

**Carmel/Clay Board of Parks and Recreation
Tuesday, December 10, 2024, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280**

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

Agenda

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Public Comments**
- 4. Staff Reports – Kurtis Baumgartner**
- 5. Committee Reports**
 - a. Finance Committee
 - b. Strategic Funding Committee
 - c. Nominating Committee
- 6. Minutes – Secretary**
 - a. November 12, 2024 Park Board Meeting
- 7. Financial Reports – Treasurer**
 - a. Consolidated Financial Report for October 2024
 - b. CCPR P&L Statements for November 2024
- 8. Claims – Treasurer**
 - a. Claim Sheet December 10, 2024
 - b. Clay Township Claim Sheet December 10, 2024
 - c. CCPR Payroll for November 1, 2024, November 15, 2024, and November 29, 2024
- 9. Monetary Gifts, Grants, Partnerships, and Sponsorships for November 2024 – Eric Mehl**
- 10. New Business**
 - a. Consideration of Motion to Approve the Assurance of Accessibility Compliance for the 2025-2029 Comprehensive Parks and Recreation Master Plan – Michael Klitzing
 - b. Consideration of Resolution G-2024-002 Adopting the 2025-2029 Comprehensive Parks and Recreation Master Plan – Michael Klitzing
 - c. Consideration of Services for Catalyst Public Affairs Group – Michael Klitzing
 - d. Consideration of Resolution B-2024-009 Authorizing the Purchase of Fitness Equipment for the Monon Community Center – Kurtis Baumgartner
 - e. Consideration of Resolution G-2024-003 Regarding the Interest in and Authorizing the Purchase of Real Estate – Michael Klitzing
- 11. Old Business**
 - a. Motion to take from table - Consideration of Resolution P-2024-002 Amending and Restating Rules of Park Operations – Michael Klitzing
- 12. Attorney’s Report**
- 13. Director’s Report**
- 14. Information Items**
 - a. Plan Commission
 - b. School Board
 - c. Parks Foundation
 - d. Climate Action Plan Advisory Committee
 - e. Other
- 15. Park Board Comments / Discussion**
- 16. Adjournment**

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> No Action Required
<small>ITEM/SUBJECT</small> Staff Reports	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> December 10, 2024

Selected news articles:

- Carmel Clay Parks & Recreation earns Excellence in Resource Improvement Award for River Heritage Park
The Hamilton County Reporter, November 14, 2024
- Carmel Clay Parks & Recreation awarded \$25K grant to plant trees, remove invasive species
Current in Carmel, November 15, 2024

Standard monthly reports for October 2024:

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

Standard monthly reports for November 2024:

- Monon Community Center Pass Report
 - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
 - Extended School Enrichment/Summer Camp Series
 - Recreation & Facilities
 - Administration & Planning
 - Marketing & Communications
 - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

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SPORTS

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LETTERS

OBITUARIES

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THE LATEST

DECEMBER 4, 2024 | HAMILTON HEIGHTS FRESHMEN AMONG ACTS CLASS

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NEWS

Carmel Clay Parks & Recreation earns Excellence in Resource Improvement Award for River Heritage Park

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REPORTER

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pauprotect CENTRAL INDIANA FORECAST

TUE	WED	THU	FRI	SAT	SUN	MON
33	42	26	32	41	47	48
23	16	14	23	30	38	



Photo provided by CCPR

N E W S

Click to read The Reporter

THE REPORTER ON FACEBOOK

POSTED BY: THE REPORTER NOVEMBER 14, 2024

Carmel Clay Parks & Recreation (CCPR) received the Excellence in Resource Improvement Award at this year's

Indiana Park and Recreation Association (IPRA) state conference.

This award recognizes a park and recreation agency for its exceptional management of an existing park, trail, natural area, recreation, or aquatic facility.

CCPR received the award for its accessible and sustainable design of **River Heritage Park**. Working closely with **Weihe Engineers** and United Construction Services, CCPR installed over a mile of new, universally accessible nature trails through 30 acres of underutilized wooded property along the White River. The project required careful planning to ensure the proposed trail was designed using **Americans with Disabilities Act (ADA)** standards and limit the ecological impact on the wetland forest.

“We are honored to accept the Excellence in Resource Improvement Award,” CCPR Director & CEO Michael Klitzing said. “CCPR is dedicated to incorporating inclusive and sustainable design elements in all our parks.”



Klitzing

In June 2001, River Heritage Park was dedicated as “Everyone’s Playground.” A park where individuals of all abilities could play and explore. This sparked CCPR’s focus on making accessibility the standard for all parks and utilizing Universal Design, which ensures spaces are intentionally designed for accessibility. When River Heritage Park was reimaged in 2022, CCPR equipped the park with a new, wheelchair accessible, inclusive playground and a looping 0.75-mile immersive nature trail that is wheelchair friendly and overlooks the White River.



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RENTAL SPACE AVAILABLE
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Please call Kim Watson, 317-773-1974 for details

Ty Wilson on Coach Bud Wright resigns

To bad they wouldn't let him leave when he

Visit River Heritage Park, 11813 River Road, and explore all it has to offer.

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BE THE FIRST TO COMMENT

ON "CARMEL CLAY PARKS & RECREATION EARNS EXCELLENCE IN RESOURCE IMPROVEMENT AWARD FOR RIVER HERITAGE PARK"

Leave a comment

Your email address will not be published.

Comment

Name *

Email *

Website

Post Comment

wanted. He may not have always been right and yes he...

Linda Kleinhenn on Resident shares many concerns about the proposed Morse Living Development

Great letter, North Harbour resident. Did you know that land has previously (three times, I understand) been rejected for this...

Russell J Bauman on Resident shares many concerns about the proposed Morse Living Development

I agree 100% that Hague Rd would have to be rebuilt to accommodate increased traffic. I also agree that Citizens...

Kevin Patterson on Resident shares many concerns about the proposed Morse Living Development

Well stated, Gina. This whole "process" doesn't even come close to passing the "smell test". We (vast number of opponents)...

lisa blair on Fighting Noblesville City Hall

CURRENT

CARMEL | FISHERS | NOBLESVILLE | WESTFIELD
LAWRENCE/GEIST | NORTH INDY | ZIONSVILLE

CARMEL

FISHERS

LAWRENCE/GEIST

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YOU ARE AT: Home » Carmel » Carmel Community » Carmel Clay Parks & Recreation awarded \$25K grant to plant trees, remove invasives

Carmel Clay Parks & Recreation awarded \$25K grant to plant trees, remove invasives



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BY CURRENT PUBLISHING ON NOVEMBER 15, 2024

CARMEL COMMUNITY



Carmel Clay Parks & Recreation was awarded a \$25,000 grant by the Indiana Department of Natural Resources Division of Forestry.

CCPR was one of 10 organizations/communities to receive a portion of the \$238,000 grant to support tree planting and maintenance, education, tree inventory and management projects.

The projects were selected by the DNR Community and Urban Forestry program and are funded through the U.S. Department of Agriculture Forest Service, Urban & Community Forestry program.

CCPR will use the grant to plant trees and remove invasive species across 36 acres in Central Park. Removing invasive species from parks and replacing them with native plants helps improve the ecosystem and provides food and habitat to wildlife. Invasive species are non-native to a particular area, meaning they were intentionally or accidentally introduced. Invasive species outcompete native plants for resources such as water, sunlight and soil nutrients. This displacement of native species causes harm to the environment, public health and the economy.

"This project reflects our commitment to ecology and conservation," CCPR Director Michael Klitzing stated in a press release. "Central Park is our largest and most-visited park, and our citizens trust us to continue restoring its wide variety of native environments. We value Indiana DNR's recognition of our work and welcome their support and involvement."

Carmel Clay Parks Foundation will donate the grant funding match.



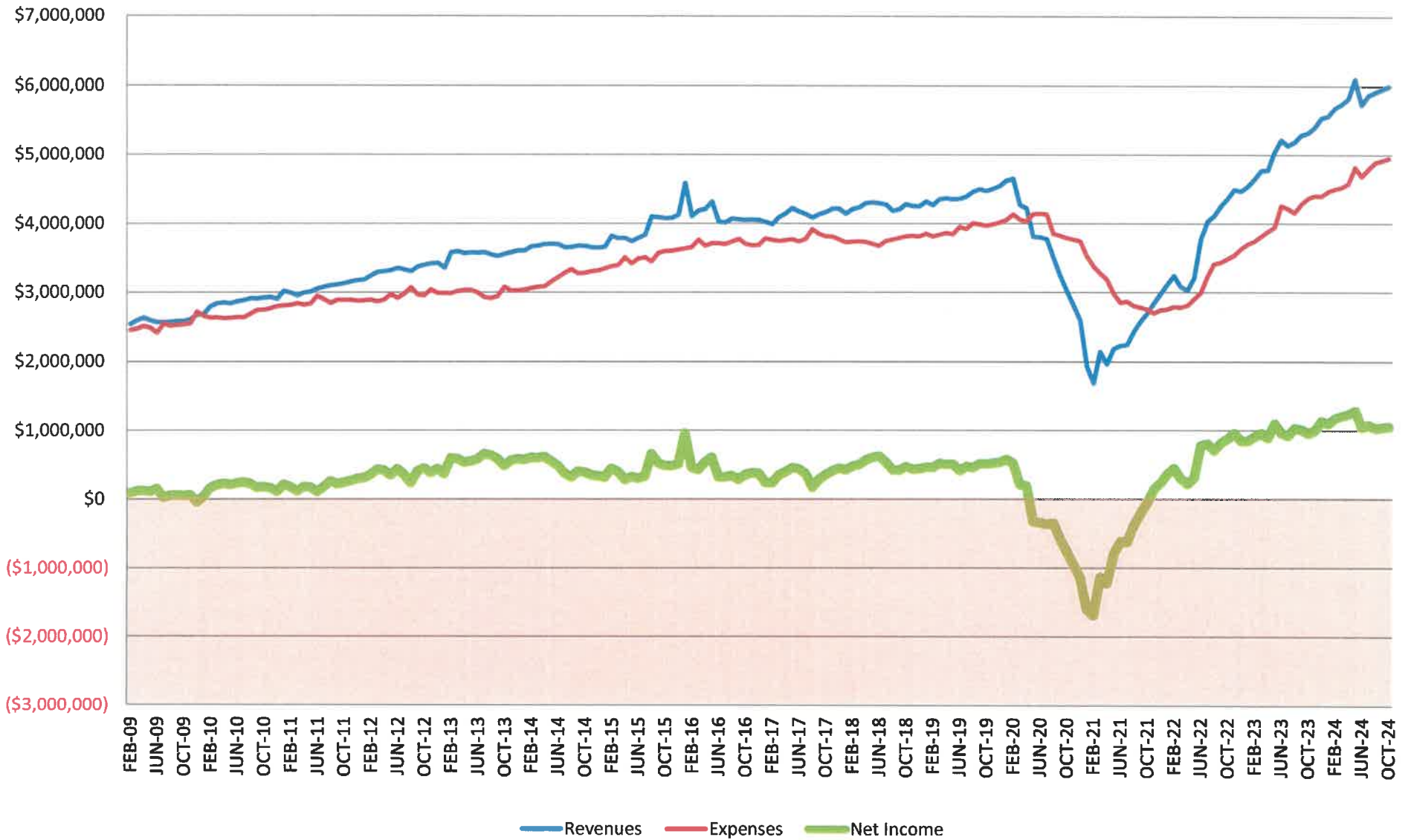
Michael Klitzing

Related Posts:

