnership (Story Time Express and Story Walks)
 - 2023 — Reengaged with Rehabilitation Hospital of Indiana (RHI) to serve as a host for adaptive pickleball programs.
 - 2024 — Volunteer stewardship program worked with Midwest Academy to target invasive species at Inlow Park in February. Midwest Academy brought 30 volunteers to the project.
 - 2024 — Partnership with Girl Scouts / Brownies provided 64 enrollments in 6 program offerings geared toward accomplishing Girl Scout badges. Additionally, Girl Scouts provided 40 volunteer hours working on garlic mustard removal at Flowing Well Park.
 - 2024 — Programs for teens included working with Future Farmers of America and University High School with hands on park stewardship activities targeting invasive species removal. 117 total teenage volunteers were engaged through these 2 project opportunities.

- 2024 — Continued partnership with Texas Roadhouse to provide healthy dinners for Adaptive Program participants.
 - 2024 -- Continued partnership with THRIVE Social Club to provide social opportunities for adults with cognitive, developmental, and physical disabilities in the community, including Valentines Day Mingle and the Barn Dance events.
 - Create new partnerships with identified local organizations to fill current and future gaps in service for underserved or unserved populations
 - 2020 — Texas Roadhouse: providing healthy dinners for Adaptive Participants, a priority for many individuals with developmental disabilities; Gordon Holmes/Tom Blessing/Mary Wallace: Educational programs for participants and their families ranging from financial planning to nutrition
 - 2021 — Extended School Enrichment identified a local citizen to begin process of translating key documents in order to provide better customer service to the growing number of participants whose primary language is Spanish; long-term plan is to continue expanding to other languages
 - 2021 — Implementation of UserWay accessibility widget to CCPR webpage to assist with visual impairments and language barriers.
 - 2021 — Partnership with AAPR offering free tax preparation services to low-income households.
 - 2021 — Partnership with Hamilton County Health Department, Hamilton County Emergency Management, and Carmel Fire Department to offer COVID-19 vaccination site to the community.
 - 2022 — Partnership with Carmel Dad’s Club, utilizing Fieldhouse for summer camp programs, able to expand camp type to additional participants.
 - 2023 — Partnered with THRIVE Social Club to provide a social opportunity for adults with cognitive, developmental, and physical disabilities in the community. The result was the creation of the Adaptive Barn Dance which was held at the Monon Community Center.
 - 2024 — Sensory friendly interpretive signs including signs with braille were added to Central Park and River Heritage Park in an effort to establish new opportunities for individuals with visual impairments and folks with sensory needs.
 - Continue to develop and evaluate internal reporting of populations served through CCPR programs and partnerships
 - 2020 — Updated program survey which will allow for better capture of data from participants and better position CCPR to develop new programs and seek out additional partners
 - 2021 — Volunteer program includes program evaluations by participants and records of each projects accomplishments
 - Explore opportunities to provide community gardens as part of land-use strategies
 - 2021 — Native food forest planted as part of a grant award that allowed for the planting of 100 native fruit and nut trees at Founders Park. Once the trees mature this stand of trees will provide a diverse range of native food sources for the community to pick and utilize in a sustainable fashion.

1.1.2 PROVIDE EXCEPTIONAL CUSTOMER EXPERIENCES:

- Reimagine existing parks through effective planning and appropriate updates
 - Update existing park master plans (Hazel Landing, Inlow, Carey Grove, Cherry Tree, Flowing Well, Meadowlark, and River Heritage)
 - 2020 — The Clay Township Impact Program (CTIP) provided CCPR with funds to enhance and update Carey Grove, Flowing Well, West, Meadowlark, Inlow, and River Heritage Parks. Improvements will be made to the following amenities, which varies by park: playgrounds, splashpads, restrooms, bank stabilization, bridges, trails, parking lots, shelters, fishing piers, pickleball courts (new addition)
 - Incorporate consistent design principles for all new parks and the update of existing parks

- 2022 — Completed site Master Plan for Bear Creek Park. Extensive public input was solicited as part of the master planning process.
 - 2023 — Completed site Master Plan for Thomas Marcuccilli Nature Park. Extensive public input was solicited as part of the master planning process.
 - 2023 — Engaged Purdue University to develop concept plans for a proposed Chinese Garden adjacent to the Carmel Clay Public Library and on property owned by Carmel Clay Schools.
 - **Develop a mini business plan for parks and facilities to ensure site will achieve outcomes desired**
 - 2024 — Business plans for Monon Community Center/Waterpark, Extended School Enrichment and Summer Camp Series created as part of updated five-year master plan.
 - **Continue to upgrade playgrounds in existing parks**
 - 2020 — CTIP funds provided to CCPR will allow for playground/splashpad updates at Carey Grove, West, Meadowlark, River Heritage and Inlow Parks
 - 2021 — Playground updates and park improvements completed at Carey Grove Park. West, Meadowlark, River Heritage and Inlow Park improvements underway and expected be completed in the Spring of 2022.
 - 2024 — Added new staircase and concrete infill to the limestone scramble at West Park.
 - 2024 — Added additional shade structure and artificial turf to playground at West Park.
 - 2024 — Updated playground safety surfacing at Westermeier Commons, also installed a large artificial turf area adjacent to the playground to facilitate additional play opportunities.
 - **Analyze community demographics to ensure park design meets needs of those it intends to serve**
 - 2020 — Community input meetings were held to obtain feedback on park improvements at Carey Grove, Flowing Well, and West Parks; Feedback incorporated into final park design
- **Create nature preserve experiences throughout the park system**
 - **Seek a partnership with a not-for-profit to help preserve natural areas along the trails with resource plans**
 - 2021 — Adopt A Park program grew from 4 participants to 13 different participant groups ranging from private individuals, corporate businesses, local civic groups, and non-profits to help support long term preservation standards along trails and within park properties.
 - 2022 — The Hamilton Invasives Partnership has grown into a significant resource for education and action to support preservation of natural areas throughout our properties and as well as serving all of Hamilton County. CCPR is a large contributor to multiple initiatives with this partnership including GIS mapping, Weed Wrangles, and volunteer training.
 - 2022 — Pollinator Partnership group continues to be a huge resource in support of preservation of natural areas through the Project Wingspan initiative. CCPR supported the partnership with 9 total seed collection or seed sorting events to procure usable native wildflower seed for redistribution through the partnership.
 - 2023 — Completed Site Master Plan for Thomas Marcuccilli Nature Park.
 - 2023 — Pollinator Partnership group continued to serve as a resource in support of preservation of natural areas through the Project Wingspan initiative. CCPR supported the partnership with 9 seed collection and sorting events that produced almost 2 pounds of usable native wildflower seed.
 - 2024 — CCPR partnered with the Hamilton County Invasives Partnership to deliver 13 Weed Wrangle events with 262 volunteers targeting invasive species at multiple parks.
 - 2024 — CCPR provided 74.5 volunteer hours in support of native seed collection for the Pollinator Partnership.
 - **Develop an interpretive plan for natural areas in the parks through updated interpretive signage**
 - 2020 — Interpretive signage added to Founders Park in Spring 2020 utilizing Rain on Main funds

- 2020 — Flowing Well interpretive signs are in final stages of production and will be installed in 2021 utilizing CTIP funds
 - 2021 — Flowing Well signs were updated and installed as part of the CTIP project
 - 2020 — Prairie Meadow signage will be implemented in 2021 utilizing Rain on Main funds
 - 2021 — Prairie Meadow sign content is developed and awaiting final designs and production
 - 2020 — Meadowlark Park interpretive signage was received as an add-alternate in bids received, evaluating to determine if CTIP funds will be sufficient to cover expense
 - 2021 — Meadowlark Park interpretive signs content is developed and awaiting final designs and production
 - 2022 — Meadowlark Park interpretive signs were installed all throughout the trail system of the park
 - 2022 — Interactive interpretive signs at River Heritage are in design phase
 - 2023 — Jim Engledow commemorative interpretive sign installed at West Park
 - 2023 — River Heritage Signage nearing completion as part of the parks upgrade
 - 2023 - Three interpretive signs installed at Prairie Meadow Park working with the City Utilities
 - 2023 - Working with Urban Forestry to develop tree education signs at West Park
 - 2024 — Sensory friendly and low vision supported 10 interpretive signs installed at River Heritage Park
 - 2024 — 3 interpretive signs installed to support the natural history of bison in Indiana with the addition of the new sculpture in Central Park.
- Develop educational content that helps locate and identify key natural resources in CCPR specific parks
 - 2020 — Park Conversations magazine, created in 2019, continues to provide the community with educational content pertinent to CCPR parks and natural resources
 - 2020 — Volunteer Stewardship projects focused on targeted education on fostering sustainable habitats within CCPR properties
 - 2020 — My Park Series which highlights key natural resources and history of CCPR specific parks was created in 2019. Plans to expand upon the program were delayed in 2020 due to the Covid-19 pandemic but will be re-initiated in 2021
 - 2020 — Wildflower Walks will be expanded upon in 2021
 - 2020 — Stewardship focused web presence in development with PNR/Marketing planned for Spring 2021 rollout (educational components are a key focus of each stewardship park activity)
 - 2021 — Stewardship web pages were developed with formatting and added content for 1st qtr 2022 live rollout.
 - 2021 — Participant Learning Outcomes (PLO's) were documented as part of each stewardship engagement program and utilized as a baseline standard of information for participants to gain knowledge and understanding of the projects they are participating in and how they contribute to the larger mission, vision, and values of CCPR.
 - 2022 — PNR division took responsibility for CCPR Nature offerings to include fee-based programs. The control over curriculum development will provide greater connections with educational experiences that can focus on examples of park restoration projects or other internal stewardship activities.
 - 2022 — Nature Keepers program concepts for youth summer programs in 2023 has been a key focus for reinventing the CCPR summer nature program outline.
 - 2022 — PNR hired 1st part-time naturalist position to add another facilitator to our ranks to increase program delivery in 2023.
 - 2022 — PNR staff were invited to be guest presenters with Blatchley Nature Study Club — presenting on the Pollinator Partnership

- 2022 – 14 free nature programs were delivered as stewardship program delivery continues to be a key component of the PNR Division.
 - 2023 – PNR staff were invited to be guest speakers at Midwest Academy, presenting on biodiversity in the parks, Carmel High School, presenting on sustainability, and the Ball State University Wildlife Society, presenting on careers as a naturalist.
 - 2023 – Upgraded the Natural Resource Coordinator position to Operations Manager of Natural Resources. The intention to bring a greater focus to Natural Resource Education and give more stability to Volunteerism.
 - 2023 – 73 Nature programs ran throughout the year focusing on various natural resource topics. 51 Programs were offered with a participant fee and 22 were offered free to participants.
 - 2024 – 171 free and fee for service Nature program sessions ran this year for the community.
 - Seek National Audubon recognition for habitat and native plant preservation and integration of the park system
 - Develop resource management plans for those parks that are preservation designated
 - 2020 – Converted approximately 8 acres of turf/grass to native prairie at Steckley Property
 - 2021 – Year 2 of strategic invasive species mitigation efforts with contracted support from Park Foundation dollars to focus on Vera Hinshaw Preserve sustainable habitat restoration efforts
 - 2021 – 2nd Annual World Habitat Day native tree and shrub planting project at Vera Hinshaw Preserve continuing phased approach to long term restoration efforts
 - 2021 – Woodland Gardens native planting restoration project for Earth Day
 - 2022 – Natural Resource Management Plan was updated to reflect changes in departmental strategies and priorities from the original 2011 version. Preserve property specific plans will be added in 2023.
 - 2022 – 3rd Annual World Habitat Day native tree and shrub planting project at Vera Hinshaw Preserve continued phased approach to long term restoration efforts.
 - 2022 – 94.7% survival rate for woody trees and shrubs with Flowing Well restoration and enhancement to support mitigation of disturbed areas from bank stabilization project.
 - 2023 – Continued extensive removal of Honeysuckle on Vera Hinshaw Preserve.
 - 2023 – Planted an additional 75 native trees and shrubs with the help of volunteers on Annual World Habitat Day at Vera Hinshaw Preserve.
 - 2023 – Completed phase one of hazard tree remediation and removal of invasive tree species at River Heritage Park.
 - 2023 – Completed large scale tree planting projects at River Heritage Park and Thomas Marcuccilli Nature Park.
 - 2023 – Natural Resource Management Plans were updated/completed for Vera Hinshaw Park & Preserve, Thomas Marcuccilli Nature Park, and multiple other parks that are not designated as preservations.
 - 2024 – Natural Resource Management plans completed as part of Master Plan.
- Provide a diverse selection of facilities and amenities to accommodate indoor and outdoor recreational pursuits
 - Consider developing more health-related amenities in parks (loop trails, art, cultural, outdoor fitness equipment)
 - 2020 – Outdoor cardio equipment was incorporated into park design at Carey Grove Park
 - 2021 – Completed City Center mural project in partnership with Carmel High School (CHS) and the City of Carmel; designed by Caroline Hammonds, a student at CHS
 - 2021 – Clay Township and the City of Carmel began improvements to the existing Japanese Garden honoring Carmel’s sister city of Kawachinagano, Osaka, Japan. CCPR will assume maintenance responsibilities for the expanded park upon completion

- 2021 — 6 pickleball courts were incorporated into construction plans for 2 park sites — Meadowlark and Lawrence Inlow Parks — to be completed in 2022.
 - 2021 — Acquired 63-acre parcel, Thomas Marcuccilli “Nature Park” in Northeast Carmel
 - 2021 — Began preliminary conversations with Sports Methodist Medicine regarding an Outdoor Fitness trail loop; Sports Methodist would construct with input from CCPR; CCPR would enter management agreement once complete (trail open for community use).
 - 2023 — Completed 116th Street tunnel mural project in partnership with Carmel High School (CHS); designed by Emily Garnes, a student at CHS
 - 2023 — Completed Central Park Lagoon trail loop.
 - 2023 — City of Carmel Public Access Defibrillator (PAD) Program initiated. CCPR led efforts by developing the protocol that is utilized by various City partners including police and fire.
 - 2024 — AED access expanded to multiple park and greenway locations.
 - 2024 — World class bison sculptures added to Central Park.
 - Consider adding additional assets consistent with park master plans in underserved areas
 - 2023 — Engaged Purdue University to develop concept plans for a proposed Chinese Garden adjacent to the Carmel Clay Public Library and on property owned by Carmel Clay Schools.
 - Develop age segment, facility and program experiences matrix for each park to determine who is being served and who is not
 - 2023 — Purchased subscription to Placer.ai which utilizes data sourced from cellular phones to provide metrics on park use, demographics, etc.
- Balance and expand program and volunteer opportunities throughout the community
 - Create continuous coordination between Recreation, ESE, and Parks divisions to better utilize existing resources and collaborate between divisions to ensure a balance of program offerings is being maintained throughout the Department
 - 2021 — Nature programming gained a new format revolving around 4 core areas that help define areas of focus and responsibility for each division.
 - 2021 — Intra-Division quarterly team building initiatives were achieved to promote communication and awareness of the teams strengths and serve an intent of fostering positive culture across divisions.
 - 2021 — Unique circumstances created opportunities for staff to support other divisions including subbing in during extreme staffing shortages and staff even permanently transitioned full time employment from one division to another taking advantage of various professional growth opportunities.
 - 2022 — Quarterly team building initiatives continued as a priority for divisions to engage and learn from each other.
 - 2022 — PNR lead several departmental All Staff meeting agendas to educate the other divisions about PNR responsibilities and park stewardship in general
 - 2022 — PNR took responsibility for planning nature programs which includes working closely with R&F staff for program registrations and delivery of content
 - 2023 — PNR and ESE worked together to create and recruit new Summer Camp Series and Extended School Enrichment volunteers for a variety of roles.
 - 2023 - 73 Nature programs ran throughout the year focusing on various natural resource topics. 51 of those programs were offered with a participant fee with close program structure coordination with R&F and PNR delivery/implementation.
 - 2023 — PNR naturalist instruction has been offered to compliment and incorporate into ESE opportunities.

- 2023—PNR, ESE, & Marketing are working together to offer complimentary marketing strategies that have the potential to enhance enrollment in PNR delivered nature programs.
 - 2024 — All CCPR divisions coordinated efforts to ensure that residents and visitors to the City of Carmel could safely enjoy the total solar eclipse on April 8th, 2024.
 - 2024 — PNR collaborates with ESE to provide nature programming to ESE participants.
- Identify populations/demographics in Carmel, Indiana and Clay Township by geographical area
- Construct targeted surveys to determine needs/wants by geographical area
- Ensure that under-utilized parks are represented in program proposal each season
 - 2021 — Nature programs expanded into various CCPR park properties exploring different ecosystems in different areas of the Carmel/Clay community.
 - 2022 — A family is registered in our Adopt A Park program to support 4.5 acre Prairie Meadow Park.
 - 2022 — Invasive species management targeting Monon South Trailhead and Lenape Trace was prioritized to begin systematically moving north along the recreational and biological corridor of the Monon Greenway, specifically targeting bush honeysuckle.
 - 2022 — Volunteer efforts prioritized Cherry Tree Park to target bush honeysuckle and white mulberry.
 - 2023 — Volunteer efforts prioritized River Heritage Park to target garlic mustard and honeysuckle. Several events are planned for this site in 2024 as well.
 - 2023 — An existing Adopt-a-Park participant group expanded their work to include a 3rd area at Meadowlark Park.
 - 2023 — Nature Keepers spent a minimum of one day a week meeting in under-utilized parks and exploring the natural resources in each place.
- Utilize compiled data to formulate program offerings based on the needs/wants of each geographical community
- Ensure a balance of Summer Camp Series opportunities by offering diverse programs at multiple locations throughout the Carmel/Clay community
 - 2021 — SCS offered 12 different camp types, ranging from traditional to specialty offerings, at 6 different facilities spanning the Carmel/Clay community
 - 2021 — SCS added 3 new camp types, EnRoute (world travel theme), STEAM team (Science, Technology, Engineering, Arts, Mathematics), and Camp Wayback (exploration of historical time periods)
 - 2022 — SCS held 81 weekly camper spots in 3 popular day camps for campers attending with fee-waivers.
 - 2023 — SCS increased enrollment capacity at the Aletto Family Sports Complex locations by 40 camper spots, reserved for 5–7-year-olds
 - 2024 — New SCS offering for 5–9-year-olds with a biome/natural habitat education focus, called Expedition Discovery
- Collaborate with CCPR Marketing team to create specialized marketing plans to reach new participants and promote programming at locations outside of the Monon Community Center and Central Park
 - 2020 — Annual recreation survey sent towards latter end of 2020 aimed to begin initial information gathering of data that will be used to assist CCPR in reaching new participants
 - 2023 — Recreation program survey was adjusted to send seasonally to provide more timely feedback to the Recreation team.
 - 2023 — New marketing tactics included working with a local influencer to communicate availability of recreation programs to local families, paid social advertisements for new Nature Keepers half-day camps, and cross-promotion with ESE participants.
- Evaluate current local and nation-wide trends, challenges, and critical health and wellness issues
 - 2021 — Survey data used to help determine fitness trend direction and interest to ensure planned investments support the public’s current fitness needs.

- 2021 — Constant evaluation of COVID-19 climate and impact on daily lives. Continuous change in policies and procedures to help support a safe and healthy place to provide fitness and recreational needs.
 - 2022 — Added an additional summer camp focused on active play.
 - 2022 — Implemented “Leave No Trace” educational component to all summer camps.
 - 2022 — Daily mindfulness techniques incorporated into summer camp activities to promote mental health and wellness.
 - 2023 — Enrichment club offerings with a focus on physical fitness offered at all 11 ESE locations, including mileage (walking) club and BOKS fitness curriculum
 - 2023 — Incorporated mental health as a primary focus of multiple Lunch & Learn programs
 - 2024 — Continued to offer Lunch & Learn program that incorporates critical health and wellness issues. Topics covered include Yoga for Arthritis, Senior Living Information, Tai Chi to improve balance and prevent falls, and Divergent Wellness
- **Develop targeted surveys to Monon Community Center members that will help identify wants/needs regarding new and current fitness and wellness offerings**
 - **2020 Survey Results:**
 - Member Satisfaction — 86% of members surveyed responded with a 4 or 5 star rating
 - Highest Rated Amenities — 1. Fitness Equipment Provided, 2. Group Fitness Offerings, 3. Value of Facility for the Money, 4. Investments made to Equipment and Facility
 - **2021 Survey Results:**
 - Member Satisfaction — 84.1% of members surveyed responded with a 4 or 5 star rating
 - Highest Rated Amenities — 1. Fitness Center, 2. Indoor Track, 3. Group Fitness, 4. The Waterpark
 - **2021 — Developed first Waterpark survey sent out to general public.**
 - General Satisfaction — 83.4% surveyed responded with a 4 or 5 star rating
 - Highest Rated Reason for Visiting The Waterpark — 1. Location, 2. Amenities, 3. Cleanliness
 - **2023 — Developed first My Monon Rewards survey sent out to MCC members**
 - 80% of respondents strongly agreed or agreed that challenges were accessible for all
 - **2023 - R&F and M&C worked together to revamp the Group Fitness Survey**
 - Will be sent out to members in Q1 of 2024
 - **2024 — Continued the My Monon Rewards and Group Fitness Surveys**
 - 78% of Group Fitness respondents reported taking multiple classes per week
 - 86% of My Monon Reward respondents reported the rewards challenges were accessible to all members
- **Utilize compiled data to develop innovated and effective fitness and wellness program offerings for all age groups focusing specifically on at-risk populations**
 - 2021 — Survey data used to help determine fitness trend direction and interest to ensure planned investments support the public’s current fitness needs.
- **Ensure fitness and wellness components are integrated into the Extended School Enrichment programs through supplemental enrichment offerings focuses on the needs and current trends surrounding youth demographics**
 - 2021 — Daily opportunities for all students to engage in a minimum of 1 hour of physical activity incorporated into ESE programming at all 11 elementary locations.
 - 2021 — Addition of ESE staff training in Mindfulness and Mindfulness breaks for all students, led by staff, incorporated into daily schedule at all ESE sites.
 - 2023 — Addition of Enrichment Special opportunities with a focus on physical fitness like karate, basketball, and obstacle courses.

- 2024 — Incorporated daily opportunities for physical activity during academic assistance portion of the afterschool program, tailored specifically for students who have little to no homework.
 - 2024 — Added a common club (enrichment club offered at all 11 school locations) with a focus on wellness as well as an enrichment special offering emphasizing physical activity through Ninja Parkour.
 - 2024 — Multiple, varied ESE Awareness Day opportunities for students to learn more about social-emotional wellness and giving back to the community, especially senior citizens within the Carmel Clay area.
 - **Continue to develop volunteers in all aspects of the system through recruitment, training and replacement**
 - 2020 — 46 volunteer programs; 1,288 hours (programs/hours impacted by Covid-19 pandemic)
 - 2021 — 52 volunteer programs; 3,494 hours; 878 timesheets (individual participant records)
 - 2021 — participant learning outcomes (PLO's) were developed to deliver added value to our participants experiences with our department
 - 2021 — Survey Results:
 - Participant Satisfaction — 95% of volunteers surveyed responded with a 4 or 5 start rating
 - 2022 — 43 volunteer programs; 3,357 hours; 967 timesheets (individual participant records)
 - 2022 — Survey Results:
 - Participant Satisfaction — 100% of volunteers surveyed responded with a 4 or 5 start rating
 - 2023 — 60 volunteer programs; 3,881.71 hours; 1173 timesheets (individual participant records)
 - 2023 — Survey Results:
 - Participant Satisfaction — 93% of volunteers surveyed responded with a 4 or 5 start rating
 - 2024 — 55 volunteer programs; 2,611 hours; 766 timesheets (individual participant records)
 - 2024 — Survey Results:
 - Participant Satisfaction — 81% of volunteers surveyed responded with a 4 or 5 start rating
 - **Teach and train staff on how to work with volunteers to maximize their performance**
 - 2021 — Staff and Board engaged with volunteer program in several respects including training and awareness
 - PNR staff received education and training to engage as project leaders and serve in multiple support roles throughout the year for various projects
 - A comprehensive effort was launched to evaluate and restructure the volunteer program based on the principles of Experience Design. Through this process the recruitment, onboarding, training, evaluation, and retention of volunteers received an overhaul. The exact steps taken, and outcomes of this process, were presented to CCPR staff Additional training for staff including a presentation at CCPR All Staff Meeting conducted by Volunteer Coordinator included a thorough synopsis on the Volunteer Experience Design
 - 2021 — CCPR Board was educated at September board meeting on progress and growth of volunteer program and natural resource engagement programs
 - 2022 — PNR staff supported volunteer projects as part of their annual performance criteria to ensure a logistical support role is a foundational element of the PNR division program support structure. Staff were trained to serve support roles.
 - 2023 — Volunteer Coordinator led a training session for ESE full-time staff members about the volunteer recruitment and management process.
 - 2023 — Volunteer Coordinator worked in conjunction with Inclusion Supervisor to review current Adaptive volunteer offerings and expand to include volunteers in Barrier-Free Theatre.

- 2023 - PNR staff continue to support volunteer projects as part of their annual performance criteria to ensure a logistical support role is a foundational element of the PNR division program support structure. Staff were trained to serve support roles.
 - 2024 - PNR staff continue to support volunteer projects as part of their annual performance criteria to ensure a logistical support role is a foundational element of the PNR division program support structure. Staff were trained to serve support roles.
 - **Develop a strong recognition program for volunteers in the system**
 - 2020 — Event held in January at Monon Community Center, recognized the accumulative annual contributions from 2019; CCPR recognized its top 20 contributors with an awards banquet and door prizes for all in attendance
 - 2021 - The implementation of NEON CRM at the beginning of the year allowed us to strategically implement and document solicitation of in-kind donations as well as apply for several grants. We raised over \$3,000 in in-kind donations and grant awards brought in over \$10,000. The in-kind contributions were largely utilized as direct deliverables to recognize volunteers with gift certificates, food on projects, and other handouts that focused on a theme of fostering sustainability.
 - 2021 — Volunteer spotlights were developed and highlighted through social media, our web page, and through program newsletters.
 - 2022 — Annual Volunteer Appreciation Event held in February at Monon Community Center, recognized the accumulative annual contributions from 2021; CCPR recognized its top contributors with an awards banquet and door prizes for attendees.
 - 2022 — Volunteer spotlights were developed and highlighted through social media, our web page, and through program newsletters.
 - 2023 — Annual Volunteer Appreciation Banquet held in February at the Monon Community Center, recognized cumulative annual contributions from 2022; CCPR recognized its top contributors with awards and door prizes
 - 2023 — A volunteer incentive program was created for launch in 2024. The program structure is based on conducted benchmarking and prioritizes engaging volunteers with existing CCPR programs or assets.
 - 2024 — Volunteer incentive program was soft launched in 2024. With turnover in the Volunteer Coordinator position, it was not heavily prioritized but incentives will be prepared for early 2025 Annual Volunteer Appreciation banquet.
 - **Continue reinvestments in revenue facilities by adding or replacing amenities**
 - **Add an additional waterslide to The Waterpark**
 - 2021 — Engaged Williams Architects to explore options that expand opportunities for water play that do not increase the need for staffing. Targeted areas include the location of the existing lap pool and kiddie pool area. Also exploring the feasibility of adding additional cabanas.
 - 2023 — Ten additional cabanas added to the Waterpark. Site work also completed concurrently with Cabana project to allow CCPR to re-imagine the space and add a new splashpad amenity.
 - **Continue to evaluate need to update fitness equipment on a five-year cycle**
 - 2020 — Cybex/Strength Circuit was replaced in first quarter of year, which concluded CCPRs previous five-year replacement cycle; 2021 will resume assessment of needs and implementation of new five-year plan
 - 2021 — New dumbbells ordered at end of 2021. No other capital improvements made to fitness due to COVID-19 impact on budgets.
 - 2022 — Treadmill demo occurred in January to collect member feedback and identify potential replacement options.

- 2023 — Ordered ten additional Precor EFX ellipticals, added two new Precor stair climbers, two FreeMotion Coach bikes, and new dumbbells to the fitness floor.
 - 2024 — Purchased three replacement Adaptive Motion Trainers (AMTs) and 35 replacement indoor spin class bikes for the cycle studio.
 - **Identify additional revenue generating opportunities at the Monon Community Center**
 - 2021 — Continued discussions with Williams Architects on preparation of plans for a new indoor playground in Multipurpose Room-West and improvements to the adjacent Kidzone. Williams is continuing to work with playground manufacturers to explore equipment options
 - 2021 — Engaged in discussions exploring the potential for becoming an Indiana Medicaid Waiver provider facility. Goals for formal cost analysis and proposal to be developed in 2022.
 - 2023 — Re-engaged in development of plans for a new indoor playground in Multipurpose Room-West and improvements to the adjacent Kidzone.
 - 2024 — Incorporated cabana rentals to our Monon Mixer events during the summer as an ancillary service to drive revenue
 - **Develop an equipment lifecycle replacement program**
 - 2021 — Solicited RFPQ's to vendors specializing in Guaranteed Energy Savings Contracts to evaluate mechanical equipment at Monon Community Center/Waterpark and provide possible solutions for consideration
 - 2021 — R&F Capital Replacement Plan created and proposed in Fall 2021 including outline of full Fitness Center replacement schedule.
- **Use Key Performance Indicators (KPIs) to drive data-driven decisions regarding services and operations**
 - **Identify maintenance standards for each park maintained by CCPR**
 - 2021 — Recurring work orders automatically populate for weekly/monthly/quarterly preventative maintenance items; 2022 priority is updating maintenance management plans
 - Standards were reduced in 2021 to prioritize custodial roles due to lack of part-time staffing
 - 2022 — Maintenance standards were updated and documented during a review and update to the Maintenance Management Plan.
 - 2023 — Transferred all recurring maintenance calendar items from Cleantelligent software into the new Ameresco software as “preventative maintenance events” to ensure continuity of maintenance tasks.
 - 2024 — Established service requests, checklists, preventative maintenance work orders, and updated asset lists in Asset Planner (Ameresco software) for regular maintenance of parks. All maintenance operations now operate out of Asset Planner / Maintenance Planner (App name) for various components including custodial operations and playground operations that were previously documented through other isolated systems.
 - 2024 — 74 documented playground repairs and 770 playground safety inspections conducted.
 - 2024 — 11,498 daily park cleaning service requests (work orders) completed; 1,299 maintenance service requests completed; 2,145 preventative maintenance items (PMs) completed.
 - **Continuously evaluate staff, equipment, and resources needed to achieve community expectations**
 - 2020 — Approved 2021 budget begins to ramp up field staff and key management position with PNR, while additional supervisory and technical staff will be requested in subsequent years to effectively manage CCPR resources
 - 2021 — New FT staff hired to fulfill increasing level of service expansion throughout community including Monon corridor
 - Equipment replacement items were tabled to conserve funding due to pandemic; anticipate replacing UTVs in 2022 with thousands of miles reaching maximum lifecycle due to quality

- preventative maintenance but anticipating an end to that optimism — utilizing equipment replacement plan standards; other heavy equipment is also qualified at end of life
 - Operations budget increases to meet demands of high use facilities and increasing overall sum of restroom facilities to deliver quality levels of service with new assets.
- 2022 — 2 new FT custodial maintenance technicians were added to the PNR roster. The positions were set up by reducing total number of part-time positions and repurposing those dollars to attract FT applicants and create a more sustainable staff position in an area of essential responsibilities.
 - 2022 - Operations budget increases to meet demands of high use facilities and increasing overall sum of restroom facilities to deliver quality levels of service with new assets
 - 2022 — Conversion of our fleet began by initiating a lease program to reduce overall capital expenses of new vehicle purchases and shift expenses to operating budget.
 - 2022 — Multiple staff transitions occurred for various reasons, but included internal promotions and external hiring to fill various areas of need within the PNR division.
 - 2023 — Overnight automated locks were added to West Park, Dog Park, Founders Park, and Monon South Trailhead restroom facilities.
 - 2023 — Completed installation of new camera surveillance systems at West Park and Founders Park.
 - 2023 — Pickleball court fence reinforcement underway at Lawrence Inlow Park.
 - 2023 — Completed capital maintenance drainage repairs for Dog Park mulch area.
 - 2023 — Purchased new John Deere utility tractor for general park usage and a small John Deere garden tractor for trail maintenance tasks at River Heritage Park.
 - 2024 — Acquired two new Kubota UTV's and an Electric Golf Cart for general park usage and maintenance tasks.
 - 2024 — New software implemented to operate volunteer program which will also compliment grant tracking, donors, and related contributing program support for Resource Development Coordinator.
- **Continuously manage to maintenance standards and track the unit of cost to achieve the standard**
 - 2021 — Preventative maintenance inspections gained additional recurrence with higher level reviews
 - Working out measurables to identify rough figures for total operation costs per property with new assets that were completed in 2021 and those that will be completed in 2022 as well as existing assets
 - 2022 — Updates to the Maintenance Management Plan provided a revised list of standards and establishes criteria for tracking unit costs
 - 2023 — Began using Ameresco Maintenance Planner software that can gather data and produce reports on costs and labor used to support assets.
 - 2023 — Updated SOP on playground inspections to reflect the use of new software.
 - 2023 — Developed tracking records for custodial maintenance across PNR division. We can accurately register the expense to clean any given property for any given timeframe. An example of the data tells us that the annual accumulative (labor & supplies) cost is \$148,470.24 for custodial efforts. This figure does not include soft costs, strictly the hourly labor of the cleaning activities combined with restocking supplies.
- **Evaluate annually the amenities that need to be update in existing parks**
 - 2020 — CTIP assisted CCPR in expediting replacement of playgrounds, parking lots, and other infrastructure that had reached end of life.
 - 2020 — CCPR utilizes regular re-occurring park inspections to address operating and capital replacements as needed
 - 2021 — Utilization of quarterly field staff inspections in addition to annual inspections by higher level staff to determine large priorities for capital maintenance updates and improvements

- Inspections identified need for a large re-investment at Founders Park playground to meet standards as surfacing is completing life cycle on schedule. Parking lot will likely be a large reinvestment as well. Drinking fountain is due for a replacement and fiber expansion has created opportunities for improving security on site.
- Inspections identified Monon trailhead locations for further updates after receiving several site improvements through kiosk sign project. Next targets will include at a minimum replacing RR doors and adding site security with adequate network connectivity.
- 2022 — Quarterly field staff inspections continue to document and plan regular and capital maintenance improvements.
- 2022 — Annual park inspections include condition assessments for tracking amenities that need maintenance as well as asset life cycle expectations.
- 2023 — Made asphalt repairs to parking lots at Founders and Central Park, and to the lagoon perimeter trail in Central Park.
- 2023 — Resurfaced floors in existing restrooms with epoxy coating and began to paint interior walls with consistent colors.
- 2023 — Completed staining of Central Park east picnic shelters and restroom building.
- 2024 — Repaired concrete at multiple locations to improve access and maintain uneven surfaces.
- 2024 — Updated Monon Greenway sign standard with phase 1 implementation of new signs.
- 2024 — Installed decorative barrier fencing at Inlow, Carey Grove, and Westermeier Commons to improve site safety between playgrounds and parking lots.
- 2024 — Replaced aging fence posts and rails at Dog Park
- 2024 — Exterior paint at Founders Park structures, Lenape Trace shelter, and South Trailhead shade.
- 2024 — New playground surfacing installed at Westermeier Commons and expanded play area with artificial turf to improve site conditions and manage aging infrastructure.
- 2024 — Provided shoreline stabilization to manage erosion at Meadowlark Park ponds.

