

Summer Camp Series 2025 Terms & Conditions

Carmel Clay Parks & Recreation (CCPR) seeks to provide opportunities for all to participate in full-day summer camp programs by providing scholarships to families currently residing in Clay Township.

- Need is the primary criterion upon which scholarship is considered. Need is determined by total household income in relation to a percentage multiple of the Federal Poverty Guidelines.
- Scholarship will be awarded in the amount of 25%, 50% or 75% of the published program fees.
- Scholarships are not guaranteed and are available on an as-needed basis.
- Summer Camp Series scholarship cannot be applied to Monon Community Center (MCC) programs. Please complete the appropriate application for MCC scholarship consideration.
- Approval of any scholarship application does not automatically register that person into the camp week of choice. Registration in requested camp week is based off of availability in each program at the time of approval. Please make sure to list in order of preference desired camp and program week on scholarship application.
- Scholarships are awarded for one week of any Summer Camp Series session and will automatically expire on the last day of enrolled awarded camp week.
- In the event a scholarship participant wishes to cancel an enrolled scholarship camp week the parent/guardian must contact the camp's Site Supervisor or ESE/SCS Administration staff no less than 3 weeks prior to the start of enrolled camp week. Failure to cancel within the 3 weeks period or to attend any enrolled scholarship camp week can result in parents/guardian being responsible for the full cost of the enrolled scholarship camp week fees.
- CCPR reserves the right to revoke scholarship for cause. In the event of scholarship revocation, outstanding balances for programs used will be placed on the household account and are due immediately.
- All information submitted will be kept confidential and used solely to determine CCPR Scholarship eligibility.

Please keep this page for reference. Scholarship participant is responsible for all information above.

APPLICATION PROCESS

Please submit complete scholarship application with all required documents in order for application to be processed. **Incomplete applications will not be considered.**

ELIGIBILITY:

- Child/dependent must currently reside in Clay Township

REQUIRED DOCUMENTS:

- Current utility bill
- 2 months of most recent paycheck stubs*
- 2 months of most recent bank statements (per bank account)*
- 2024 IRS Form 1040 (or Verification of Non-Filing Letter)*
 - Child/dependent must be listed on IRS 1040 under "dependents"
- Verification of government benefits (Social Security, unemployment, food stamps, etc.)*

*Proof of total household income must be provided. Please provide indicated documents for all earning adults in the household.

An IRS Form 1040 must be provided. Form must be for previous calendar year. W-2s will not be accepted.

If taxes have not been filed within the past two years, please call the IRS at 1-800-829-1040. The IRS will mail you a "Verification of Non-Filing Letter". This must be submitted with the scholarship application if an IRS Form 1040 cannot be provided.

Address provided on application must be primary residence of scholarship applicant(s).

Please do not submit original documents - copies only. Redact any social security numbers or bank information.

CCPR reserves the right to request additional information for verification purposes.