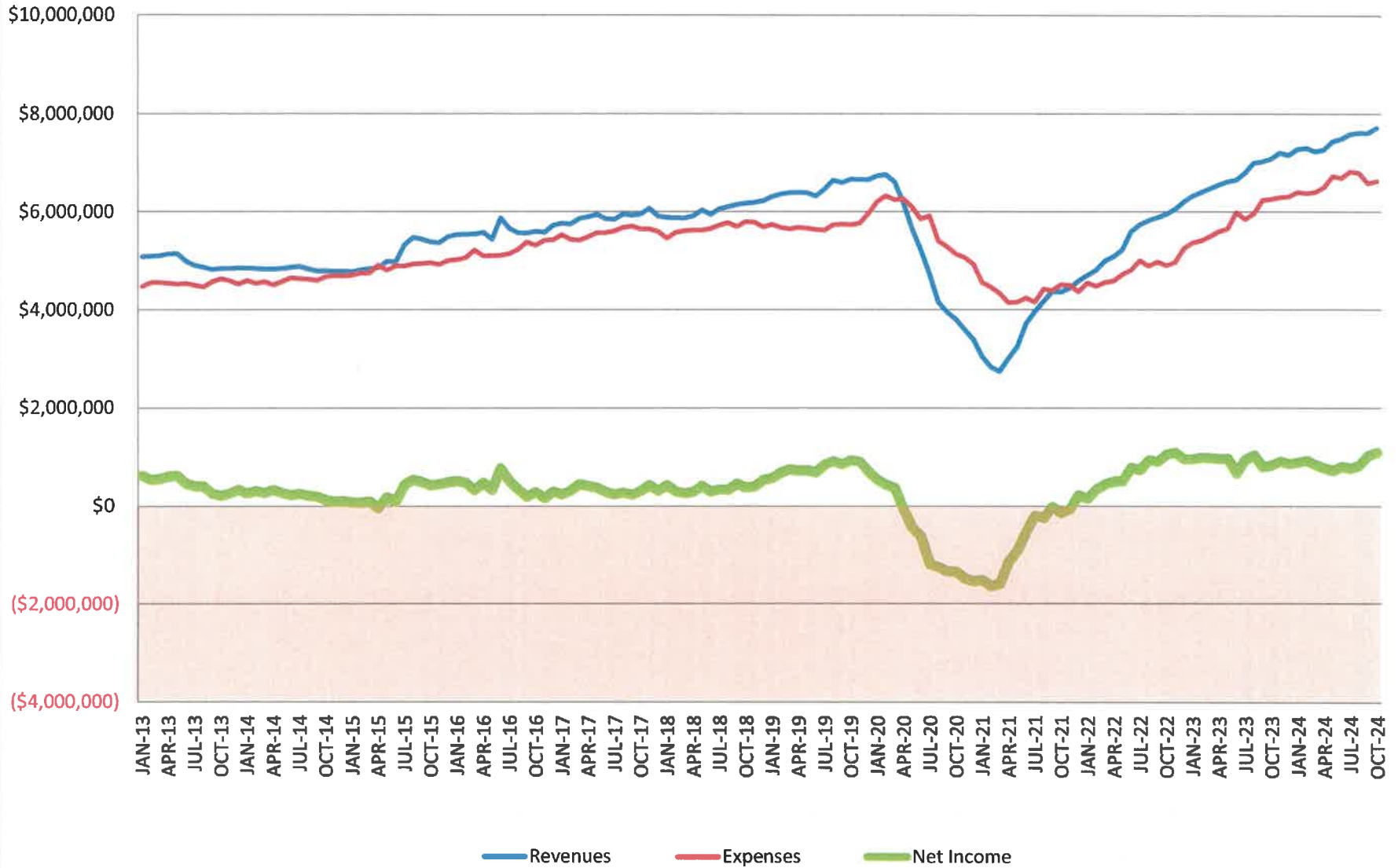


FUND 108 - EXTENDED SCHOOL ENRICHMENT

12-MONTH TRAILING FINANCIALS - 10/31/24



FUND 109 - MONON COMMUNITY CENTER 12-MONTH TRAILING FINANCIALS - 10/31/2024



MONON COMMUNITY CENTER PASS REPORT

NOVEMBER 2024

	ANNUAL	MONTHLY	OTHER	TOTAL	% ¹	- NET CHANGE -	
						PREV. MONTH	PREV. YEAR
<u>MCC MEMBERSHIP PASSES</u>							
Youth	6	328		334		0	16
Adult	29	2,716		2,745		84	(66)
Senior	16	380		396		5	44
Senior (<i>Legacy Pricing</i>)	9	65		74		(2)	(13)
Military	0	18		18		1	(8)
Household	12	1,142		1,154		39	59
MCC Passes	72	4,649		4,721		127	32
Add'l HH Members				4,293		132	208
MCC Members				9,014	63%	259	240

<u>CORPORATE MEMBERSHIP PASSES</u>							
Youth	0	6		6		2	0
Adult	5	260		265		(2)	(23)
Senior	1	22		23		1	(3)
Senior (<i>Legacy Pricing</i>)	0	0		0		0	0
Household	4	124		128		6	9
Corporate Passes	10	412		422		7	(17)
Add'l HH Members				451		16	28
Corporate Members				873	6%	23	11

<u>INSURANCE-PAID MEMBERSHIP PASSES</u>							
Prime			1,043	1,043		96	200
SilverSneakers			980	980		75	164
Active&Fit			954	954		74	228
Silver&Fit			205	205		14	19
Optum-Renew Active			1,225	1,225		98	252
Insurance Passes/Members			4,407	4,407	31%	357	863

TOTAL PASSES	82	5,061	4,407	9,550		491	878
Percent of Total Passes	1%	53%	46%				

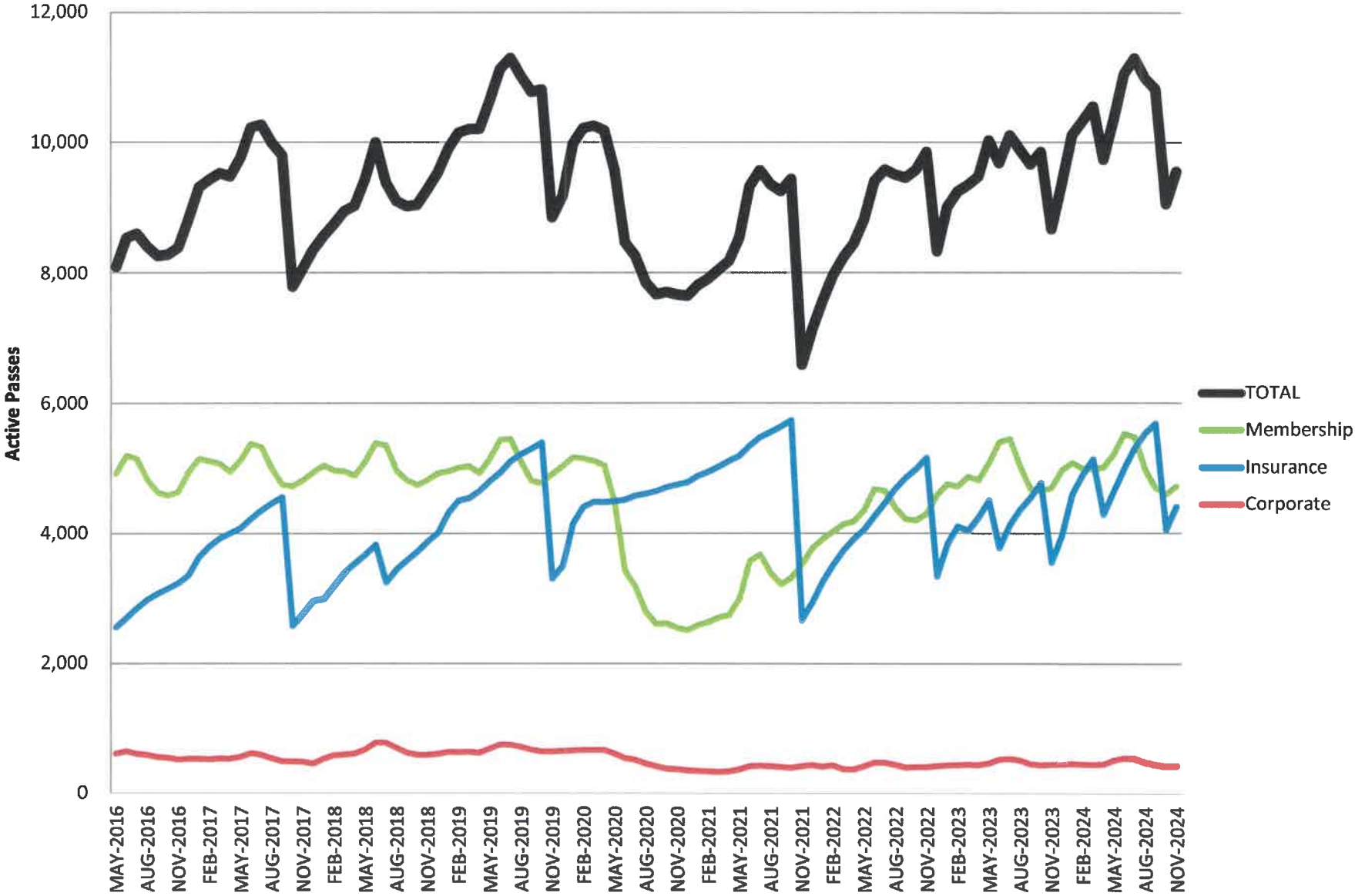
TOTAL MEMBERS				14,294		639	1,114
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¹ Percent of Total Members