1.1.3 ENSURE THE LONG-TERM SUSTAINABILITY OF THE PARK AND RECREATION SYSTEM:

- **Maintain Accreditation through the Commission for Accreditation of Park and Recreation Agencies**
 - 2024 — CCPR re-accredited, meeting all 154 standards; now one of only 206 park and recreation agencies in the United States that are accredited via the Commission for Accreditation of Park and Recreation Agencies.
- **Develop long-term funding plan and implement Lifecycle Asset Management Plan**
 - **Maintain and update the Asset Management Plan as new assets are incorporated to the system and items are updated**
 - 2021 - Asset management plan updated with new asset infrastructure included unit cost data
 - 2023 — Began transition of Asset Management Plan and Work Order software to Asset Planner. Implementation of software to begin in 2024.
 - 2024 — Implementation of Asset Planner work order and asset management software began.
 - **Track capital costs to ensure the dollars allocated in the Asset Management Plan are consistent**
 - 2023 — Asset Planner software will help allocate capital costs consistently.
 - **Update amenities as they reach their end of life**
 - 2020 — CTIP assisted CCPR in expediting replacement of playgrounds, parking lots, and other infrastructure that had reached end of life.
 - 2022 — Replaced carpet in staff offices at the Monon Community Center.
 - 2022 — Added/updated fitness equipment at the Monon Community Center
 - 2023 — Replaced Flowrider rider surface

- 2023 — Added/updated fitness equipment at the Monon Community Center
 - 2024 — Updated slide tower in indoor aquatics
 - 2024 — Replaced chlorinators at MCC and The Waterpark
 - 2024 — Added/updated fitness equipment at the Monon Community Center
 - 2024 — Westermeier Commons playground surfacing replaced
 - Establish a dedicated funding source for capital improvements in all parks
 - 2021 — Meeting with Mayor Brainard, City Councilors, Township Board Members, and Park Board met in April to begin identifying viable solutions to address. Based on initial discussions, all parties supported investigating the feasibility of a Special Taxing District Bond issued through the Township. CCPR is working with the Township’s accountant to conduct assessment.
 - 2024 — Engaged Peters Franklin, a respected municipal finance advisor and consultant, to assist CCPR in evaluating long-term financial opportunities for the department.
 - 2024 — Engaged Catalyst Public Affairs Group to advocate for legislative initiatives that support sustainable funding solutions essential to the department's growth and long-term success. This partnership focuses on securing resources that enable CCPR to enhance its commitment to quality of place, ensuring the delivery of exceptional parks, programs, and services that meet the evolving needs of the community. Through Catalyst’s expertise in legislative advocacy, CCPR aims to foster strategic partnerships and explore innovative funding opportunities to sustain and expand its impact.
- Continue and expand conservation management practices throughout park system
 - Demonstrate the cost benefit of urban conservation management with elected officials
 - 2021 — September Park Board meeting presentation with PNR staff to illustrate community engagement strategy, growth, and value of hands on stewardship
- Partner with public, private, and non-profit sectors to satisfy community needs for facilities with high construction and/or operating costs
 - Continue to partner with local agencies on joint development of properties
 - Develop feasibility studies and business plans for all new recreation facilities being considered
 - 2021 — PROS Consulting prepared feasibility study for former Orchard Park Elementary School site. Study confirmed that the site could be a viable location for expanding summer and out-of-school camps. Information passed along to Carmel Clay Schools in order to facilitate further conversation on renovations needed in order to move partnership forward
- Expand environmental education and park stewardship programming to increase appreciation for natural resources
 - Develop program offerings and opportunities designed around the intent for the Department to gain tangible benefits as a result of the skills obtained by participants
 - 2020 — Continued implementation of Citizen Science and Adopt a Park programs involving water quality assessments, bird monitoring, native and invasive plant monitoring, and park stewardship projects such as planting native trees and shrubs at sites that had invasive species (honeysuckle, etc.) removed
 - 2021 — Adopt A Park programming grew from 4 participants to 13
 - 2021 — Citizen Science programming grew participation to reach a threshold that is now capping participation in certain categories, while also planning for expansion in 2022 with mycology
 - Additional PNR staffing is required to sustain additional growth
 - 2022 — Adopt A Park programming added 2 new participant groups and expanded 1 existing participant group to engage a 2nd area.
 - 2022 — Citizen Science programming grew participation hours in multiple categories including: 16% increase in birding; 11% increase in bluebird nest box monitoring; 81% increase in Hoosier Riverwatch; 140% increase in Pollinator Partnership.

- 2023 — Adopt-a-Park programming added 4 new participant groups and expanded 1 existing participant group to engage a 3rd area.
 - 2023 — Citizen Science continues to grow in participants and volunteer hours reaching 867.55 hours.
 - 2024 — Adopt-a-Park program grew to 16 total locations with 14 participant groups and delivered 401 volunteer hours.
 - 2024 — Continue to waive American Red Cross fees for participants that agree to work with CCPR as lifeguards that attend our Lifeguard Blended Learning courses.
- **Develop program offerings and opportunity coordination between divisions to create a reciprocal feed of participants between skill-based instruction (fee-based) and application-based instruction (park system benefit)**
 - 2020 — Junior Ranger program developed in 2020 but due to Covid-19 pandemic will not be rolled out until 2021.
 - 2021 — Nature programming growth in active participation through Citizen Science and volunteer stewardship has created a need for developing pre-requisite content that participants can enroll in as a fee-based initial skill based learning opportunity and then apply for stewardship enrollment with built in training to CCPR standards.
 - 2022 — Hoosier Riverwatch pre-requisite was developed and used during Master Naturalist fee-based learning opportunity. Additional pre-requisites are scheduled for 2023.
 - 2022 — Anticipated Jr Ranger program — changed to Nature Keepers program and under PNR development for 2023 program delivery.
 - 2023 — ESE and SCS programs partnered with PNR staff to offer environmental education opportunities to participants.
 - 2023 — Nature Keepers was introduced in June and ran for eight weeks.
 - 2024 — Nature Keepers doubled enrollment in 2024 from 77 to 159.
- **Strengthen the infrastructure for informal/unstructured, yet educational, opportunities throughout the CCPR park system**
 - 2020 — Added tangible educational resources to field staff vehicles for impromptu opportunities to engage visitors when available
 - 2020 — Interpretive signage added to Founders Park in Spring 2020 utilizing Rain on Main funds
 - 2020 — Flowing Well interpretive signs are in final stages of production and will be installed in 2021 utilizing CTIP funds
 - 2020 — Utilized social platforms to assist with community education on random environmental related topics and nature specific events including native trees, plants, winter solstice, migratory birds, clean water act, world soils day, America Recycles day, etc.
 - 2021 — Nature-based programming incorporated into both ESE and SCS programs, including creek stomping, fishing, nature walks, flora/fauna identification, etc.
 - 2021 — Celebration of Earth Day at all ESE locations with educational and environmental awareness curriculum share with all participants
 - 2021 — Staff attempted to gain additional engagement with park visitors through informal interactions in the parks and allowed for impromptu conversations and general awareness of certain stewardship principles and general management priorities such as adverse effects of stacking rocks in Cool Creek and benefits of shoreline stabilization as well as native species benefits.
 - 2022 — Continued to build on prior initiatives mentioned above.
 - 2023 — Staff developed an ESE-wide Junior Counselor offering for 4th and 5th grade participants, empowering them to provide leadership and role model skills for younger students.
 - 2023 — Continued to use the “My Park Series” for impromptu interaction and education for park visitors

- 2023 - Continued using Natural Events like an annular eclipse and Natural Holidays like “National Trails Day, to give free education and increase awareness for the public.
 - 2024 — Installed the department's first public art piece, *Bison and Calf*, in Central Park. Created by renowned Zimbabwean artist Dominic Benhura, the sculpture was completed with his final artistic touches on-site, providing a unique educational opportunity for the community. During his visit, Benhura engaged with residents and CCPR summer campers, offering insights into his creative process and the cultural significance of his work. This installation marks an exciting step in integrating art into the park experience, fostering both inspiration and learning.
 - 2024 — 10 Sensory friendly interpretive signs installed at River Heritage Park to allow visitors to engage natural resource content while walking on the nature trails.
- Achieve 100% cost recovery for Recreation & Facilities Division and Extended School Enrichment Division
 - Tracking of true costs of service needs to continue to be updated annually
 - Continue to seek outside funding of taxes and user fees
- Examine internal and external communication efforts regarding financial operations of system
 - Update the Marketing Plan to educate new residents on available parks and programs provided by CCPR
 - Develop a cost benefit assessment of the use of advertising for programs and the ROI
 - Ensure employees understand the cost-recovery goals and the reasoning
 - Complete a long-term financial plan for the system and share with all employees
- Update or develop business plans for revenue facilities and programs
 - Update business plans to evaluate all aspects of the site to maximize revenues and keep costs in check
 - 2023 — Began business plans for the Monon Community Center and the Extended School Enrichment/Summer Camp program as part of the 2025 — 2029 Parks and Recreation Master Plan.
 - 2024 — Finalized business plans for Monon Community Center and the Extended School Enrichment/Summer Camp program which will be adopted as a component of the 2025 — 2029 Parks and Recreation Master Plan.
 - Continue to market the Monon Community Center as a premiere signature facility in the Midwest
- Identify and pursue opportunities to expand earned-income and other funding sources
 - Establish a new dedicated funding source
 - 2024 — Various meetings with public officials, including the Mayor, Township Trustee, members of the Common Council of the City of Carmel, City of Carmel CFO, and townships financial consultant to discuss CCPR's capital funding needs and potential funding strategies; consensus was to amend the Interlocal Cooperation Agreement for two years in order to allow all parties time to determine best path forward.
 - 2024 — Engaged Catalyst Public Affairs Group to advocate for legislative initiatives that support sustainable funding solutions essential to the department's growth and long-term success. This partnership focuses on securing resources that enable CCPR to enhance its commitment to quality of place, ensuring the delivery of exceptional parks, programs, and services that meet the evolving needs of the community. Through Catalyst's expertise in legislative advocacy, CCPR aims to foster strategic partnerships and explore innovative funding opportunities to sustain and expand its impact.
 - Continue to seek new earned income opportunities
 - 2023 — Ten additional cabanas added to the Waterpark. Site work also completed concurrently with Cabana project to allow CCPR to re-imagine the space and add a new splashpad amenity.
 - 2023 — Re-engaged in development of plans for a new indoor playground in Multipurpose Room-West and improvements to the adjacent Kidzone.
 - 2024 — Construction of indoor playground at Monon Community Center officially begins; anticipated completion in spring of 2025.

- Explore a park bond issue or other financing resources
 - 2024 — City Council approves \$110 million lease-rental bond to be issued through the Carmel Redevelopment Authority; \$24 million for CCPR related projects.
 - Bear Creek Park (\$8 million) — Phase 1 development
 - Autumn Greenway (\$8 million) — Property/easement acquisition and development of a new multiuse trail
 - Memorial Greenway (\$8 million) - Property/easement acquisition and development of a new multiuse trail
- Consider a new position to develop earned income opportunities
 - 2023 — Hired Resource Development Coordinator to help CCPR solicit sponsorships/donations, coordinate grants, and develop other opportunities.
- Seek additional opportunities through grants and sponsorships
 - 2021 — The Hamilton County South River District/Conner Prairie Westside Expansion was selected as one of the signature projects for WR-ROI. This potentially positions the White River Education and Ecology Center to receive up to \$7.3 million if WR-ROI is successful in securing READI grant. Hamilton County also committed up to \$1 million for the ecology center if the project receives funds through READI grant.
 - 2021 — Submitted Next Level Trails grant application to the Indiana Department of Natural Resources in hopes of securing state funding for the development of the north extension of the White River Greenway.
 - 2023 — Submitted Next Level Trails grant application to the Indiana Department of Natural Resources in hopes of securing state funding for the development of the south extension of the White River Greenway.
 - 2023 — Met with representatives from the Indiana Department of Natural Resources to discuss Land and Water Conservation Funds for Bear Creek Park.
 - 2023 — Received several sponsorships including \$10,000 for staff development.
- Track unit costs and pricing alternatives for achieving cost-recovery goals
- Seek to develop a corporate partner to provide funding mechanism for fee waivers offered by the department

1.2 “FOURWARD” FOCUS

While CCPR should strive to achieve all recommendations outlined within this Master Plan, the following represent the top priorities for the next five years. Achievement of these will require the sustained effort and support of the community, elected officials, Park Board members, and CCPR to accomplish. Successfully implementing these objectives will ensure CCPR remains responsive to the identified needs of the community and positions itself to remain one of the best managed park and recreation systems in the country. The following outlines the key recommendations:

- **Carmel White River Regional Corridor**
 - River multiuse trail and working with partners to establish a regional system
- **West Regional Corridor**
 - West Park development and working with partners (e.g., Dads Club, Schools, County, etc.)
 - Northwest side park
- **Reimagine Existing Parks**
 - Develop new master plans for Carey Grove, Cherry Tree, Flowing Well, Hazel Landing, Meadowlark, and River Heritage Parks
 - Make a significant improvement within each existing park
- **Celebrate Nature**
 - White River Corridor
 - West Park redevelopment
 - Flowing Well
 - Environmental education and park stewardship programming

Carmel • Clay
Parks & Recreation

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Carmel Clay Parks & Recreation will offer a series of parent-child yoga classes at the Monon Community Center. (Photo courtesy of CCPR)



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Parent-child yoga classes coming to Carmel's Monon Community Center



BY CURRENT PUBLISHING ON JANUARY 9, 2025

CARMEL COMMUNITY

By Lauren Weidinger

A parent-child yoga series will begin this month at the Monon Community Center in Carmel, aiming to create a welcoming space for families to bond through wellness.

Elsa Schpok, the instructor and founder of the class, has been a yoga instructor for 10 years and wanted to implement the program because of the limited yoga class availability for families with children one to four years old. Schpok said the classes are a nonjudgemental zone where kids can roam around, participate in activities or observe.

"It's a place where parents can relax, let go and leave their worries at the door, and it helps kids learn all of these beautiful things at the same time. Everyone is working together, and it's a beautiful, relaxing and fun space," Schpok said.

By participating in the yoga classes, Schpok said that children can improve balance and coordination as well as learn about breathwork and mindfulness. Schpok also hopes for the class to promote teamwork and communication through movement.

"Kids are so silly, so they help the parents slow down and have fun. And the parents help the kids slow down to help them learn," Schpok said.

The first parent-child yoga series begins Jan. 15 and runs through Feb. 12. The second series begins March 5 and ends April 2. Classes are from 9:30 to 10:30 a.m. on Wednesdays. Each class is open to approximately eight families, or 20 people total, and costs \$65 per family. Families are welcome to bring multiple children or multiple family members to the class.

There will be additional parent-child yoga classes when the Monon Community Center releases its summer classes schedule. Learn more at carmelclayparks.com/monon-community-center.

Related Posts:

A helping hand: Grace Care Center opens 2024 Choice

Cash, Stoner seek Indiana House District 25 seat

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Carmel in brief – October 22, 2024

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Carmel in brief – January 7, 2025

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THE LATEST [JANUARY 27, 2025](#) | [FUNDRAISING EXTRAVAGANZA!](#)

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Carmel Clay Parks & Recreation receives Birdathon grant from Amos Butler Audubon Society



The grant will be used to purchase 20 binoculars for various CCPR programs. (Photo provided by CCPR)

POSTED BY: [THE REPORTER](#) [JANUARY 24, 2025](#)

Carmel Clay Parks & Recreation (CCPR) received a \$2,800 grant from the **Amos Butler Audubon Society's** Birdathon to promote the enjoyment and stewardship of birds of central Indiana.

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paulpotent **CENTRAL INDIANA FORECAST**

MON	TUE	WED	THU	FRI	SAT	SUN
40	43	45	50	49	42	50
30	34	26	40	35	33	

NEWS
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THE REPORTER ON FACEBOOK

Funds for Birdathon are raised

Carmel • Clay Parks & Recreation

during an all-day sponsorship event. Audubon Society staff and board members compete to locate as many bird species as possible within a 24-hour period. The National Audubon Society successfully raises \$30,000 each spring to fund bird research and conservation, environmental education, and habitat restoration across the United States.

CCPR was awarded a \$2,800 grant from the Amos Butler Audubon Society to purchase 20 binoculars for use in recreation programs, Summer Camp Series, Master Naturalist classes, and Citizen Science volunteers. In 2024, over 70 individuals enrolled in various birding classes from July through December and used the newly purchased binoculars for bird watching and education.

“Birding is a great activity that anyone can enjoy, and thanks to this grant from Amos Butler Audubon Society, we’re able to provide the one piece of equipment that makes birding easier,” CCPR Park Operations Manager Jerry Kozlansky said. “We’re adding more classes this year because the interest has gotten so high.”

Individuals interested in a recreation program centered around birding may sign up for CCPR’s Birding 101 class [here](#). This course is free, but registration is required.



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THE LATEST **JANUARY 27, 2025 | SHERIFF JOINS FORCES WITH ICE**

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Carmel Clay Parks & Recreation installs braille & tactile signs at River Heritage Park



Photo provided by CCPR

POSTED BY: THE REPORTER JANUARY 25, 2025

Carmel Clay Parks & Recreation (CCPR) has installed interpretative signage that includes braille and tactile graphics at River Heritage Park, 11813 River Road. The 10 new interpretative signs have been installed along the

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panipotes CENTRAL INDIANA FORECAST

MON	TUE	WED	THU	FRI	SAT	SUN
40 30	43 34	45 26	50 40	49 35	42 33	50

NEWS
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White Tail Loop trail and will help enhance the park experience for everyone.

Braille is a system of raised dots representing numbers, letters, and symbols. Tactile graphics refer to 3D shapes, textures, and symbols that provide a tactile representation of visual information. Including both braille and tactile graphics on interpretative signage will help deepen park-goers' understanding and appreciation of their natural surroundings.

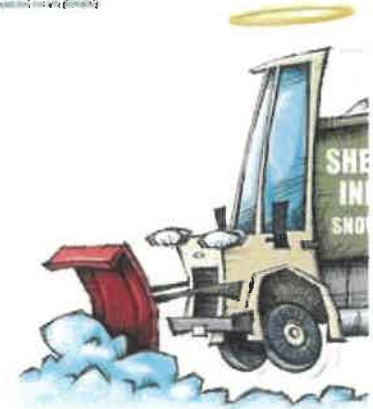


Photo provided by CCPR

In June 2001, River Heritage Park was dedicated as "Everyone's Playground," where individuals of all abilities could play and explore. This park sparked CCPR's focus on making accessibility the standard for all parks utilizing Universal Design, which ensures spaces are intentionally designed for accessibility. When River Heritage Park was reimaged in 2022, CCPR outfitted the park with a new inclusive playground that is wheelchair accessible and a



Tim Currell
Illustrator



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Jayda Fishers on
Sheriff joins forces
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looping 1.23-mile immersive nature trail that overlooks the White River and is wheelchair friendly.

In August of 2024, CCPR installed a communication board at River Heritage Park, a device that displays symbols and illustrations to help those with limited language skills express and share their emotions and needs non-verbally.

“Bringing this tactile approach to interpretive displays will allow all community members to learn about and enjoy the rich natural resources in our community,” PNR Director Michael Allen said. “We hope to continue adding more inclusive elements to River Heritage Park and other CCPR properties in the future.”

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ON "CARMEL CLAY PARKS & RECREATION INSTALLS BRAILLE & TACTILE SIGNS AT RIVER HERITAGE PARK"

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Your email address will not be published.

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Let's not make these people 'subhuman' by calling them "aliens," Quakenbush. I thought we left this derogatory term in the...

Mari on Good News from the Stony Creek Church of Christ

This article is very informative about good v evil. We have just experienced nationwide four years of evil stating that...

Diane Koelling on Sheriff joins forces with ICE

So grateful for Hamilton County Sheriff Dennis Quakenbush's efforts to help keep CITIZENS safe! Thank you!

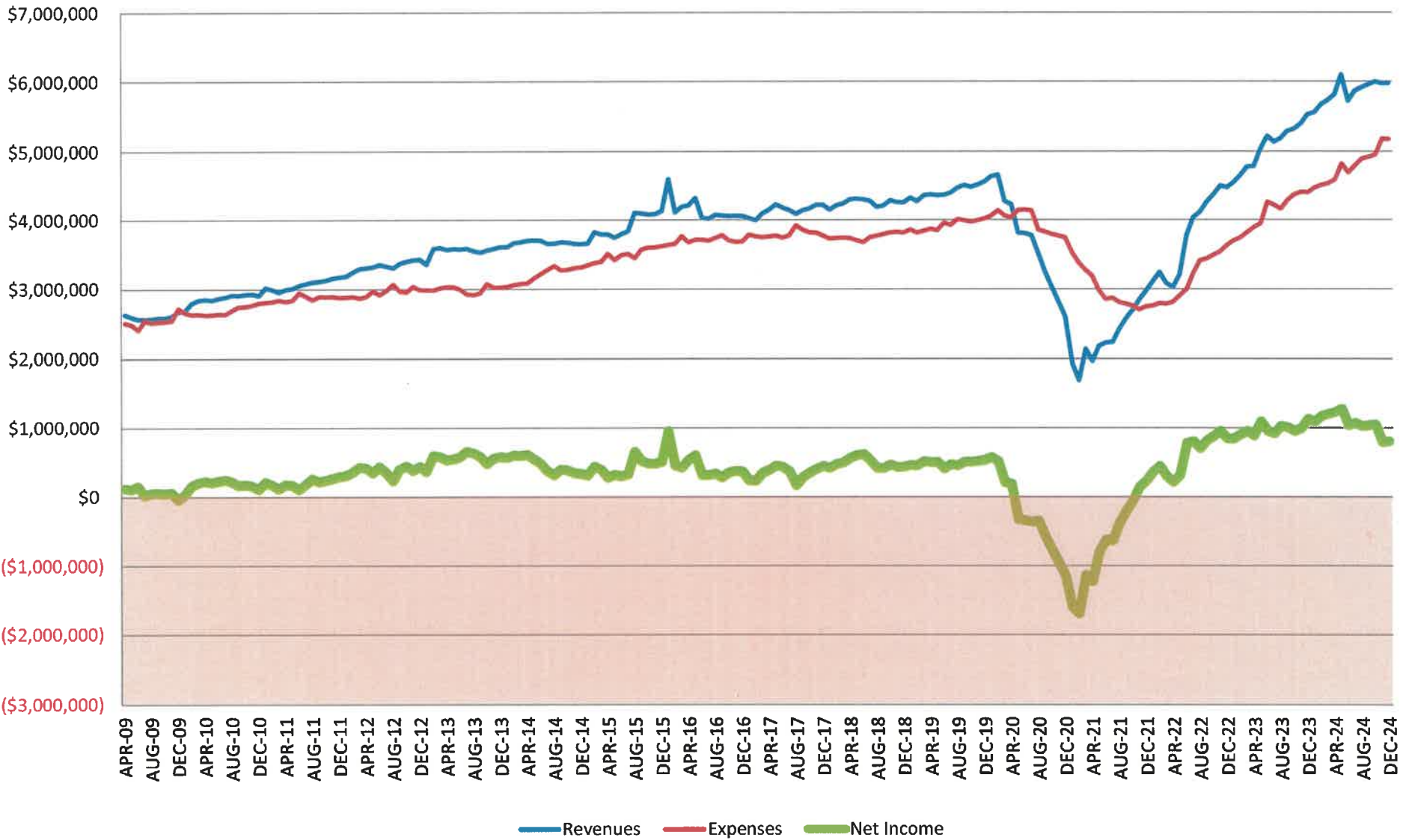
Isaac Taylor on Good News from the Stony Creek Church of Christ

This is a faith column, as indicated by it being posted in the Opinion section of this website. "Good News..."

WantNews on Good News from the Stony Creek Church of Christ

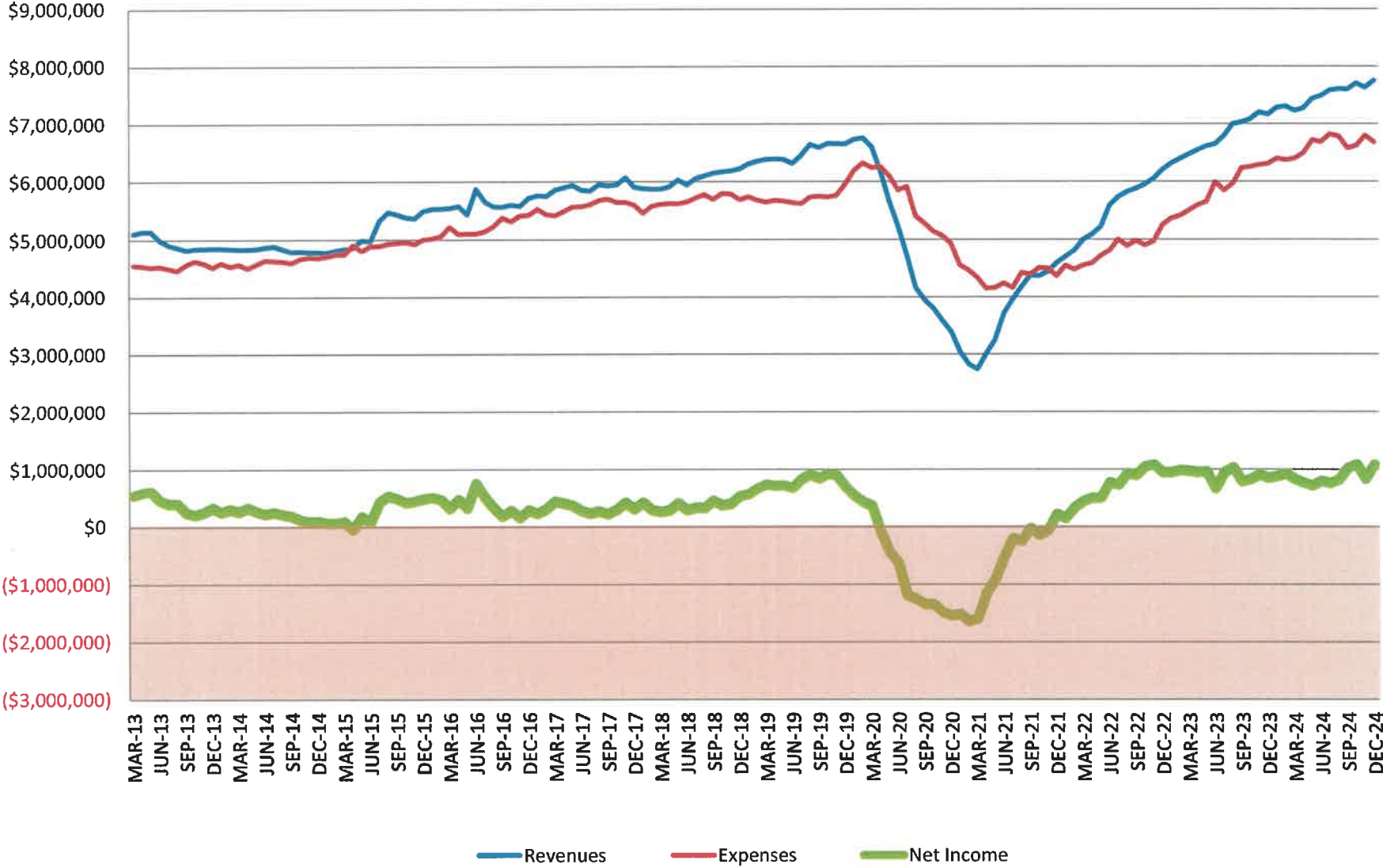
FUND 108 - EXTENDED SCHOOL ENRICHMENT

12-MONTH TRAILING FINANCIALS - 12/31/24



FUND 109 - MONON COMMUNITY CENTER

12-MONTH TRAILING FINANCIALS - 12/31/2024



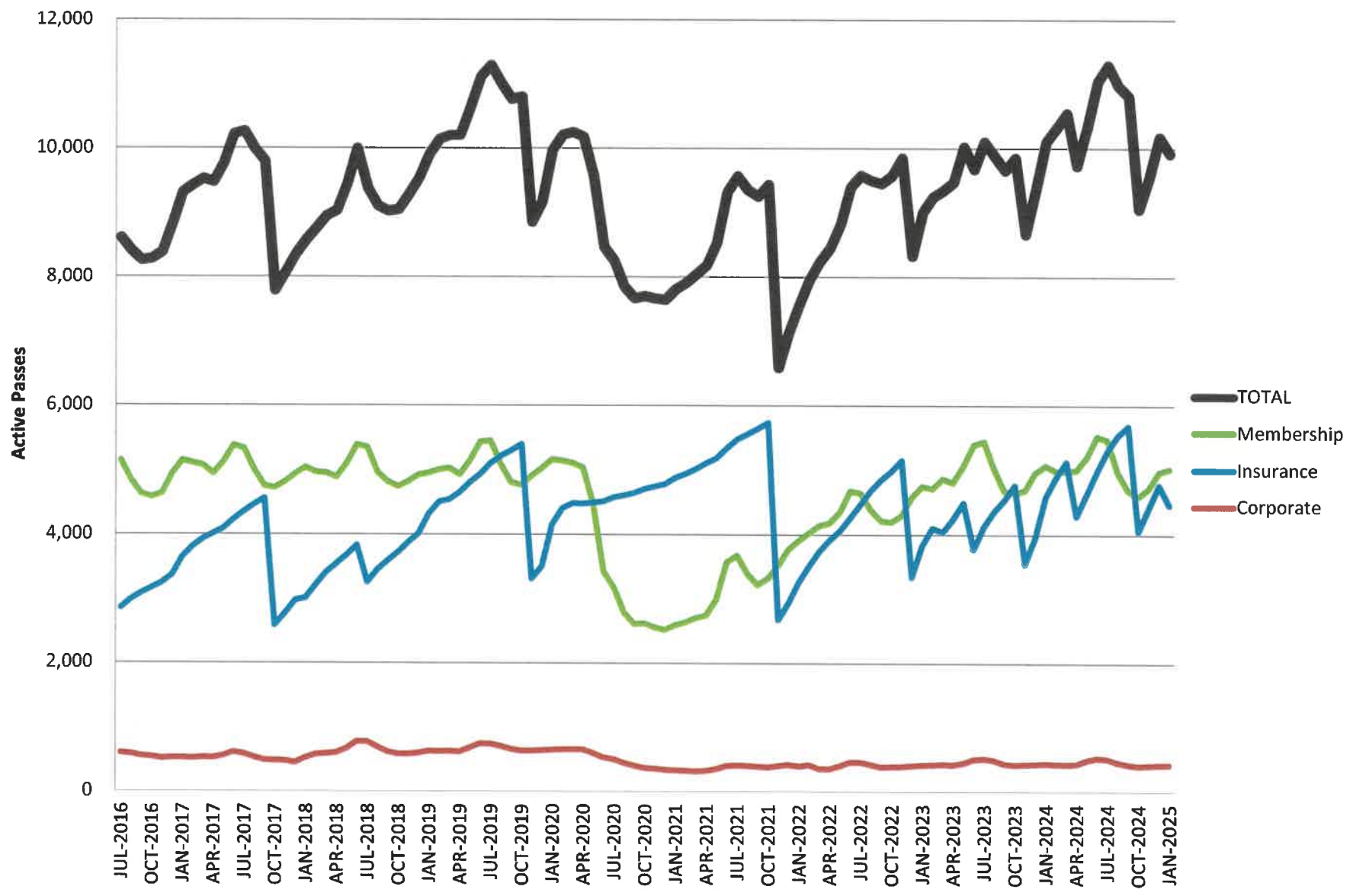
MONON COMMUNITY CENTER PASS REPORT

JANUARY 2025

					- NET CHANGE -		
	ANNUAL	MONTHLY	OTHER	TOTAL	% ¹	PREV. MONTH	PREV. YEAR
<u>MCC MEMBERSHIP PASSES</u>							
Youth	6	319		325		11	(23)
Adult	34	2,843		2,877		(31)	(179)
Senior	12	442		454		10	91
Senior (Legacy Pricing)	9	65		74		1	(7)
Military	0	18		18		0	(6)
Household	12	1,265		1,277		58	75
MCC Passes	73	4,952		5,025		49	(49)
Add'l HH Members				4,683		168	207
MCC Members				9,708	64%	217	158
<u>CORPORATE MEMBERSHIP PASSES</u>							
Youth	0	6		6		1	(2)
Adult	4	260		264		(2)	(23)
Senior	2	30		32		2	7
Senior (Legacy Pricing)	0	0		0		0	0
Household	3	129		132		1	4
Corporate Passes	9	425		434		2	(14)
Add'l HH Members				473		9	14
Corporate Members				907	6%	11	0
<u>INSURANCE-PAID MEMBERSHIP PASSES</u>							
Prime			1,030	1,030		(149)	(104)
SilverSneakers			1,003	1,003		(52)	(30)
Active&Fit			968	968		(34)	11
Silver&Fit			219	219		(9)	(15)
Optum-Renew Active			1,245	1,245		(64)	16
Insurance Passes/Members			4,465	4,465	30%	(308)	(122)
TOTAL PASSES	82	5,377	4,465	9,924		(257)	(185)
Percent of Total Passes	1%	54%	45%				
TOTAL MEMBERS				15,080		(80)	36
						¹ Percent of Total Members	
<u>CARMEL CLAY TRACK PASSES</u>							
Track Passes				1,657		40	104
Carmel Clay Track Passes				1,657		40	104

MONON COMMUNITY CENTER

ANNUAL, MONTHLY & INSURANCE PASSES AS OF 1/31/2025



EMPLOYMENT REPORT | JANUARY 2025

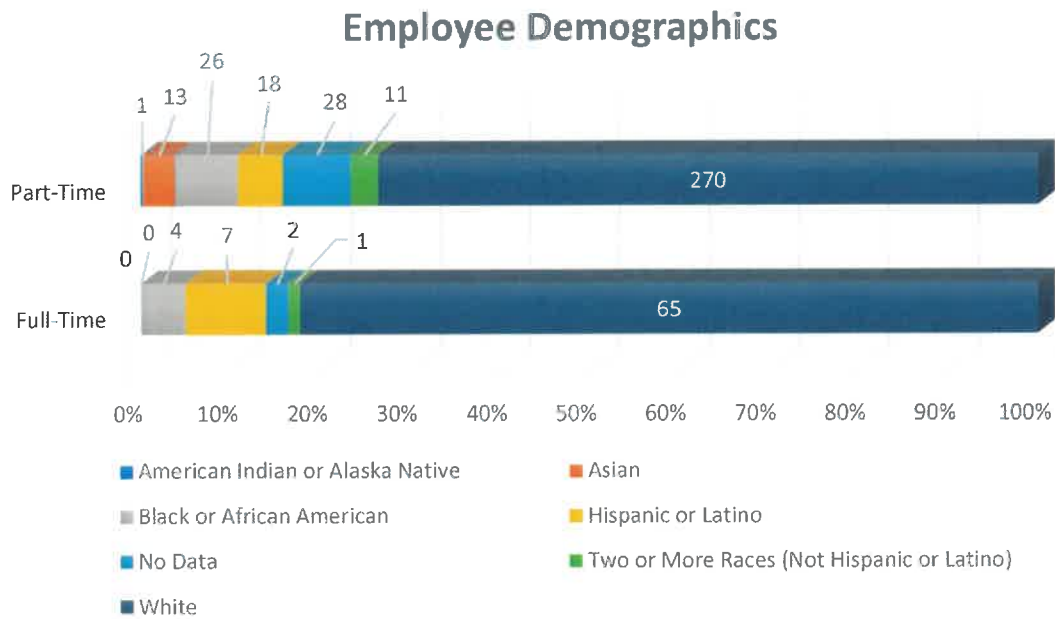
Employee by Status	Full-Time	Part-Time	Subtotal
All Employees ⁱ	79	647	726
Leaves of Absence ⁱⁱ	0	280	280
Period Ending Totals	79	367	446

ⁱ Includes employees in "Active" and "Leave" status.