<u>CARMEL CLAY TRACK PASSES</u>							
Track Passes				1,564		(10)	215
Carmel Clay Track Passes				1,564		(10)	215

MONON COMMUNITY CENTER

ANNUAL, MONTHLY & INSURANCE PASSES AS OF 11/30/2024



EMPLOYMENT REPORT | November 2024

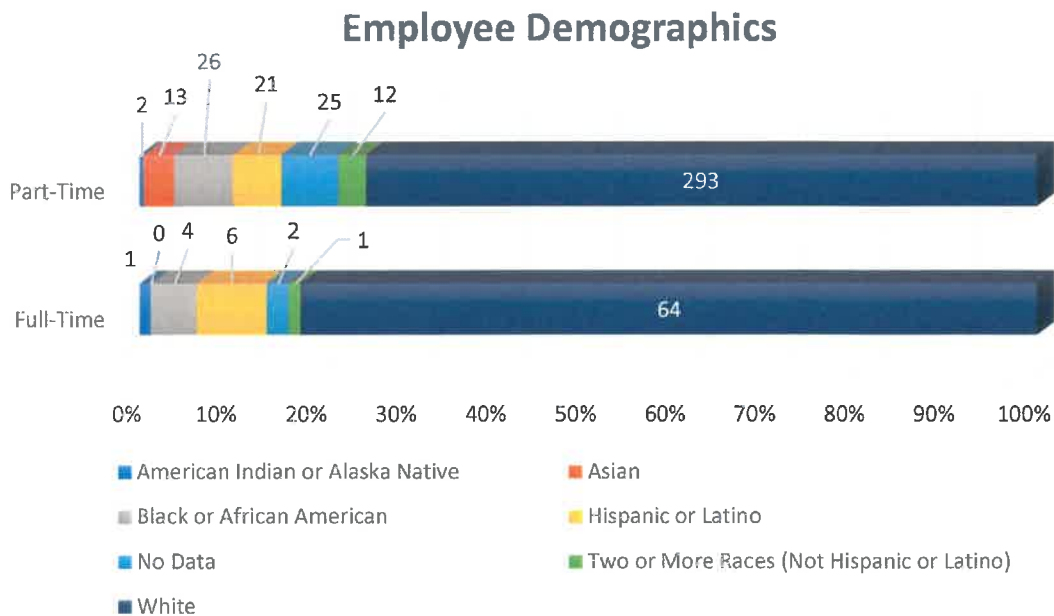
Employee by Status	Full-Time	Part-Time	Subtotal
All Employees ⁱ	78	625	703
Leaves of Absence ⁱⁱ	0	233	233
Period Ending Totals	78	392	470

ⁱ Includes employees in "Active" and "Leave" status.

ⁱⁱ "Leaves of Absence" count includes seasonal employees.

Employment by Division	Full-Time	Part-Time	Subtotal
Executive	3	0	3
Administration + Planning	10	3	13
Extended School Enrichment/SCS	26	113	139
Marketing + Communications	4	0	4
Parks + Natural Resources	18	9	27
Recreation + Facilities	17	267	284
Period Ending Totals	78	392	470

Employee Demographics



Employee Demographics	Full-Time	Part-Time
American Indian or Alaska Native	1	2
Asian	0	13
Black or African American	4	26
Hispanic or Latino	6	21
No Data	2	25
Two or More Races (Not Hispanic or Latino)	1	12
White	64	293
Total:	78	392

EXTENDED SCHOOL ENRICHMENT | November 2024

ESE is founded on the belief that each and every student is capable of being successful. We are committed to setting high expectations and assuring the development of a strong foundation in basic life skills.

After School Program

Participation Rates	
Total Registered Students (as of 11/25/24)	1,816
Comparison from Nov 2023 to Nov 2024	+128 (Nov 2023: 1,688)
Average Daily Attendance per School in Nov	95 participants (Nov 2023: 90)

Carmel Clay Schools (CCS) Employee Discounts (Fee Waivers)	
Total Number of CCS Employees Receiving ESE Discounted Rates	113
Total Value of CCS Employee Discount Fee Waivers for Nov 2024	\$17,615.50

ESE November 2024 Staff Star	
Carmel	Kate Steinert
Cherry Tree	Lily Kellams
Clay Center	Delilah Albano
College Wood	Michael Delaney
Forest Dale	Jill Fooksman
Mohawk Trails	Kory Lamb
Prairie Trace	Alexa Hoskins
Smoky Row	Luke Falin
Towne Meadow	Katrina Morcos
West Clay	Alynne Edmonds
Woodbrook	Madyson Mylott

Program Highlights

ESE participants are getting into the spirit of thanksgiving! We are so thankful for our kiddos.



RECREATION & FACILITIES REPORT | November 2024

MONON COMMUNITY CENTER / THE WATERPARK

Annual/Monthly Memberships Sold/Rejoined

NOV 2024	Previous Month	Previous Year
573	439	499

Day/Punch Pass Visits

NOV 2024	Previous Month	Previous Year
1,753	1,008	1,804

Total Member Visits

NOV 2024	Previous Month	Previous Year
45,313	41,635	43,482

Group Fitness Class Participation

NOV 2024	Previous Month	Previous Year
11,549	12,119	10,099

Corporate Wellness Package

Total	
Participating Companies	14
Passholders	873

RECREATION PROGRAMMING

- We offered 70 general recreation programs and served 1,113 participants.
- Total served including Group Fitness classes was 12,662 participants.

**Administration & Planning Division
Gift Fund 853 Report
November 2024**

Designated For	Beginning Cash Balance	Current Month Revenues	Current Month Expenses	Ending Cash Balance
Bear Creek Park	\$ 63,899.11	\$ -	\$ 28,750.00	\$ 35,149.11
Interpretive Signage	\$ 13,309.71	\$ -	\$ -	\$ 13,309.71
Invasive Species Mgmt/Restoration	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
Central Park North Woods	\$ 2,200.00	\$ -	\$ -	\$ 2,200.00
Pedal & Park	\$ 5,917.92	\$ -	\$ -	\$ 5,917.92
Staff Appreciation	\$ 185.00	\$ 100.00	\$ -	\$ 285.00
Staff Professional Development	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Volunteer Program	\$ 90.52	\$ -	\$ -	\$ 90.52
West Park	\$ -	\$ -	\$ -	\$ -
James Engledow Memorial	\$ 2,750.00	\$ -	\$ -	\$ 2,750.00
Monon Greenway Dog Pots	\$ 2,000.00	\$ 500.00	\$ -	\$ 2,500.00
Recreation Programming	\$ 6,364.00	\$ -	\$ -	\$ 6,364.00
Undesignated (General)	\$ 13,745.78	\$ -	\$ 376.03	\$ 13,369.75

Month End Cash Balance **\$ 111,936.01**

I hereby certify that the amounts listed above are true and correct and that I have audited the same in accordance with IC 5-13-6-1, *et seq.*

DocuSigned by:
Eric Mehl
A6D9ED7CD9F041C
Administration & Planning Director

MARKETING & COMMUNICATIONS REPORT | November 2024

TEAM HIGHLIGHTS

- The marketing team collaborated on creating a winter/New Year media campaign for MCC memberships. This included creating assets for radio and television spots, banner ads, landing pages, and social media.
- Updated designs for the bulletin boards in the MCC were created to promote upcoming programs.
- Canva-branded templates and training resources were developed for program supervisors and ESE usage.

SOCIAL MEDIA *This month, these were our top posts across all platforms.*



Top Facebook Post

Indoor Pool Reopening

242 Engagements
65,928 Impressions

Top Instagram Post

Indoor Pool Reopening

227 Engagements
3,082 Impressions

Top LinkedIn Post

IRPA Award

22 Engagements
487 Impressions

Top X Post

IRPA Award

1 Engagements
177 Impressions

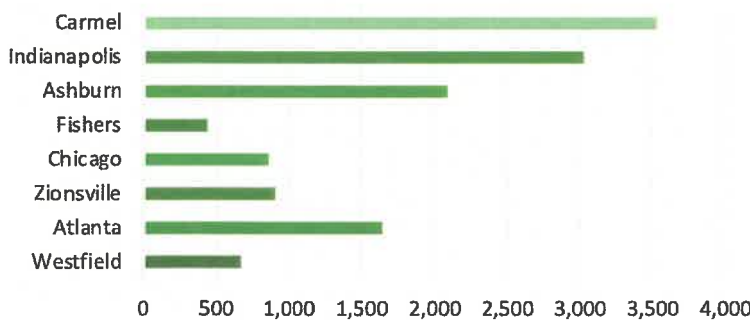
Top TikTok Post

OOPS Trend

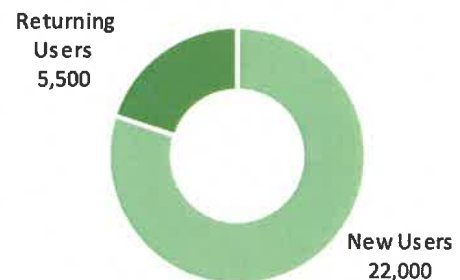
194 Engagements
1,906 Impressions

WEBSITE *This month, the website had the following page views from the user demographics listed below.*

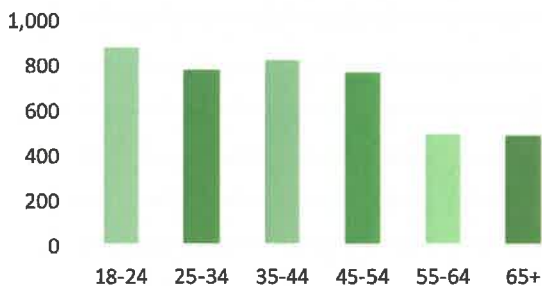
LOCATION



NEW VS. RETURNING USERS



AGE



TOTAL PAGE VIEWS TOP WEB PAGES

	78,975 PAGE VIEWS	% OF TOTAL
MCC	16,143	20%
Home Page	2,851	4%
Active-Membership	2,335	3%
Active-Home	5,837	7%
Group Fitness	5,900	7%

EARNED MEDIA

- Hamilton County Reporter | [Young Westfield artist recognized](#)
- Current Publishing | [Carmel Seniors Speak aims to provide a voice, build community](#)
- Hamilton County Reporter | [Carmel to unveil new AED station](#)
- Current Publishing | [Carmel resident volunteers more than 1,000 hours annually](#)
- Hamilton County Reporter | [Carmel Clay Parks & Recreation earns Excellence in Resource Improvement Award for River Heritage Park](#)
- Current Publishing | [Carmel Clay Parks & Recreation awarded \\$25K grant to plant trees, remove invasives](#)
- The Times of Noblesville | [Carmel Parks Earns Improvement Award](#)
- Current Publishing | [Interlocal agreement amendment buys time to address Carmel parks capital funding shortfall](#)

PARKS & NATURAL RESOURCES REPORT | November 2024

NATURE PROGRAM PARTICIPATION

DATE	PROGRAM	ATTENDANCE/REGISTERED
11/7	Knee High Naturalist: Animals in Winter	15/15
11/7	My Park Series: Founders Park	5/15
11/17	Take a Hike Day	4/16
November	Total Registrations	24/46

VOLUNTEER SERVICE PARTICIPATION

PROGRAM CATEGORY	HOURS	TIME SHEETS
Adaptive	1	1
ESE / Summer Camp Series	0*	0*
Adopt-A-Park	21	6
Park Stewardship (Independent Service, Group Projects, Public Volunteer Projects)	50	5
Citizen Science	14.8	9
TOTALS	86.8	21

* *Waiting on volunteers to submit hours, Abby will update her report by 12/4/2024*

PARK OPERATIONS

- Playground repairs at Inlow, Carey Grove, Founders, and Westermeier Commons playgrounds.
- Seasonal vegetation maintenance initiated such as restoration seeding, bush hogging, and honeysuckle removals.
- Bench lights replaced and umbrellas winterized at Midtown Plaza.
- 5 PNR Staff attend IPRA Annual Conference.
- Repaired toilet at Flowing Well.
- Dog Park solar lighting expansion initiated.
- New Adopt A Park participant, Mike Wilczynski, to steward the Monon Greenway from 1st St to Walnut St.
- Concrete cutting repairs at Inlow and Flowing Well.

**Financial Assistance
January - November 2024**

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	9	575.00	0	0.00	51	11,395.70
February	9	572.00	0	0.00	51	12,814.20
March	9	572.00	0	0.00	51	13,907.10
April	9	572.00	0	0.00	51	10,325.00
May	11	590.75	0	0.00	51	10,229.80
June	10	511.25	0	0.00	4	939.75
July	10	510.50	0	0.00	0	0.00
August	9	427.50	0	0.00	36	6,581.40
September	12	622.50	2	128.92	46	14,259.30
October	12	622.50	1	43.50	48	12,966.35
November	12	622.50	0	0.00	48	11,870.70
December						
Total		\$ 6,198.50		\$ 172.42		\$ 105,289.30

MCC Passes	\$ 6,198.50
MCC Programs	\$ 128.92
ESE & Summer Camps	\$ 105,289.30
Total Financial Assistance	\$ 111,616.72

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Linus Rude, Secretary	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> November 12, 2024 Park Board Meeting Minutes	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> December 10, 2024

SUMMARY:

A draft of the minutes for the November 12, 2024 Park Board Meeting is provided for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the minutes of the Park Board Meeting on November 12, 2024.”

**Carmel/Clay Board of Parks and Recreation
Tuesday, November 12, 2024, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280**

Member(s) Present: Katie Browning, James Garretson, Judith Hagan, Jenn Kristunas, Linus Rude, Mark Westermeier

Member(s) Absent: Jonathan Blake, Joshua Kirsh, Lin Zheng

Others Present: Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Eric Mehl, Administration & Planning Director/CAO; Zach Nicely, Park Board Counsel

Roll Call; Call to Order & Pledge of Allegiance

Board President Hagan welcomed everyone to the meeting and asked Mr. Rude to call the role. Mr. Rude stated that there was a quorum. Board President Hagan called the meeting to order at 6:03 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Staff Reports

Assistant Director Baumgartner stated Staff Reports were included in the Park Board packet. He expressed gratitude for those who attended the CAPRA celebration and banner unveiling.

Committee Reports

Finance Committee

Director Klitzing reported that the Finance Committee did not meet last month.

Master Plan Review Committee

Ms. Kristunas announced that she believes the Committee has fulfilled its purpose.

Strategic Funding Committee

Mr. Westermeier reported that the Committee has not met.

Minutes

October 17, 2024 Park Board Meeting

Mr. Rude made a motion to approve the minutes of the Park Board Meeting dated October 17, 2024, seconded by Ms. Kristunas. Motion was passed unanimously 6 – 0.

Financial Reports

Consolidated Financial Report for September 2024; CCPR P&L Statements for October 2024

Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report for September 2024 and to acknowledge receipt of the P&L Statements for October 2024, seconded by Mr. Rude. Motion was passed unanimously 6 – 0.

Ms. Kristunas asked Assistant Director Baumgartner how he feels the non-reverting fund will end this year. He replied that he expects the fund to end in a very good position.

Mr. Garretson asked if the monies in fund 853 (*Gift Fund*) stay with the department. Assistant Director Baumgartner confirmed that this account is a non-reverting fund and the money stays with CCPR.

Mr. Garretson followed up by asking if there is a way to know how much money was spent from the Gift Fund this year and on which project. Assistant Director Baumgartner replied that roughly \$18,000. Mr. Mehl explained that money was spent across multiple project lines. Mr. Garretson asked if the Board could receive a report that shows the amount spent on each project line. Mr. Mehl confirmed that he could provide that information moving forward.

Claims

Claim Sheet November 12, 2024; Clay Township Claim Sheet November 12, 2024; CCPR Payroll for October 4, 2024 and October 18, 2024.

Ms. Kristunas made a motion to approve the Claim Sheet dated November 12, 2024; and to approve the Clay Township Claim Sheet dated November 12, 2024; and to approve payroll wages and liabilities for payroll dates October 4, 2024 and October 18, 2024, seconded by Ms. Browning. The motion passed unanimously 6 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for October 2024

Mr. Mehl reported \$100 was received from an anonymous donor for Staff Appreciation. Mr. Mehl also provided an update on the \$25,000 grant that was recently awarded to CCPR. He will have more information once funds are received.

Ms. Kristunas made a motion to graciously accept the item as presented, seconded by Mr. Rude, and passed unanimously 6 – 0.

New Business

Consideration of Agreement for Porter Services at Carmel Clay Parks Facilities

Assistant Director Baumgartner gave an overview of the current porter contract and provided details as to why the department obtained quotes from various service providers.

Director Klitzing drew attention to a typo within the drafted motion that should have the total contract amount at \$445,660 and not \$445,600.

Mr. Rude asked if management felt the current struggles of finding staff will continue with the new contractor. Assistant Director Baumgartner said there was no mention of this issue when checking references. Board President Hagan asked if the department would be locked into a 3-year contract. Assistant Director Baumgartner explained that the contract would cover the first 2 years with an automatic 1-year renewal.

Mr. Rude asked if Jani-King would provide the same manpower as Corvus. Assistant Director Baumgartner explained that the RFQ (Request for Quotes) was very specific on the necessary manpower. Mr. Rude asked if Jani-King's staff would be identified by uniforms when on CCPR property, which Assistant Director Baumgartner confirmed.

Mr. Rude asked who Jani-King's staff would report to when on duty. Assistant Director Baumgartner explained that Jani-King would have a supervisor on site in addition to working with the department's maintenance coordinators at the MCC (*Monon Community Center*).

Ms. Kristunas asked if there would be background checks. Assistant Director Baumgartner confirmed that the contract stipulates that Jani-King would conduct background checks on its employees.

Mr. Garretson made a motion that the Park Board accept the quote for cleaning services from Jani-King in the amount of \$445,660 and authorize the Director, Assistant Director, and Park Board Legal Counsel to complete the contracting process. Motion was seconded by Ms. Kristunas and passed unanimously 6 – 0.

Consideration of Resolution P-2024-001 Regarding Director/CEO Compensation

Mr. Westermeier offered insight as to why the Personnel Committee addressed this topic. He also provided history as to how the CEO's compensation was determined in the past. This resolution delivers a more documented and official process of evaluating the performance of the Director/CEO and places that responsibility on a committee rather than solely on the Board President.

Ms. Kristunas expressed concern that the timing of the performance appraisal/compensation would be completed after the budgeting process. She felt the director's compensation should be known during the budgeting process for accuracy. Assistant Director Baumgartner explained that the performance appraisal process does not impact the budgeting process. The performance appraisal would not allow the position to receive more than what was budgeted. Ms. Kristunas asked when performance appraisals are done for the rest of the staff, which Assistant Director Baumgartner explained appraisals are typically completed in late-December and delivered to staff by end of the year.

Ms. Kristunas further explained that her concern is solely with the timing of the performance appraisal during the budget process. Mr. Westermeier explained that staff would already be reviewing all of the data needed to present an accurate salary resolution, allowing the Director/CEO to be compensated at the correct amount. If the committee decided the position to be paid outside of that range, a new resolution would come back to the Board for approval.

Ms. Kristunas made a motion to approve Resolution P-2024-001 as presented. Motion was seconded by Mr. Garretson and passed unanimously 6 – 0.