ⁱⁱ "Leaves of Absence" count includes seasonal employees.

Employment by Division	Full-Time	Part-Time	Subtotal
Executive	3	0	3
Administration + Planning	9	3	12
Extended School Enrichment/SCS	27	104	131
Marketing + Communications	4	0	4
Parks + Natural Resources	18	8	26
Recreation + Facilities	18	252	270
Period Ending Totals	79	367	446

Employee Demographics



Employee Demographics	Full-Time	Part-Time
American Indian or Alaska Native	0	1
Asian	0	13
Black or African American	4	26
Hispanic or Latino	7	18
No Data	2	28
Two or More Races (Not Hispanic or Latino)	1	11
White	65	270
Total:	79	367

EXTENDED SCHOOL ENRICHMENT | January 2025

ESE is founded on the belief that each and every student is capable of being successful. We are committed to setting high expectations and assuring the development of a strong foundation in basic life skills.

After School Program

Participation Rates	
Total Registered Students (as of 1/27/25)	1,799
Comparison from Jan 2024 to Jan 2025	+125 (Jan 2024: 1,674)
Average Daily Attendance per School in Jan	92 participants (Jan 2024: 88)

Carmel Clay Schools (CCS) Employee Discounts (Fee Waivers)	
Total Number of CCS Employees Receiving ESE Discounted Rates	114
Total Value of CCS Employee Discount Fee Waivers for Jan 2025	\$18,969.50

ESE January 2025 Staff Star	
Carmel	May Murad
Cherry Tree	Sara Keating
Clay Center	Katherine Warren
College Wood	Jacob Bandawal
Forest Dale	Jill Fooksman
Mohawk Trails	Katherine Milam
Prairie Trace	Vickie Brown
Smoky Row	Aaliyah Banks
Towne Meadow	Mackenzie Burns
West Clay	Alynne Edmonds
Woodbrook	Indu Garg

Program Highlights

ESE participants at Forest Dale Elementary have taken advantage of the snowy weather! Students bundled up to enjoy sledding on the bunny hills behind the school during the afterschool program. It was a blast!



RECREATION & FACILITIES REPORT | January 2025

MONON COMMUNITY CENTER / THE WATERPARK

Annual/Monthly Memberships Sold/Rejoined

JAN 2025	Previous Month	Previous Year
896	799	798

Day/Punch Pass Visits

JAN 2025	Previous Month	Previous Year
2,277	2,248	2,735

Total Member Visits

JAN 2025	Previous Month	Previous Year
60,202	50,290	60,510

Group Fitness Class Participation

JAN 2025	Previous Month	Previous Year
13,753	11,873	13,066

Corporate Wellness Package

	Total
Participating Companies	14
Passholders	907

RECREATION PROGRAMMING

- We offered 84 general recreation programs and served 1,177 participants.
- Total served including Group Fitness classes was 14,930 participants.

**Administration & Planning Division
Gift Fund 853 Report
January 2025**

Designated For	Beginning Cash Balance	Current Month Revenues	Current Month Expenses	Ending Cash Balance
Bear Creek Park	\$ 35,149.11	\$ -	\$ -	\$ 35,149.11
Interpretive Signage	\$ 13,309.71	\$ -	\$ -	\$ 13,309.71
Invasive Species Mgmt/Restoration	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
Central Park North Woods	\$ 2,200.00	\$ -	\$ -	\$ 2,200.00
Pedal & Park	\$ 5,917.92	\$ -	\$ -	\$ 5,917.92
Staff Appreciation	\$ 265.00	\$ 200.00	\$ 87.40	\$ 377.60
Staff Professional Development	\$ 10,180.00	\$ -	\$ -	\$ 10,180.00
Volunteer Program	\$ 90.52	\$ -	\$ -	\$ 90.52
West Park	\$ -	\$ -	\$ -	\$ -
James Engledow Memorial	\$ 2,750.00	\$ -	\$ -	\$ 2,750.00
Monon Greenway Dog Pots	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
Recreation Programming	\$ 6,664.00	\$ 250.00	\$ -	\$ 6,914.00
WR Greenway North Extension	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Undesignated (General)	\$ 14,591.13	\$ -	\$ -	\$ 14,591.13

Month End Cash Balance **\$ 123,979.99**

I hereby certify that the amounts listed above are true and correct and that I have audited the same in accordance with IC 5-13-6-1, *et seq.*

DocuSigned by:
Eric Mehl
A6D9ED7CD9E041C
Administration & Planning Director

MARKETING & COMMUNICATIONS REPORT | January 2025

TEAM HIGHLIGHTS

- Marketing for MCC memberships this month included utilizing radio spots on WTTS, commercials spots on WTHR and online advertising with iHeart Media that included YouTube ads and location banner ads.

SOCIAL MEDIA *This month, these were our top posts across all platforms.*



Top Facebook Post
First Snowfall
46 Engagements
17,099 Impressions



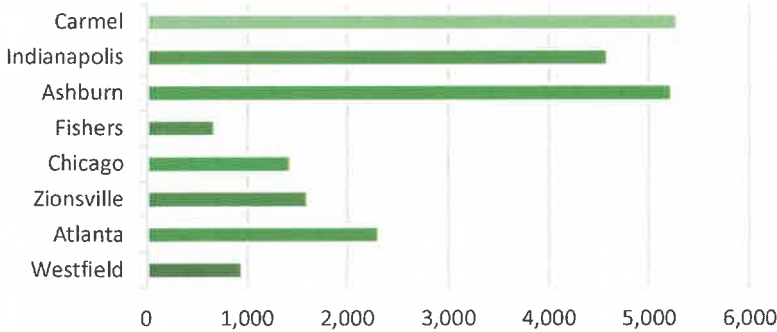
Top Instagram Post
First Snowfall
207 Engagements
5,254 Impressions



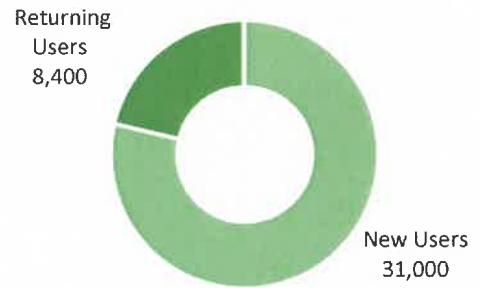
Top LinkedIn Post
Join Our Team
6 Engagements
381 Impressions

WEBSITE *This month, the website had the following page views from the user demographics listed below.*

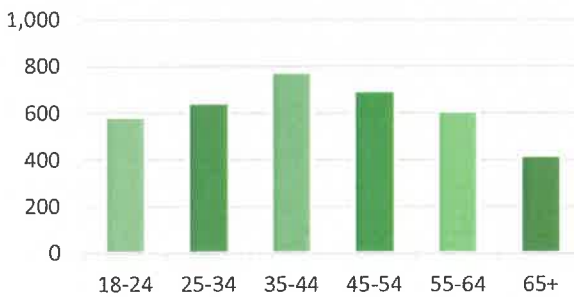
LOCATION



NEW VS. RETURNING USERS



AGE



TOTAL PAGE VIEWS TOP WEB PAGES

- MCC
- Home Page
- Active-Membership
- Active-Home
- Group Fitness

124,149

PAGE VIEWS

% OF TOTAL

MCC	26,848	22%
Home Page	4,012	3%
Active-Membership	6,082	5%
Active-Home	7,815	6%
Group Fitness	7,898	6%

EARNED MEDIA

- Carmel, IN Pinterest Board | [Indoor Water Slides](#)
- Town Planner | [Tree Recycling](#)
- Current Publishing | [Full steam ahead: Carmel mayor plans to continue 'robust pace' of progress in 2025](#)
- Do 317 | [Tree Recycling](#)
- Do 317 | [Adaptive Youth Fun Night](#)
- Do 317 | [Wonders of the Whistle Pig](#)
- Do 317 | [Thrive Social Club Valentine Mingle](#)
- Carmel Magazine Facebook | [2025 Summer Camp Guide](#)
- IndyStar | [18 best places to go sledding in the Indianapolis and surrounding areas](#)
- Do 317 | [Birding 101](#)
- Do 317 | [Lunch & Learn](#)
- Current Publishing | [Winter Break Help](#)
- Current Publishing | [Parent-child yoga classes coming to Carmel's Monon Community Center](#)
- Current Publishing | [Carmel school board rejects Brown's bid for policy liaison role](#)
- Town Planner | [Wonders of the Whistlepig](#)
- Hamilton County Reporter | [Carmel Clay Parks & Recreation receives Birdathon grant from Amos Butler Audubon Society](#)
- WRTV | [New signage at Carmel Park helps all Hoosiers discover nature](#)
- WISH TV | [Braille and tactile signs added to trail at Carmel's River Heritage Park](#)
- Hamilton County Reporter | [Carmel Clay Parks & Recreation installs braille & tactile signs at River Heritage Park](#)
- The Times of Noblesville | [Carmel Gets Birdathon Grant](#)
- WTHR | [Summer Fun Run Series](#)
- Current Publishing | [Carmel may replace Smoky Row Athletic Club with pocket park](#)

PARKS & NATURAL RESOURCES REPORT | January 2025

NATURE PROGRAM PARTICIPATION

DATE	PROGRAM	ATTENDANCE/REGISTERED
1/2 – 1/3	Nature Keepers: Winter Camp	10/11
1/18	Brownie – Home Scientist	2/4
January	Total Registrations	12/15

VOLUNTEER SERVICE PARTICIPATION

PROGRAM CATEGORY	HOURS	PARTICIPANTS
Adopt-A-Park	3	3
Park Stewardship (<i>Independent Service, Group Projects, Public Volunteer Projects</i>)	45	1
Citizen Science	16.5	10
TOTALS	64.5	14

PARK OPERATIONS

- Performed snow and ice management for much of January.
- Maintained heaters and preventative maintenance to mitigate freezing pipes and keep up with outside temperatures.
- Operations Manager, Neil Whitehead, completed year 2 of NRPA Maintenance Management School.
- West Park vehicle counter shows an 88% increase of vehicle traffic compared to January 2024 likely thanks to snow.
- Monthly deep clean custodial operation on Jill Perelman Pavilion outdoor/exterior restrooms.
- Recycled 48 holiday trees during 4th annual Holiday Tree Recycling Event.
- Replaced Emergency Shut Off switch at Midtown Plaza fire pit.

**Financial Assistance
January 2025**

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	12	622.50	1	75.00	52	13,400.15
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total		\$ 622.50		\$ 75.00		\$ 13,400.15

MCC Passes	\$ 622.50
MCC Programs	
ESE & Summer Camps	\$ 13,400.15
Total Financial Assistance	<u>\$ 14,022.65</u>

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Mark Westermeier, Secretary	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> January 14, 2025 Annual and Regular Park Board Meeting Minutes	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> January 14, 2025

SUMMARY:

A draft of the minutes for the January 14, 2025 Annual and Regular Park Board Meeting is provided for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the minutes of the Annual and Regular Park Board Meeting on January 14, 2025.”

**Carmel/Clay Board of Parks and Recreation
Annual and Regular Park Board Meeting
Tuesday, January 14, 2025, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280**

Member(s) Present: Jonathan Blake, James Garretson (*arrived at 6:13 p.m.*), Judith Hagan, Jenn Kristunas, Katie Mueller, Mark Westermeier (*virtual*), Lin Zheng

Member(s) Absent: Jon Shapiro

Others Present: Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Eric Mehl, Administration & Planning Director/CAO; Brian Bosma, Park Board Counsel

Roll Call; Call to Order & Pledge of Allegiance

Board President Hagan welcomed everyone to the meeting and asked Ms. Kristunas to call the role. Ms. Kristunas stated that there was a quorum. Board President Hagan called the meeting to order at 6:06 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Election of Park Board Officers for 2025

Ms. Kristunas reported that the Nominating Committee met and recommended the following slate of officers: Ms. Hagan, President; Ms. Kristunas, Vice President; Ms. Zheng, Treasurer; and Mr. Westermeier, Secretary.

Board President Hagan opened the floor for additional nominations and closed as there were no others.

Mr. Blake seconded the recommended slate of officers. Director Klitzing took a roll call vote. (*Note: A roll-call vote was used for action items during the meeting due to the virtual attendee.*)

- Judith F. Hagan, President Aye
- Jenn Kristunas, Vice President Aye
- Lin Zheng, Treasurer Aye
- Mark Westermeier, Secretary Aye
- Jonathan Blake Aye
- Katie Mueller Aye

The motion was passed unanimously 6 – 0.

Staff Reports

Assistant Director Baumgartner stated Staff Reports were included in the Park Board packet. He also pointed out that the quarterly Active Contract Log was included. He advised Park Board members to notify the Department of any conflicts of interest.

Board President Hagan brought attention to the recent article in Rails to Trails that focused on the Monon Greenway.

Board President Hagan asked about the (*Hotel*) Carmichael restroom maintenance, specifically due to the high traffic of the Christkindlmarkt. Assistant Director Baumgartner explained that the City funds park operations through the General Fund. Director Klitzing further explained that any overages to the contracted amount between the City and the Carmichael are reported through the City.

Board President Hagan asked about the Inclusive Vendors report. Assistant Director Baumgartner stated that the Park Board passed an Inclusive Procurement and Contracting Policy which requires the Department to track and annually report qualifying XBE vendors to the Board.

Committee Reports

Finance Committee

Ms. Zheng reported that the Finance Committee did not meet last month.

Strategic Funding Committee

Mr. Westermeier reported that the Committee has not met.

Mr. Garretson arrived at 6:13 p.m. He mentioned that Councilor (Matthew) Snyder was attending the meeting shortly and would like to speak when appropriate.

Minutes

December 10, 2024 Park Board Meeting

Ms. Kristunas made a motion to approve the minutes of the Park Board Meeting dated December 10, 2024, seconded by Mr. Blake. Director Klitzing took a roll-call vote:

- Judith F. Hagan, President Aye
- Jenn Kristunas, Vice President Aye
- Lin Zheng, Treasurer Aye
- Mark Westermeier, Secretary Aye
- Jonathan Blake Aye
- James D. Garretson Aye
- Katie Mueller Aye

The motion was passed unanimously 7 – 0.

Financial Reports

Consolidated Financial Report for November 2024; CCPR P&L Statements for December 2024

Ms. Zheng made a motion to acknowledge receipt of the Consolidated Financial Report for November 2024 and to acknowledge receipt of the P&L Statements for December 2024, seconded by Ms. Kristunas. Director Klitzing took a roll-call vote:

- Judith F. Hagan, President Aye
- Jenn Kristunas, Vice President Aye
- Lin Zheng, Treasurer Aye
- Mark Westermeier, Secretary Aye
- Jonathan Blake Aye
- James D. Garretson Aye
- Katie Mueller Aye

Motion was passed unanimously 7 – 0.

Ms. Kristunas asked Assistant Director Baumgartner how he felt about the financial end of the year to which he replied that the Department will end at over 100% cost recovery for all non-reverting funds. He explained, for the benefit of new Park Board members, the difference between the Consolidated Financial Report and the P&L Statements. Also, even with the 109 (MCC) fund contributing to more of the capital expenses this year, staff was still able to operate at 100% cost recovery. Mr. Blake expressed his appreciation and congratulated the staff for their hard work and accomplishing another banner year.

Claims

Claim Sheet January 14, 2025; CCPR Payroll for December 13, 2024 and December 27, 2024

Ms. Zheng made a motion to approve the Claim Sheet dated January 14, 2025; and to approve payroll wages and liabilities for payroll dates December 13, 2024 and December 27, 2024, seconded by Mr. Blake.

Ms. Kristunas asked about the absence of the Clay Township Claim Sheet. Director Klitzing explained that the Township is in the process of transferring all remaining funds from the 1215 Fund to the City controlled 103 Fund, so claims will no longer be sent to the Township for payment.

Director Klitzing took a roll-call vote:

- Judith F. Hagan, President Aye
- Jenn Kristunas, Vice President Aye
- Lin Zheng, Treasurer Aye
- Mark Westermeier, Secretary Aye
- Jonathan Blake Aye
- James D. Garretson Aye
- Katie Mueller Aye

Motion was passed unanimously 7 – 0.

Additional Public Comments

Board President Hagan reopened the floor for public comments allowing City Councilor (*Matthew*) Snyder to speak.

City Councilor Snyder remarked on Ms. Mueller's appointment to the Park Board. He spoke about growing up together with Ms. Mueller's family and their longstanding relationship. He added that he was excited and proud to see Ms. Mueller take up this role (*Park Board member*) and serve her community.

Mr. Garretson said he was grateful for City Councilor Snyder and his contributions to the parks system, including his efforts to secure the \$3M in bonds that helped renovate seven parks.

Monetary Gifts, Grants, Partnerships, and Sponsorships for December 2024

Mr. Mehl reported \$10,580 was received in December: \$180 grant from Hamilton Soil & Water Conservation for staff to attend an Invasive Species Conference; \$300 sponsorship from Tikal Homes for Sensory Friendly Trick or Treat; \$10,000 grant from the Greenways Foundation which was originally for the White River Greenway south extension, but reassigned to the North Extension project; and a \$100 donation from an anonymous donor towards Staff Appreciation.

Mr. Garretson made a motion to accept the items as presented, seconded by Ms. Kristunas. Director Klitzing took a roll-call vote:

- Judith F. Hagan, President Aye
- Jenn Kristunas, Vice President Aye
- Lin Zheng, Treasurer Aye
- Mark Westermeier, Secretary Aye
- Jonathan Blake Aye
- James D. Garretson Aye
- Katie Mueller Aye

The motion was passed unanimously 7 – 0.

New Business

Park Board Finance Committee Appointments

Board President Hagan appointed Ms. Zheng as chair serving with Mr. Westermeier and Ms. Mueller.

Carmel Plan Commission Appointment

Board President Hagan appointed Mr. Blake.

Carmel Clay Parks Foundation Liaison Appointment

Board President Hagan appointed Director Klitzing

Park Board Nominating Committee Appointments

Board President Hagan appointed Mr. Westermeier, Ms. Kristunas, and Mr. Blake.

Park Board Strategic Funding Committee Appointments

Board President Hagan appointed Mr. Westermeier as chair serving with Mr. Garretson and Ms. Mueller.

Ratification of 2024 General Fund End of Year Budget Line Transfers

Assistant Director Baumgartner said that the State Board of Accounts mandates that all general fund budget lines be at zero or finish in the positive. He reported that the Department was again under budget and returned approximately \$158,000 to the City. He further reported that since 2003, the Department has returned a total of \$3,018,472.82 (*an average of \$137,203.31 annually*).

Ms. Kristunas made a motion to ratify the 2024 end of year budget line transfers as presented, seconded by Mr. Blake. Director Klitzing took a roll-call vote:

- Judith F. Hagan, President Aye
- Jenn Kristunas, Vice President Aye
- Lin Zheng, Treasurer Aye
- Mark Westermeier, Secretary Aye
- Jonathan Blake Aye
- James D. Garretson Aye
- Katie Mueller Aye

Motion was passed unanimously 7 – 0.

Consideration of Resolution G-2025-001 Accepting the Transfer of Central Park

Mr. Bosma gave an overview of the history behind the Central Park bond, the roles played by the Township, Carmel Clay Parks Building Corporation, and the Park Board, and the necessity for this resolution to finalize the arrangement with the final payment toward the bond being paid January 15, 2025. He further explained how this action would formally transfer ownership of Central Park to the Park Board.

Mr. Garretson asked if any of the original members were still serving on the Parks Building Corporation Board. Mr. Bosma responded that Ms. Hagan replaced one original member, the other two, Dan Dutcher and Nick Kesner, are still serving. Mr. Bosma explained the connection between the original bond agreement and the Interlocal Cooperation Agreement with the Township and the City.

Ms. Kristunas made a motion to approve Resolution G-2025-001, seconded by Mr. Blake. Director Klitzing took a roll-call vote:

- Judith F. Hagan, President Aye
- Jenn Kristunas, Vice President Aye
- Lin Zheng, Treasurer Aye
- Mark Westermeier, Secretary Aye
- Jonathan Blake Aye
- James D. Garretson Aye
- Katie Mueller Aye

The motion was passed unanimously 7 – 0.

Old Business

There was no old business

Attorney's Report

Mr. Bosma updated the Park Board on current projects:

- Advising and assisting with real estate potentials; and
- Reviewing park rules prior to presenting to the City Council.

Director Klitzing explained that after the City Council formally adopts the park rules, he will bring the park rules back to the Board for a final look. So far, all changes have been minor wording or City Code citations.

Director's Report

Director Klitzing provided updates on the following:

- City Council will review the Park Rules on February 3. At this meeting, Director Klitzing will provide his quarterly report and respond to funding appropriations tied to the READI Grant.
- The City has rolled out new processes for line item transfers and appropriations to help streamline the overall process and make things easier at the end of the year.
- The City is putting together an online dashboard for staff to track and report monthly financial projections.

- Continuing discussions with the City regarding Brookshire Golf Course. Mayor Finkam has expressed interest in the Department absorbing the golf course operations. The Department is working with the City to obtain a business plan. Once completed, Director Klitzing will come back to the Park Board with recommendations. No commitments have been made. Discussion followed.
- Director Klitzing has had conversations with the City's Economic Development Director regarding the Conesco/CNO property and possibly involve the Department in efforts to solicit public input.
- Conversations have started with the President of the Carmel Dads' Club regarding property at 136th Street just west of Spring Mill Drive. The adjoining property is owned by an HOA that previously approached the Dads' Club to join the properties and create a nature preserve. Those conversations fell through due to several factors. The Mayor (*Finkam*) supports this conversation which may result in a management agreement with the Department, and the City contributing funds to develop the area.
- A new DNR (*Department of Natural Resources*) Director has been appointed with the new gubernatorial administration. Director Klitzing has reached out to arrange a meeting with Alan Morrison.

Park Board Comments / Discussion

Board President Hagan spoke about the golf course and her concerns about cost recovery. Director Klitzing explained that cost recovery is the expectation of the City Council and the Mayor. Board President Hagan asked about the clubhouse and the pool. Director Klitzing replied that it is his understanding that the clubhouse was financed through a bond which is still outstanding, and the new pool was constructed and donated to the 501(c)(3) that operates it. The City contributes no funding.

Board President Hagan announced that the City has sponsored a survey regarding the Route 31 Corridor plans.

Board President Hagan asked who initiated the conversations regarding the Dads' Club property. Director Klitzing explained that the HOA initiated this dialogue with support from the Mayor who brought in the Department. The Dads' Club has no fields at this location and is simply maintaining the property in its current state.

Board President Hagan brought attention to the notes in the Director's Report regarding the Moffit/Haverstick family naming rights of the White River Greenway North Trailhead honoring the women of the family and their contributions to the community.

Mr. Bosma mentioned that staff will prepare a resolution for the February meeting to transfer all park assets purchased by the Township to the Park Board. This will remove these assets from the Township and allow easier tracking of assets owned by the Department.

Board President Hagan spoke about a Letter to the Editor in *Current in Carmel* thanking the Department for their efforts.

Board President Hagan said that she joined the Department's senior management staff recently on a tour of the new Carmel Historical Society, which is now open to the public.

Adjournment

Mr. Blake made a motion to adjourn the meeting, seconded by Ms. Kristunas. With no objections, Board President Hagan adjourned the meeting at 7:25 p.m.

Approved,

Signature

Date

Signature

Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://www.carmelclayparks.com/about-us/park-board/>.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Lin Zheng, Treasurer	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> Consolidated Financial Report for December 2024	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> February 11, 2025

SUMMARY:

Provided is the Consolidated Financial Report for December 2024.

STAFF RECOMMENDATION:

“I move to acknowledge receipt of the Consolidated Financial Report for December 2024.”

**CARMEL CLAY PARKS & RECREATION
2024 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT**

Month: December 2024

	(101) General	(103-CMY) Capital	(103-LIT) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
REVENUES										
City of Carmel	\$8,047,425.92	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,047,425.92
Clay Township	\$0.00	\$0.00	\$4,415,860.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,415,860.00
Impact Fees	\$0.00	\$0.00	\$0.00	\$2,211,660.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,211,660.46
User Fees, Interest & Other Earned Income	\$0.00	\$53,656.75	\$256,190.75	\$176,088.79	\$5,979,482.00	\$7,764,181.01	\$265,833.13	\$54,404.59	\$70,350.86	\$14,620,187.88
Total Revenues (a)	\$8,047,425.92	\$2,053,656.75		\$2,387,749.25	\$5,979,482.00	\$7,764,181.01	\$265,833.13	\$54,404.59	\$70,350.86	\$31,295,134.26
OTHER FINANCING SOURCES										
Cash Reserves as of 12/31/2022	\$0.00	\$116,300.13	\$4,710,609.86	\$4,262,667.44	\$3,690,718.01	\$4,650,483.52	\$315,021.17	\$119,280.78	\$1,549,047.34	\$19,414,128.25
Previous Year Encumbrances	\$181,018.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181,018.18
Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources	\$181,018.18	\$116,300.13	\$4,710,609.86	\$4,262,667.44	\$3,690,718.01	\$4,650,483.52	\$315,021.17	\$119,280.78	\$1,549,047.34	\$19,595,146.43
Total Revenues & Other Financing Sources (b)	\$8,228,444.10	\$2,169,956.88	\$9,382,660.61	\$6,650,416.69	\$9,670,200.01	\$12,414,664.53	\$580,854.30	\$173,685.37	\$1,619,398.20	\$50,890,280.69
OPERATING EXPENSES										
Transfer Out	\$2,000,000.00									
Personal Services	\$3,773,469.76	\$0.00	\$0.00	\$0.00	\$3,576,323.00	\$3,516,494.82	\$0.00	\$0.00	\$0.00	\$10,866,287.58
Supplies	\$170,897.14	\$0.00	\$0.00	\$0.00	\$344,848.37	\$493,489.48	\$37,496.37	\$0.00	\$0.00	\$1,046,731.36
Other Services & Charges	\$1,644,987.40	\$0.00	\$0.00	\$0.00	\$1,140,530.49	\$2,637,335.75	\$151,935.16	\$0.00	\$0.00	\$5,574,788.80
Capital Outlay	\$16,343.90	\$0.00	\$0.00	\$0.00	\$112,084.53	\$38,054.31	\$0.00	\$0.00	\$0.00	\$166,482.74
Total Operating Expenses (c)	\$7,605,698.20	\$0.00	\$0.00	\$0.00	\$5,173,786.39	\$6,685,374.36	\$189,431.53	\$0.00	\$0.00	\$17,654,290.48
DEVELOPMENT & OTHER EXPENSES										
Capital Development & Maintenance	\$0.00	\$515,024.10	\$2,795,445.50	\$2,873,274.01	\$0.00	\$909,580.80	\$15,980.00	\$50,067.98	\$897,530.47	\$8,056,902.86
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,400.00	\$0.00	\$0.00	\$0.00	\$15,400.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,834.50	\$0.00	\$0.00	\$0.00	\$4,834.50
Total Development & Other Expenses	\$0.00	\$515,024.10	\$2,795,445.50	\$2,873,274.01	\$0.00	\$929,815.30	\$15,980.00	\$50,067.98	\$897,530.47	\$8,077,137.36
Total Expenses (d)	\$7,605,698.20	\$515,024.10	\$2,795,445.50	\$2,873,274.01	\$5,173,786.39	\$7,615,189.66	\$205,411.53	\$50,067.98	\$897,530.47	\$25,731,427.84
ENCUMBRANCES & RESERVES										
Encumbrances & Dedicated Funds	\$463,876.76	\$1,654,932.78	\$6,587,215.11	\$3,777,142.68	\$0.00	\$0.00	\$0.00	\$0.00	\$721,867.73	\$13,205,035.06
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$109,026.26	\$0.00	\$109,026.26
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$3,196,413.62	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$4,196,413.62
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,149,474.87	\$325,442.77	\$0.00	\$0.00	\$2,474,917.64
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300,000.00	\$1,650,000.00	\$50,000.00	\$0.00	\$0.00	\$3,000,000.00
Total Encumbrances & Reserves	\$463,876.76	\$1,654,932.78	\$6,587,215.11	\$3,777,142.68	\$4,496,413.62	\$4,799,474.87	\$375,442.77	\$109,026.26	\$721,867.73	\$22,985,392.58
Total Expenses, Encumbrances & Reserves (e)	\$8,069,574.96	\$2,169,956.88	\$9,382,660.61	\$6,650,416.69	\$9,670,200.01	\$12,414,664.53	\$580,854.30	\$159,094.24	\$1,619,398.20	\$48,716,820.42
Net Income (a - c)	n/a	n/a	n/a	n/a	\$805,695.61	\$1,078,806.65	\$76,401.60	n/a	n/a	n/a
Cost Recovery (a + c)					116%	116%	140%			
Current Cash Balance & Investments (b - d)	n/a	\$1,654,932.78	\$6,587,215.11	\$3,777,142.68	\$4,496,413.62	\$4,799,474.87	\$375,442.77	\$123,617.39	\$721,867.73	\$22,536,106.95
Unencumbered or Undedicated Funds (b - e)	\$158,869.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,591.13	\$0.00	\$173,460.27

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> CCPR P&L Statements for January 2025	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> February 11, 2025

SUMMARY:

Provided for your review are January 2025 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department’s QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department’s retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Controller.

RECOMMENDED MOTION:

“I move to acknowledge receipt of the P&L Statements for January 2025.”

**Carmel/Clay Board of Parks and Recreation
Board Meeting Additional Information**

PRESENTER Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO
ITEM/SUBJECT Extended School Enrichment (108 Fund) P&L – Additional Information
MEETING DATE February 11, 2025

SUMMARY:

Provided for reference is additional information pertaining to disparity between the 2024 P/L Statement totals compared to 2025.

Income:

0345040 – Park Department Fees: Increased revenue in 2025 can be attributed to several items, first and foremost, overall increase in participation (students attending the program more frequently), and also running Enrichment Specials earlier in the semester rather than later (January of 2025 vs. March of 2024), which was recommended by the ESE Parent Advisory Committee.

Expense:

4344100 – Cellular Phone Fees: While it appears that cellular phone fees have increased dramatically, the discrepancy is timing related. Invoice for iPad data plans for the months of November and December of 2024 was not received until later in 2024 and paid in January of 2025.

4353099 – Other Rental & Leases: Increase in rental fees is attributed to Extended School Enrichment having its own dedicated office space at the John Hensel Government Center.

4357004 – External Instructor Fees: Discrepancy between 2024 and 2025 is due to two prevailing items, summer camp accreditation through the American Camp Association (every three years), and also 2025 conference registrations taking place earlier (registrations occurred in March of 2024).

10:24 AM

Extended School Enrichment - Carmel Clay Parks & Recreation
108 ESE Profit & Loss Prev Year Comparison
January 2025

02/05/25

Accrual Basis

	Jan 25	Jan 24	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
0345040 · Park Department Fees	409,682.19	333,417.10	76,265.09
0361030 · Interest on Sweep	0.00	16,636.99	-16,636.99
Total 0300000 · REVENUES	409,682.19	350,054.09	59,628.10
Total Income	409,682.19	350,054.09	59,628.10
Gross Profit	409,682.19	350,054.09	59,628.10
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	113,715.21	100,332.61	13,382.60
4111000 · Part Time	54,106.42	48,818.72	5,287.70
4112000 · Overtime	59.56	62.72	-3.16
4120000 · Deferred Compensation	2,799.26	2,009.44	789.82
4121000 · Employer's Share of FICA	9,862.65	8,629.39	1,233.26
4122000 · Employer's Share of H-Ins	49,151.94	32,777.67	16,374.27
4122100 · Disability Insurance	217.22	203.55	13.67
4122200 · Life Insurance	99.90	92.50	7.40
4123002 · Civilian PERF	26,495.71	12,647.81	13,847.90
4124000 · Employer's Share of Medicare	2,306.55	2,018.14	288.41
Total 4100000 · PERSONAL SERVICES	258,814.42	207,592.55	51,221.87
4200000 · SUPPLIES			
4230200 · Office Supplies	1,108.90	629.48	479.42
4239012 · Safety Supplies	79.50	0.00	79.50
4239039 · General Program Supplies	11,116.86	13,989.27	-2,872.41
4239040 · Food & Beverages	8,381.61	9,545.37	-1,163.76
4239099 · Other Miscellaneous	1,860.29	978.07	882.22
Total 4200000 · SUPPLIES	22,547.16	25,142.19	-2,595.03
4300000 · OTHER SERVICES & CHARGES			
4340800 · Program Contractors	1,545.00	489.92	1,055.08
4341955 · Info Sys Maint/Contracts	754.75	1,078.10	-323.35
4341990 · Criminal Background Checks	333.43	166.50	166.93
4341991 · Marketing & Promotions	380.00	2,075.00	-1,695.00
4341999 · Other Professional Fees	7,967.16	12,078.85	-4,111.69
4343000 · Travel Fees & Expenses	2,320.65	1,100.81	1,219.84
4343007 · Field Trips	3,764.23	3,815.49	-51.26
4344100 · Cellular Phone Fees	4,971.57	1,745.44	3,226.13
4346000 · Classified Advertising	850.00	3,116.48	-2,266.48
4350000 · Equipment Repairs & Maint.	21.25	4,078.35	-4,057.10
4350900 · Other Cont. Services	416.16	3,644.16	-3,228.00
4353099 · Other Rental & Leases	7,660.46	0.00	7,660.46
4355200 · Subscriptions	609.00	249.50	359.50
4355300 · Organization & Membership Dues	100.00	0.00	100.00
4357003 · Internal Instruction Fees	0.00	3,524.25	-3,524.25
4357004 · External Instructional Fees	6,335.67	2,869.00	3,466.67
Total 4300000 · OTHER SERVICES & CHARGES	38,029.33	40,031.85	-2,002.52
Total Expense	319,390.91	272,766.59	46,624.32
Net Ordinary Income	90,291.28	77,287.50	13,003.78

10:24 AM

Extended School Enrichment - Carmel Clay Parks & Recreation
108 ESE Profit & Loss Prev Year Comparison
January 2025

02/05/25

Accrual Basis

	<u>Jan 25</u>	<u>Jan 24</u>	<u>\$ Change</u>
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4463000 · Furniture & Fixtures	5,705.76	0.00	5,705.76
Total 4460000 · CAPITAL OUTLAY	<u>5,705.76</u>	<u>0.00</u>	<u>5,705.76</u>
Total Other Expense	<u>5,705.76</u>	<u>0.00</u>	<u>5,705.76</u>
Net Other Income	<u>-5,705.76</u>	<u>0.00</u>	<u>-5,705.76</u>
Net Income	<u>84,585.52</u>	<u>77,287.50</u>	<u>7,298.02</u>

Carmel/Clay Board of Parks and Recreation Board Meeting Additional Information

PRESENTER Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO
ITEM/SUBJECT Monon Community Center (109 Fund) P&L – Additional Information
MEETING DATE February 11, 2025

SUMMARY:

Provided for reference is additional information pertaining to disparity between the 2024 P/L Statement totals compared to 2025.