Consideration of Resolution P-2024-002 Amending and Restating Rules of Park Operations

Director Klitzing gave an overview of why the park rules are up for review, which includes meeting the CAPRA standard of a documented periodic review. Additionally, this process will solidify consistency in the City's Code and allow enforcement by CPD (*Carmel Police Department*). This is especially important as the Park Resource Officer position comes on board.

Mr. Garretson asked about the reduced speed limit on trails from 20 mph to 15 mph. Director Klitzing explained that the speed limit along the Monon Greenway within the Midtown area has been set to 15 mph, so this change would create consistency on all trails. Mr. Garretson asked about enforcement and how CPD would determine speed. Director Klitzing explained that the Engineering Department has experimented with a radar device that has proven to be accurate within 1-2 mph.

Director Klitzing emphasized that all proposed changes have been reviewed and have the full support of the Chief of Police.

Mr. Rude asked about the addition of “golf carts” to the rule of no motorized vehicles on the trails. He expressed concern for the increased number of golf carts observed on the Monon Greenway, especially in the evening hours and being driven by minors. Director Klitzing explained that golf carts were always part of the motorized vehicle rule and the Department feels it is not necessary to specifically call out golf carts. He also pointed out that the observed traffic must be addressed as an enforcement issue, and he will advise CPD accordingly.

Mr. Rude pointed out that there is a rule regulating the use of motorized watercraft on CCPR properties. He asked if this included the use of RC (*remote control*) boats given the potential high rate of speed they can travel. Director Klitzing explained that RC boats were not thought of when crafting the language, however, he would be inclined to prohibit the use of those boats as well. Mr. Westermeier added that a permit could be issued, but could have a negative impact on the wildlife.

Director Klitzing pointed out another major rule change regarding the use of drones within parks. The plan is to mostly regulate any drones flown over The Waterpark, splash pads, and playgrounds in order to help safeguard the public. The rules are also in place to help prevent people from disturbing wildlife. If issues arise, the Department can amend the rules to create a stronger prohibition on drones.

Mr. Rude asked about the rule prohibiting equine on the trails and stated that the original intent of the Monon Trail was to allow horses. Director Klitzing stated that the term “equine” was specifically used since it includes horses, donkeys, and mules. Board President Hagan recalled that the original discussion resulted in not allowing them because the greenway was not wide enough to accommodate horses.

Mr. Garretson inquired about the additional details placed on spreading human remains within parks. Director Klitzing explained that the Department has received a growing number of inquiries from local funeral homes and private individuals, particularly those of the Hindu faith which prefers their remains to be placed in flowing waters. This policy was crafted very closely to the one set by the National Park system which mainly requires a permit issued by the Department.

Mr. Rude asked if there were any thoughts regarding nonmotorized winter activities like cross-country skiing. Director Klitzing explained that the Department has always allowed activities like cross-country skiing, but due to staff’s quick action in removing snow from the major trails and greenways, this type of activity has not taken place. However, these activities would be allowed on trails that are not managed by our snow removal.

Mr. Garretson asked how many miles of trails we have, which Director Klitzing stated he did not have that statistic handy. Mr. Garretson asked if there is snow removal on all trails. Director Klitzing replied that the Department focuses solely on the main greenways and trails that function as thoroughfares.

Ms. Browning asked about the sunrise to sunset rule regarding park hours. Director Klitzing replied that the Department has used different terms in the past and felt this phrase was the most clear. He further explained that many parks have facilities with programs after hours.

Ms. Browing wanted to add support for public education on the bike speed, such as having technology that allows passing bikes to know how fast they are going in the event they do not have a speedometer on their bike. Cyclists may not realize how fast they are going and how slow 15 mph really is. She also added that the RC boats may need a size restriction placed on them to allow for smaller toy boats.

Mr. Garretson made a motion to table this resolution until the next meeting to allow for further review of the presented rules. Motion was seconded by Mr. Rude and passed unanimously 6 – 0.

Consideration of the Park Resource Officer Agreement

Director Klitzing gave an update on the status of the Park Resource Officer program and the contract with CPD. The contract is being reviewed by City legal. Director Klitzing asked that the Board approve the contract in its draft form, which will allow him and legal counsel to make any necessary changes to complete the agreement with the City.

Ms. Browing expressed her excitement and support of the resource officer program, stating that the SRO program is one she is most proud of during her time on the School Board. She asked if the officers will receive any additional training such as relationship building. Director Klitzing explained that the vision is to have these officers go through the exact same training as the SROs. The Department has also investigated training programs provided to state park rangers focusing more on park education. More discussion followed.

Mr. Garretson made a motion to grant the Director/CEO authority to negotiate and execute a Park Resource Officer Agreement with the City of Carmel in a form substantially similar to the provided draft with the consent of the Park Board President and legal counsel. Motion was seconded by Mr. Rude and passed unanimously 6 – 0.

Old Business

There was no old business.

Attorney's Report

Mr. Nicely updated the Board on current projects including:

- Finalizing an easement agreement with Duke Energy for 111th Street.
- Working with staff through bond allocation.
- Working with staff on the Third Amendment to the Interlocal.

Director's Report

Director Klitzing provided updates on the following:

- Thursday, November 14, 2024: Joint meeting to discuss the 2025-2029 Comprehensive Parks and Recreation Master Plan.
- Wednesday, November 20, 2024: City's Land Use and Special Studies Committee will meet to discuss the Third Amendment to the Interlocal.
- Monday, December 2, 2024: Expect City Council to take action on the Third Amendment to the Interlocal. Anticipate City Council to consider transferring the READI Grant and Hamilton County Grant funds into CCPR funds 103 and 106.
- CCPR recently received the Excellence in Resource Improvement Award from IPRA (*Indiana Park and Recreation Association*) for River Heritage Park.

- Within the City Council approved 2025 appropriations is the \$1.5m allocation to refresh Founders Park. One improvement is to replace the safety surfacing damaged by sand from the playground. Discussion followed regarding the current playground and suggestions from Board members and the public for consideration.

Information Items

Plan Commission

Nothing to report.

School Board

Ms. Browning shared that December will mark her retirement from the School Board, which will also remove her from the Park Board. New school board members will be brought on board in January. January will also kick off the district's strategic planning process lead by the new Superintendent. This will include a city-wide survey outside of just the current families and students.

Parks Foundation

Regarding the \$25,000 grant from the DNR for invasive management, the Foundation had already pledged a matching \$20,000 and plans to give an additional \$5,000 after their next meeting.

Climate Action Plan (CAP) Advisory Committee

There was no report. Next meeting is December 4th.

Park Board Comments / Discussion

Mr. Rude wanted to note that new signs placed along the Monon Greenway are not double sided. Assistant Director Baumgartner explained there have been several issues with installation, including incorrect placement. The Department is working with the contractor to resolve issues.

Adjournment

Mr. Rude made a motion to adjourn the meeting, seconded by Ms. Kristunas. With no objections, Board President Hagan adjourned the meeting at 7:39 p.m.

Approved,

Signature

Date

Signature

Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://www.carmelclayparks.com/about-us/park-board/>.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Jenn Kristinas, Vice President	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> Consolidated Financial Report for October 2024	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> December 10, 2024

SUMMARY:

Provided is the Consolidated Financial Report for October 2024.

STAFF RECOMMENDATION:

“I move to acknowledge receipt of the Consolidated Financial Report for October 2024.”