Income:

Overall revenue was substantially similar to 2024 levels; monitoring day pass revenue (346140) very closely; believe that it's feasible that individuals who previously purchased day passes could have acquired monthly passes (revenue is up from 2024) due to cost savings factor.

Expense:

4238900 – Cleaning & Maintenance Supplies: Timing related issue with a gym wipe order placed in 2024 that was not invoiced until January of 2025. If it had been paid in 2024 this line item would be substantially similar to previous year.

4239039 – General Program Supplies: Discrepancy attributed to group fitness replacement equipment (yoga mats, steps, etc.) order. Over several years the equipment becomes dilapidated and needs to be refreshed.

4341999 – Other Professional Fees: Increase due to UKG quarterly fees (Quarter 4 of 2024) being invoiced towards the latter part of December 2024 and being paid in January of 2025.

4347500 – General Insurance: Nominal increase for insurance coverage of the Monon Community Center, and vehicle insurance for 2025.

4349000 – Gas: Fees paid in January 2025 are due to the Artic temperatures experienced by Indiana at the beginning of December; First half of December was also 1-6 degrees Fahrenheit below normal across the Midwest.

4462000 – Structure Improvements: As noted at January 2025 Park Board meeting, Quickbooks does not have a mechanism which allows improvements like the indoor playground to be shown as Capital Development items which utilize cash reserves to cover expenditures, instead it groups these items into Capital Outlay on the report. All current improvements shown in this line item are attributed to the Indoor Playground at the Monon Community Center.

Monon Community Center - Carmel Clay Parks & Recreation

02/05/25

109 MCC Profit & Loss Prev Year Comparison

Accrual Basis

January 2025

	Jan 25	Jan 24	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
313000 · Sales Tax Collected	66.03	49.04	16.99
345040 · Park Department Fees	16,769.00	7,526.00	9,243.00
346020 · Facility Rentals	1,500.00	1,500.00	0.00
346025 · Shelter Rentals	406.54	0.00	406.54
346040 · Aquatics Programs	12,873.00	14,069.00	-1,196.00
346050 · Fitness Programs	29,663.00	16,004.00	13,659.00
346110 · Therapeutic Rec Programs	1,551.00	2,353.50	-802.50
346115 · Annual Passes	6,276.00	6,432.00	-156.00
346116 · GS Corp Annual Passes	700.00	3,410.00	-2,710.00
346125 · Monthly Passes	368,585.00	357,209.74	11,375.26
346130 · GS Corp Monthly Passes	15,938.00	17,297.50	-1,359.50
346135 · Value Passes	2,609.00	4,280.00	-1,671.00
346140 · Daily Passes	31,298.00	37,718.00	-6,420.00
346145 · Contractor Commissions	3,300.47	3,582.00	-281.53
346150 · Merchandise Sales	9.00	5.00	4.00
360010 · Miscellaneous Revenues	882.48	467.46	415.02
361030 · Interest on Sweep	0.00	20,143.31	-20,143.31
367000 · Contributions & Gifts	38.00	21.99	16.01
Total 0300000 · REVENUES	492,464.52	492,068.54	395.98
Total Income	492,464.52	492,068.54	395.98
Gross Profit	492,464.52	492,068.54	395.98
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	75,626.59	66,929.21	8,697.38
4111000 · Part Time	112,223.56	97,544.61	14,678.95
4112000 · Overtime	326.66	133.15	193.51
4120000 · Deferred Compensation	4,319.22	4,607.66	-288.44
4121000 · Employer's Share of FICA	11,316.76	9,906.29	1,410.47
4122000 · Employer's Share of H-Ins	31,675.20	21,082.01	10,593.19
4122100 · Disability Insurance	156.21	140.03	16.18
4122200 · Life Insurance	62.90	55.50	7.40
4123002 · Civilian PERF	10,781.78	9,503.11	1,278.67
4124000 · Employer's Share of Medicare	2,646.74	2,316.80	329.94
Total 4100000 · PERSONAL SERVICES	249,135.62	212,218.37	36,917.25
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	0.00	60.00	-60.00
4230200 · Office Supplies	1,143.80	273.84	869.96
4235000 · Building Materials	294.09	189.98	104.11
4237000 · Repair Parts	3,980.62	6,300.89	-2,320.27
4238000 · Small Tools & Minor Equipment	300.44	954.75	-654.31
4238900 · Cleaning & Maint. Supplies	12,492.52	8,275.53	4,216.99
4239039 · General Program Supplies	10,439.98	5,523.88	4,916.10
4239099 · Other Miscellaneous	2,573.50	1,152.48	1,421.02
Total 4200000 · SUPPLIES	31,224.95	22,731.35	8,493.60
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Fees	694.50	0.00	694.50
4340400 · Consulting Fees	1,560.00	0.00	1,560.00
4340700 · Medical Fees (Drug Tests)	0.00	522.00	-522.00
4340800 · Program Contractors	21,985.57	21,264.00	721.57
4341955 · Info Sys Maint/Contracts	763.72	2,104.14	-1,340.42
4341990 · Criminal Background Checks	333.02	37.00	296.02
4341991 · Marketing & Promotions	22,106.62	26,332.52	-4,225.90
4341999 · Other Professional Fees	33,488.38	24,212.22	9,276.16
4343000 · Travel Fees & Expenses	224.69	0.00	224.69
4344000 · Telephone Line Charges	827.53	106.11	721.42
4344100 · Cellular Phone Fees	270.04	220.04	50.00
4345000 · Printing (Not Office Supplies)	0.00	715.00	-715.00
4346000 · Classified Advertising	1,033.98	3,123.73	-2,089.75

Monon Community Center - Carmel Clay Parks & Recreation

109 MCC Profit & Loss Prev Year Comparison

January 2025

02/05/25

Accrual Basis

	Jan 25	Jan 24	\$ Change
4347500 · General Insurance	187,263.80	182,054.00	5,209.80
4348000 · Electricity	24,564.66	28,041.63	-3,476.97
4348500 · Water & Sewer	6,402.40	1,822.92	4,579.48
4349000 · Gas	4,209.03	3,250.12	958.91
4349500 · Cable Service	251.24	251.24	0.00
4350000 · Equipment Repairs & Maint.	10,629.53	9,850.43	779.10
4350100 · Building Repairs & Maint.	10,947.65	7,477.17	3,470.48
4350101 · Trash Collection	1,441.00	1,374.08	66.92
4350400 · Grounds Maintenance	696.00	0.00	696.00
4350600 · Cleaning Services	29,848.00	49,494.00	-19,646.00
4350900 · Other Cont. Services	9,432.58	10,270.25	-837.67
4351000 · Auto Repairs & Maintenance	0.00	132.22	-132.22
4353099 · Other Rental & Leases	2,610.83	844.02	1,766.81
4355200 · Subscriptions	702.84	592.84	110.00
4356004 · Staff Clothing	559.98	868.70	-308.72
4357004 · External Instructional Fees	3,947.67	3,940.00	7.67
4358300 · Other Fees & Licenses	7,296.00	3,376.00	3,920.00
4358400 · Refunds, Awards & Indemnities	2,022.00	23.98	1,998.02
4359200 · Sales Tax Paid	48.32	0.00	48.32
Total 4300000 · OTHER SERVICES & CHARGES	386,161.58	382,300.36	3,861.22
Total Expense	666,522.15	617,250.08	49,272.07
Net Ordinary Income	-174,057.63	-125,181.54	-48,876.09
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4462000 · Parks MC Admin,Structure Impmnt	237,865.62	10,440.00	227,425.62
4463000 · Furniture & Fixtures	11,199.00	0.00	11,199.00
Total 4460000 · CAPITAL OUTLAY	249,064.62	10,440.00	238,624.62
Total Other Expense	249,064.62	10,440.00	238,624.62
Net Other Income	-249,064.62	-10,440.00	-238,624.62
Net Income	-423,122.25	-135,621.54	-287,500.71

Carmel/Clay Board of Parks and Recreation Board Meeting Additional Information

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO
<small>ITEM/SUBJECT</small> Parks and Facilities (110 Fund) P&L – Additional Information
<small>MEETING DATE</small> February 11, 2025

SUMMARY:

Provided for reference is additional information pertaining to disparity between the 2024 P/L Statement totals compared to 2025.

Revenue:

Not enough information at this time to make an assessment regarding revenue in 2025 compared to 2024.

Expense:

4347500 – General Insurance: As has become somewhat typical, the cost for insurance increased in 2025. Facilities covered by the 110 fund include the Wilfong and Perelman Pavilions, the dog park, and several vehicles that are used to predominantly service these sites.

4348000 – Electricity: Timing issue, invoice from Duke Energy for Wilfong Pavilion not paid until January 2025.

4350100 – Building Repairs & Maintenance: Discrepancy attributed to replacement of Dog Park restroom sewage pump.

110 Parks & Rec Facilities - Carmel Clay Parks & Recreation
110 Parks & Rec Facilities Fund Profit & Loss to Prev Year
January 2025

	Jan 25	Jan 24	\$ Change
Ordinary Income/Expense			
Income			
345040 · Park Department Fees	8,625.00	7,971.00	654.00
346020 · Facility Rentals	175.00	0.00	175.00
360010 · Miscellaneous Revenues	135.00	1,481.06	-1,346.06
361030 · Interest	0.00	1,290.87	-1,290.87
Total Income	8,935.00	10,742.93	-1,807.93
Expense			
4200000 · SUPPLIES			
4237000 · Repair Parts	969.03	831.17	137.86
4238900 · Other Maintenance Supplies	1,030.00	1,076.74	-46.74
Total 4200000 · SUPPLIES	1,999.03	1,907.91	91.12
4300000 · OTHER SERVICES & CHARGES			
4341999 · Other Professional Fees	600.82	798.91	-198.09
4347500 · General Insurance	31,516.31	25,045.00	6,471.31
4348000 · Electricity	1,922.87	829.98	1,092.89
4348500 · Water & Sewer	523.64	401.24	122.40
4349000 · Gas	211.41	922.62	-711.21
4350100 · Building Repairs & Maint.	6,359.30	2,013.79	4,345.51
4350101 · Trash Collection	316.86	337.00	-20.14
4350400 · Grounds Maintenance	1,200.00	5,714.88	-4,514.88
4350600 · Cleaning Services	1,563.00	4,344.00	-2,781.00
4350900 · Other Cont. Services	275.00	925.00	-650.00
Total 4300000 · OTHER SERVICES & CHARGES	44,489.21	41,332.42	3,156.79
Total Expense	46,488.24	43,240.33	3,247.91
Net Ordinary Income	-37,553.24	-32,497.40	-5,055.84
Net Income	-37,553.24	-32,497.40	-5,055.84

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Lin Zheng, Treasurer	ACTION REQUESTED Approval
ITEM/SUBJECT Claim Sheet February 11, 2025	
DOLLAR AMOUNT / FUND N/A	MEETING DATE February 11, 2025

SUMMARY:

Claim Sheet February 11, 2025 is included for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the Claim Sheet dated February 11, 2025.”

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 101 - General Fund
 February 11, 2025

Name	Amount	Account	Num	Memo
Jan 7 - Feb 3, 25				
AA/PRA - American Academy for Park & Rec	\$ 320.00	4955300 - Organization & Membership Dues	2025 Membership	1/30/25 Membership Renewal for Director Klitzing
Ace - Pak Products Inc.	\$ 263.82	4238900 - Other Maintenance Supplies	B-1232	1/29/25 Park Cleaning Supplies
AES Indiana	\$ 62.69	4348000 - Electricity	200000046790 Jan'25	2/3/25 Flowing Well Park
AES Indiana	\$ 18.65	4348000 - Electricity	200000649786 Jan'25	2/3/25 Monon Greenway Nora Traffic Signal
AES Indiana	\$ 1,636.68	4348000 - Electricity	200000649786 Jan'25	2/3/25 West Park
Allen, Michael	\$ 100.00	4344100 - Cellular Phone Fees	Reimb	1/27/25 Cell Phone Fees Nov'24 & Dec'24
Allen, Michael	\$ 38.38	4359000 - Special Projects	Reimb	1/27/25 Treats for Parks & Natural Resources Training Meeting
ALOFT	\$ 714.00	4343000 - Travel Fees & Expenses	UFB Visa	12/9/24 Room Accommodations for Certified Playground Inspection Training
Amazon	\$ 100.00	4230200 - Office Supplies	UFB Visa	12/2/24 Parks & Natural Resources Awards 2024
Amazon	\$ 138.32	4238900 - Other Maintenance Supplies	1PYK-941J-1QVK	1/15/25 Game Supply Restock for Midtown Plaza
Amazon Web Services	\$ 238.79	4341955 - Info Sys Maint/Contracts	UFB Visa	12/3/24 Cloud Backup Server Services
Amazon Web Services	\$ 240.66	4341955 - Info Sys Maint/Contracts	UFB Visa	1/3/25 Cloud Backup Server Services
Anytime Outhouse	\$ 300.00	4353099 - Other Rental & Leases	I30927	1/6/25 Portable Restroom for River Heritage Park
AT&T	\$ 295.03	4344000 - Telephone Line Charges	UFB Visa	12/23/24 Fax Line for AO 317-571-4136(737)
AT&T	\$ 104.99	4344000 - Telephone Line Charges	UFB Visa	1/17/25 Fax Line for AO 317-571-4136(737)
Ayers Backflow Check Ser.	\$ 260.43	4350100 - Building Repairs & Maint.	149903	1/24/25 Service - Emergency Backflow Repair Parks & Natural Resources Office
Ballinger, Helen	\$ 6.22	4343000 - Travel Fees & Expenses	Reimb	1/14/25 Mileage Reimbursement 11/25/24 - 12/12/25
Baumgartner, Kurtis	\$ 100.00	4344100 - Cellular Phone Fees	Reimb	1/10/25 Cell Phone Charges Oct'24 & Nov'24
Belmont Graphics LLC	\$ 175.00	4239031 - Street Signs	71552	1/5/25 Parks Vinyl Sign Sticker Replacement "Updated CPD Phone Number"
Berger, Kari	\$ 18.76	4343000 - Travel Fees & Expenses	Reimb	1/30/25 Mileage Reimbursement Jan'24
Berger, Kari	\$ 3.75	4343000 - Travel Fees & Expenses	Reimb	1/30/25 Meeting with Susie Steel
Carmel Clay Schools	\$ 1,683.77	4231400 - Gasoline	20243-PD01	1/8/25 Gasoline
Carmel Clay Schools	\$ 420.24	4231300 - Diesel Fuel	20243-PD01	1/8/25 Diesel Fuel
Carmel Utilities	\$ 224.23	4348500 - Water & Sewer	5324100000 Dec'24	1/10/25 Monon Greenway North Trailhead
Carmel Utilities	\$ 180.11	4348500 - Water & Sewer	7051300000	1/10/25 Administrative Offices
Carmel Utilities	\$ 24.03	4348500 - Water & Sewer	7051300000	1/10/25 Parks & Natural Resources Offices
Carmel Utilities	\$ 139.55	4348500 - Water & Sewer	3832000000 Dec'24	1/10/25 Monon Greenway South Trailhead
Carmel Utilities	\$ 349.64	4348500 - Water & Sewer	2224200000 Dec'24	1/10/25 Meadowlark Park
Carmel Utilities	\$ 31.37	4348500 - Water & Sewer	6548100000 Dec'24	1/10/25 Monon Boulevard - Special Events
Carmel Utilities	\$ 298.58	4348500 - Water & Sewer	7316000000 Dec'24	1/10/25 Central Park Westermeyer Commons Splash Pads
Carmel Utilities	\$ 684.53	4348500 - Water & Sewer	2214200000 Dec'24	1/10/25 City Center Restroom
Carmel Utilities	\$ 196.95	4348500 - Water & Sewer	2214200000 Dec'24	1/10/25 Monon Boulevard
Carmel Utilities	\$ 26.68	4348500 - Water & Sewer	2768100000 Dec'24	1/10/25 Midtown Plaza
Carmel Utilities	\$ 283.28	4348500 - Water & Sewer	1313100000 Dec'24	1/17/25 Carey Grove Park
Carmel Utilities	\$ 338.15	4348500 - Water & Sewer	5843000000 Jan'25	1/31/25 Inlow Park
Carmel Utilities	\$ 977.88	4348500 - Water & Sewer	5200000000 Jan'25	1/31/25 West Park
Carmel Utilities	\$ 92.10	4348500 - Water & Sewer	8362300000 Jan'25	1/31/25 White River Greenway
Carmel Utilities	\$ 6.58	4348500 - Water & Sewer	2396200000 Jan'25	1/31/25 Cherry Tree Park
Carmel Utilities	\$ 54.77	4348500 - Water & Sewer	2623000000 Jan'25	1/31/25 Flowing Well Park Restroom
Carmel Utilities	\$ 405.85	4348500 - Water & Sewer	2623000000 Jan'25	1/31/25 Founders Park
Carmel Utilities	\$ 21.28	4348500 - Water & Sewer	2623000000 Jan'25	1/31/25 Flowing Well Park
Carmel Utilities	\$ 89.01	4348500 - Water & Sewer	2623000000 Jan'25	1/31/25 River Heritage Park
Carmel Utilities	\$ 48.74	4348500 - Water & Sewer	2623000000 Jan'25	1/31/25 Hazel Landing Park
Carmel Welding	\$ 640.00	4238000 - Small Tools & Minor Equipment	473998	1/4/25 Parks & Natural Resources Small Equipment
CenterPoint Energy	\$ 201.08	4349000 - Gas	13072237-4 Dec'24	1/15/25 Administrative Office
CenterPoint Energy	\$ 152.16	4349000 - Gas	13072248-1 Dec'24	1/15/25 Parks & Natural Resources Offices
Coler, Trudy	\$ 50.00	4344100 - Cellular Phone Fees	Reimb	1/27/25 Cell Phone Fees - Dec'24
Constellation NewEnergy Gas Division, LLC	\$ 201.80	4349000 - Gas	4232667	1/31/25 Administrative Office
Constellation NewEnergy Gas Division, LLC	\$ 148.10	4349000 - Gas	4232667	1/31/25 Parks & Natural Resources Office
Crown Trophy	\$ 57.00	4230200 - Office Supplies	49883	1/8/25 Accessory for Picture (Exiting Park Board Members)
Culligan Ultra Pure (Mountain Glacier)	\$ 171.82	4350900 - Other Cont. Services	0900672254	12/12/24 Drinking Water Parks & Natural Resources/Administrative Offices
Duke Energy	\$ 357.44	4348000 - Electricity	910121498403 Dec'24	1/10/25 Inlow Park
Duke Energy	\$ 18.51	4348000 - Electricity	910121498495 Dec'24	1/10/25 Bear Creek Park
Duke Energy	\$ 840.05	4348000 - Electricity	910121498213 Dec'24	1/13/25 Central Park Westermeyer Commons

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 101 - General Fund
 February 11, 2025

Name	Amount	Account	Num	Memo
Duke Energy	\$ 435.79	4348000 · Electricity	910122730034 Dec'24	1/21/25 Monon Greenway North Trailhead
Duke Energy	\$ 21.26	4348000 · Electricity	910121498453 Dec'24	1/21/25 Monon Greenway Pedestrian Bridge
Duke Energy	\$ 97.24	4348000 · Electricity	910122730076 Jan'25	1/31/25 Monon Greenway Tunnel Lights
Duke Energy	\$ 835.80	4348000 · Electricity	910122730109 Jan'25	1/31/25 Founders Park
Duke Energy	\$ 14.68	4348000 · Electricity	910122730050 Jan'25	1/31/25 River Heritage Park
Duke Energy	\$ 181.50	4348000 · Electricity	910123202576 Jan'25	1/31/25 Central Park Lagoon Aeration Pumps
Duke Energy	\$ 84.23	4348000 · Electricity	910123160581 Jan'25	1/31/25 Central Park 111th Street Roundabout
Duke Energy	\$ 69.51	4348000 · Electricity	910123198147 Jan'25	1/28/25 Central Park Shelter
Duke Energy	\$ 23.87	4348000 · Electricity	910123164626 Jan'25	1/28/25 Central Park Street Lighting
Duke Energy	\$ 131.45	4348000 · Electricity	910119806907 Jan'25	1/28/25 Monon Greenway Crossing Flashers
Duke Energy	\$ 368.02	4348000 · Electricity	910121498312 Jan'25	1/30/25 Carey Grove Park
Duke Energy	\$ 172.93	4348000 · Electricity	910121498362 Jan'25	1/28/25 Parks & Natural Resources Office
Duke Energy	\$ 1,160.24	4348000 · Electricity	910121498263 Jan'25	1/28/25 Administrative Office
Espey, Hal	\$ 350.00	4341999 · Other Professional Fees	4th Quarter 2024	12/23/24 Additional Park Board Taping 2024 - Master Plan Meeting
Eventbrite	\$ 962.67	4357004 · External Instructional Fees	UFB Visa	1/23/25 Conference Registration for HR Staff 2025
Fraxion Spend Management, LLC	\$ 1,600.00	4341955 · Info Sys Maint/Contracts	2022-18005	1/24/25 Purchasing Software Supplemental License Agreement
Fraxion Spend Management, LLC	\$ 1,900.00	4463202 · Software	2022-18005	1/24/25 Purchasing Software Supplemental License Agreement
Gordon Plumbing, Inc.	\$ 762.50	4350100 · Building Repairs & Maint.	308186	12/31/24 Service - Flowing Well Drain Line Clearing
Great lakes Park Training Institute	\$ 300.00	4357004 · External Instructional Fees	507763 - McColium	12/30/24 Parks & Natural Resources Staff Training Conference
Great lakes Park Training Institute	\$ 300.00	4357004 · External Instructional Fees	507764 - Edwards	12/30/24 Parks & Natural Resources Staff Training Conference
Great lakes Park Training Institute	\$ 300.00	4357004 · External Instructional Fees	507765 - Kelley	12/30/24 Parks & Natural Resources Staff Training Conference
Great lakes Park Training Institute	\$ 300.00	4357004 · External Instructional Fees	507766 - Walker	12/30/24 Parks & Natural Resources Staff Training Conference
Great lakes Park Training Institute	\$ 300.00	4357004 · External Instructional Fees	577767 - Wallace	12/30/24 Parks & Natural Resources Staff Training Conference
Hylant Group	\$ 74,651.98	4347500 · General Insurance	460371	1/9/25 2025 Annual Insurance Premium
Indiana Historical Society	\$ 50.00	4355200 · Subscriptions	UFB Visa	1/14/25 Paper and Online Annual Subscription Renewal 2025
Indiana Professional Licensing	\$ 74.37	4358300 · Other Fees & Licenses	UFB Visa	1/16/25 Application - E. Mehl Notary
Indiana State Police	\$ 15.70	4358300 · Other Fees & Licenses	UFB Visa	1/16/25 Background Check for E. Mehl (Notary)
Indy Pride	\$ 266.00	4346000 · Classified Advertising	WTFWNR1W-34912	12/16/24 Recruitment Job Fair 1/16/25
Integra Realty Resources	\$ 2,600.00	4350900 · Other Cont. Services	118-2024-2591	1/3/25 Grand Boulevard & Old Meridian Property Appraisal
Intuit Inc.	\$ 325.29	4463202 · Software	UFB Visa	12/27/24 QuickBooks Software & Cloud Hosting Subscription
Intuit Inc.	\$ 325.29	4341955 · Info Sys Maint/Contracts	UFB Visa	1/26/25 QuickBooks Software & Cloud Hosting Subscription
InvigorateHR	\$ 566.66	4357004 · External Instructional Fees	1741	1/3/25 Employee Training Services & LMS E-Courses
Irving Materials, Inc.	\$ 16.95	4236000 · Gravel	71416677	12/16/24 Gravel For Parks & Natural Resources Inventory
Jani-King	\$ 450.00	4350600 · Cleaning Services	IND01250397	1/8/25 2025 Janitorial Services for Administrative Offices
Jani-King	\$ 281.00	4350600 · Cleaning Services	IND01250398	1/8/25 2025 Janitorial Services - Parks & Natural Resources Office
Kroger Gardis & Regas, LLP	\$ 8,684.90	4340000 · Legal Fees	98	1/8/25 Legal Services December 2024
MacAllister Rental LLC	\$ 99.16	4237000 · Repair Parts	R78629359801	1/9/25 Caterpillar Equipment Maintenance Supplies
Magers Bookkeeping Services LLC	\$ 120.00	4341999 · Other Professional Fees	1202	12/27/24 2024 Bookkeeping Services
Mainscape	\$ 236.00	4350400 · Grounds Maintenance	1311600	1/3/25 Ground Services for Midtown Plaza (Carter Green)
Mainscape	\$ 236.00	4350400 · Grounds Maintenance	1311555	1/1/25 Ground Services for Midtown Plaza (Carter Green)
Mainscape	\$ 236.00	4350400 · Grounds Maintenance	1310778	12/20/24 Ground Services for Midtown Plaza (Carter Green)
Mainscape	\$ 2,801.00	4350400 · Grounds Maintenance	1311723	1/6/25 Ground Services - Midtown Plaza (Carter Green)
Mainscape	\$ 1,946.00	4350400 · Grounds Maintenance	1311826	1/11/25 Ground Services - Midtown Plaza (Carter Green)
Mehl, Eric	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	1/10/25 Cell Phone Charges - Dec'24
Menards	\$ 185.95	4238000 · Small Tools & Minor Equipment	308301425025970	1/14/25 Parks & Natural Resources Winter Equipment Maintenance Supplies
Metronet	\$ 102.50	4349500 · Cable Service	2196386 Jan'24	1/2/25 Internet Service Carey Grove Park
Metronet	\$ 102.50	4349500 · Cable Service	2196387 Jan'24	1/2/25 Internet Service Monon North Trailhead
Micro Air Inc.	\$ 20.00	4350900 · Other Cont. Services	147318	1/8/25 Water Testing for Flowing Well 2025
Morellis	\$ 14.00	4359000 · Special Projects	72550	12/30/24 Park Board Linen Dry Cleaning
Napa	\$ 12.40	4232100 · Garage & Motor Supplies	245441	1/8/25 Repair Parts for PNR Equipment (Kubota Salt Spreader)
Napa	\$ 82.98	4232100 · Garage & Motor Supplies	246353	1/16/25 Fleet Maintenance Supplies
NCSI National Center Safety Initiatives	\$ 18.50	4341990 · Criminal Background Checks	52950	1/1/25 Adult Volunteer Background Check
Notaries.com	\$ 212.95	4358300 · Other Fees & Licenses	UFB Visa	1/16/25 Notary Bond & Supplies for E. Mehl
Potawatomi Inn	\$ 2,637.00	4343000 · Travel Fees & Expenses	E04679	1/2/25 Parks & Natural Resources Staff Training Conference Lodging & Meals 2/24/25-2/27/25
President's Volunteer Service Award, The	\$ 55.43	4359000 · Special Projects	UFB Visa	1/14/25 Presidential Volunteer Service Awards 2024

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 101 - General Fund
 February 11, 2025

Name	Amount	Account	Num	Memo
PSHRA - Public Sector HR Assoc.	\$ 175.00	4355300 · Organization & Membership Dues	UFB Visa	12/18/24 HR Director Membership Renewal 2025
Republic Services	\$ 287.00	4350101 · Trash Collection	0761-006765981 Feb'2	1/25/25 Trash & Recycling Services - Westermeier Commons
Republic Services	\$ 479.00	4350101 · Trash Collection	0761-006765981 Feb'2	1/25/25 Trash & Recycling Services - Administrative Office
Reynolds Farm Equipment	\$ 307.67	4237000 · Repair Parts	P43492	1/17/25 Parks & Natural Resources Equipment "John Deere" Maintenance Supplies
Staples	\$ 70.72	4230200 · Office Supplies	6021564016	1/13/25 Small Office Equipment for Parks & Natural Resources Director
Staples	\$ 24.91	4230200 · Office Supplies	6022070318	1/20/25 Culture Committee Offices Supplies
Sutton, Claudine	\$ 50.00	4344100 · Cellular Phone Fees	Reimb	1/27/25 Cell Phone Fees - Jan'25
Terryberry	\$ 182.64	4350900 · Other Cont. Services	533532	12/26/24 Employee Recognition Staff
UKG Inc.	\$ 3.45	4341999 · Other Professional Fees	300125109	12/16/24 Payroll Check Printing
UKG Inc.	\$ 2,981.73	4341999 · Other Professional Fees	300117448	12/15/24 Payroll Subscriptions Quarterly Subscription Fees
UKG Inc.	\$ 47.90	4341999 · Other Professional Fees	300128448	1/14/25 Payroll Systems - 2024 W-2's
Verizon Wireless	\$ 1,451.89	4344100 · Cellular Phone Fees	6101969348	12/23/24 Cell Phones and iPads for Parks & Natural Resources
Walmart	\$ 35.64	4239039 · General Program Supplies	175009627161497	1/9/25 Parks & Natural Resources Program Supplies for Holiday Tree Recycling 2025
Webstaurant Store	\$ 1,079.96	4238000 · Small Tools & Minor Equipment	UFB Visa	12/9/24 Replacement Restroom Equipment Stock for Parks
White's Ace Hardware	\$ 57.38	4237000 · Repair Parts	29861534	12/2/24 Miscellaneous Parks & Natural Resources Supplies
White's Ace Hardware	\$ 28.62	4235000 · Building Materials	29862502	12/4/24 City Center Restroom Repair Supplies
White's Ace Hardware	\$ 62.46	4237000 · Repair Parts	29864323	12/9/24 Midtown Plaza Repair Supplies
White's Ace Hardware	\$ 9.59	4237000 · Repair Parts	29864587	12/10/24 Midtown Plaza Repair Supplies
White's Ace Hardware	\$ 153.96	4235000 · Building Materials	29867870	12/17/24 Hagan-Burke Bridge Paint Supplies
Willow Marketing Management, Inc.	\$ 350.00	4341955 · Info Sys Maint/Contracts	QB INV-59995	12/26/24 CCPR Website Updates
WM - Waste Management	\$ 176.86	4350101 · Trash Collection	8508691-1710-9	1/2/25 Trash Services - Meadowlark Park
WM - Waste Management	\$ 533.84	4350101 · Trash Collection	8508691-1710-9	1/2/25 Trash Services - Monon Boulevard
Xanderbuilt Tree Care	\$ 4,750.00	4350900 · Other Cont. Services	13363	1/1/25 Tree Removal Hinshaw Preserve
Zoom	\$ 219.89	4359016 · COVID Expenses	UFB Visa	12/23/24 Video Conferencing
Zoom	\$ 219.89	4355200 · Subscriptions	UFB Visa	1/21/25 Video Conferencing
Jan 7 - Feb 3, 25	\$ 136,439.65			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 108 - Extended School Enrichment
 February 11, 2025