**CARMEL CLAY PARKS & RECREATION
2024 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT**

Month: October 2024

	(101) General	(103-CMV) Capital	(103-LM) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
REVENUES										
City of Carmel	\$8,047,425.92	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,047,425.92
Clay Township	\$0.00	\$0.00	\$3,854,805.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,854,805.20
Impact Fees	\$0.00	\$0.00	\$0.00	\$2,128,666.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,128,666.46
User Fees, Interest & Other Earned Income	\$0.00	\$36,636.77	\$189,351.31	\$137,465.45	\$5,158,485.73	\$6,766,943.67	\$234,026.14	\$42,003.21	\$62,408.40	\$12,627,320.68
Total Revenues (a)	\$8,047,425.92	\$2,036,636.77		\$2,266,131.91	\$5,158,485.73	\$6,766,943.67	\$234,026.14	\$42,003.21	\$62,408.40	\$28,658,218.26
OTHER FINANCING SOURCES										
Cash Reserves as of 12/31/2022	\$0.00	\$116,300.13	\$4,710,609.86	\$4,262,667.44	\$3,690,718.01	\$4,650,483.52	\$315,021.17	\$119,280.78	\$1,549,047.34	\$19,414,128.25
Previous Year Encumbrances	\$181,018.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181,018.18
Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources	\$181,018.18	\$116,300.13	\$4,710,609.86	\$4,262,667.44	\$3,690,718.01	\$4,650,483.52	\$315,021.17	\$119,280.78	\$1,549,047.34	\$19,595,146.43
Total Revenues & Other Financing Sources (b)	\$8,228,444.10	\$2,152,936.90	\$8,754,766.37	\$6,528,799.35	\$8,849,203.74	\$11,417,427.19	\$549,047.31	\$161,283.99	\$1,611,455.74	\$48,253,364.69
OPERATING EXPENSES										
Transfer Out	\$2,000,000.00									
Personal Services	\$2,946,433.79	\$0.00	\$0.00	\$0.00	\$2,963,380.10	\$3,017,498.81	\$0.00	\$0.00	\$0.00	\$8,927,312.70
Supplies	\$142,436.95	\$0.00	\$0.00	\$0.00	\$300,696.24	\$455,697.15	\$35,166.43	\$0.00	\$0.00	\$933,996.77
Other Services & Charges	\$1,430,769.31	\$0.00	\$0.00	\$0.00	\$1,035,774.27	\$2,274,376.73	\$137,266.04	\$0.00	\$0.00	\$4,878,186.35
Capital Outlay	\$16,343.90	\$0.00	\$0.00	\$0.00	\$46,243.12	\$36,764.31	\$0.00	\$0.00	\$0.00	\$99,351.33
Total Operating Expenses (c)	\$6,535,983.95	\$0.00	\$0.00	\$0.00	\$4,346,093.73	\$5,784,337.00	\$172,432.47	\$0.00	\$0.00	\$14,838,847.15
DEVELOPMENT & OTHER EXPENSES										
Capital Development & Maintenance	\$0.00	\$310,123.08	\$2,435,575.45	\$2,624,618.31	\$0.00	\$691,782.16	\$15,980.00	\$20,821.95	\$686,989.47	\$6,785,890.42
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,400.00	\$0.00	\$0.00	\$0.00	\$15,400.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,363.50	\$0.00	\$0.00	\$0.00	\$3,363.50
Total Development & Other Expenses	\$0.00	\$310,123.08	\$2,435,575.45	\$2,624,618.31	\$0.00	\$710,545.66	\$15,980.00	\$20,821.95	\$686,989.47	\$6,804,653.92
Total Expenses (d)	\$6,535,983.95	\$310,123.08	\$2,435,575.45	\$2,624,618.31	\$4,346,093.73	\$6,494,882.66	\$188,412.47	\$20,821.95	\$686,989.47	\$21,643,501.07
ENCUMBRANCES & RESERVES										
Encumbrances & Dedicated Funds	\$0.00	\$1,842,813.82	\$6,319,190.92	\$3,904,181.04	\$0.00	\$0.00	\$0.00	\$0.00	\$924,466.27	\$12,990,652.05
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$126,716.26	\$0.00	\$126,716.26
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$3,203,110.01	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$4,203,110.01
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,272,544.53	\$310,634.84	\$0.00	\$0.00	\$2,583,179.37
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300,000.00	\$1,650,000.00	\$50,000.00	\$0.00	\$0.00	\$3,000,000.00
Total Encumbrances & Reserves	\$0.00	\$1,842,813.82	\$6,319,190.92	\$3,904,181.04	\$4,503,110.01	\$4,922,544.53	\$360,634.84	\$126,716.26	\$924,466.27	\$22,903,657.69
Total Expenses, Encumbrances & Reserves (e)	\$6,535,983.95	\$2,152,936.90	\$8,754,766.37	\$6,528,799.35	\$8,849,203.74	\$11,417,427.19	\$549,047.31	\$147,538.21	\$1,611,455.74	\$44,547,158.76
Net Income (a - c)	n/a	n/a	n/a	n/a	\$812,392.00	\$982,606.67	\$61,593.67	n/a	n/a	n/a
Cost Recovery (a + c)					119%	117%	136%			
Current Cash Balance & Investments (b - d)	n/a	\$1,842,813.82	\$6,319,190.92	\$3,904,181.04	\$4,503,110.01	\$4,922,544.53	\$360,634.84	\$140,462.04	\$924,466.27	\$22,917,403.47
Unencumbered or Undedicated Funds (b - e)	\$1,692,460.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,745.78	\$0.00	\$1,706,205.93

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> CCPR P&L Statements for November 2024	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> December 10, 2024

SUMMARY:

Provided for your review are November 2024 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department's QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department's retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Controller.

RECOMMENDED MOTION:

"I move to acknowledge receipt of the P&L Statements for November 2024."

Extended School Enrichment - Carmel Clay Parks & Recreation

12/04/24

108 ESE Profit & Loss Prev Year Comparison

Accrual Basis

January through November 2024

	Jan - Nov 24	Jan - Nov 23	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
0345040 · Park Department Fees	5,433,089.54	4,955,404.82	477,684.72
0361030 · Interest on Sweep	156,891.09	168,970.41	-12,079.32
0367000 · Contributions & Gifts	0.00	32,766.50	-32,766.50
Total 0300000 · REVENUES	5,589,980.63	5,157,141.73	432,838.90
Total Income	5,589,980.63	5,157,141.73	432,838.90
Gross Profit	5,589,980.63	5,157,141.73	432,838.90
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	1,241,606.20	957,138.30	284,467.90
4111000 · Part Time	1,277,967.45	1,219,296.71	58,670.74
4112000 · Overtime	22,294.85	23,062.41	-767.56
4120000 · Deferred Compensation	33,001.89	32,399.00	602.89
4121000 · Employer's Share of FICA	151,645.07	131,097.59	20,547.48
4122000 · Employer's Share of H-Ins	399,516.00	323,631.16	75,884.84
4122100 · Disability Insurance	2,292.98	2,077.85	215.13
4122200 · Life Insurance	1,047.10	928.70	118.40
4123002 · Civilian PERF	169,619.91	135,079.42	34,540.49
4124000 · Employer's Share of Medicare	35,456.33	30,659.87	4,796.46
Total 4100000 · PERSONAL SERVICES	3,334,447.78	2,855,371.01	479,076.77
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	5,212.85	3,050.00	2,162.85
4230200 · Office Supplies	13,134.07	6,815.14	6,318.93
4239012 · Safety Supplies	23,993.17	339.74	23,653.43
4239039 · General Program Supplies	170,302.03	139,166.37	31,135.66
4239040 · Food & Beverages	102,770.87	105,101.04	-2,330.17
4239099 · Other Miscellaneous	21,016.83	35,751.42	-14,734.59
Total 4200000 · SUPPLIES	336,429.82	290,223.71	46,206.11
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Expense	9,004.84	3,111.75	5,893.09
4340400 · Consulting Fees	7,055.34	0.00	7,055.34
4340700 · Medical Fees (Drug Tests)	534.50	270.00	264.50
4340800 · Program Contractors	27,194.02	23,052.65	4,141.37
4341955 · Info Sys Maint/Contracts	75,648.71	45,213.89	30,434.82
4341990 · Criminal Background Checks	5,603.09	2,521.00	3,082.09
4341991 · Marketing & Promotions	12,221.36	24,431.76	-12,210.40
4341999 · Other Professional Fees	196,060.15	187,392.26	8,667.89
4343000 · Travel Fees & Expenses	6,702.92	5,458.37	1,244.55
4343006 · Bus Trips	180,116.76	166,715.18	13,401.58
4343007 · Field Trips	151,335.63	155,945.07	-4,609.44
4344100 · Cellular Phone Fees	22,837.06	17,827.05	5,010.01
4345000 · Printing (Not Office Supplies)	19,516.85	1,470.67	18,046.18
4346000 · Classified Advertising	30,134.67	13,500.81	16,633.86
4350000 · Equipment Repairs & Maint.	6,201.62	13,235.35	-7,033.73
4350900 · Other Cont. Services	214,383.82	137,475.06	76,908.76
4353004 · Copier	4,289.28	3,536.28	753.00
4353099 · Other Rental & Leases	7,203.75	0.00	7,203.75
4355200 · Subscriptions	3,466.10	5,128.95	-1,662.85
4355300 · Organization & Membership Dues	3,381.00	3,739.00	-358.00
4356004 · Staff Clothing	36,446.97	47,278.70	-10,831.73
4356005 · Participant Clothing	420.00	415.00	5.00
4357003 · Internal Instruction Fees	8,978.25	5,298.08	3,680.17
4357004 · External Instructional Fees	23,656.80	13,493.77	10,163.03

9:55 AM

12/04/24

Accrual Basis

Extended School Enrichment - Carmel Clay Parks & Recreation

108 ESE Profit & Loss Prev Year Comparison

January through November 2024

	<u>Jan - Nov 24</u>	<u>Jan - Nov 23</u>	<u>\$ Change</u>
4358400 · Refunds, Awards & Indemnities	2,956.50	9,775.40	-6,818.90
4359000 · Special Projects	2,121.36	1,068.45	1,052.91
Total 4300000 · OTHER SERVICES & CHARGES	1,057,471.35	887,354.50	170,116.85
Total Expense	4,728,348.95	4,032,949.22	695,399.73
Net Ordinary Income	861,631.68	1,124,192.51	-262,560.83
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4463000 · Furniture & Fixtures	79,571.93	0.00	79,571.93
4463200 · Computer Equipment	31,512.60	969.82	30,542.78
4463202 · Software	0.00	2,638.68	-2,638.68
Total 4460000 · CAPITAL OUTLAY	111,084.53	3,608.50	107,476.03
Total Other Expense	111,084.53	3,608.50	107,476.03
Net Other Income	-111,084.53	-3,608.50	-107,476.03
Net Income	750,547.15	1,120,584.01	-370,036.86

Monon Community Center - Carmel Clay Parks & Recreation

12/04/24

109 MCC Profit & Loss Prev Year Comparison

Accrual Basis

January through November 2024

	Jan - Nov 24	Jan - Nov 23	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
313000 · Sales Tax Collected	22,498.26	21,165.64	1,332.62
345040 · Park Department Fees	169,700.00	123,171.75	46,528.25
346020 · Facility Rentals	35,471.86	37,970.45	-2,498.59
346025 · Shelter Rentals	137,674.71	139,755.77	-2,081.06
346030 · Food Services Revenue	260,006.23	188,833.51	71,172.72
346040 · Aquatics Programs	132,273.00	134,989.99	-2,716.99
346050 · Fitness Programs	282,596.00	222,418.00	60,178.00
346110 · Therapeutic Rec Programs	59,024.34	64,059.00	-5,034.66
346115 · Annual Passes	34,938.84	37,422.00	-2,483.16
346116 · GS Corp Annual Passes	10,395.00	8,764.00	1,631.00
346120 · Season Passes	35,054.00	36,724.00	-1,670.00
346125 · Monthly Passes	3,981,734.75	3,775,590.49	206,144.26
346130 · GS Corp Monthly Passes	195,711.82	194,392.32	1,319.50
346135 · Value Passes	46,661.00	43,409.30	3,251.70
346140 · Daily Passes	1,468,241.00	1,353,963.00	114,278.00
346145 · Contractor Commissions	13,519.59	10,623.80	2,895.79
346150 · Merchandise Sales	10,726.00	10,514.00	212.00
360010 · Miscellaneous Revenues	35,607.90	10,080.04	25,527.86
361030 · Interest on Sweep	173,189.31	216,521.46	-43,332.15
367000 · Contributions & Gifts	12,128.14	13,166.48	-1,038.34
Total 0300000 · REVENUES	7,117,151.75	6,643,535.00	473,616.75
Total Income	7,117,151.75	6,643,535.00	473,616.75
Gross Profit	7,117,151.75	6,643,535.00	473,616.75
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	856,505.79	784,457.43	72,048.36
4111000 · Part Time	1,876,360.63	1,520,236.51	356,124.12
4112000 · Overtime	5,758.46	8,105.80	-2,347.34
4120000 · Deferred Compensation	58,171.81	49,688.37	8,483.44
4121000 · Employer's Share of FICA	165,825.99	140,056.64	25,769.35
4122000 · Employer's Share of H-Ins	257,712.72	218,188.56	39,524.16
4122100 · Disability Insurance	1,643.59	1,761.79	-118.20
4122200 · Life Insurance	658.60	725.20	-66.60
4123002 · Civilian PERF	121,292.76	107,970.75	13,322.01
4124000 · Employer's Share of Medicare	38,781.82	15,875.76	22,906.06
Total 4100000 · PERSONAL SERVICES	3,382,712.17	2,847,066.81	535,645.36
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	857.45	662.50	194.95
4230200 · Office Supplies	6,665.81	9,926.36	-3,260.55
4235000 · Building Materials	50,520.27	7,606.91	42,913.36
4237000 · Repair Parts	43,952.39	21,293.47	22,658.92
4238000 · Small Tools & Minor Equipment	7,636.62	5,008.72	2,627.90
4238900 · Cleaning & Maint. Supplies	208,901.51	277,478.63	-68,577.12
4239012 · Safety Supplies	9,662.79	9,957.04	-294.25
4239039 · General Program Supplies	45,923.35	57,145.63	-11,222.28
4239040 · Food & Beverages	94,832.85	103,823.01	-8,990.16
4239045 · Retail Goods	5,987.57	6,527.20	-539.63
4239099 · Other Miscellaneous	10,511.10	15,657.29	-5,146.19
Total 4200000 · SUPPLIES	485,451.71	515,086.76	-29,635.05

Monon Community Center - Carmel Clay Parks & Recreation

12/04/24

109 MCC Profit & Loss Prev Year Comparison

Accrual Basis

January through November 2024

	Jan - Nov 24	Jan - Nov 23	\$ Change
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Fees	22,606.75	21,614.50	992.25
4340400 · Consulting Fees	18,969.78	0.00	18,969.78
4340700 · Medical Fees (Drug Tests)	1,582.50	526.00	1,056.50
4340800 · Program Contractors	78,120.00	21,951.00	56,169.00
4341955 · Info Sys Maint/Contracts	89,741.64	56,693.78	33,047.86
4341990 · Criminal Background Checks	4,230.22	3,940.50	289.72
4341991 · Marketing & Promotions	116,727.16	104,201.38	12,525.78
4341992 · Security Services	10,980.00	15,675.00	-4,695.00
4341999 · Other Professional Fees	298,054.82	308,856.03	-10,801.21
4343000 · Travel Fees & Expenses	5,135.48	7,166.24	-2,030.76
4344000 · Telephone Line Charges	2,658.41	15,952.83	-13,294.42
4344100 · Cellular Phone Fees	2,270.44	2,170.44	100.00
4345000 · Printing (Not Office Supplies)	35,276.14	15,383.46	19,892.68
4346000 · Classified Advertising	29,908.59	13,076.26	16,832.33
4347500 · General Insurance	182,054.00	148,437.57	33,616.43
4348000 · Electricity	360,226.81	456,349.82	-96,123.01
4348500 · Water & Sewer	98,092.13	120,939.30	-22,847.17
4349000 · Gas	62,632.21	90,997.71	-28,365.50
4349500 · Cable Service	2,707.39	2,773.56	-66.17
4350000 · Equipment Repairs & Maint.	134,787.87	101,208.83	33,579.04
4350100 · Building Repairs & Maint.	316,086.45	164,360.26	151,726.19
4350101 · Trash Collection	15,966.74	12,436.74	3,530.00
4350400 · Grounds Maintenance	26,655.98	39,225.64	-12,569.66
4350600 · Cleaning Services	328,118.59	307,334.40	20,784.19
4350900 · Other Cont. Services	81,687.06	43,238.75	38,448.31
4351000 · Auto Repairs & Maintenance	1,497.25	0.00	1,497.25
4353004 · Copier	3,849.74	4,512.38	-662.64
4353099 · Other Rental & Leases	9,866.10	11,880.64	-2,014.54
4355200 · Subscriptions	19,340.36	29,149.30	-9,808.94
4355300 · Organization & Membership Dues	1,455.00	1,270.00	185.00
4356004 · Staff Clothing	18,619.12	19,241.74	-622.62
4357003 · Internal Instruction Fees	0.00	750.00	-750.00
4357004 · External Instructional Fees	20,273.41	20,651.92	-378.51
4358300 · Other Fees & Licenses	12,114.00	10,151.17	1,962.83
4358400 · Refunds, Awards & Indemnities	4,308.48	4,139.50	168.98
4359000 · Special Projects	5,437.75	2,179.67	3,258.08
4359200 · Sales Tax Paid	21,934.52	0.00	21,934.52
Total 4300000 · OTHER SERVICES & CHARGES	2,443,972.89	2,178,436.32	265,536.57
Total Expense	6,312,136.77	5,540,589.89	771,546.88
Net Ordinary Income	805,014.98	1,102,945.11	-297,930.13
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4461000 · Parks MC Admin Buildings	72,030.00	0.00	72,030.00
4462000 · Parks MC Admin, Structure Impmnt	669,837.16	237,724.06	432,113.10
4463200 · Computer Equipment	27,751.36	22,725.63	5,025.73
4463202 · Software	9,012.95	6,655.03	2,357.92
4463600 · Parks Equipment	0.00	3,160.00	-3,160.00
4460000 · CAPITAL OUTLAY - Other	0.00	0.00	0.00
Total 4460000 · CAPITAL OUTLAY	778,631.47	270,264.72	508,366.75
Total Other Expense	778,631.47	270,264.72	508,366.75
Net Other Income	-778,631.47	-270,264.72	-508,366.75
Net Income	26,383.51	832,680.39	-806,296.88

110 Parks & Rec Facilities - Carmel Clay Parks & Recreation
110 Parks & Rec Facilities Fund Profit & Loss to Prev Year
January through November 2024

	Jan - Nov 24	Jan - Nov 23	\$ Change
Ordinary Income/Expense			
Income			
345040 · Park Department Fees	103,765.00	100,140.00	3,625.00
346020 · Facility Rentals	120,480.50	120,959.50	-479.00
360010 · Miscellaneous Revenues	11,706.15	36,774.26	-25,068.11
361030 · Interest	11,491.24	13,087.52	-1,596.28
Total Income	247,442.89	270,961.28	-23,518.39
Expense			
4200000 · SUPPLIES			
4237000 · Repair Parts	1,149.50	623.72	525.78
4238000 · Small Tools & Minor Equipment	0.00	1,002.00	-1,002.00
4238900 · Other Maintenance Supplies	19,256.40	6,882.22	12,374.18
4239099 · Other Miscellaneous	17,090.47	17,519.32	-428.85
Total 4200000 · SUPPLIES	37,496.37	26,027.26	11,469.11
4300000 · OTHER SERVICES & CHARGES			
4341990 · Criminal Background Checks	175.00	0.00	175.00
4341999 · Other Professional Fees	10,397.74	10,106.80	290.94
4344000 · Telephone Line Charges	1,030.23	9,436.22	-8,405.99
4347500 · General Insurance	25,045.00	19,091.00	5,954.00
4348000 · Electricity	16,616.40	20,858.93	-4,242.53
4348500 · Water & Sewer	6,000.55	4,851.87	1,148.68
4349000 · Gas	2,739.36	5,752.06	-3,012.70
4350100 · Building Repairs & Maint.	21,166.28	20,261.06	905.22
4350101 · Trash Collection	4,706.74	3,365.32	1,341.42
4350400 · Grounds Maintenance	12,353.32	9,960.17	2,393.15
4350600 · Cleaning Services	26,064.00	24,840.00	1,224.00
4350900 · Other Cont. Services	11,105.56	38,571.32	-27,465.76
4358400 · Refunds, Awards & Indemnities	4,974.53	153.57	4,820.96
Total 4300000 · OTHER SERVICES & CHARGES	142,374.71	167,248.32	-24,873.61
Total Expense	179,871.08	193,275.58	-13,404.50
Net Ordinary Income	67,571.81	77,685.70	-10,113.89
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4463000 · Furniture & Fixtures	15,980.00	146.12	15,833.88
Total 4460000 · CAPITAL OUTLAY	15,980.00	146.12	15,833.88
Total Other Expense	15,980.00	146.12	15,833.88
Net Other Income	-15,980.00	-146.12	-15,833.88
Net Income	51,591.81	77,539.58	-25,947.77

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Jenn Kristunas, Vice President	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> Claim Sheet December 10, 2024	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> December 10, 2024

SUMMARY:

Claim Sheet December 10, 2024 is included for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the Claim Sheet dated December 10, 2024.”