Name	Amount	Account	Num	Memo
Jan 7 - Feb 3, 25				
Adamson's Karate Studios	\$ 400.00	4340800 - Program Contractors	1255	12/23/24 ESE Program Contractor - Karate
Adrenaline	\$ 1,185.00	4348007 - Field Trips	355739	1/3/25 ESE School's Out Camp East Winter Break Field Trip
Amazon	\$ 342.47	4239039 - General Program Supplies	1D9T-VJ33-3LGV	1/15/25 Smoky Row ESE Site Plan 3 (2025) Program Supplies
Amazon	\$ 195.25	4239039 - General Program Supplies	1R4N-PWMK-W33M	1/15/25 ESE Winter Break 2024 School's Out Camp West Supplies
Amazon	\$ 28.85	4239039 - General Program Supplies	1NPJ-GRJ4-1QDR	1/15/25 Cherry Tree ESE Site Plan 3 (2025) Club Supplies
Amazon	\$ 55.96	4239039 - General Program Supplies	1MD7-XGLG-3KN3	1/15/25 Clay Center ESE Site Plan 3 (2025) Supplies
Amazon	\$ 225.39	4239039 - General Program Supplies	197L-YPK1-1LGY	1/15/25 Prairie Trace ESE December 2024 "Store" Supplies
Amazon	\$ 201.48	4239039 - General Program Supplies	1G1N-KCR9-13X3	1/15/25 Mohawk Trails ESE Miscellaneous Program & Prize Supplies
Amazon	\$ 79.50	4239012 - Safety Supplies	1QQ4-97F9-1R79	1/15/25 ESE CPR Training Supplies
Amazon	\$ 203.89	4239039 - General Program Supplies	1D97-4TNN-33HD	1/15/25 ESE Common Club Supplies
Amazon	\$ 126.88	4239039 - General Program Supplies	1G79-YX9N-VXTX	1/15/25 Woodbrook ESE Site Plan 3 (2025) Supplies
Amazon	\$ 21.77	4239039 - General Program Supplies	1F97-K6T7-193V	1/15/25 ESE Common Club Supplies
Amazon	\$ 291.07	4239039 - General Program Supplies	1636-FM4X-19J9	1/15/25 Cherry Tree ESE "RICHER" Store Supplies #2
Amazon	\$ 107.21	4239039 - General Program Supplies	1F97-K6T7-114Y	1/15/25 Carmel Elementary ESE Site Plan 3 (2025) Supplies
Amazon	\$ 39.45	4239039 - General Program Supplies	1N101530232	1/8/25 Clay Center ESE Site Plan 2025 Supplies
American Camp Association, Inc.	\$ 1,435.00	4357004 - External Instructional Fees	UFB Visa	12/5/24 ESE Staff Conference Registration 2025
American Camp Association, Inc.	\$ 50.00	4357004 - External Instructional Fees	UFB Visa	1/9/25 ESE Virtual Training for Assistant Director
American Camp Association, Inc.	\$ 100.00	4355300 - Organization & Membership Dues	UFB Visa	1/2/25 Annual ESE Staff Membership Renewal
American Red Cross	\$ 304.00	4357004 - External Instructional Fees	22749249	12/26/24 ESE Staff Training 12/16/24
American Red Cross	\$ 120.00	4357004 - External Instructional Fees	22753427	1/22/25 ESE Staff Training
BluePay Processing, LLC	\$ 140.00	4341999 - Other Professional Fees	1005662456411224	12/31/24 ESE ACH Processing Dec'24
Boger, Elizabeth (Miss Liz)	\$ 595.00	4340800 - Program Contractors	431	12/10/24 ESE Program Contractor - Science
Boost Conference	\$ 1,890.00	4357004 - External Instructional Fees	UFB Visa	12/23/24 2025 Conference Registration for ESE Staff
Buckingham, Tiffany	\$ 190.14	4343000 - Travel Fees & Expenses	Reimb	1/31/25 Mileage Reimbursement 8/16/24 - 1/30/25
Byrd Enterprises, Inc.	\$ 1,000.00	4239099 - Other Miscellaneous	E21916	1/28/25 Culture Committee End of Year Party 2025
Carmel Clay Schools Food & Nutrition	\$ 8,008.53	4239040 - Food & Beverages	45627	1/6/25 ESE Student Afterschool Snacks - Dec'24
Carmel Drive Self-Storage	\$ 306.00	4350900 - Other Cont. Services	2206	1/5/24 Annual Storage Rental for ESE
Clay Township Trustee	\$ 7,660.46	4353099 - Other Rental & Leases	45627	1/7/25 ESE Office Space Lease Dec'24
Culligan Ultra Pure (Mountain Glacier)	\$ 61.94	4350900 - Other Cont. Services	0900672257	12/12/24 Drinking Water ESE
Cumulus Media	\$ 850.00	4346000 - Classified Advertising	884332351	12/31/24 Recruitment Digital Advertising Dec'24
Current Publishing	\$ 190.00	4341991 - Marketing & Promotions	79543	12/27/24 Recruitment Ads
Current Publishing	\$ 190.00	4341991 - Marketing & Promotions	79936	1/31/25 Recruitment Ads
Designs by Vonda	\$ 131.25	4239099 - Other Miscellaneous	UFB Visa	12/3/24 Culture Committee - End of Year (2024) Award Ceremony Décor
Ellis, Max	\$ 336.67	4343000 - Travel Fees & Expenses	Reimb	1/9/25 Mileage Reimbursement 7/30/24-12/17/24
Fazolli's Restaurant	\$ 349.75	4239039 - General Program Supplies	AAAZTMMX9QAU	12/6/24 Smoky Row ESE Parent's Night Out 12/6/24
Fazolli's Restaurant	\$ 209.85	4239039 - General Program Supplies	AAAZTMMX9QAT	12/6/24 College Wood ESE Parent's Night Out Dinner 12/6/24
Fazolli's Restaurant	\$ 307.78	4239039 - General Program Supplies	AAAZTMMX9QAW	12/6/24 Forest Dale ESE Parent's Night Out Dinner 12/6/24
Fazolli's Restaurant	\$ 139.90	4239039 - General Program Supplies	AAAZTMMX9QAV	12/6/24 West Clay ESE Parent's Night Out Dinner 12/6/24
Fazolli's Restaurant	\$ 286.50	4239039 - General Program Supplies	AAAZTMMX9QAX	12/6/24 Carmel Elementary ESE Parent's Night Out Dinner 12/6/24
Fazolli's Restaurant	\$ 167.88	4239039 - General Program Supplies	AAAZTMLM9QAU	11/15/24 Clay Center ESE Parent's Night Out Dinner 11/15/24
Fazolli's Restaurant	\$ 167.88	4239039 - General Program Supplies	AAAZTMLM9QAT	11/15/24 Mohawk Trails ESE Parent's Night Out Dinner 11/15/24
Fazolli's Restaurant	\$ 279.80	4239039 - General Program Supplies	AAAZTML39QAU	11/22/24 Woodbrook ESE Parent's Night Out Dinner 11/15/24
Fazolli's Restaurant	\$ 235.99	4239039 - General Program Supplies	AAAZTML99QAT	11/25/24 Town Meadow ESE Staff Training Dinner 11/25/24
First Advantage	\$ 333.43	4341990 - Criminal Background Checks	5540712412	12/31/24 New Hire Background Checks
Fun Express	\$ 126.01	4239039 - General Program Supplies	73547110701	1/3/25 ESE School's Out Camp East Supplies for Martin Luther King Jr. Day 1/20/25
Fun Express	\$ 219.05	4239039 - General Program Supplies	73547200201	1/3/25 Mohawk Trails ESE Club Supplies
Fun Express	\$ 260.72	4239039 - General Program Supplies	73537346201	12/19/24 Smoky Row ESE Site Plan 3 (2025) Program Supplies
Fun Express	\$ 449.99	4239039 - General Program Supplies	73562319701	1/15/25 Forest Dale ESE "Valentines Day 2025" Supplies
Fun Express	\$ 181.21	4239039 - General Program Supplies	73571814601	1/22/25 Woodbrook ESE Site Celebration #3 Valentine Supplies
Gordon Plumbing	\$ 462.98	4463000 - Furniture & Fixtures	308322	1/7/25 Service - ESE New Offices (Clay Township) Plumbing Wall Repair
Hobby Lobby	\$ 2.49	4239039 - General Program Supplies	135887856	12/11/24 ESE "RICHER BINGO" Prize Wrapping Supplies
Hobby Lobby	\$ 196.03	4239039 - General Program Supplies	135535120	12/6/24 Towne Meadow ESE Program Supplies Fall 2024
Indiana Center for Prevention	\$ 300.00	4357004 - External Instructional Fees	CM605	12/16/24 ESE Staff Training
Indiana Center for Prevention	\$ 195.00	4357004 - External Instructional Fees	CM616	1/23/25 ESE Staff Training

Carnel/Clay Board of Parks and Recreation
 Claim Sheet Fund 108 - Extended School Enrichment
 February 11, 2025

Name	Amount	Account	Num	Memo
Intuit	\$ 325.29	4341955 - Info Sys Maint/Contracts	UFB Visa	12/27/24 QuickBooks Software & Cloud Hosting Subscription
Intuit	\$ 325.29	4341955 - Info Sys Maint/Contracts	UFB Visa	1/26/25 QuickBooks Software & Cloud Hosting Subscription
InvigorateHR	\$ 566.67	4357004 - External Instructional Fees	1741	1/3/25 Employee Training Services & Learning Management Services E-Courses
InvigorateHR	\$ 1,275.00	4357004 - External Instructional Fees	1750	1/17/25 2025 Leadership & Learning Management System Training Services
Iron Mountain	\$ 99.50	4341999 - Other Professional Fees	JZR270	12/31/24 Off Site File Storage
JES & Sons 2-Way LLC	\$ 516.00	4239039 - General Program Supplies	92595	1/2/25 ESE Administrative - Replacement Two-Way Radios
JumpBunch of Indianapolis	\$ 350.00	4340800 - Program Contractors	1395725	1/20/25 ESE Program Contractor - Fitness Challenge
JumpBunch of Indianapolis	\$ 200.00	4340800 - Program Contractors	1357609	1/2/25 ESE Program Contractor - Fitness Challenge
Kroger	\$ 66.58	4239039 - General Program Supplies	15332	12/23/24 ESE School's Out Camp Winter Break 2024 Supplies
Kroger	\$ 189.42	4239040 - Food & Beverages	056117	12/17/24 ESE Winter (2024) Party Food & Drink
Kroger	\$ 89.72	4239040 - Food & Beverages	073758	12/11/24 ESE Winter (2024) Party Food & Drink
Kroger	\$ 42.29	4239099 - Other Miscellaneous	095147	12/11/24 Culture Committee "Hot Chocolate Bar" Secret Santa 2024 Party
Kroger	\$ 101.18	4239039 - General Program Supplies	071576	12/11/24 Mohawk Trails ESE Staff Training
Kroger	\$ 93.94	4239040 - Food & Beverages	074495	12/11/24 ESE "RICHER" Bingo Event (Dec'24) Snacks & Refreshments
Lazdins, Jackie	\$ 51.79	4343000 - Travel Fees & Expenses	Reimb	1/10/25 Mileage Reimbursement 11/14/24-12/27/24
Magers Bookkeeping Services LLC	\$ 450.00	4341999 - Other Professional Fees	1202	12/27/24 2024 Bookkeeping Services
Mail Chimp	\$ 304.50	4355200 - Subscriptions	UFB Visa	12/16/24 Email Marketing - Annual Subscription Renewal
Mail Chimp	\$ 304.50	4355200 - Subscriptions	UFB Visa	1/14/25 Email Marketing - Annual Subscription Renewal
McAlister's Deli	\$ 210.91	4239039 - General Program Supplies	2736943	1/22/25 Forest Dale ESE - Monthly Staff Training 1/22/25
Regal Entertainment Group	\$ 1,907.23	4343007 - Field Trips	UFB Visa	12/20/24 ESE School's Out Camp West Field Trip 12/30/24
S & S Worldwide	\$ 574.65	4239039 - General Program Supplies	IN101523743	12/17/24 ESE Winter Break 2024 School's Out Camp West Supplies
S & S Worldwide	\$ 78.58	4239039 - General Program Supplies	IN101523824	12/17/24 Clay Center ESE Site Plan 2025 Supplies
S & S Worldwide	\$ 121.70	4239039 - General Program Supplies	IN101524871	12/19/24 Smoky Row ESE Site Plan 3 (2025) Program Supplies
S & S Worldwide	\$ 237.26	4239039 - General Program Supplies	IN101526734	12/30/24 Prairie Trace ESE Site Plan 3 (2024) Supplies
S & S Worldwide	\$ 405.02	4239039 - General Program Supplies	IN101531701	1/10/25 West Clay ESE Site Plan 3 (2025) Supplies
S & S Worldwide	\$ 326.76	4239039 - General Program Supplies	IN101527470	12/31/24 Woodbrook ESE Site Plan 3 (2025) Craft & Sport Supplies
S & S Worldwide	\$ 201.45	4239039 - General Program Supplies	IN101530560	1/8/25 Prairie Trace ESE Site Plan 3 (2024) Supplies
S & S Worldwide	\$ 88.36	4239039 - General Program Supplies	IN101531793	1/10/25 College Wood ESE Program Supplies
S & S Worldwide	\$ 228.66	4239039 - General Program Supplies	IN101532203	1/13/25 Forest Dale ESE Site Plan 3 (2025) Program Supplies
S & S Worldwide	\$ 43.34	4239039 - General Program Supplies	IN101538709	1/27/25 ESE Site Plan 3 2025 "Awareness Day" Supplies
S & S Worldwide	\$ 13.99	4239039 - General Program Supplies	IN101534535	1/16/25 West Clay ESE Program Supplies
Southwest Airlines	\$ 1,259.91	4343000 - Travel Fees & Expenses	UFB Visa	12/23/24 Airfare for ESE Staff-BOOST Conference 2025
Staples	\$ 122.05	4230200 - Office Supplies	6019963674	12/23/24 ESE Administrative Office Supplies
Staples	\$ 281.72	4239039 - General Program Supplies	6021564023	1/13/25 Cherry Tree ESE Site Plan 3 (2025) Supplies
Staples	\$ 94.74	4230200 - Office Supplies	6021564007	1/13/25 ESE Administrative Office Supplies
Staples	\$ 33.54	4230200 - Office Supplies	6021564010	1/13/25 ESE Administrative Office Supplies
Staples	\$ (33.54)	4230200 - Office Supplies	6021564014	1/13/25 ESE Administrative Office Supplies
Staples	\$ 33.54	4230200 - Office Supplies	6021564012	1/13/25 ESE Administrative Office Supplies
Staples	\$ 69.81	4230200 - Office Supplies	6021564027	1/13/25 Clay Center ESE Program Supplies
Staples	\$ 139.99	4239039 - General Program Supplies	6019963672	12/23/24 Smoky Row ESE Office Supplies
Staples	\$ 24.92	4230200 - Office Supplies	6022070318	1/20/25 Culture Committee Office Supplies
Staples	\$ 427.69	4230200 - Office Supplies	6022070323	1/20/25 Towne Meadow ESE Office Supplies
Staples	\$ 4.99	4239039 - General Program Supplies	6022070314	1/20/25 Cherry Tree ESE Site Plan 3 (2025) Supplies
Staples	\$ 119.17	4230200 - Office Supplies	6022070320	1/20/25 ESE Administration - Office Supplies
Sterler Productions	\$ 686.75	4239099 - Other Miscellaneous	UFB Visa	12/5/24 Culture Committee "End of Year Party 2024" Audio Services
SubZero Nitrogen Ice Cream	\$ 432.00	4343007 - Field Trips	000021	7/1/24 Chillville Summer Camp "In Store" Field Trip
Terryberry	\$ 48.22	4350900 - Other Cont. Services	S38512	1/14/25 Employee Recognition Gift
Top Golf	\$ 320.00	4239039 - General Program Supplies	UFB Visa	12/11/24 Cherry Tree ESE Staff Team Building 12/16/24
Top Golf	\$ 240.00	4343007 - Field Trips	UFB Visa	12/20/24 ESE School's Out Camp East Field Trip 12/27/24
UKG Inc.	\$ 194.98	4341999 - Other Professional Fees	300128448	1/14/25 Payroll Systems - 2024 W-2's
UKG Inc.	\$ 7,082.68	4341999 - Other Professional Fees	300117448	12/15/24 Payroll Subscriptions Quarterly Fees
USPS	\$ 10.75	4350000 - Equipment Repairs & Maint.	UFB Visa	1/17/25 Shipping for ESE Woodbrook Radio Repair
USPS	\$ 10.50	4350000 - Equipment Repairs & Maint.	UFB Visa	1/24/25 Shipping for ESE Mohawk Trails Radio Repair
Verizon Wireless	\$ 2,125.91	4344100 - Cellular Phone Fees	6102225114	12/27/24 iPad Usage ESE
Verizon Wireless	\$ 509.75	4344100 - Cellular Phone Fees	9104392987	1/23/25 Cell Phone Fees - ESE

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 108 - Extended School Enrichment
 February 11, 2025

Name	Amount	Account	Num	Memo
Vision Painting, Inc.	\$ 4,975.00	4463000 - Furniture & Fixtures	0005607	12/13/24 Interior Painting for ESE Offices (Clay Township)
Walmart	\$ 107.00	4239039 - General Program Supplies	924366490452830	12/31/24 ESE Storage Closet Supplies
Walmart	\$ 63.44	4239039 - General Program Supplies	045008623970036	1/8/25 Carmel Elementary ESE Monthly Staff Meeting Supplies Jan'25
Walmart	\$ 76.47	4239039 - General Program Supplies	045008625530052	1/8/25 Carmel Elementary ESE Site Plan 3 (2025) Club Supplies
Walmart	\$ 61.74	4239039 - General Program Supplies	875013588825674	1/13/25 Woodbrook ESE Site Plan 3 (2025) Program Supplies
Walmart	\$ 55.50	4239039 - General Program Supplies	945016459266518	1/16/25 West Clay ESE Training Supplies
Walmart	\$ 48.61	4239039 - General Program Supplies	045016604630228	1/16/25 Carmel Elementary ESE First Aid Kit Supplies
Walmart	\$ 225.21	4239039 - General Program Supplies	925023624862920	1/23/25 College Wood ESE Program Supplies
Walmart	\$ 61.76	4239039 - General Program Supplies	925002827412598	1/2/25 Towne Meadow ESE Program Supplies
Walmart	\$ 58.90	4239039 - General Program Supplies	485003823975200	1/3/25 Towne Meadow ESE Program Supplies
Walmart	\$ 119.07	4239039 - General Program Supplies	875024580285722	1/24/25 Towne Meadow ESE Program Supplies
Walmart	\$ 152.84	4239039 - General Program Supplies	045010596970476	1/10/25 Towne Meadow ESE Program Supplies
Walmart	\$ 171.38	4239039 - General Program Supplies	955022628543901	1/22/25 Towne Meadow ESE Program Supplies
Walmart.com	\$ (25.06)	4239039 - General Program Supplies	UFB Visa	12/9/24 ESE Common Club Supplies
Walmart.com	\$ 216.98	4230200 - Office Supplies	UFB Visa	1/8/25 ESE Administrative - Office Supplies
Walmart.com	\$ 77.52	4239039 - General Program Supplies	UFB Visa	1/16/25 Prairie Trace ESE Site Plan 3 (2025) Supplies
Washington Township Parks	\$ 200.00	4357004 - External Instructional Fees	UFB Visa	1/24/25 ESE Staff Conference Registration
Willow Marketing Management, Inc.	\$ 104.17	4341955 - Info Sys Maint/Contracts	QB INV-59971	1/1/25 Website Hosting 2024
Jan 7 - Feb 3, 25	<u>\$ 62,715.58</u>			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 109 - Monon Community Center
 February 11, 2025

Name	Amount	Account	Num	Memo
Jan 7 - Feb 3, 25				
Ace - Pak Products Inc.	\$ 1,007.99	4238900 - Cleaning & Maint. Supplies	B-1125	12/16/24 Monon Community Center Janitorial Supplies
Ace - Pak Products Inc.	\$ 903.47	4238900 - Cleaning & Maint. Supplies	B-1176	1/9/25 Monon Community Center Janitorial Services
Active Network, LLC	\$ 851.00	4358400 - Refunds, Awards & Indemnities	C8202412_00712	12/5/24 Credit Card Chargeback Fees
AlphaCard	\$ 1,194.00	4239039 - General Program Supplies	INV7457262	12/27/24 Monon Community Center Front Desk Membership Key FOB's
Amazon	\$ 260.00	4239099 - Other Miscellaneous	UFB Visa	12/30/24 Recreation & Facilities Staff Recognition Gift Cards
Amazon	\$ 81.18	4239099 - Other Miscellaneous	1JPH-VC9W-VNFK	1/15/25 Aquatics Indoor First Aid Supplies
Amazon	\$ 479.96	4239039 - General Program Supplies	1D97-4TNN-1V67	1/15/25 Small Equipment for East Building Group Fitness Rooms
Amazon	\$ 170.00	4239039 - General Program Supplies	177R-N6J7-W1CY	1/15/25 Monon Community Center "Pickeball" Program Supplies
American Red Cross	\$ 684.00	4358300 - Other Fees & Licenses	22749249	12/26/24 Adult & Pediatric First Aid/SPR/AED Class 12/24/24
American Red Cross	\$ 874.00	4358300 - Other Fees & Licenses	22749703	12/31/24 Lifeguard Recertification Class 12/30/24
American Red Cross	\$ 320.00	4358300 - Other Fees & Licenses	22753427	1/22/25 Adult & Pediatric First Aid/CPR/AED Class 1/16/25
American Red Cross	\$ 1,200.00	4358300 - Other Fees & Licenses	22750927	1/16/25 Adult & Pediatric First Aid/CPR/AED Class 1/14/25
ASCAP	\$ 1,068.00	4358300 - Other Fees & Licenses	100006503995	12/20/24 2025 Music License Fee
AT&T	\$ 603.25	4344000 - Telephone Line Charges	UFB Visa	12/23/24 MCC Alarms & Elevators 571-4130(260)
AT&T	\$ 224.28	4344000 - Telephone Line Charges	UFB Visa	1/17/25 MCC Alarms & Elevators 571-4130(260)
Automated Logic	\$ 8,409.50	4350900 - Other Cont. Services	84IN23343R	12/9/24 Engagement of Services - Solutions Agreement for the WebCTRL System
BGI Fitness	\$ 125.00	4350000 - Equipment Repairs & Maint.	45221	1/27/25 Fitness Center Equipment Small Repair Parts
Broadcast Music Inc.	\$ 1,068.00	4358300 - Other Fees & Licenses	11690290	1/1/25 2025 Music License Renewal
Buddenbaum & Moore LLC	\$ 300.48	4238900 - Cleaning & Maint. Supplies	10256	12/30/24 Indoor Pool Reagents 12/9/24
Buddenbaum & Moore LLC	\$ 2,382.72	4238900 - Cleaning & Maint. Supplies	10255	12/30/24 Indoor Pool Chemicals 12/6/24
Buddenbaum & Moore LLC	\$ 286.08	4238900 - Cleaning & Maint. Supplies	10257	12/30/24 Indoor Pool Reagents 12/6/24
Byrd Enterprises, Inc.	\$ 1,000.00	4239099 - Other Miscellaneous	E21916	1/28/25 Culture Committee End of Year Party 2025
Carmel Drive Self-Storage	\$ 298.00	4350900 - Other Cont. Services	2206	1/5/25 Annual Storage Rental for Monon Community Center
Carmel Drive Self-Storage	\$ 279.00	4350900 - Other Cont. Services	2206	1/5/25 Annual Climate Controlled Storage - Dream Tree
Carmel Glass & Mirror	\$ 795.84	4350100 - Building Repairs & Maint.	W00098348	12/17/24 Service - Mirror Replacement in Monon Community Center Fitness Area
Carmel Utilities	\$ 4,368.73	4348500 - Water & Sewer	7316000000 Dec'24	1/10/25 Monon Center
Carmel Welding	\$ 85.00	4350000 - Equipment Repairs & Maint.	473951	1/2/25 Service - Small Repair for Fitness Center
CenterPoint Energy	\$ 1,643.41	4349000 - Gas	13332556-3 Dec'24	1/7/25 Monon Community Center
CenterPoint Energy	\$ 28.01	4349000 - Gas	13072288-7 Dec'24	1/15/25 Monon Community Center Aquatic Entry
CenterPoint Energy	\$ 98.53	4349000 - Gas	13072276-2 Dec'24	1/15/25 Monon Community Center Filter Building
Cintas Corporation	\$ 513.01	4238900 - Cleaning & Maint. Supplies	4214734492	12/16/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 491.01	4238900 - Cleaning & Maint. Supplies	4212544911	11/22/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 456.01	4238900 - Cleaning & Maint. Supplies	4216884638	1/6/25 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 491.01	4238900 - Cleaning & Maint. Supplies	4216164988	12/30/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 491.01	4238900 - Cleaning & Maint. Supplies	4215494885	12/23/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 456.01	4238900 - Cleaning & Maint. Supplies	4218391430	1/20/25 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 456.01	4238900 - Cleaning & Maint. Supplies	4219104558	1/27/25 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 513.01	4238900 - Cleaning & Maint. Supplies	4217665826	1/13/25 Monon Community Center Cleaning Supplies
Colorado Time Systems	\$ 2,690.00	4350000 - Equipment Repairs & Maint.	2015702-IN	12/12/24 Aquatics Swim Clock Replacements
Constellation NewEnergy	\$ 5,241.60	4349000 - Gas	4232667	1/31/25 Monon Community Center
Constellation NewEnergy	\$ 11.85	4349000 - Gas	4232667	1/31/25 Monon Community Center Aquatic Entry
Corvus Janitorial Systems	\$ 1,165.00	4350100 - Building Repairs & Maint.	412191002-XW5	12/19/24 Deep Clean Fitness Center Floors
Culligan Ultra Pure (Mountain Glacier)	\$ 73.41	4350900 - Other Cont. Services	0900672256	12/12/24 Drinking Water Monon Community Center East
Culligan Ultra Pure (Mountain Glacier)	\$ 39.95	4350900 - Other Cont. Services	0900672260	12/12/24 Drinking Water Monon Community Center West
Culligan Ultra Pure (Mountain Glacier)	\$ 39.96	4350900 - Other Cont. Services	0900672260	12/12/24 Drinking Water Monon Community Center West
Cumulus	\$ 850.00	4341991 - Marketing & Promotions	BB4332347	12/31/24 Monon Community Center Membership Campaign Winter - Dec'24
Cumulus	\$ 1,650.00	4341991 - Marketing & Promotions	BB4325313	12/29/24 Monon Community Center Membership Campaign Dec'24
Cumulus	\$ 850.00	4346000 - Classified Advertising	BB4332351	12/31/24 Recruitment Digital Advertising Dec'24
Current Publishing	\$ 285.00	4341991 - Marketing & Promotions	79543	12/27/24 Recruitment & Monon Community Center Membership Ads
Current Publishing	\$ 285.00	4341991 - Marketing & Promotions	79936	1/31/25 Recruitment & Monon Community Center Membership Ads
Delfin, Freddy	\$ 25.00	4344100 - Cellular Phone Fees	Reimb	1/7/25 Cell Phone Fees Nov'24
Delfin, Freddy	\$ 25.00	4344100 - Cellular Phone Fees	Reimb	1/27/25 Cell Phone Fees Dec'24
Designs by Vonda	\$ 131.25	4239099 - Other Miscellaneous	UFB Visa	12/3/24 Culture Committee - End of Year (2024) Award Ceremony Décor
Digilock	\$ 2,191.03	4237000 - Repair Parts	UFB Visa	1/9/25 Replacement Locks for MCC Fitness Lockers

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Name	Amount	Account	Num	Memo
Direct Fitness Solutions, LLC	\$ 971.42	4239039 - General Program Supplies	0204381-IN	12/26/24 Replacement Mats at Monon Community Center Fitness Studio A
Direct Fitness Solutions, LLC	\$ 778.00	4350000 - Equipment Repairs & Maint.	0588742-IN	12/3/24 Fitness Equipment Preventative Maintenance Dec'24
Direct Fitness Solutions, LLC	\$ 609.25	4237000 - Repair Parts	0595198-IN	1/7/25 Matrix Fitness Equipment Replacement Parts
Direct Fitness Solutions, LLC	\$ 778.00	4350000 - Equipment Repairs & Maint.	0595197-IN	1/7/25 Fitness Equipment Preventative Maintenance Jan'25
DirecTV	\$ 251.24	4349500 - Cable Service	038575356X250105	1/5/25 Dish Service - Monon Community Center
Duke Energy	\$ 6,283.48	4348000 - Electricity	910123160391 Jan'25	1/31/25 Monon Community Center
Duke Energy	\$ 21,426.89	4348000 - Electricity	910123195102 Jan'25	1/31/25 Monon Community Center II
Enterprise - FM Trust	\$ 815.33	4353099 - Other Rental & Leases	FBNS234513	1/5/25 Fleet Lease Rentals
Facebook, Inc.	\$ 552.72	4341991 - Marketing & Promotions	UFB Visa	12/2/24 Monon Community Center Membership Social Media Advertising Nov'24
Facebook, Inc.	\$ 463.93	4341991 - Marketing & Promotions	UFB Visa	1/2/25 Monon Community Center Membership Social Media Advertising Nov'24
Fazoli's Restaurant	\$ 167.88	4239039 - General Program Supplies	180224	12/11/24 Monon Community Center Swim Team "Sea Dragons" End of Year Party 12/11/24
First Advantage	\$ 333.02	4341990 - Criminal Background Checks	5540712412	12/31/24 New Hire Background Checks
Google	\$ 303.47	4341991 - Marketing & Promotions	UFB Visa	12/2/24 Monon Community Center Membership Campaign Advertising
Google	\$ 304.00	4341991 - Marketing & Promotions	UFB Visa	1/2/25 MCC Reservation Booking Subscription 2024
Grainger	\$ 96.50	4237000 - Repair Parts	9352767579	12/20/24 Monon Community Center Drain Cleaner Repair Parts
Grainger	\$ 41.38	4238000 - Small Tools & Minor Equipment	93060440045	1/3/25 Monon Community Center Small Equipment for Leased Fleet Vehicle
Grainger	\$ 376.56	4238900 - Cleaning & Maint. Supplies	9361558886	1/6/25 Replacement Filters for Monon Community Center Dectron Units
Graybar	\$ 337.50	4237000 - Repair Parts	9340102208	12/11/24 Replacement LED Lights for Monon Community Center
Graybar	\$ 746.34	4237000 - Repair Parts	9340394778	1/8/25 Replacement LED Lights for Monon Community Center
Green Touch Services, Inc.	\$ 696.00	4350400 - Grounds Maintenance	151488	11/30/24 2024 Waterpark Landscape Services
Hamilton County Community Tennis Assoc.	\$ 9,943.57	4340800 - Program Contractors	45636	12/10/24 Contracted Program - Tennis
Hylant Group	\$ 187,263.80	4347500 - General Insurance	460371	1/9/25 2025 Annual Insurance Premiums
iHeartMedia	\$ 2,000.00	4341991 - Marketing & Promotions	8822251868	12/31/24 Monon Community Center Membership Campaign Ad
Imagination Playground	\$ 11,199.00	4463000 - Furniture & Fixtures	731655	9/13/24 Monon Community Center Indoor Playground Play Amenities
Indeed, Inc.	\$ 183.98	4346000 - Classified Advertising	UFB Visa	12/3/24 Monon Community Center Sponsored Job Advertising Dec'24
Indiana Department of Homeland Security	\$ 393.16	4239099 - Other Miscellaneous	UFB Visa	12/16/24 Monon Community Center Annual Elevator Permit Renewals 2025
Indiana Department of Revenue	\$ 48.32	4359200 - Sales Tax Paid	45627	1/9/25 Sales Tax
Indiana University	\$ 470.00	4357004 - External Instructional Fees	510036	1/22/25 Conference Registration for Recreation & Facilities Staff 4/6/25 - 4/9/25
Indiana University	\$ 470.00	4357004 - External Instructional Fees	510032	1/22/25 Conference Registration for Recreation & Facilities Staff 4/6/25 - 4/9/25
Intuit QuickBooks	\$ 325.28	4341955 - Info Sys Maint/Contracts	UFB Visa	12/27/24 QuickBooks Software & Cloud Hosting Subscription
Intuit QuickBooks	\$ 325.28	4341955 - Info Sys Maint/Contracts	UFB Visa	1/26/25 QuickBooks Software & Cloud Hosting Subscription
InvigorateHR	\$ 566.67	4357004 - External Instructional Fees	1740	1/3/25 Employee Training Services & LMS E-Courses
InvigorateHR	\$ 91.00	4357004 - External Instructional Fees	1750	1/17/25 Employee Self Assessment - Recreation & Facilities Full Time New Hire
InvigorateHR	\$ 1,275.00	4357004 - External Instructional Fees	1750	1/17/25 2025 Leadership & Learning Management System Training Services
Iron Mountain	\$ 99.50	4341999 - Other Professional Fees	JZR270	12/31/24 Off Site File Storage
Jani-King	\$ 29,848.00	4350600 - Cleaning Services	IND01250393	1/7/25 2025 Janitorial Services
Keeping Up Local (Keeping Up In Carmel)	\$ 525.00	4341991 - Marketing & Promotions	1021	12/18/24 CCPR Social Media Promotions
Kroger	\$ 59.55	4239039 - General Program Supplies	160599	12/13/24 Adaptive Program Supplies for Mystery Kitchen Night 12/13/24
Kroger	\$ 64.76	4239039 - General Program Supplies	140134	12/19/24 Adaptive Program Supplies for Hot Chocolate Social 12/20/24
Kroger	\$ 24.78	4239039 - General Program Supplies	044384	12/10/24 Monon Community Center Sea Dragons Swim Team End of Year Party (2024) Supplies
Kroger	\$ 86.14	4239039 - General Program Supplies	153426	12/13/24 Monon Community Center Guest Services Staff Appreciation Event "Hot Chocolate Bar" 2024
Kroger	\$ 21.15	4239099 - Other Miscellaneous	095147	12/11/24 Culture Committee "Hot Chocolate Bar" Secret Santa 2024 Party
Kroger	\$ 87.20	4239039 - General Program Supplies	071392	12/11/24 Lunch & Learn Program Supplies 12/18/24
Kroger Gardis & Regas, LLP	\$ 694.50	4340000 - Legal Fees	98	1/8/25 Legal Services December 2024
Lifeguard Store, Inc., The	\$ 30.00	4238900 - Cleaning & Maint. Supplies	INV001474290	12/18/24 Aquatics Pool Cleaning Supplies
Lifeguard Store, Inc., The	\$ 43.00	4238900 - Cleaning & Maint. Supplies	INV001477094	1/10/25 Pool Cleaning Brushes
Lowe's	\$ 95.91	4238900 - Cleaning & Maint. Supplies	973038-OCGOEP	11/30/24 Maintenance Supplies for Monon Community Center
Lowe's	\$ 41.74	4238900 - Cleaning & Maint. Supplies	970710-ODZNUM	12/12/24 Maintenance Supplies for Monon Community Center
Lowe's	\$ 185.88	4238900 - Cleaning & Maint. Supplies	994611-OETQNL	1/18/24 Maintenance Supplies for Monon Community Center
Lowe's	\$ 166.24	4238900 - Cleaning & Maint. Supplies	970767-OEXZFG	12/19/24 Painting Supplies for Monon Community Center Fitness Area
Lowe, Zachariah	\$ 12,042.00	4340800 - Program Contractors	Sept-Dec 2024	1/2/25 Contracted Program - Art
Luckey, LLC	\$ 235,000.00	4462000 - Parks MC Admin,Structure Imprmt	45688	1/31/25 Monon Community Center Indoor Playground Equipment
Magers Bookkeeping Services LLC	\$ 435.00	4341999 - Other Professional Fees	1202	12/27/24 2024 Bookkeeping Services
Mail Chimp	\$ 304.50	4355200 - Subscriptions	UFB Visa	12/17/24 Email Marketing - Annual Subscription Renewal
Mail Chimp	\$ 304.50	4355200 - Subscriptions	UFB Visa	1/14/25 Email Marketing - Annual Subscription Renewal

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Micro Air Inc.	\$ 200.00	4350900 · Other Cont. Services	147186	12/31/24 Water Sample Testing - Monon Community Center Indoor Pools
Micro Air Inc.	\$ 100.00	4358300 · Other Fees & Licenses	147458	1/27/25 Weekend Lab Water Sample Fees 1/20/25 - Indoor Lap & Activity Pool
Mid-America Elevator Co., Inc.	\$ 926.20	4350100 · Building Repairs & Maint.	201377	12/16/24 Service - Monon Community Center West Elevator
Mid-America Elevator Co., Inc.	\$ 283.50	4350100 · Building Repairs & Maint.	201979	1/7/25 Service - West Elevator 12/27/24
Midwest Parenting Publications, LLC	\$ 495.00	4341991 · Marketing & Promotions	5110-M	1/16/25 Monon Community Center Membership Advertising 2025
Napa	\$ 28.12	4350000 · Equipment Repairs & Maint.	245159	1/4/25 Maintenance Supplies for Monon Community Center Fleet Vehicle
New Era Technology	\$ 813.11	4350100 · Building Repairs & Maint.	361135-IN	12/31/24 Monon Community Center Smoke Detector
New Era Technology	\$ 5,500.00	4350100 · Building Repairs & Maint.	367139-IN	1/28/25 Monon Community Center Fire Inspection Service Agreement 2024
Nexstar (Fox59)	\$ 250.00	4341991 · Marketing & Promotions	4419601-3	12/31/24 Monon Community Center Membership Campaign Dec'24
Nexstar (Fox59)	\$ 2,300.00	4341991 · Marketing & Promotions	4419514-9	12/31/24 Monon Community Center Membership Campaign Dec'24
Normand, Mike	\$ 100.00	4344100 · Cellular Phone Fees	Reimb	1/27/25 Cell Phone Fees Dec'24 & Jan'25
PDF Mechanical LLC	\$ 1,464.00	4350100 · Building Repairs & Maint.	10060	1/10/25 Service Maintenance Agreement - Dectron Units
Pickett & Associates	\$ 912.50	4341991 · Marketing & Promotions	3080	1/1/25 PR/Marketing Services
PickleballWholesale	\$ 178.47	4239039 · General Program Supplies	214588	1/7/25 Equipment for Pickleball Programs
Power Systems	\$ 6,001.06	4239039 · General Program Supplies	8943391	12/17/24 Group Fitness Program Replacement Equipment 2025
Power Systems	\$ 107.90	4239039 · General Program Supplies	8946134	1/9/25 Group Fitness Program Replacement Equipment 2025
Power Systems	\$ 26.86	4239039 · General Program Supplies	8944812	1/3/25 Group Fitness Program Replacement Equipment for 2025
Power Systems	\$ 418.00	4239039 · General Program Supplies	8946866	1/14/25 Group Fitness Program Replacement Equipment for 2025
Power Systems	\$ 132.60	4239039 · General Program Supplies	8947123	1/15/25 Small Parts for Fitness Center
Radio One, Inc.	\$ 3,640.00	4341991 · Marketing & Promotions	1924516-2	12/22/24 Monon Community Center Membership Advertising - Winter
Ray Marketing powered by Proforma	\$ 559.98	4356004 · Staff Clothing	BR71004253A	12/29/24 New Hire Uniforms for Recreation & Facilities MSA/Kidzone Staff
Recreation Results LLC	\$ 1,560.00	4340400 · Consulting Fees	08	12/31/24 PowerBI Dashboard Coaching & Support
Recreonics, Inc.	\$ 6,145.41	4350000 · Equipment Repairs & Maint.	0018975666-001	1/10/25 Monon Community Center Replacement Pool Vacuum
Republic Services	\$ 1,221.00	4350101 · Trash Collection	0761-006765981	1/25/25 Trash & Recycling Services - Monon Community Center
Republic Services	\$ (1,653.72)	4350101 · Trash Collection	0761-006765981	1/25/25 Trash & Recycling Services - Monon Community Center
Robert, Sean	\$ 224.69	4343000 · Travel Fees & Expenses	Reimb	1/7/25 Travel Expenses for 2024 NRPA Conference
Ryzer	\$ 700.00	4357004 · External Instructional Fees	UFB Visa	12/12/24 Lifeguard Instructor Recertification for Aquatics & Programming
Ryzer	\$ 375.00	4357004 · External Instructional Fees	UFB Visa	12/31/24 Lifeguard Instructor Class Registration for Aquatics Program Supervisor
SEAC	\$ 1,982.00	4358300 · Other Fees & Licenses	750409-2025	1/1/25 Music Performer License - 2025
Sherwin Williams	\$ 294.09	4235000 · Building Materials	5769-3	12/20/24 Paint for Monon Community Center Fitness Areas
Staples	\$ 53.18	4230200 · Office Supplies	6021137239	1/6/25 Recreation & Facilities Office Supplies and Small Equipment
Staples	\$ 15.48	4230200 · Office Supplies	6021564003	1/13/25 Recreation & Facilities Office Supplies & Small Furniture
Staples	\$ 230.30	4230200 · Office Supplies	6021564018	1/13/25 Recreation & Facilities Office Supplies & Small Furniture
Staples	\$ 97.37	4230200 · Office Supplies	6022070318	1/20/25 Recreation & Facilities and Culture Committee Office Supplies
Staples	\$ 19.16	4230200 · Office Supplies	6022070318	1/20/25 Member Services Office Supplies
Staples	\$ 55.31	4230200 · Office Supplies	6022070316	1/20/25 Recreation & Facilities Office Supplies and Small Furniture
Staples	\$ 673.00	4230200 · Office Supplies	6022738067	1/27/25 Monon Community Center Outdoor Salting Supplies
Stericycle, Inc.	\$ 46.08	4350900 · Other Cont. Services	8009239786	12/6/24 Medical Waste Removal
Sterler Productions	\$ 686.76	4239099 · Other Miscellaneous	UFB Visa	12/5/24 Culture Committee "End of Year Party 2024" Audio Services
SuperSaas BV	\$ 46.00	4355200 · Subscriptions	UFB Visa	12/5/24 MCC Reservation Booking Subscription 2024
SuperSaas BV	\$ 46.00	4355200 · Subscriptions	UFB Visa	1/6/25 MCC Reservation Booking Subscription 2024
Terryberry	\$ 46.68	4350900 · Other Cont. Services	539295	1/14/25 Employee Recognition Gift
Towne Post Network, Inc.	\$ 560.00	4341991 · Marketing & Promotions	66079	5/15/24 CCPR Advertising - Jun'24
Towne Post Network, Inc.	\$ 560.00	4341991 · Marketing & Promotions	66594	6/15/24 CCPR Advertising - Jul'24
Towne Post Network, Inc.	\$ 560.00	4341991 · Marketing & Promotions	67134	7/15/24 CCPR Advertising Aug'24
Towne Post Network, Inc.	\$ 560.00	4341991 · Marketing & Promotions	67687	8/15/24 CCPR Advertising - Sep'24
Towne Post Network, Inc.	\$ 560.00	4341991 · Marketing & Promotions	68297	9/16/24 CCPR Advertising - Oct'24
Towne Post Network, Inc.	\$ 560.00	4341991 · Marketing & Promotions	68934	10/15/24 CCPR Advertising - Nov'24
Towne Post Network, Inc.	\$ 560.00	4341991 · Marketing & Promotions	69534	11/15/24 CCPR Advertising - Dec'24
Towne Post Network, Inc.	\$ 560.00	4341991 · Marketing & Promotions	70170	12/15/24 CCPR Advertising - Jan'25
Towne Post Network, Inc.	\$ 560.00	4341991 · Marketing & Promotions	70627	1/15/25 CCPR Advertising - Feb'25
UKG Inc.	\$ 13,046.14	4341999 · Other Professional Fees	300117448	12/15/24 Payroll Subscriptions Quarterly Fees
UKG Inc.	\$ 326.54	4341999 · Other Professional Fees	300128448	1/14/25 Payroll Systems - 2024 W-2's
Verizon Wireless	\$ 120.04	4344100 · Cellular Phone Fees	6104391987	1/23/25 Monon Community Center Jet Packs
White's Ace Hardware	\$ 25.71	4238900 · Cleaning & Maint. Supplies	29864453	12/9/24 Cleaning Supplies for Aquatics

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Name	Amount	Account	Num	Memo
White's Ace Hardware	\$ 19.92	4238900 · Cleaning & Maint. Supplies	29864636	12/10/24 Winter PPR for Monon Community Center Maintenance
White's Ace Hardware	\$ 73.49	4238000 · Small Tools & Minor Equipment	29866438	12/13/24 Monon Community Center Maintenance Small Tool & Repair Supplies
White's Ace Hardware	\$ 89.90	4238900 · Cleaning & Maint. Supplies	29871764	12/30/24 Monon Community Center Water Softener Supplies
Williams Associates Architects	\$ 2,865.62	4462000 · Parks MC Admin,Structure Impmnt	0023090	1/17/25 Monon Community Center Multipurpose Room West/Kidzone Improvements
Willow Marketing Management, Inc.	\$ 104.16	4341955 · Info Sys Maint/Contracts	QB INV-59971	1/1/25 Website Hosting 2024
Willow Marketing Management, Inc.	\$ 9.00	4341955 · Info Sys Maint/Contracts	QB INV-60168	12/31/24 CCPR Website Monthly Addition to Cookie Widget
Willscot	\$ 299.25	4353099 · Other Rental & Leases	9022711981	12/24/24 Waterpark Furniture Storage
Willscot	\$ 299.25	4353099 · Other Rental & Leases	9022711982	12/24/24 Waterpark Furniture Storage
Willscot	\$ 299.25	4353099 · Other Rental & Leases	9022711983	12/24/24 Waterpark Furniture Storage
Willscot	\$ 299.25	4353099 · Other Rental & Leases	9022910940	1/21/25 Waterpark Furniture Storage
Willscot	\$ 299.25	4353099 · Other Rental & Leases	9022910938	1/21/25 Waterpark Furniture Storage
Willscot	\$ 299.25	4353099 · Other Rental & Leases	9022910939	1/21/25 Waterpark Furniture Storage
WTTS FM 92.3	\$ 2,250.00	4341991 · Marketing & Promotions	iN-12412120187	12/29/24 Monon Community Center Membership - Radio Advertising
Zogics, LLC	\$ 2,510.10	4238900 · Cleaning & Maint. Supplies	389929	12/19/24 Gym Wipes Dec'24
Jan 7 - Feb 3, 25	<u>\$ 647,135.09</u>			

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Jan 7 - Feb 3, 25				
AES Indiana	\$ 846.31	4348000 - Electricity	200000620568 Jan'25	1/31/25 Perelman Pavilion
Automated Logic	\$ 362.00	4350100 - Building Repairs & Maint.	551422	12/27/24 Perelman Pavilion Repair Part for UH-3
Carmel Utilities	\$ 24.03	4348500 - Water & Sewer	7051300000	1/10/25 Central Dog Park
Carmel Utilities	\$ 128.55	4348500 - Water & Sewer	5200000000 Jan'25	1/31/25 Perelman Pavilion
Carmel Utilities	\$ 273.56	4348500 - Water & Sewer	2623000000 Jan'25	1/31/25 Wilfong Pavilion
CenterPoint Energy	\$ 211.41	4349000 - Gas	13072259-8 Dec'24	1/9/25 Perelman Pavilion
Chardon Laboratories	\$ 275.00	4350900 - Other Cont. Services	047699	1/16/25 Boiler Service for Perelman Pavilion 2024-25
Duke Energy	\$ 1,159.46	4348000 - Electricity	910122730092 Jan'25	1/31/25 Wilfong Pavilion
Duke Energy	\$ 374.91	4348000 - Electricity	910121498172 Jan'25	1/28/25 Central Dog Park
Gordon Plumbing, Inc.	\$ 197.30	4350100 - Building Repairs & Maint.	307983	12/23/24 Service - Dog Park Restroom Repairs
Green Touch Services, Inc.	\$ 300.00	4350400 - Grounds Maintenance	152962	12/31/24 Dog Park Snow/Ice Removal 2024
Green Touch Services, Inc.	\$ 300.00	4350400 - Grounds Maintenance	153088	1/6/25 Dog Park Snow/Ice Removal 2024
Green Touch Services, Inc.	\$ 300.00	4350400 - Grounds Maintenance	153121	1/7/25 Dog Park Snow/Ice Removal
Green Touch Services, Inc.	\$ 300.00	4350400 - Grounds Maintenance	153120	1/7/25 Dog Park Snow/Ice Removal
Hylant Group	\$ 12,256.59	4347500 - General Insurance	460371	1/9/25 2025 Annual Insurance Premium
Hylant Group	\$ 3,168.36	4347500 - General Insurance	460371	1/9/25 2025 Annual Insurance Premium
Hylant Group	\$ 16,091.36	4347500 - General Insurance	460371	1/9/25 2025 Annual Insurance Premium
Jani-King	\$ 761.00	4350600 - Cleaning Services	IND01250396	1/8/25 2025 Janitorial Services - Perelman Pavilion
Jani-King	\$ 802.00	4350600 - Cleaning Services	IND01250395	1/8/25 2025 Janitorial Services - Wilfong
Magers Bookkeeping Services LLC	\$ 175.00	4341999 - Other Professional Fees	1202	12/27/24 2024 Bookkeeping Services
New Era Technology	\$ 1,850.00	4350100 - Building Repairs & Maint.	367137-IN	1/28/25 Perelman Pavilion Fire Inspection Service Agreement 2024
New Era Technology	\$ 700.00	4350100 - Building Repairs & Maint.	367144-IN	1/28/25 Wilfong Pavilion Fire Inspection Services 2024
Poo Prints	\$ 95.00	4238900 - Other Maintenance Supplies	24531	12/27/24 Dog Park Sample for DNA Testing
Poo Prints	\$ 95.00	4238900 - Other Maintenance Supplies	24655	1/14/25 Dog Park Sample for DNA Testing
Republic Services	\$ 158.43	4350101 - Trash Collection	0761-006765981 Feb'2	1/25/25 Trash & Recycling Services - Wilfong Pavilion
Republic Services	\$ 183.43	4350101 - Trash Collection	0761-006765981 Feb'2	1/25/25 Trash & Recycling Services - Perelman Pavilion
SupplyHouse	\$ 969.03	4237000 - Repair Parts	UFB Visa	1/7/25 Replacement Circulation Pump & Parts for JPP
Wariner Pump Services LLC	\$ 3,250.00	4350100 - Building Repairs & Maint.	1070	1/7/25 Service - Dog Park Sewage Pump Replacement
White's Ace Hardware	\$ 840.00	4238900 - Other Maintenance Supplies	29862898	
Jan 7 - Feb 3, 25	<u>\$ 46,447.73</u>			

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 Claim Sheet for
 Fund 103 Capital Fund
 Fund 106 Park Impact Fees
 Fund 853 Gift Fund
 Fund 101 Reserve
 CCPR Internal Transfer
 February 11, 2025

Name	Amount	Class	Account	Number	Memo
Fund 103 - Capital Fund					
Direct Fitness Solutions	\$ 129,812.99	103	4462000 - Parks MC Admin,Structure Impr	0204353-IN	12/26/24 MCC Fitness Equipment Replacement 2025 PO#60656
Green Touch Services, Inc.	\$ 4,750.00	103	4462000 - Parks MC Admin,Structure Impr	151592	11/22/24 Redevelopment - Landscape Install & Maintenance PO#60786
Indy Business Promotions	\$ 2,200.00	103	4462000 - Parks MC Admin,Structure Impr	45752-000173	1/3/25 Engagement Letter for Video Services PO#60754
PlayPros	\$ 2,500.00	103	4462000 - Parks MC Admin,Structure Impr	5353	12/19/24 MCC Indoor Aquatics Waterslide Staircase Refurbish PO#60827
Pros Consulting Inc.	\$ 3,000.00	103	4462000 - Parks MC Admin,Structure Impr	PROS 6197	1/13/25 Development of Comprehensive Master Plan PO#67055
Pros Consulting Inc.	\$ 6,600.00	103	4462000 - Parks MC Admin,Structure Impr	PROS 6196	1/13/25 Development of Comprehensive Master Plan PO#67055
R L Turner Corporation	\$ 164,360.83	103	4462000 - Parks MC Admin,Structure Impr	Pay App 5	12/31/24 MCC Indoor Playground Construction PO#59865
Rundell Ernstberger Associates, Inc.	\$ 8,014.44	103	4460703 - Monon Greenway	2024-1175-04	12/16/24 Monon BLVD Spray Plaza Renovation Construction PO#60055
SmithGroup, Inc.	\$ 18,125.00	103	4462000 - Parks MC Admin,Structure Impr	0183846	12/31/24 Bear Creek Park Phase I Schematic Design PO#60212
United Construction Services, LLC	\$ 176,965.86	103	4462000 - Parks MC Admin,Structure Impr	4	12/6/24 Modifications to Monon BLVD Splashpad PO#60155
United Construction Services, LLC	\$ 42,032.82	103	4462000 - Parks MC Admin,Structure Impr	5	1/10/25 Modifications to Monon BLVD Splashpad PO#60155
Weihe Engineers	\$ 645.00	103	4462000 - Parks MC Admin,Structure Impr	89346	1/7/25 Thomas Marcuccilli Nature Park Retaining Wall Repair PO#59487
Weihe Engineers	\$ 4,672.00	103	4462000 - Parks MC Admin,Structure Impr	89348	1/7/25 Founders Park Boardwalk Project PO#60556
Weihe Engineers	\$ 645.00	103	4462000 - Parks MC Admin,Structure Impr	89343	1/7/25 Founders Park Playground Project PO#57564
Williams Creek Management	\$ 2,797.75	103	4462000 - Parks MC Admin,Structure Impr	24595	12/20/24 River Heritage Park Forest Mitigation PO#60759
Xanderbuilt Tree Care	\$ 23,750.00	103	4462000 - Parks MC Admin,Structure Impr	13389	1/15/25 River Heritage Tree Removal PO#60196
Total Fund 103	\$ 590,871.69				
Fund 106 - Park Impact Fee					
CTI Construction LLC	\$ 1,225.00	106	4460715 - White River Greenway	21-114-14	1/2/25 White River Greenway Extension PO#55676
CTI Construction LLC	\$ 19,627.00	106	4460715 - White River Greenway	24-111-8	1/2/25 White River Greenway Extension PO#55676
Morphey Construction, Inc.	\$ 575,353.48	106	4460715 - White River Greenway	7	1/15/25 White River Greenway North Extension Construction PO#59352
Total Fund 106	\$ 596,205.48				
Fund 853 - Gift Fund					
Amazon	\$ 87.40	853	5023990 - Other Expenses	1G79-YX9N-W3TQ	1/15/25 Culture Committee "Maint. Staff Appreciation Day" PO#XX-15044
Total Fund 853	\$ 87.40				
Fund 101 - General Fund Reserve Encumbrance					
Ace-Pak Products	\$ 458.62	1125422	(R) 4238900 - Other Maintenance Supplie	B-1152	12/30/24 Park Cleaning Supplies 12/27/24
Catalyst Public Affairs	\$ 10,000.00	1125101	(R) 4350900 - Other Cont. Services	4105	1/2/25 "Strategic Funding Tactic Representation"
CDW Government	\$ 1,596.19	1125101	(R) 4463200 - Computer Equipment	AC2DX2C	1/3/25 Administrative Office - Conference Room Equipment
Cintas	\$ 629.00	1125401	(R) 4238900 - Other Maintenance Supplie	9301367699	12/20/24 Resupply Park Cleaning Inventory
Cintas	\$ 315.50	1125423	(R) 4238900 - Other Maintenance Supplie	9301367705	12/20/24 Park Cleaning Supplies
Cintas	\$ 629.00	1125401	(R) 4238900 - Other Maintenance Supplie	9301367699	12/20/24 Park Cleaning Supplies
ClearCompany LLC	\$ 999.00	1125101	(R) 4355200 - Subscriptions	43542	12/20/24 Human Resources Recruitment Software Historical Data
Eco Logic	\$ 8,396.00	1125407	(R) 4350900 - Other Cont. Services	5874	1/23/25 Stabilization Monitoring - Flowing Well/Cool Creek
Eco Logic	\$ 4,672.00	1125404	(R) 4350400 - Grounds Maintenance	5876	1/23/25 Central Park Cattail Management 2023

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Eco Logic	\$ 3,232.00	1125410	(R) 4350400 - Grounds Maintenance	5875	1/23/25 White River Hazel Landing "Blue Woods Creek" Invasive Mapping
Enterprise FM Trust	\$ 1,488.07	1125401	(R) 4353099 - Other Rental & Leases	FBN5234513	1/5/25 Fleet Lease Rentals
Enterprise FM Trust	\$ 7,223.00	1125401	(R) 4353099 - Other Rental & Leases	FBN5234513	1/5/25 Fleet Lease Rentals
Geotab USA	\$ 500.50	1125401	(R) 4353099 - Other Rental & Leases	IN413529	12/31/24 CCPR Fleet GPS Monitoring Subscription
Green Touch Services, Inc.	\$ 825.00	1125404	(R) 4350400 - Grounds Maintenance	153031	12/31/24 Central Park West Snow/Ice Management
Green Touch Services, Inc.	\$ 825.00	1125404	(R) 4350400 - Grounds Maintenance	153103	1/6/25 Central Park West Snow/Ice Management
Green Touch Services, Inc.	\$ 450.00	1125404	(R) 4350400 - Grounds Maintenance	153030	12/31/24 Central Park East Snow/Ice Management
Green Touch Services, Inc.	\$ 450.00	1125404	(R) 4350400 - Grounds Maintenance	153102	1/6/25 Central Park East Snow/Ice Management
Green Touch Services, Inc.	\$ 692.50	1125402	(R) 4350400 - Grounds Maintenance	151737	11/30/24 Landscape Maintenance Administrative Offices
Green Touch Services, Inc.	\$ 960.00	1125403	(R) 4350400 - Grounds Maintenance	151477	11/30/24 Landscape Maintenance Carey Grove Park
Green Touch Services, Inc.	\$ 64.00	1125404	(R) 4350400 - Grounds Maintenance	151738	11/30/24 Landscape Maintenance Central Dog Park
Green Touch Services, Inc.	\$ 1,620.00	1125404	(R) 4350400 - Grounds Maintenance	151486	11/30/24 Landscape Maintenance Central Park West
Green Touch Services, Inc.	\$ 630.00	1125404	(R) 4350400 - Grounds Maintenance	151487	11/30/24 Landscape Maintenance Central Park East
Green Touch Services, Inc.	\$ 395.00	1125404	(R) 4350400 - Grounds Maintenance	151489	11/30/24 Landscape Maintenance Westermeier Commons
Green Touch Services, Inc.	\$ 560.00	1125407	(R) 4350400 - Grounds Maintenance	151481	11/30/24 Landscape Maintenance Flowing Well Park
Green Touch Services, Inc.	\$ 1,726.00	1125408	(R) 4350400 - Grounds Maintenance	151482	11/30/24 Landscape Maintenance Founders Park
Green Touch Services, Inc.	\$ 70.50	1125409	(R) 4350400 - Grounds Maintenance	151950	11/30/24 Landscape Maintenance Hagan-Burke Greenway
Green Touch Services, Inc.	\$ 480.00	1125411	(R) 4350400 - Grounds Maintenance	151490	11/30/24 Landscape Maintenance Inlow Park
Green Touch Services, Inc.	\$ 160.00	1125412	(R) 4350400 - Grounds Maintenance	151483	11/30/24 Landscape Maintenance Lenape Trace Park
Green Touch Services, Inc.	\$ 300.00	1125414	(R) 4350400 - Grounds Maintenance	151484	11/30/24 Landscape Maintenance Meadowlark Park
Green Touch Services, Inc.	\$ 2,500.00	1125422	(R) 4350400 - Grounds Maintenance	151347	11/30/24 Landscape Maintenance Monon Greenway Boulevard
Green Touch Services, Inc.	\$ 220.00	1125416	(R) 4350400 - Grounds Maintenance	151735	11/30/24 Landscape Maintenance Monon Central Trailhead
Green Touch Services, Inc.	\$ 140.00	1125416	(R) 4350400 - Grounds Maintenance	151480	11/30/24 Landscape Maintenance Monon North Trailhead
Green Touch Services, Inc.	\$ 120.00	1125416	(R) 4350400 - Grounds Maintenance	151479	11/30/24 Landscape Maintenance Monon South Trailhead
Green Touch Services, Inc.	\$ 60.00	1125416	(R) 4350400 - Grounds Maintenance	151485	11/30/24 Landscape Maintenance Monon Greenway Rotary Plaza
Green Touch Services, Inc.	\$ 58.00	1125416	(R) 4350400 - Grounds Maintenance	151736	11/30/24 Landscape Maintenance Monon Greenway INDOT Bridge
Green Touch Services, Inc.	\$ 300.00	1125418	(R) 4350400 - Grounds Maintenance	151491	11/30/24 Landscape Maintenance River Heritage Park
Green Touch Services, Inc.	\$ 2,800.00	1125419	(R) 4350400 - Grounds Maintenance	151478	11/30/24 Landscape Maintenance West Park/Perelman Pavilion
Green Touch Services, Inc.	\$ 985.00	1125419	(R) 4350400 - Grounds Maintenance	151600	11/30/24 Landscape Maintenance West Park
Green Touch Services, Inc.	\$ 825.00	1125404	(R) 4350400 - Grounds Maintenance	153119	1/7/25 Central Park West Snow/Ice Management
Green Touch Services, Inc.	\$ 825.00	1125404	(R) 4350400 - Grounds Maintenance	153118	1/7/25 Central Park West Snow/Ice Management
Green Touch Services, Inc.	\$ 450.00	1125404	(R) 4350400 - Grounds Maintenance	153116	1/7/25 Central Park East Snow/Ice Management
Green Touch Services, Inc.	\$ 450.00	1125404	(R) 4350400 - Grounds Maintenance	153117	1/7/25 Central Park East Snow/Ice Management
Green Touch Services, Inc.	\$ 456.00	1125404	(R) 4350400 - Grounds Maintenance	152062	12/31/24 Landscape Maintenance Central Park West
Green Touch Services, Inc.	\$ 456.00	1125404	(R) 4350400 - Grounds Maintenance	152063	12/31/24 Landscape Maintenance Central Park East
Green Touch Services, Inc.	\$ 456.00	1125407	(R) 4350400 - Grounds Maintenance	152058	12/31/24 Landscape Maintenance Flowing Well Park
Green Touch Services, Inc.	\$ 456.00	1125408	(R) 4350400 - Grounds Maintenance	152059	12/31/24 Landscape Maintenance Founders Park
Green Touch Services, Inc.	\$ 673.00	1125409	(R) 4350400 - Grounds Maintenance	152060	12/31/24 Landscape Maintenance Hagan-Burke Greenway
Green Touch Services, Inc.	\$ 456.00	1125412	(R) 4350400 - Grounds Maintenance	152061	12/31/24 Landscape Maintenance Lenape Trace Park
Green Touch Services, Inc.	\$ 4,980.00	1125422	(R) 4350400 - Grounds Maintenance	152023	12/31/24 Landscape Maintenance Monon Boulevard
Green Touch Services, Inc.	\$ 825.00	1125404	(R) 4350400 - Grounds Maintenance	153773	1/28/25 Central Park West Snow & Ice Removal
Green Touch Services, Inc.	\$ 1,150.00	1125404	(R) 4350400 - Grounds Maintenance	153445	1/20/25 Central Park West Snow & Ice Removal
Green Touch Services, Inc.	\$ 500.00	1125404	(R) 4350400 - Grounds Maintenance	151732	11/30/24 Central Park West Snow & Ice Removal
Green Touch Services, Inc.	\$ 100.00	1125404	(R) 4350400 - Grounds Maintenance	151733	11/30/24 Central Dog Park Snow & Ice Removal

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Green Touch Services, Inc.	\$ 1,200.00	1125404	(R) 4350400 - Grounds Maintenance	153372	1/15/2025 Central Dog Park Snow & Ice Removal
Green Touch Services, Inc.	\$ 450.00	1125404	(R) 4350400 - Grounds Maintenance	153446	1/20/2025 Central Dog Park Snow & Ice Removal
Green Touch Services, Inc.	\$ 650.00	1125404	(R) 4350400 - Grounds Maintenance	153531	1/21/2025 Central Dog Park Snow & Ice Removal
Green Touch Services, Inc.	\$ 300.00	1125404	(R) 4350400 - Grounds Maintenance	153774	1/28/2025 Central Dog Park Snow & Ice Removal
Green Touch Services, Inc.	\$ 575.00	1125419	(R) 4350400 - Grounds Maintenance	153575	1/22/25 Snow & Ice Removal West Park
Green Touch Services, Inc.	\$ 207.00	1125408	(R) 4350400 - Grounds Maintenance	153538	1/21/25 Snow & Ice Removal Founders Park
Green Touch Services, Inc.	\$ 750.00	1125408	(R) 4350400 - Grounds Maintenance	153574	1/22/25 Snow & Ice Removal Founders Park
Green Touch Services, Inc.	\$ 900.00	1125408	(R) 4350400 - Grounds Maintenance	153658	1/23/25 Snow & Ice Removal Founders Park
Green Touch Services, Inc.	\$ 750.00	1125408	(R) 4350400 - Grounds Maintenance	153701	1/24/25 Snow & Ice Removal Founders Park
Green Touch Services, Inc.	\$ 175.00	1125404	(R) 4350400 - Grounds Maintenance	151731	11/30/24 Central Park East Snow & Ice Removal
Green Touch Services, Inc.	\$ 650.00	1125404	(R) 4350400 - Grounds Maintenance	153444	1/20/25 Central Park East Snow & Ice Removal
Green Touch Services, Inc.	\$ 1,600.00	1125404	(R) 4350400 - Grounds Maintenance	153529	1/21/25 Central Park East Snow & Ice Removal
Green Touch Services, Inc.	\$ 2,400.00	1125404	(R) 4350400 - Grounds Maintenance	153530	1/21/25 Central Park West Snow & Ice Removal
Green Touch Services, Inc.	\$ 1,800.00	1125404	(R) 4350400 - Grounds Maintenance	153370	1/15/25 Central Park East Snow & Ice Removal
Green Touch Services, Inc.	\$ 450.00	1125404	(R) 4350400 - Grounds Maintenance	153772	1/28/25 Central Park East Snow & Ice Removal
Green Touch Services, Inc.	\$ 3,300.00	1125404	(R) 4350400 - Grounds Maintenance	153371	1/15/25 Central Park East Snow & Ice Removal
Hal Espey	\$ 1,050.00	1125101	(R) 4341999 - Other Professional Fees	4th Quarter 2024	12/23/24 Park Board Tapings 2024
Heart Reach Medical LLC	\$ 1,066.00	1125401	(R) 4238000 - Small Tools & Minor Equip	2068	12/11/24 Parks Replacement AED Supplies
IM Aggregates, LLC	\$ 1,178.46	1125401	(R) 4236000 - Gravel	71416677	12/16/24 Gravel for Parks & Natural Resources Inventory
Insight Public Sector	\$ 5,193.50	1125101	(R) 4341955 - Info Sys Maint/Contracts	11001234799	12/28/24 VPN Software License (Remote Access)
Lee Supply Corp.	\$ 517.20	1125401	(R) 4238000 - Small Tools & Minor Equip	\$101768167.001	12/20/24 Parks Restroom Replacement Parts
Lee Supply Corp.	\$ 301.58	1125401	(R) 4238000 - Small Tools & Minor Equip	\$101767178.001	12/19/24 Park Restroom Small Parts for Toilets
Mr. B's Lawn Maintenance	\$ 370.00	1125404	(R) 4350400 - Grounds Maintenance	10591	12/15/24 Turf Chemical Maintenance Central Bark Park
Mr. B's Lawn Maintenance	\$ 220.42	1125404	(R) 4350400 - Grounds Maintenance	10593	12/15/24 Turf Chemical Maintenance Central Park
Mr. B's Lawn Maintenance	\$ 220.42	1125404	(R) 4350400 - Grounds Maintenance	10592	12/15/24 Turf Chemical Maintenance The Waterpark
Mr. B's Lawn Maintenance	\$ 639.95	1125408	(R) 4350400 - Grounds Maintenance	10595	12/15/24 Turf Chemical Maintenance Founders Park
Mr. B's Lawn Maintenance	\$ 236.90	1125416	(R) 4350400 - Grounds Maintenance	10596	12/15/24 Turf Chemical Maintenance Monon Greenway
Mr. B's Lawn Maintenance	\$ 190.55	1125419	(R) 4350400 - Grounds Maintenance	10597	12/15/24 Turf Chemical Maintenance Perelman/West Park
Mr. B's Lawn Maintenance	\$ 225.97	1125404	(R) 4350400 - Grounds Maintenance	10594	12/15/24 Turf Chemical Maintenance Westermeier Commons
Mr. B's Lawn Maintenance	\$ 669.95	1125401	(R) 4350400 - Grounds Maintenance	10586	12/15/24 Additional Turf Maintenance
Mr. B's Lawn Maintenance	\$ 420.00	1125401	(R) 4350400 - Grounds Maintenance	10586	12/15/24 Parks Clean Up
Mr. B's Lawn Maintenance	\$ 200.00	1125401	(R) 4350400 - Grounds Maintenance	10586	12/15/24 Invasive Species Removal
Mr. B's Lawn Maintenance	\$ 501.87	1125401	(R) 4350400 - Grounds Maintenance	10586	12/15/24 Turf Maintenance West Park
Mr. B's Lawn Maintenance	\$ 301.22	1125401	(R) 4350400 - Grounds Maintenance	10586	12/15/24 Turf Maintenance West Park
Mr. B's Lawn Maintenance	\$ 226.80	1125424	(R) 4350400 - Grounds Maintenance	10566	12/15/24 Turf Maintenance Bear Creek Park
Mr. B's Lawn Maintenance	\$ 306.72	1125424	(R) 4350400 - Grounds Maintenance	10567	12/15/24 Turf Maintenance Bear Creek Greenway
Mr. B's Lawn Maintenance	\$ 1,072.44	1125403	(R) 4350400 - Grounds Maintenance	10568	12/15/24 Turf Maintenance Carey Grove Park
Mr. B's Lawn Maintenance	\$ 600.70	1125404	(R) 4350400 - Grounds Maintenance	10565	12/15/24 Turf Maintenance Central Bark Park
Mr. B's Lawn Maintenance	\$ 1,522.80	1125404	(R) 4350400 - Grounds Maintenance	10569	12/15/24 Turf Maintenance Central Park
Mr. B's Lawn Maintenance	\$ 583.20	1125202	(R) 4350400 - Grounds Maintenance	10570	12/15/24 Turf Maintenance Central Waterpark
Mr. B's Lawn Maintenance	\$ 1,245.89	1125405	(R) 4350400 - Grounds Maintenance	10571	12/15/24 Turf Maintenance Cherry Tree Park
Mr. B's Lawn Maintenance	\$ 537.84	1125407	(R) 4350400 - Grounds Maintenance	10572	12/15/24 Turf Maintenance Flowing Well Park
Mr. B's Lawn Maintenance	\$ 1,350.92	1125408	(R) 4350400 - Grounds Maintenance	10573	12/15/24 Turf Maintenance Founders Park
Mr. B's Lawn Maintenance	\$ 307.02	1125410	(R) 4350400 - Grounds Maintenance	10574	12/15/24 Turf Maintenance Hazel Landing Park

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Mr. B's Lawn Maintenance	\$ 1,197.99	1125411	(R) 4350400 - Grounds Maintenance	10575	12/15/24 Turf Maintenance Inlow Park
Mr. B's Lawn Maintenance	\$ 382.97	1125412	(R) 4350400 - Grounds Maintenance	10576	12/15/24 Turf Maintenance Lenape Trace Park
Mr. B's Lawn Maintenance	\$ 453.60	1125425	(R) 4350400 - Grounds Maintenance	10584	12/15/24 Turf Maintenance Thomas Marcuccilli Nature Preserve
Mr. B's Lawn Maintenance	\$ 1,058.22	1125414	(R) 4350400 - Grounds Maintenance	10577	12/15/24 Turf Maintenance Meadowlark Park
Mr. B's Lawn Maintenance	\$ 437.40	1125422	(R) 4350400 - Grounds Maintenance	10578	12/15/24 Turf Maintenance Monon Boulevard
Mr. B's Lawn Maintenance	\$ 1,237.68	1125416	(R) 4350400 - Grounds Maintenance	10578	12/15/24 Turf Maintenance Monon Greenway
Mr. B's Lawn Maintenance	\$ 453.60	1125419	(R) 4350400 - Grounds Maintenance	10580	12/15/24 Turf Maintenance Perelman Property at West Park
Mr. B's Lawn Maintenance	\$ 269.20	1125417	(R) 4350400 - Grounds Maintenance	10579	12/15/24 Turf Maintenance Prairie Meadow Park
Mr. B's Lawn Maintenance	\$ 1,218.89	1125418	(R) 4350400 - Grounds Maintenance	10581	12/15/24 Turf Maintenance River Heritage Park
Mr. B's Lawn Maintenance	\$ 307.02	1125410	(R) 4350400 - Grounds Maintenance	10583	12/15/24 Turf Maintenance Steckley at Hazel Landing Park
Mr. B's Lawn Maintenance	\$ 300.35	1125404	(R) 4350400 - Grounds Maintenance	10585	12/15/24 Turf Maintenance Westermeier Commons
Mr. B's Lawn Maintenance	\$ 653.36	1125420	(R) 4350400 - Grounds Maintenance	10582	12/15/24 Turf Maintenance White River Greenway
Pitney Bowes	\$ 124.14	1125101	(R) 4353003 - Postage Meter	3320132111	12/22/24 Postage Meter Lease QTR 4
Staples	\$ 112.04	1125413	(R) 4230200 - Offices Supplies	6019561871	12/16/24 PNR - End of Year (2024) Office Supplies
Staples	\$ 177.02	1125413	(R) 4230200 - Offices Supplies	6019561868	12/16/24 PNR - End of Year (2024) Office Supplies
Staples	\$ (25.98)	1125413	(R) 4230200 - Offices Supplies	6020437875	12/30/24 PNR - End of Year (2024) Office Supplies
Uline	\$ 326.10	1125401	(R) 4239039 - General Program Supplies	186718827	12/11/24 Volunteer Program End of Year (2024) Supplies
White's Ace Hardware	\$ 1,014.00	1125401	(R) 4238000 - Small Tools & Minor Equip	29861611	12/2/24 Parks & Natural Resources Small Equipment
Total 101 Encumbrance	\$ 117,700.80				

Refund Report

 Feb 4, 2025
 3:02 PM

Receipt Date/Time: From Jan 1, 2025 12:00 AM through Jan 31, 2025 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2002629.004	Jan 1, 2025	12:07 PM	Querciagrossa, Andrew	Credit Card Account	No: *4081 Exp:	-\$ 107.00	
					Guest Request		-\$ 107.00
2002630.004	Jan 3, 2025	8:57 AM	Yu, Jie	Credit Card Account	No: *8080 Exp: 11/2027	-\$ 48.00	
					Staff Error		-\$ 48.00
2002631.004	Jan 7, 2025	11:01 AM	Wright, Kelly	Credit Card Account	No: *4347 Exp: 05/2028	-\$ 660.00	
					Staff Error		-\$ 660.00
2002632.004	Jan 7, 2025	12:32 PM	Naaman, Judith	Credit Card Account	No: *9816 Exp:	-\$ 59.00	
					Guest Request		-\$ 59.00
2002633.004	Jan 7, 2025	12:33 PM	Naaman, Judith	Credit Card Account	No: *9816 Exp:	-\$ 59.00	
					Guest Request		-\$ 59.00
2002634.004	Jan 9, 2025	10:33 AM	Weghorst, Mark	Credit Card Account	No: *1205 Exp: 07/2027	-\$ 48.00	
					Guest Request		-\$ 48.00
2002635.004	Jan 9, 2025	2:39 PM	Rae, Francesca	Credit Card Account	No: *2231 Exp: 10/2027	-\$ 49.00	
					Guest Request		-\$ 49.00
2002636.004	Jan 10, 2025	9:29 AM	DUNCAN, LINDA	Credit Card Account	No: *3891 Exp:	-\$ 105.00	
							-\$ 105.00
2002637.004	Jan 13, 2025	10:25 AM	Fox, Robert	Credit Card Account	No: *7718 Exp: 05/2026	-\$ 54.58	
							-\$ 54.58
2002638.004	Jan 14, 2025	3:46 PM	Leveridge, Teresa	Credit Card Account	No: *5690 Exp:	-\$ 49.00	
					Guest Request		-\$ 49.00
2002639.004	Jan 21, 2025	9:35 AM	Caron-Caplette, Emilie	Credit Card Account	No: *8153 Exp: 05/2026	-\$ 65.00	
					Payed registration twice		-\$ 65.00
2002640.004	Jan 21, 2025	11:43 AM	Customer, Drop-In	Credit Card Account	No: *9889 Exp:	-\$ 14.00	
							-\$ 14.00

Refund Report

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3:02 PM

Receipt Date/Time: From Jan 1, 2025 12:00 AM through Jan 31, 2025 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2002641.004	Jan 22, 2025	10:12 AM	Gillman, Eric	Credit Card Account	No: *7142 Exp: 09/2029	-\$ 107.00	
					Staff Error		-\$ 107.00
2002642.004	Jan 22, 2025	11:36 AM	Eleftheri, Jill	Credit Card Account	No: *9101 Exp: 09/2028	-\$ 120.00	
							-\$ 120.00
2002643.004	Jan 22, 2025	4:31 PM	Habib, Bishoy	Credit Card Account	No: *2460 Exp: 09/2028	-\$ 106.00	
					Guest Request		-\$ 106.00
2002644.004	Jan 27, 2025	9:37 AM	Mooney, Shanna	Credit Card Account	No: *9618 Exp: 10/2025	-\$ 10.13	
							-\$ 10.13
2002645.004	Jan 29, 2025	11:56 AM	Galanis, Ellen	Credit Card Account	No: *9953 Exp: 02/2025	-\$ 30.00	
							-\$ 30.00
2002646.004	Jan 30, 2025	4:04 PM	Mueller, Will	Credit Card Account	No: *4067 Exp: 09/2026	-\$ 171.00	
					Guest Request		-\$ 171.00
2002647.004	Jan 30, 2025	4:07 PM	Mueller, Will	Credit Card Account	No: *4067 Exp: 09/2026	-\$ 171.00	
					Guest Request		-\$ 171.00
2002648.004	Jan 31, 2025	9:26 AM	Brothers, Ryan	Credit Card Account	No: *2999 Exp: 07/2029	-\$ 1,171.00	
							-\$ 1,171.00
2010532.003	Jan 2, 2025	11:27 AM	Levine, David	Credit Card Account	No: *8865 Exp: 09/2027	-\$ 20.00	
							-\$ 20.00
2010533.003	Jan 3, 2025	2:15 PM	Veerkamp, Erica	Credit Card Account	No: *2911 Exp: 04/2028	-\$ 80.00	
					Guest Request		-\$ 80.00
2010534.003	Jan 6, 2025	8:34 AM	Rao, Xi	Credit Card Account	No: *6083 Exp: 07/2026	-\$ 70.00	
					Guest Request		-\$ 70.00
2010535.003	Jan 6, 2025	11:39 AM	Guo, Daqing	Credit Card Account	No: *4522 Exp: 06/2029	-\$ 60.00	
					Low Enrollment		-\$ 60.00
2010536.003	Jan 7, 2025	7:28 PM	Trivedi, Aalok	Credit Card Account	No: *6631 Exp: 01/2027	-\$ 20.00	
							-\$ 20.00

Refund Report

Feb 4, 2025
3:02 PM

Receipt Date/Time: From Jan 1, 2025 12:00 AM through Jan 31, 2025 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010537.003	Jan 8, 2025	2:37 PM	Nelson, Stephen	Credit Card Account	No: *0904 Exp: 04/2028	-\$ 42.00	
					Guest Request		-\$ 42.00
2010538.003	Jan 8, 2025	6:42 PM	Noal, John	Credit Card Account	No: *5381 Exp: 11/2025	-\$ 26.00	
					Guest Request		-\$ 26.00
2010540.003	Jan 10, 2025	10:15 AM	Farag, Aumnia	Credit Card Account	No: *3002 Exp: 11/2029	-\$ 17.00	
							-\$ 17.00
2010541.003	Jan 10, 2025	10:41 AM	Siddons, Lacy	Credit Card Account	No: *1504 Exp: 12/2027	-\$ 38.00	
					Guest Request		-\$ 38.00
2010542.003	Jan 13, 2025	11:33 AM	Koppitch, John	Credit Card Account	No: *3604 Exp: 12/2026	-\$ 58.00	
					Guest Request		-\$ 58.00
2010551.003	Jan 16, 2025	10:30 AM	Dong, Yan	Credit Card Account	No: *1007 Exp: 07/2029	-\$ 234.00	
					Guest Request		-\$ 234.00
2010552.003	Jan 16, 2025	11:12 AM	Rao, Xi	Credit Card Account	No: *6083 Exp: 07/2026	-\$ 58.00	
					Guest Request		-\$ 58.00
2010553.003	Jan 16, 2025	11:43 AM	Williams, Felicia	Credit Card Account	No: *1227 Exp: 04/2028	-\$ 80.00	
					Guest Request		-\$ 80.00
2010554.003	Jan 16, 2025	4:37 PM	SHELDON, JULIE	Credit Card Account	No: *9878 Exp: 12/2027	-\$ 200.00	
							-\$ 200.00
2010555.003	Jan 20, 2025	5:38 PM	Kania, Jennifer	Credit Card Account	No: *8187 Exp: 12/2029	-\$ 168.00	
					Guest Request		-\$ 168.00
2010556.003	Jan 21, 2025	9:03 AM	Bignal, Victoria	Credit Card Account	No: *1325 Exp: 08/2029	-\$ 58.00	
					Guest Request		-\$ 58.00
2010557.003	Jan 21, 2025	10:22 AM	Lenzi, Judith	Credit Card Account	No: *4049 Exp: 08/2026	-\$ 25.00	
					Low Enrollment		-\$ 25.00

DocuSign Envelope ID: 973D90A7-6254-4F65-A3E4-3647C41F5C97

Refund Report

Feb 4, 2025
3:02 PM

Receipt Date/Time: From Jan 1, 2025 12:00 AM through Jan 31, 2025 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010558.003	Jan 21, 2025	10:23 AM	Burroughs, Antonette	Credit Card Account	No: *9490 Exp: 10/2029	-\$ 25.00	
					Low Enrollment		-\$ 25.00
2010559.003	Jan 21, 2025	10:24 AM	Mayhugh, Quentin	Credit Card Account	No: *3314 Exp: 03/2026	-\$ 25.00	
					Low Enrollment		-\$ 25.00
2010561.003	Jan 22, 2025	1:27 PM	Peeler, Sallie	Credit Card Account	No: *1906 Exp: 04/2027	-\$ 26.00	
					Weather cancellation		-\$ 26.00
2010562.003	Jan 22, 2025	1:28 PM	Schaefer, Mariah	Credit Card Account	No: *3325 Exp: 04/2027	-\$ 26.00	
					Weather cancellation		-\$ 26.00
2010565.003	Jan 22, 2025	1:36 PM	De Boer, Caleb	Credit Card Account	No: *2696 Exp: 06/2026	-\$ 26.00	
					Weather cancellation		-\$ 26.00
2010569.003	Jan 23, 2025	4:33 PM	Whitaker, Jake	Credit Card Account	No: *1178 Exp: 09/2026	-\$ 65.00	
					Guest Request		-\$ 65.00
2010570.003	Jan 24, 2025	9:38 AM	Quan, Marian	Credit Card Account	No: *8426 Exp: 10/2029	-\$ 224.00	
					Guest Request		-\$ 224.00
2010571.003	Jan 24, 2025	11:42 AM	Fisher, Lisa	Credit Card Account	No: *3636 Exp: 05/2028	-\$ 38.00	
					Guest Request		-\$ 38.00
2010572.003	Jan 29, 2025	6:09 PM	Smith, Kimberly	Credit Card Account	No: *5522 Exp: 01/2027	-\$ 48.00	
					Guest Request		-\$ 48.00

Totals:	Mail Check:	\$ 0.00
	Credit Card Refund:	-\$ 4,960.71
	To Account:	\$ 0.00
	In Cash:	\$ 0.00
	Debit Card:	\$ 0.00
	Gift Card:	\$ 0.00

Grand Total: -\$ 4,960.71

RS 11

EZChildTrack Credit Card Refund Report

Program: Extended School Enrichment/Summer Camp Series

Transaction Detail: 1/1/25 - 1/31/25

Primary Account Name	Posted On	\$ Amount
Zieba, Michal	1/2/2025	\$ 81.00
Total		\$ 81.00

Carmel/Clay Board of Parks and Recreation
 Claim Sheet
 February 11, 2025

Fund	Amount
TOTAL PARKS GENERAL FUND 101	136,439.65
TOTAL PARKS GENERAL FUND 101 RESERVE	117,700.80
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108	62,715.58
TOTAL MONON COMMUNITY CENTER FUND 109	647,135.09
TOTAL CHANGE FUND SEASONAL INCREASE 109-5023990	0.00
TOTAL PARKS FACILITIES FUND 110	46,447.73
TOTAL PARKS CAPITAL FUND 103	590,871.69
TOTAL PARK IMPACT FEE FUND 106	596,205.48
TOTAL PARKS GIFT FUND 853	87.40
CCPR Internal Transfers	0.00
Active Software Fees	12/30/24 - 1/26/25 20,007.02
Active Software Credit Card Refunds	1/1/25 - 1/31/25 4,960.71
EZChildTrack Software Credit Card Refunds	1/1/25 - 1/31/25 81.00
TOTAL CLAIM SHEET	<u>2,222,652.15</u>

Signed by:

Lin Zheng

13F18FBD88A1402

Signature*

2/7/2025

Date

*I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> CCPR Payroll for January 10, 2025 and January 24, 2025	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> February 11, 2025

SUMMARY:

Provided for your approval are payroll wages and liabilities for payroll dates January 10, 2025 and January 24, 2025.

RECOMMENDED MOTION:

“I move to approve payroll wages and liabilities for payroll dates January 10, 2025 and January 24, 2025.

Carmel/Clay Board of Parks and Recreation Payroll Claims Form

Total Gross Wages for Regular Payroll dated 01/10/2025	<u>\$259,056.11</u>
Total Payroll Liabilities for Regular Payroll dated 01/10/2025	<u>\$136,338.99</u>
Total Gross Wages for Regular Payroll dated 01/24/2025	<u>\$290,464.11</u>
Total Payroll Liabilities for Regular Payroll dated 01/24/2025	<u>\$119,393.55</u>

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-9-2.

<small>DocuSigned by:</small> <i>Eric Mehl</i>	2/3/2025
_____ Administration & Planning Director	_____ Date

We have examined the foregoing payroll charges in the total amount of **\$805,252.76**, and such payroll is in compliance with Resolution No. 8-13-02-02.

_____ Park Board President	_____ Date
-------------------------------	---------------

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Eric Mehl, Administration & Planning Director/CAO	<small>ACTION REQUESTED</small> Acceptance
<small>ITEM/SUBJECT</small> Monetary Gifts, Grants, Partnerships, and Sponsorships for January 2025	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> February 11, 2025

RECEIVED AS	DATE	AMOUNT	DONOR	DESIGNATION	GL/FUND
Donation	1/7/2025	\$100.00	Carmel Clay Park Board Members	Staff Appreciation	853 (Gift Fund)
Sponsorship	1/27/2025	\$250.00	Enterprise Fleet Management, Inc	Lunch'n Learn	853 (Gift Fund)
Donation	1/21/2025	\$100.00	Anonymous	Staff Appreciation	853 (Gift Fund)

TOTAL RECEIPTS: **\$450.00**

STAFF RECOMMENDATION:

Accept monies as received.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Eric Mehl, Administration & Planning Director	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration to Purchase A-Mazing Airways Play Equipment for the Monon Community Center Indoor Playground	
<small>BUDGET APPROPRIATION</small> \$122,500.00 (Fund 109)	<small>MEETING DATE</small> February 11, 2025

SUMMARY:

With construction of the new indoor playground at the Monon Community Center, staff was challenged with the task of finding supplemental play equipment that would both entertain guests, and support STEM based learning. Through recommendations received from various sources, as well as staff visiting child science and activity centers, we identified the A-Mazing Airways product from MindSplash, LLC as a great potential addition to this project.

CCPR has worked with the MindSpash team to create a truly unique design that is customized for the available space within the playground. This interactive activity uses a series of tubes attached to a blower device to push scarves through the tubes and safely shoot them above the guests. Guests can change a series of valves and entry points to dictate the direction of travel and exit point. The scale and design of our proposed project will require guests to run throughout this space to collect the scarves as they gently float down increasing their physical activity.

MindSplash has submitted a quote of \$147,500. This includes a \$25,000 design cost which was previously contracted and paid, leaving the balance of the new contract for fabrication and installation at \$122,500. Please see Exhibits A and B attached to the resolution for photos and renderings.

CCPR was unable to identify any other vendors that fabricate similar features. Indiana Code Section 5-22-10-12 grants a governmental body the authority to enter into the special purchases of goods when such vendor is a single source provider of the goods.

RECOMMENDED MOTION:

“I move to approve Resolution B-2025-001 authorizing the purchase of the A-Mazing Airways product for the new Indoor Playground from MindSplash, LLC in the amount of \$122,500 using special purchasing provisions permitted by Indiana Code Sections 5-22-10-12.”

RESOLUTION NO. B – 2025 – 001

**RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
AUTHORIZING A SPECIAL PURCHASE UNDER INDIANA CODE §5-22-10-13**

The Carmel/Clay Board of Parks and Recreation (the “Board”) met at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place, and purpose of the meeting received by all of the Board Members, and the following Resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

WHEREAS, Carmel Clay Parks and Recreation (“CCPR”) management has engaged MindSplash, LLC (the “Contractor”) for the supply of specialty playground equipment for the Monon Community Center Indoor Playground; and

WHEREAS, the Contractor has submitted a quote of \$147,500, including the cost of design in the amount of \$25,000 and the cost of fabrication and installation of the specialty playground equipment in the amount of \$122,500; and

WHEREAS, the costs associated with the design of the equipment were previously paid by the purchasing agent in the amount of \$25,000; and

WHEREAS, there remains a balance of \$122,500 for costs associated with the fabrication and installation of the specialty playground equipment for the Monon Community Center Indoor Playground, as more particularly described in Exhibit A; and

WHEREAS, the Contractor is the only known provider of the specialty equipment being purchased, as represented by the Contractor in Exhibit B; and

WHEREAS, Ind. Code §5-22-10-13 provides that a purchasing agency may award a contract for a supply when there is only one (1) source for the supply and the purchasing agent determines in writing that there is only one (1) source for the supply; and

WHEREAS, CCPR wishes to declare a “special purchase” pursuant to Ind. Code §5-22-10-13 for the fabrication and installation by the only known provider of the specialty equipment being purchased as described in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE CARMEL/CLAY BOARD OF PARKS AND RECREATION THAT:

SECTION 1. The foregoing Recitals are incorporated herein by this reference.

SECTION 2. The Carmel/Clay Board of Parks and Recreation hereby approves the purchase of specialty playground equipment for the Monon Community Center Indoor Playground for a total price not to exceed \$122,500.

SECTION 3. The Carmel Clay Parks and Recreation Director is hereby authorized and directed to (a) enter into a Purchase Order for the specialty playground equipment in accordance with the provisions of this Resolution, (b) create and maintain the files and records for special purchases required under Ind. Code §5-22-10-3, and (c) take such further actions as are necessary or convenient to fully effect the terms of this Resolution.

SECTION 4. This Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 11th day of February 2025, by a vote of ___ ayes and ___ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	_____	_____
	Aye	Nay
Jenn Kristunas, Vice-President	_____	_____
	Aye	Nay
Lin Zheng, Treasurer	_____	_____
	Aye	Nay
Mark Westermeier, Secretary	_____	_____
	Aye	Nay
Jonathan Blake	_____	_____
	Aye	Nay
James D. Garretson	_____	_____
	Aye	Nay
Katie Mueller	_____	_____
	Aye	Nay
Jon Shapiro	_____	_____
	Aye	Nay
Riddhi Shukla	_____	_____
	Aye	Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on February 11, 2025.

Jenn Kristunas, Vice President

EXHIBIT A

MindSplash



**Monon Center 3D A-Mazing Airways
Carmel Clay Park District
Exhibit Quote**

**MINDSPLASH LLC
February 6, 2025**

**MINDSPLASH LLC • www.mindsplash.net
121 Wilkin Dr., Longmeadow, MA * blindsay@mindsplash.net
Ph 630-369-5249 • Cell 630-399-2482**



**Carmel Clay Park District
Monon Center A-Mazing Airways Quote
February 6, 2025**

SCOPE OF WORK: Final Design, Fabrication & Installation of 3D, two-sided Custom A-Mazing Airways as defined below and shown in Design Drawings. (In partnership with Redbox Workshop LLC, Chicago, IL) Additional Drawings will be sent within 7 days.

COMPONENT	COST	TOTALS
SIDE A: Giant two system A-Mazing Airways facing the Luckey Climber, 12' W frame at base, 38' wide on Mezzanine, 6' D frame, 13' 8' H. Also included are two sections of grid, each 2 ft by 10 ft mounted under the mezzanine ceiling/ soffit with tube traveling to and from the face frame. This large exhibit has TWO entries, TWO diverters, FOUR pathways and exit points with 200 ft of rigid and flexible tubing.		
SIDE B: Full size Airways with side grid sections form the back half of this 6-sided 3 D structure with a door in one section to access the blowers stored inside. The A-Mazing Airways on this side is 12' W X 8'5" H to easily fit under the 10' ceiling. It has ONE entry and TWO diverters with THREE pathways and approx. 100' of rigid and flexible tubing.		
SUMMARY & COST OF FULL EXHIBIT: 3D Triple System A-Mazing Airways with THREE entry points, FOUR Diverters to change air direction with SEVEN pathways and exit points. Footprint of frame on ground level is 12' wide by 6' deep. The exhibit frame will be fabricated with 22" H x 24" W grids so that the exhibit does not intrude on Mezzanine windows. The air blowers will be housed on the interior of framed space with access door on the side. (The side grids are 3' wide to enable making the footprint narrower) Structure will be placed in location that is mindful of the Luckey Climber slide exits, and approved by Carmel Clay Park District defined representative. Cost includes 36 Acrylic Panels, printed with your choice of images, or solid frosted acrylic in your choice of colors.	\$129,500	\$129,500
SHIPPING in Dedicated Truck	\$ 3,500	
INSTALLATION: 2 on site installers for 5 ½ days including travel, including labor & travel costs + \$2,000 equipment rental allowance	\$ 14,500	\$ 18,000
TOTAL COST FOR EXHIBIT AND INSTALLATION		\$147,500
Less Design Agreement Cost \$25,000 (Already contracted)		(\$25,000)
New Contract for Fabrication and Completion		\$122,500

MINDSPLASH LLC • www.mindsplash.net
 121 Wilkin Dr., Longmeadow, MA * blindsay@mindsplash.net
 Ph 630-369-5249 • Cell 630-399-2482

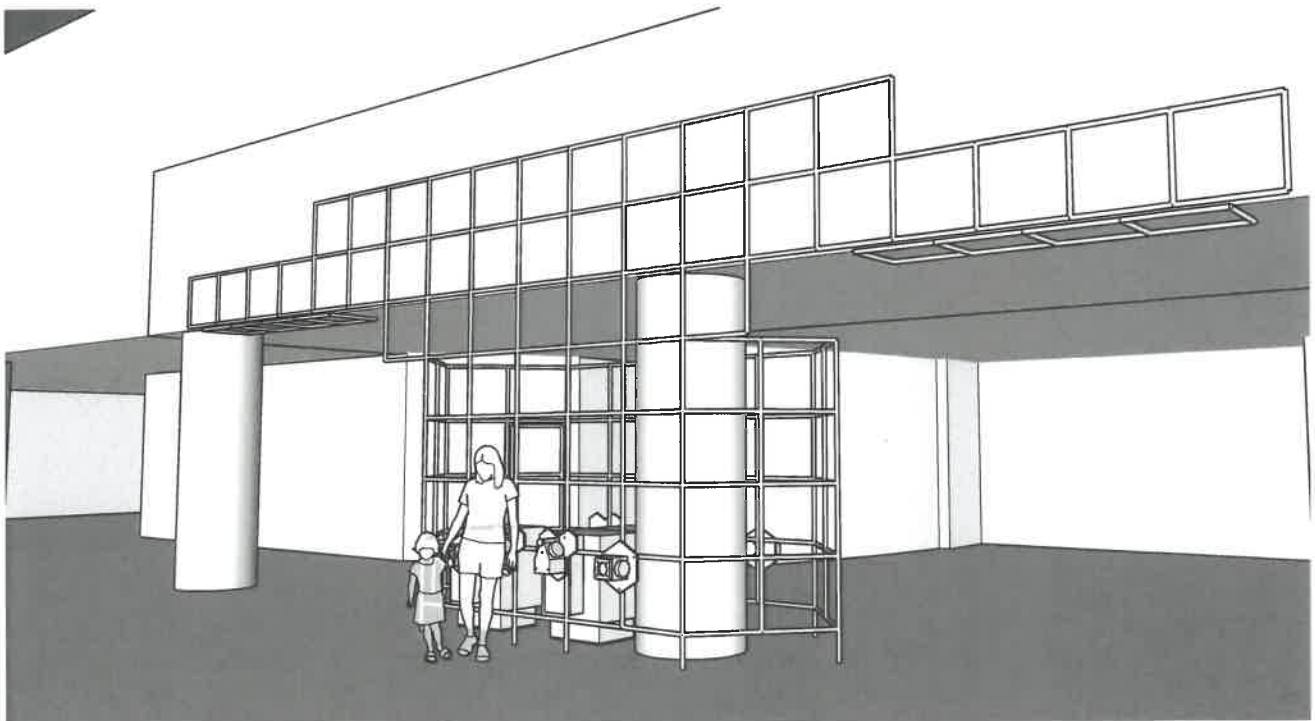


MindSplash

We realize that this cost is higher than the cost predicted in the Design Agreement. This is because we were instructed to widen the exhibit on the face of the mezzanine to 38 feet and add the grid panels on the underside of the mezzanine ceiling. To ensure proposer functioning, this required adding a third blower system because of the size of the exhibit, and additional frame and tubing.

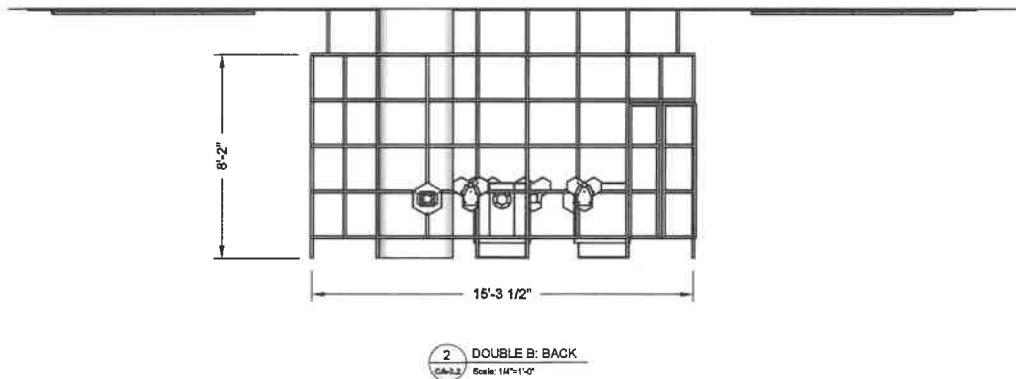
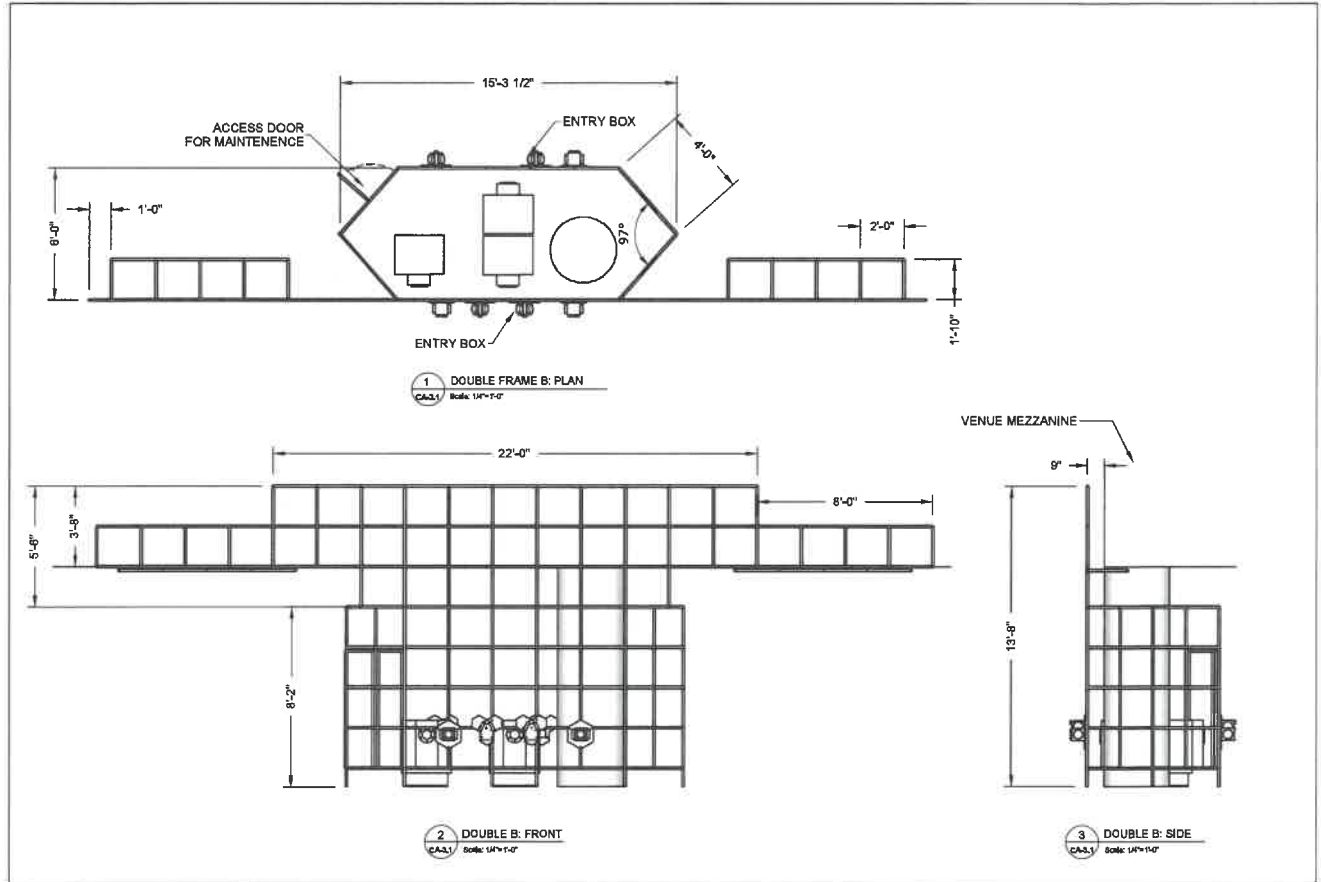
This is an exciting addition to the Airways experience for your community. The new design is a much more dynamic and unique exhibit – truly a first and one-of-a-kind experience! It also adds an additional entry point for and provide a better air experience when the Monon Center is busy.

Note that in the first set of models/ documents below, the width is not correct. A final accurate model will be sent next week after the sides are modified to meet your requirements. In the interim I have also attached my rough plan views and elevations that clarify what is included in the cost proposal.



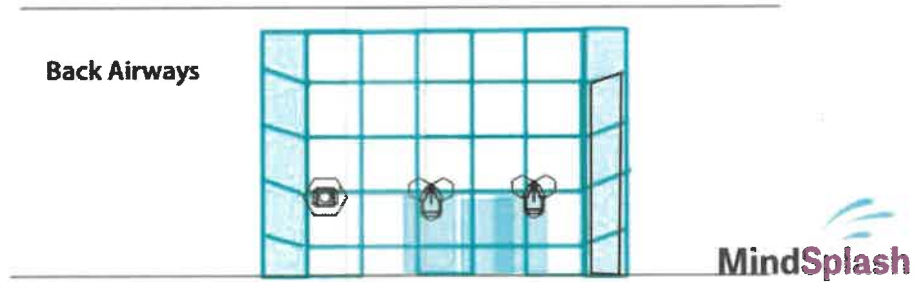
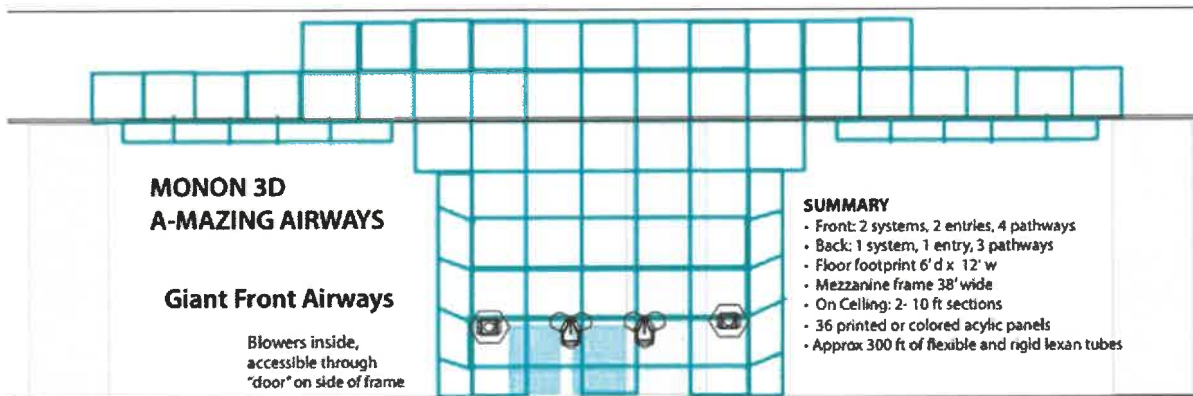
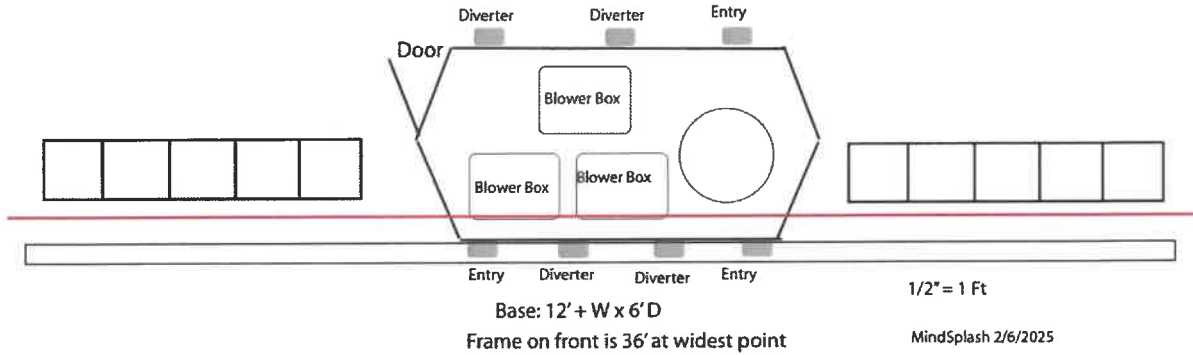
1 TRIPLE FRAME: ISOMETRIC
CA-14 / Scale: NOT TO SCALE

MINDSPASH LLC • www.mindsplash.net
121 Wilkin Dr., Longmeadow, MA * blindsay@mindsplash.net
Ph 630-369-5249 • Cell 630-399-2482





Monon Center 3D Triple Airways Plan View





TWO TYPES OF ACRYLIC PANELS



MINDSPASH LLC • www.mindsplash.net
*121 Wilkin Dr., Longmeadow, MA * blindsay@mindsplash.net*
Ph 630-369-5249 • Cell 630-399-2482

EXHIBIT B



February 6, 2025

RE: Proprietary A-Mazing Airways Exhibits

To Whom It May Concern:

As the principal investigator for the National Science Foundation funded project, Airworks for Kids, Becky Lindsay, MindSplash LLC principal, invented the vertical pneumatic tube maze exhibit called A-Mazing Airways/ Whoosh/ Awesome Airways 20+ years ago. This is documented in the final report for the project.

Since that time, MindSplash LLC is, and has been, the sole producer of large pneumatic, multiple system, vertical A-Mazing Airways exhibits, similar in scope to the one proposed for the Carmel Clay Park District in the Monon Community Center.

In all MindSplash contracts, each A-Mazing Airways purchaser agrees the exhibit produced is proprietary, and that no one has the right to copy the exhibit or produce an iteration without express permission from MindSplash LLC.

MindSplash LLC has in the past 20 years successfully designed, produced, and installed, numerous multiple-system, large scale A-Mazing Airways (also called WHOOSH) in locations across the US and globally, including Norway, Germany, Canada, China, India and the UAE. No other firm has produced similar exhibits.

Sincerely,

A handwritten signature in black ink that reads "Rebecca E. Lindsay".

Rebecca E (Becky) Lindsay,

MindSplash LLC principal

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Michael Klitzing, Director of Parks and Recreation/CEO	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration of Resolution G-2025-002 Accepting the Transfer of Fixed Assets	
<small>BUDGET APPROPRIATION</small> N/A	<small>MEETING DATE</small> February 11, 2025

SUMMARY:

Under the terms of the Interlocal Cooperation Agreement, the City of Carmel’s fiscal officer (currently Chief Financial Officer Zac Jackson) serves as the fiscal officer for the Park Board. As a result, the City’s Finance Department is responsible for maintaining and reporting CCPR’s inventory to the State Board of Accounts (SBOA). At the same time, SBOA has viewed assets purchased with Central Park Bond LIT through the Township’s Non-Reverting Park Capital Fund 1215 or bond proceeds from the Clay Township Impact Program as Township assets to be reported by the Trustee. Both asset lists are updated and provided to the City and Township by CCPR’s Administration and Planning Division with no duplication between the two lists.

Since Clay Township is no longer required to provide LIT to CCPR with the payoff of the Central Park Bond last month, no new assets will be purchased through the Township’s Fund 1215. Additionally, all unexpended LIT currently held by the Township Trustee is in the process of being transferred to the Non-Reverting Park Capital Fund 103 (Cash Account 1103) held by the City. Given these factors, legal counsel crafted joint resolutions for the Park Board and Township Board to “transfer” ownership of these park assets to the Park Board, which in turn will allow us to consolidate reporting responsibility to the City’s Finance Department. Both the Township and City have been advised and support this action.

RECOMMENDED MOTION:

“I move to adopt Resolution G-2025-002 as presented. “

RESOLUTION NO. G-2025-002

**RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
ACCEPTING THE TRANSFER OF FIXED ASSETS**

The Carmel/Clay Board of Parks and Recreation (the "Board") met at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place and purpose of the meeting received by all of the Board Members, and the following Resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

WHEREAS, Clay Township of Hamilton County, Indiana (the "Township") purchased physical assets for the Carmel/Clay Parks Department (the "Department") through expenditures from the Township's Non-Reverting Park Capital Fund No. 1215 as the same have been budgeted by the Board; and

WHEREAS, the Township and the Department entered into a Memorandum of Understanding dated September 22, 2023 (the "MOU") requiring the Department to file an inventory of any single, tangible and permanent item valued at or more than \$5,000.00 at the time of purchase (the "Fixed Assets") with the Township to meet Indiana State Board of Accounts requirements; and

WHEREAS, on February 18, 2025, the Township intends to pass Resolution No. 2025-02-18-01, transferring ownership of the Fixed Assets to the Department effective as of January 1, 2025, and to terminate the MOU; and

WHEREAS, the Board desires to accept transfer of ownership of the Fixed Assets; and

WHEREAS, Ind. Code §36-1-11-8 provides that a transfer or exchange of property may be made between governmental agencies upon terms and conditions and for value as agreed upon by the entities as evidenced by adoption of a substantially identical resolution by each entity.

NOW, THEREFORE, BE IT RESOLVED BY THE CARMEL/CLAY BOARD OF PARKS AND RECREATION THAT:

Section 1. The foregoing Recitals are incorporated herein by reference.

Section 2. The Board hereby accepts transfer to the Department of the Fixed Assets described in Exhibit A attached hereto, and all other tangible assets purchased by the Township for the Department effective as of January 1, 2025 and hereby ratifies and approves all actions previously taken in furtherance thereof.

Section 3. The Board hereby approves the termination of the MOU and releases the Township from any further requirements thereunder.

Section 4. This Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation on this 11th day of February 2025, by a vote of ___ ayes and ___ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	_____	_____
	Aye	Nay
Jenn Kristunas, Vice-President	_____	_____
	Aye	Nay
Lin Zheng, Treasurer	_____	_____
	Aye	Nay
Mark Westermeier, Secretary	_____	_____
	Aye	Nay
Jonathan Blake	_____	_____
	Aye	Nay
Katie Mueller	_____	_____
	Aye	Nay
James D. Garretson	_____	_____
	Aye	Nay
Jon Shapiro	_____	_____
	Aye	Nay
Riddhi Shukla	_____	_____
	Aye	Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on February 11, 2025.

Jenn Kristunas, Vice President

EXHIBIT "A"
CARMEL CLAY PARKS FIXED ASSETS
CLAY TOWNSHIP FUND

Date of Purchase	Description of Asset	Serial/ Identification Number	Location of Asset	Original Cost of Asset	Estimated Life of Asset	Date of Disposal of Asset	Amount Received on Disposal or Trade In	Types of Capital Assets					Total Fixed Assets	
								Land	Infrastructure	Buildings	Improvements Other Than Buildings	Machinery and Equipment		Construction in Progress
11/13/13	2013 John Deere XUV 625I Gator	1M0625GSADM062514	MCC	\$13,200.00	8 yrs							X		\$13,200.00
2/10/14	2014 Ford Explorer	1FMSK888XEGA62937	AO	\$24,826.00	10 yrs	12/27/2021	\$14,735.00					X		\$24,826.00
3/31/14	2014 Kubota RTVX100	11749	Parks	\$16,850.00	4 yrs	4/23/2018	\$6,000.00					X		\$16,850.00
3/31/14	8' Water Floatable Dragon	N/A	MCC Aquatics	\$26,800.00	10 yrs							X		\$26,800.00
4/9/14	MacAllister Machinery	FTL1276	Parks	\$19,918.00	10 yrs							X		\$19,918.00
4/17/14	2014 Toyota Tacoma Reg Cab 4WD	5TFPX4EN4EX021714	Parks	\$23,101.00	10 yrs	8/21/2023	\$16,615.00					X		\$23,101.00
5/2/14	Aquacimb - Water Climbing Wall	N/A	MCC Aquatics	\$67,500.00	?							X		\$67,500.00
8/15/14	Iomnis Server 8TB	98GQM02	MCC	\$7,799.00	5 yrs							X		\$7,799.00
10/7/14	Octane Lateral X w/Touchscreen	F1407GJ00721-02	MCC	\$6,150.00	5 yrs	3/14/2023	\$237.50					X		\$6,150.00
10/7/14	Octane Lateral X w/Touchscreen	F1407GJ00709-02	MCC	\$6,150.00	5 yrs	3/14/2023	\$237.50					X		\$6,150.00
10/7/14	Octane Lateral X w/Touchscreen	F1407GJ00723-02	MCC	\$6,150.00	5 yrs	3/14/2023	\$237.50					X		\$6,150.00
10/7/14	Octane Lateral X w/Touchscreen	F1407GJ00715-02	MCC	\$6,150.00	5 yrs	3/14/2023	\$237.50					X		\$6,150.00
10/7/14	Octane Lateral X w/Touchscreen	F1407GJ00724-02	MCC	\$6,150.00	5 yrs	3/14/2023	\$237.50					X		\$6,150.00
10/31/14	Precor Exinda-Cache Servier	LR201402001803	MCC	\$5,495.00	5 yrs	3/14/2023	\$237.50					X		\$5,495.00
10/31/14	Precor Dual Action P80 EFX	ADFXI10140098	MCC	\$6,941.00	5 yrs	3/14/2023	\$237.50					X		\$6,941.00
10/31/14	Precor Dual Action P80 EFX	ADFXI10140094	MCC	\$6,941.00	5 yrs	3/14/2023	\$237.50					X		\$6,941.00
10/31/14	Precor Dual Action P80 EFX	ADFXI23140040	MCC	\$6,941.00	5 yrs	3/14/2023	\$237.50					X		\$6,941.00
10/31/14	Precor Dual Action P80 EFX	ADFXI10140099	MCC	\$6,941.00	5 yrs	3/14/2023	\$237.50					X		\$6,941.00
10/31/14	Precor Dual Action P80 EFX	ADFXI10140100	MCC	\$6,941.00	5 yrs	3/14/2023	\$237.50					X		\$6,941.00
10/31/14	Precor Dual Action P80 EFX	ADFXI10140082	MCC	\$6,941.00	5 yrs	3/14/2023	\$237.50					X		\$6,941.00
10/31/14	Precor Dual Action P80 EFX	ADFXI10140087	MCC	\$6,941.00	5 yrs	3/14/2023	\$237.50					X		\$6,941.00
10/31/14	Precor Dual Action P80 EFX	ADFXI10140090	MCC	\$6,941.00	5 yrs	3/14/2023	\$237.50					X		\$6,941.00
10/31/14	Precor Dual Action P80 EFX	ADFXI10140093	MCC	\$6,941.00	5 yrs	3/14/2023	\$237.50					X		\$6,941.00
10/31/14	Precor Dual Action P80 EFX	ADFXI30140031	MCC	\$6,941.00	5 yrs	3/14/2023	\$237.50					X		\$6,941.00
10/31/14	Precor Dual Action P80 EFX	ADFXI17140099	MCC	\$6,941.00	5 yrs	3/14/2023	\$237.50					X		\$6,941.00
10/31/14	Precor Dual Action P80 EFX	ADFXI10140085	MCC	\$6,941.00	5 yrs	3/14/2023	\$237.50					X		\$6,941.00
4/16/15	Precor Treadmill P80	AGNBB19150013	MCC	\$7,986.00	5 yrs	3/14/2023	\$237.50					X		\$7,986.00

4/16/15	Precor Treadmill P80	AGNBB19150014	MCC	\$7,986.00	5 yrs	3/14/2023	\$237.50						X		\$7,986.00
4/16/15	Precor Treadmill P80	AGNBB19150063	MCC	\$7,986.00	5 yrs	3/14/2023	\$237.50						X		\$7,986.00
4/16/15	Precor Treadmill P80	AGNBB19150016	MCC	\$7,986.00	5 yrs	3/14/2023	\$237.50						X		\$7,986.00
4/16/15	Precor Treadmill P80	AGNBB19150010	MCC	\$7,986.00	5 yrs	3/14/2023	\$237.50						X		\$7,986.00
4/16/15	Precor Treadmill P80	AGNBB19150007	MCC	\$7,986.00	5 yrs	3/14/2023	\$237.50						X		\$7,986.00
4/16/15	Precor Treadmill P80	AGNBB19150015	MCC	\$7,986.00	5 yrs	3/14/2023	\$237.50						X		\$7,986.00
4/16/15	Precor Treadmill P80	AGNBB19150027	MCC	\$7,986.00	5 yrs	3/14/2023	\$237.50						X		\$7,986.00
4/16/15	Precor Treadmill P80	AGNBB19150026	MCC	\$7,986.00	5 yrs	3/14/2023	\$237.50						X		\$7,986.00
5/5/15	Woodway 4Front View Treadmill	316290415	MCC	\$12,334.00	5 yrs	3/14/2023	\$237.50						X		\$12,334.00
5/5/15	Woodway 4Front View Treadmill	316300415	MCC	\$12,334.00	5 yrs	3/14/2023	\$237.50						X		\$12,334.00
5/5/15	Woodway 4Front View Treadmill	316410415	MCC	\$12,334.00	5 yrs	3/14/2023	\$237.50						X		\$12,334.00
5/5/15	Woodway 4Front View Treadmill	316430415	MCC	\$12,334.00	5 yrs	3/14/2023	\$237.50						X		\$12,334.00
5/5/15	Woodway 4Front View Treadmill	316440415	MCC	\$12,334.00	5 yrs	3/14/2023	\$237.50						X		\$12,334.00
5/5/15	Woodway 4Front View Treadmill	316450415	MCC	\$12,334.00	5 yrs	3/14/2023	\$237.50						X		\$12,334.00
5/5/15	Woodway 4Front View Treadmill	316460415	MCC	\$12,334.00	5 yrs	3/14/2023	\$237.50						X		\$12,334.00
5/5/15	Woodway 4Front View Treadmill	316560415	MCC	\$12,334.00	5 yrs	3/14/2023	\$237.50						X		\$12,334.00
5/5/15	Woodway 4Front View Treadmill	316700415	MCC	\$12,334.00	5 yrs	3/14/2023	\$237.50						X		\$12,334.00
6/4/15	Power Touch 5 LCD Conrol Panel	GIL5956	MCC	\$17,750.00	10 yrs								X		\$12,334.00
6/9/15	PS-140 Pulsar Feeder	14GNP2109	MCC Aquatics	\$5,800.00	5 yrs								X		\$5,800.00
6/9/15	PS-140 Pulsar Feeder	14GNP2120	MCC Aquatics	\$5,800.00	5 yrs								X		\$5,800.00
6/9/15	PS-140 Pulsar Feeder	14GNP2187	MCC Aquatics	\$5,800.00	5 yrs								X		\$5,800.00
7/3/15	Chiller Compressor 30 HXA186	2315U02733	MCC	\$39,768.00	10 yrs								X		\$39,768.00
7/15/15	Prodigy Ice Maker	C1030SA-32	MCC Aquatics	\$5,135.00	10 yrs								X		\$5,135.00
7/29/15	PowerEdge R570 Intel Xeon Server	2BJT52	MCC	\$5,812.00	5 yrs								X		\$5,812.00
12/22/15	Carrier Compressor Chiller	3414400640	MCC	\$35,996.00	10 yrs								X		\$35,996.00
12/29/15	Dell R720 Server	H44RLN1	MCC	\$6,015.00	10 yrs								X		\$6,015.00
4/11/16	Lochinvar Pool Heater	N/A	MCC Aquatics	\$15,380.00	10 yrs								X		\$15,380.00
6/7/16	Playground Equip-CP West Commons	N/A	Central Park West	\$559,104.00	25 yrs								X		\$559,104.00
6/23/16	Aquatics Play Feature Elevation	N/A	MCC Aquatics	\$65,000.00	15 yrs								X		\$65,000.00
7/12/16	Kite Shade Structures	N/A	Central Park West	\$10,905.00	15 yrs								X		\$10,905.00
7/12/16	Kite Shade Structures	N/A	Central Park West	\$10,905.00	15 yrs								X		\$10,905.00
7/12/16	Kite Shade Structures	N/A	Central Park West	\$10,905.00	15 yrs								X		\$10,905.00
7/12/16	Kite Shade Structures	N/A	Central Park West	\$10,905.00	15 yrs								X		\$10,905.00
7/12/16	Kite Shade Structures	N/A	Central Park West	\$10,905.00	15 yrs								X		\$10,905.00

4/28/18	Kubota RTV900	38214	Parks	\$19,506.00	10 yrs															X		\$19,506.00		
4/30/18	Electro-Freeze Gen-5009 Ice Cream Machine	A3A-161-3/W	MCC Aquatics	\$20,800.00	10 yrs																X		\$20,800.00	
5/1/18	2018 Chevy Silverado 2500	1FTSX215X8ED38577	Parks	\$32,756.00	10 yrs																	X		\$32,756.00
5/9/18	Outdoor Fountain	N/A	Rotary Plaza	\$24,767.00	25 yrs																	X		\$24,767.00
6/20/18	Elkay Outdoor EZH2O Bottle Filling Station w/Pet Station	170900116	MCC Aquatics	\$8,700.00	10 yrs																	X		\$8,700.00
7/31/18	Playground Equip - Inlow	N/A	Inlow Park	\$523,218.00	25 yrs																	X		\$523,218.00
10/3/18	Playground Equip - Inlow	N/A	Inlow Park	\$13,700.00	25 yrs																	X		\$13,700.00
10/16/18	Cybex 0T Arch Trainer w/TV	ZBD100438	MCC	\$7,460.00	10 yrs																	X		\$7,460.00
10/16/18	Cybex 0T Arch Trainer w/TV	ZBD100439	MCC	\$7,460.00	10 yrs																	X		\$7,460.00
10/16/18	Cybex 0T Arch Trainer w/TV	ZBD100440	MCC	\$7,460.00	10 yrs																	X		\$7,460.00
10/16/18	Cybex 0T Arch Trainer w/TV	ZBD100441	MCC	\$7,460.00	10 yrs																	X		\$7,460.00
10/16/18	Cybex 0T Arch Trainer w/TV	ZBD100442	MCC	\$7,460.00	10 yrs																	X		\$7,460.00
10/16/18	Cybex 0T Arch Trainer w/TV	ZBD100448	MCC	\$7,460.00	10 yrs																	X		\$7,460.00
10/30/18	Truck Bed & Boss Snow Plow	N/A	Parks	\$7,095.00	10 yrs																	X		\$7,095.00
11/28/18	2019 Chevy Silverado 3500	1GC4KVCG2KF176629	Parks	\$35,549.00	10 yrs																	X		\$35,549.00
12/17/18	Unimac 50# soft Mount Washer	240FX006760KS	MCC	\$10,997.00	10 yrs																	X		\$10,997.00
12/17/18	Unimac 50# soft Mount Washer	240FX006853KU	MCC	\$10,997.00	10 yrs																	X		\$10,997.00
3/28/19	Smart Board - Interactive Display	K011KW51W0092	Admin	\$6,940.00	10 yrs																	X		\$6,940.00
4/10/19	Lochinvar Boiler Pool Heater	1904113468273	MCC Aquatics	\$14,300.00	10 yrs																	X		\$14,300.00
5/7/19	Dell Computer Server	D7B5DW2	MCC	\$17,882.00	10 yrs																	X		\$17,882.00
5/7/19	Dell EMC Switch	N/A	MCC	\$5,435.00	10 yrs																	X		\$5,435.00
7/31/19	Waterpark Kiddie Pool Feature	N/A	MCC Aquatics	\$100,850.00	10 yrs																	X		\$100,850.00
9/4/19	PowerEdge R740 Server	2JY94Z2	MCC	\$6,872.00	10 yrs																	X		\$6,872.00
9/4/19	PowerEdge R740 Server	2JXH4Z2	MCC	\$6,872.00	10 yrs																	X		\$6,872.00
9/10/19	2019 Ford F250	1FT7X2B61KEG08137	Parks	\$41,620.00	10 yrs																	X		\$41,620.00
9/10/19	2019 Ford F250	1FT7X2B6XKEG08136	Parks	\$41,620.00	10 yrs																	X		\$41,620.00
9/10/19	2019 Ford Ranger	1FTR1FH3KLA94973	Parks	\$30,505.00	10 yrs																	X		\$30,505.00
10/19/19	Cisco Catalyst 3850 48F-E Switch	FJB2334G0JL	MCC	\$14,250.00	5 yrs																	X		\$14,250.00
10/21/19	Cisco Catalyst 3850 12XS-E Switch	FJB2337H04S	MCC	\$10,500.00	5 yrs																	X		\$10,500.00
6/23/20	Carrier Compressor Chiller	6021	MCC Aquatics	\$36,197.00	10 yrs																	X		\$36,197.00
6/25/20	Birdair Umbrella Canapoy	N/A	MCC	\$6,695.00	10 yrs																	X		\$6,695.00
8/16/2021	Com Pro Trailer UT-20 H	VIN 4MJUB2025NE079652	Parks & Nat. Resources	\$8,681.00	10 yrs																	X		\$8,681.00
3/17/2022	XULT Multi Sided Dumbbell Set 55-100lb with rack		MCC	\$6,518.00	10 yrs																	X		\$6,518.00
3/9/2022	Pulsar 500 Chlorinator Feeder		MCC Waterpark	\$6,330.00	10 yrs																	X		\$6,330.00

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Michael Klitzing, Director of Parks and Recreation/CEO	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration of Resolution G-2025-003 Regarding the Interest in and Authorizing the Purchase of Real Estate	
<small>BUDGET APPROPRIATION</small> Park Impact Fee Fund 106 and/or ESE Fund 108	<small>MEETING DATE</small> February 11, 2025

SUMMARY:

I was contacted by Jess Lawhead, who with his wife, expressed an interest in selling their approximately 3.22-acre parcel located at 11805 River Road, Carmel. Bordered by River Heritage Park on its north and east, acquisition of the property would expand the park and preserve a historically significant house.

Silas and Hannah Moffitt constructed the brick house on the property in 1827, representing the oldest brick house in what is now Carmel and the second oldest brick house in Hamilton County. (*The oldest brick house in Hamilton County was constructed by William Conner.*) The Moffitts were the first settlers of European descent to live on the west side of the White River within what was originally Delaware Township (*before Clay Township's borders were extended east to the river*).

CCPR is currently exploring programming opportunities for the house if acquired, recognizing the inherent challenges that come with a nearly 200-year-old residential structure. One possible model is to host a specialty camp at this location. If feasible to host enough campers, recognizing modifications would be required for public use, it could be conceivable that camp revenue would cover most, if not all, operating expenses for the house. This is the model that funds operating expenses for Wilfong Pavilion and Jill Perelman Pavilion. CCPR would also explore programming partnerships with the Carmel Clay Historical Society. Based on conversations with the Carmel Historic Preservation Commission, it is also possible to secure a grant to help preserve the house as a public asset.

Acquisition of the property could be funded using park impact fees and/or accumulated cash reserves in ESE Fund 108 from summer camps. The greatest limitation to expanding camps is the availability of space. This model was used for the Jill Perelman Pavilion in which approximately \$1.7 million in summer camp net proceeds contributed toward construction of this facility in West Park.

Acquisition of 11805 River Road is consistent with the 2025-2029 Parks and Recreation Master Plan and the Zone Improvement Plan. Both plans were developed with extensive public input. The concept of preserving land and culturally historic structures within the White River Corridor is also consistent with goals identified in the White River Vision Plan, in which CCPR collaborated with various regional partners, including the City of Carmel and Hamilton County Tourism.

The purchase of land by any Indiana political subdivision, including the Park Board, is governed by Indiana Code § 36-2-10.5-5. The Park Board must pass a resolution stating it is “interested in making a purchase of [the] specified land or structure.” State statute requires that two appraisals be obtained and the Park Board cannot pay more than the average of the two appraisals.

Once the appraisals are received, a purchase agreement may be tendered, followed by due diligence. The provided Resolution of Interest is drafted so once the due diligence review is complete, without discovery of a defect in title or condition of the land that would cause the Director or the Park Board President to return to the Park Board for further action, the President or Director will be authorized to take all steps necessary, customary and/or appropriate to effect the purchase of the property.

If successful in executing a purchase agreement, the property will be acquired using Park Impact Fees. As required by Indiana law, Park Impact Fees may only be used for capital purchases specifically identified within the current 2020-2025 Zone Improvement Plan, which includes the acquisition of property within the White River Corridor.

RECOMMENDED MOTION:

“I move to adopt Resolution G-2025-003 as presented.”



*Silas and Hannah lived in a one-room log cabin for three years while building their new Federal style farmhouse at 11805 River Road, Carmel, IN
Photo courtesy of the Carmel Clay Historical Society*

RESOLUTION NO. G – 2025 – 003

**RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION REGARDING THE INTEREST IN
AND AUTHORIZING THE PURCHASE OF REAL ESTATE**

The Carmel/Clay Board of Parks and Recreation (the "Board") met at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place and purpose of the meeting received by all of the Board Members, and the following Resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

WHEREAS, the Board adopted the 2025-2029 Comprehensive Parks and Recreation Master Plan which provided an action plan with a 5-year strategic implementation of goals and objectives to continue the Board's commitment to provide a quality park and recreation system; and

WHEREAS, among the top priorities for the next five (5) years is expanding the White River Greenway, and embracing and developing the White River Corridor; and

WHEREAS, development of additional parkland in the White River Corridor is identified in the 2025-2029 Zone Improvement Plan to address the recreational impact of new residential development; and

WHEREAS, the Board is interested in the acquisition of real property that meets the needs of the Carmel Community as identified in the foregoing planning documents; and

WHEREAS, Ind. Code 36-1-10.5 et seq., (the "Act") sets forth the procedures required for political subdivisions and their agencies to purchase land or structures, including the adoption of a Resolution of Interest and the engagement of appraisers to determine the fair market value for the property; and

WHEREAS, pursuant to Resolution P-2015-001 the Board adopted a Park Acquisition, Development & Disposal Policy (the "Policy") additionally requiring the adoption of Resolutions of Interest (the "Approving Resolutions") by the fiscal bodies of the City of Carmel, Indiana (the "City") and Clay Township of Hamilton County, Indiana (the "Township") prior to proceeding with the purchase of property in an amount exceeding \$25,000.00; and

WHEREAS, the Board is interested in expeditiously purchasing the property specified in Exhibit A attached hereto (the "Property") and the requirements of the Policy to obtain the Approving Resolutions could result in the Board's inability to timely tender an offer to purchase the Property "); and

WHEREAS, the owner of the Property has received overtures from at least one other prospective buyer, but wishes to explore the feasibility of selling the Property to the Board to expand River Heritage Park and preserve a historically significant house; and

WHEREAS, the Board desires to express its interest in the purchase of the Property subject to the terms of the Act and this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CARMEL/CLAY BOARD OF PARKS AND RECREATION THAT:

SECTION 1. The foregoing Recitals are incorporated herein by this reference.

SECTION 2. The Board hereby expresses its interest in purchasing the Property and authorizes and directs the President, the Director, and the Board Attorney to take all actions necessary to obtain two (2) appraisals of the Property (the "Appraisals") and to tender an Offer to Purchase the Property on terms acceptable to each of them, with a purchase price not exceeding the average of the Appraisals in compliance with the Act and the Policy.

SECTION 3. The President and Director are further authorized, empowered, and directed to tender earnest money with the Offer to Purchase in a commercially reasonable amount not to exceed fifteen percent (15%) of the purchase price from funds readily available to the Board.

SECTION 4. Upon the satisfactory completion of due diligence activities, the President or Director, and each of them individually, are authorized, empowered, and directed to execute and deliver all documents and items necessary to close the purchase of the Property including the payment of the purchase price in an amount not greater than the average of the Appraisals.

SECTION 5. The authority and directives given to the President hereunder shall apply to any other officer of the Board in the absence, incapacity, or unavailability of the President, and the authority and directives given to the Director hereunder, shall apply to the Assistant Director in the absence, incapacity, or unavailability of the Director.

SECTION 6. As required by §5(3) of the Act, the Appraisals shall remain on file in the offices of the Board for a period of five (5) years after they are returned to the Director.

SECTION 7. All actions heretofore taken by any officer or agent of the Board in furtherance of this Resolution are hereby approved, ratified, and confirmed in every way.

SECTION 8. This Resolution shall take effect immediately upon its passage.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 11th day of February 2025, by a vote of ___ ayes and ___ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	_____	_____
	Aye	Nay
Jenn Kristunas, Vice-President	_____	_____
	Aye	Nay
Lin Zheng, Treasurer	_____	_____
	Aye	Nay
Mark Westermeier, Secretary	_____	_____
	Aye	Nay
Jonathan Blake	_____	_____
	Aye	Nay

James D. Garretson

Aye Nay

Katie Mueller

Aye Nay

Jon Shapiro

Aye Nay

Riddhi Shukla

Aye Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on February 11, 2025.

Jenn Kristunas, Vice President

Exhibit "A"
Property



Parcel No: 17-10-34-00-00-004.000 (approximately 3.22 acres).

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<p><small>PRESENTER</small> Michael Klitzing, Director of Parks and Recreation/CEO</p>	<p><small>ACTION REQUESTED</small> Recommended Motions</p>
<p><small>ITEM/SUBJECT</small> Consideration of Professional Services Agreement with SmithGroup for Bear Creek Park – Phase One Design Development</p>	
<p><small>BUDGET APPROPRIATION</small> \$378,000 (Fund 106)</p>	<p><small>MEETING DATE</small> February 11, 2025</p>

SUMMARY:

Carmel Clay Parks & Recreation (CCPR) has a long and successful history of collaboration with SmithGroup on architectural and design projects. SmithGroup has served as the lead consultant for numerous significant CCPR initiatives, including the design of Central Park, West Park – The Groves, and the redesign of West Park – The Core. They have also been instrumental in the development of several park site master plans, such as the 2002 Central Park Master Plan, the 2010 Central Park Master Plan Update, the Central Park East Woods Development Project, the 2016 West Park Master Plan, and most recently, the 2022 Bear Creek Park Master Plan.

The City of Carmel recently approved infrastructure bonds, allocating \$8 million to support Phase One development of Bear Creek Park. Given SmithGroup's intimate knowledge of the site from their work on the Bear Creek Park Master Plan, CCPR recommends retaining their services for the Design Development phase. SmithGroup's proposed scope includes data collection (e.g., topographical surveys, geotechnical investigations, etc.), schematic design, design development plans, and public engagement activities. The total cost of services is \$378,000, which includes \$345,000 for design work and a \$33,000 allocation for public engagement. These costs align with design services for comparable projects of similar scope.

To move forward, CCPR seeks authorization from the Park Board to enter into a contract with SmithGroup for these professional services. SmithGroup will also present the design development plans at a future Park Board meeting for approval. Additionally, due to the size and complexity of this project, it is recommended that the Director/CEO or Assistant Director/COO be granted authority to approve amendments to the agreement, within their approval limits, as necessary.

RECOMMENDED MOTIONS:

Motion #1: "I move that the Park Board approve the Professional Services Agreement with SmithGroup for Bear Creek Park in the sum of \$378,000 and authorize the Director/CEO or Assistant Director/COO to execute the same."

Motion #2: "I move that the Park Board delegate to the Director/CEO and the Assistant Director/COO the authority to determine whether it is in the best interest of the Board and Department to add or change an item or items in the contract with SmithGroup and to approve each amendment up to an amount not to exceed his purchasing authority and in accordance with applicable Indiana law, with a report to the Park Board at a subsequent Park Board meeting."

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Michael Klitzing, Director of Parks and Recreation/CEO	ACTION REQUESTED Recommended Motion
ITEM/SUBJECT Consideration of Second Amendment to the Phase II Agreement with SJCA for the White River Greenway North Extension	
DOLLAR AMOUNT/FUND \$28,000 (Park Impact Fee Fund 106)	MEETING DATE February 11, 2025

SUMMARY:

SJCA recently provided Carmel Clay Parks & Recreation (“CCPR”) with a supplemental fee proposal in the amount of \$28,000 for additional design related services and archaeological field work for the White River Greenway North Extension.

It should be noted that there are two separate agreements with SJCA for the White River Greenway North Extension. To date the following contracts and amendments have been approved for SJCA:

Phase I Contract– (AIA B132-2009) Contract for Survey and Design Development-	\$181,909
• Approved February 9, 2021, by Park Board	
Amendment to Phase I Contract; Surveying and Archaeological Study Phase I	<u>\$26,000</u>
• Approved June 14, 2022, by Park Board	
Phase I Total:	\$207,909

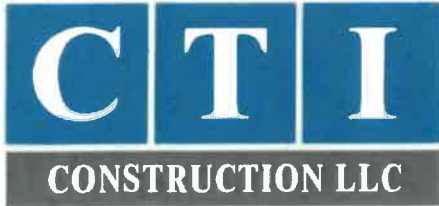
Phase 1 Contract Was Superseded by Phase II Contract on December 20, 2022

Phase II Contract – Construction Design Development (AIA B132-2019) -	\$249,700
• Approved November 9, 2022, by Park Board	
Supplemental Fee Request; Browning Day Overage -	\$23,430
• Approved July 9, 2024, by Park Board	
First Amendment to Phase II Contract;	
Trail Alignment -	\$16,600
Archaeological Study Phase II -	<u>\$74,550</u>
• Approved September 10, 2024, by Park Board	
Current Phase II Total:	\$364,280
 Proposed Second Amendment to Phase II; Supplemental Design and Archaeology -	 <u>\$28,000</u>
• Requesting Approval by Park Board	
New Phase II Total:	\$392,280

CTI Construction, LLC, the Board’s Owner Representative, and staff have reviewed the proposed amendment and recommend approval (Attachment 1).

RECOMMENDED MOTION:

“I move the Park Board approve the Second Amendment to the Phase II Agreement with SJCA for the White River Greenway North Extension as presented. I further move to authorize the Director of Parks and Recreation to execute the amendment as prepared by the Board’s legal counsel.”



Attachment 1

January 30, 2025

Mr Michael Klitzing, CPRE
Director of Parks and Recreation/CEO
Carmel Clay Parks
1411 East 116th Street
Carmel, IN 46032

RE: White River Greenway North Expansion-North Trail

Dear Michael:

Attached is an additional fee request from SJCA in the amount of \$ 28,000.00 for additional archaeology field work services and trail redesign on the above captioned project. We have reviewed the request and it is approved. Feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Ford', is written over a light blue horizontal line.

David Ford
President
CTI Construction, LLC
1016 3rd Ave., SW Suite 200
Carmel, IN 46032
(W) 317-7-573-6022
(M) 317-752-6656

p: 317.573.6281 f: 317.573.6857
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