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
December 10, 2024

Name	Amount	Account	Num	Memo
Nov 5 - Dec 2, 24				
Ace - Pak Products Inc.	\$ 990.18	4238900 - Other Maintenance Supplies	A-13176	11/1/24 Park Cleaning Supplies 11/1/24
Ace - Pak Products Inc.	\$ 954.19	4238900 - Other Maintenance Supplies	B-1015	11/7/24 Park Cleaning Supplies
Ace - Pak Products Inc.	\$ 990.18	4238900 - Other Maintenance Supplies	B-1029	11/15/24 Park Cleaning Supplies
AES Indiana	\$ 276.32	4348000 - Electricity	200000323015 Oct'24	11/4/24 Flowing Well Restroom
AES Indiana	\$ 60.02	4348000 - Electricity	200000046790 Oct'24	11/1/24 Flowing Well Park
AES Indiana	\$ 110.92	4348000 - Electricity	200000004288 Oct'24	11/4/24 Monon Greenway South Trailhead
AES Indiana	\$ 220.16	4348000 - Electricity	200000649786 Oct'24	11/1/24 West Park
AES Indiana	\$ 60.08	4348000 - Electricity	200000046790 Nov'24	12/2/24 Flowing Well Park
Allen, Michael	\$ 50.00	4343000 - Travel Fees & Expenses	Reimb	11/1/24 Airport Parking During 2024 NRPA Conference
Allen, Michael	\$ 251.70	4343000 - Travel Fees & Expenses	Reimb	11/1/24 Meals During 2024 NRPA Conference
Allen, Michael	\$ 36.78	4359000 - Special Projects	Reimb	11/13/24 Parks & Natural Resources Staff Training Meeting Food
Amazon	\$ 53.92	4238000 - Small Tools & Minor Equipment	1KNX-YDML-9XH6	11/15/24 Park Game Supplies & Miscellaneous Maintenance Supplies
Amazon	\$ 45.95	4238900 - Other Maintenance Supplies	1KNX-YDML-9XH6	11/15/24 Park Game Supplies & Miscellaneous Maintenance Supplies
Amazon	\$ 2,939.98	4350000 - Equipment Repairs & Maint.	1XCT-MCD4-C1MY	11/15/24 Caterpillar Skid Steer Replacement Parts
Amazon Web Services	\$ 234.68	4341955 - Info Sys Maint/Contracts	UFB Visa	10/3/24 Cloud Backup Server Services
Anytime Outhouse	\$ 219.60	4353099 - Other Rental & Leases	I29279	11/11/24 Portable Rentals for River Heritage Park
Anytime Outhouse	\$ 250.00	4353099 - Other Rental & Leases	I29278	10/31/24 Portable Rentals for River Heritage Park
AT&T	\$ 137.64	4344000 - Telephone Line Charges	UFB Visa	10/21/24 Fax Line for Administrative Offices
Berger, Karl	\$ 18.22	4343000 - Travel Fees & Expenses	REimb	11/22/24 Mileage Reimbursement 11/6/24-11/20/24
Berger, Kari	\$ 7.25	4343000 - Travel Fees & Expenses	REimb	11/22/24 Travel Expenses for Sponsorship Meetings & HCLA
Boardwalk Burgers	\$ 15.64	4343000 - Travel Fees & Expenses	UFB Visa	10/15/24 Meals During 2024 NRPA Conference
Brainstorm Print	\$ 70.00	4230100 - Stationary & Printing Materials	146714	11/19/24 Human Resources Staff Business Cards
Buddenbaum & Moore, LLC	\$ 240.00	4350900 - Other Cont. Services	10069	11/13/24 Service - West Park Splash Pad
Caribou Coffee	\$ 11.83	4343000 - Travel Fees & Expenses	UFB Visa	10/11/24 Meals During 2024 NRPA Conference
Carmel Clay Schools	\$ 1,917.76	4231400 - Gasoline	20243-PD11	11/5/24 Gasoline
Carmel Clay Schools	\$ 380.77	4231300 - Diesel Fuel	20243-PD11	11/5/24 Diesel Fuel
Carmel Utilities	\$ 240.63	4348500 - Water & Sewer	5324100000 Oct'24	11/8/24 Monon Greenway North Trailhead
Carmel Utilities	\$ 180.30	4348500 - Water & Sewer	7051300000 Oct'24	11/15/24 Administrative Offices
Carmel Utilities	\$ 24.03	4348500 - Water & Sewer	7051300000 Oct'24	11/15/24 Parks & Natural Resources Offices
Carmel Utilities	\$ 273.56	4348500 - Water & Sewer	2214200000 Oct'24	11/15/24 City Center Restroom
Carmel Utilities	\$ 660.12	4348500 - Water & Sewer	2214200000 Oct'24	11/15/24 Monon Boulevard
Carmel Utilities	\$ 138.11	4348500 - Water & Sewer	3832000000 Oct'24	11/15/24 Monon Greenway South Trailhead
Carmel Utilities	\$ 370.98	4348500 - Water & Sewer	2224200000 Oct'24	11/15/24 Meadowlark Park
Carmel Utilities	\$ 31.37	4348500 - Water & Sewer	6548100000 Oct'24	11/15/24 Monon Boulevards - Special Projects
Carmel Utilities	\$ 31.07	4348500 - Water & Sewer	2768100000 Oct'24	11/18/24 Mldtown Plaza
Carmel Utilities	\$ 306.51	4348500 - Water & Sewer	1313100000 Oct'24	11/15/24 Carey Grove Park
Carmel Utilities	\$ 333.95	4348500 - Water & Sewer	5843000000 Nov'24	11/29/24 Inlow Park
Carmel Utilities	\$ 897.64	4348500 - Water & Sewer	520000000000 Nov'24	11/29/24 West Park
Carmel Utilities	\$ 8.59	4348500 - Water & Sewer	520000000000 Nov'24	11/29/24 Bear Creek Park
Carmel Utilities	\$ 89.47	4348500 - Water & Sewer	8362300000 Nov'24	11/29/24 White River Greenway
Carmel Utilities	\$ 6.40	4348500 - Water & Sewer	2396200000 Nov'24	11/29/24 Cherry Tree Park
Carmel Utilities	\$ 132.06	4348500 - Water & Sewer	2623000000 Nov'24	11/29/24 Flowing Well Park Restroom
Carmel Utilities	\$ 410.66	4348500 - Water & Sewer	2623000000 Nov'24	11/29/24 Founders Park
Carmel Utilities	\$ 20.67	4348500 - Water & Sewer	2623000000 Nov'24	11/29/24 Flowing Well Park
Carmel Utilities	\$ 89.01	4348500 - Water & Sewer	2623000000 Nov'24	11/29/24 River Heritage Park
Carmel Utilities	\$ 47.35	4348500 - Water & Sewer	2623000000 Nov'24	11/29/24 Hazel Landing Park
Carmel Welding	\$ 199.23	4238000 - Small Tools & Minor Equipment	473219	11/13/24 Parks & Natural Resources Chainsaw Maintenance Supplies
Catalyst Public Affairs Group	\$ 10,000.00	4350900 - Other Cont. Services	3994	10/31/24 Professional Services - "Strategic" Funding Tactic Representation
CenterPoint Energy	\$ 88.87	4349000 - Gas	13071237-4 Oct'24	11/13/24 Administrative Office
CenterPoint Energy	\$ 57.50	4349000 - Gas	13071248-1 Oct'24	12/2/24 Parks & Natural Resources Office
Chick-Fil-A	\$ 10.62	4343000 - Travel Fees & Expenses	UFB visa	10/11/24 Meals During 2024 NRPA Conference
Chick-Fil-A	\$ 7.78	4343000 - Travel Fees & Expenses	UFB visa	10/10/24 Meals During 2024 NRPA Conference
Cintas Corporation	\$ 461.00	4238900 - Other Maintenance Supplies	9294575872	10/31/24 Park Cleaning Inventory
Cintas Corporation	\$ 462.00	4238900 - Other Maintenance Supplies	9294575893	10/31/24 Park Cleaning Supplies 10/14/24

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
December 10, 2024

Name	Amount	Account	Num	Memo
Coler, Trudy	\$ 50.00	4344100 - Cellular Phone Fees	Reimb	11/21/24 Cell Phone Fees Oct'24
Copenhaver, Kyle	\$ 76.16	4343000 - Travel Fees & Expenses	Reimb	11/25/24 Meals During 2024 IPRA Conference
Corvus Janitorial Systems	\$ 383.00	4350600 - Cleaning Services	412191005-94	12/1/24 2024 Janitorial Services - Administrative Office
Corvus Janitorial Systems	\$ 246.00	4350600 - Cleaning Services	412191017-98	12/1/24 2024 Janitorial Services - Parks & Natural Resources
Cuban Kitchen	\$ 43.82	4343000 - Travel Fees & Expenses	UBF Visa	10/8/24 Meals During 2024 NRPA Conference
Culligan Ultra Pure (Mountain Glacier)	\$ 191.80	4350900 - Other Cont. Services	0900643073	10/10/24 Drinking Water Parks & Natural Resources/Administrative Offices
Delta Air Lines	\$ 140.00	4343000 - Travel Fees & Expenses	UBF Visa	10/10/24 Baggage Fees for 2024 NRPA Conference
Delta Air Lines	\$ 140.00	4343000 - Travel Fees & Expenses	UBF Visa	10/7/24 Baggage Fees for 2024 NRPA Conference
Duke Energy	\$ 70.72	4348000 - Electricity	910120366341 Oct'24	11/5/24 Meadowlark Park
Duke Energy	\$ 113.06	4348000 - Electricity	910121799437 Oct'24	11/7/24 City Center Restroom
Duke Energy	\$ 67.75	4348000 - Electricity	910121498403 Oct'24	11/11/24 Inlow Park
Duke Energy	\$ 17.56	4348000 - Electricity	910121498495 Oct'24	11/11/24 Bear Creek Park
Duke Energy	\$ 312.71	4348000 - Electricity	910121498213	11/11/24 Central Park Westermeler Commons
Duke Energy	\$ 21.26	4348000 - Electricity	910121498453 Oct'24	11/18/24 Monon Greenway Pedestrian Bridge
Duke Energy	\$ 114.81	4348000 - Electricity	910122730034 Oct'24	11/18/24 Monon Greenway North Trallhead
Duke Energy	\$ 87.52	4348000 - Electricity	910121498362 Nov'24	11/26/24 Parks & Natural Resources Office
Duke Energy	\$ 437.61	4348000 - Electricity	910121498263 Nov'24	11/26/24 Administrative Office
Duke Energy	\$ 69.10	4348000 - Electricity	910123160581 Nov'24	12/2/24 Central Park - 111th St. Roundabout Lights
Duke Energy	\$ 147.79	4348000 - Electricity	910123202576 Nov'24	11/2/24 Central Park Lagoon
Duke Energy	\$ 21.50	4348000 - Electricity	910143164626 Nov'24	11/26/24 Central Park Street Lights
Duke Energy	\$ 54.71	4348000 - Electricity	910123198147 Nov'24	11/26/24 Central Park Shelter
Duke Energy	\$ 125.44	4348000 - Electricity	910119806907 Nov'24	11/27/24 Monon Greenway Crossing Flashers
Duke Energy	\$ 110.60	4348000 - Electricity	910121498312 Nov'24	11/27/24 Carey Grove Park
Duke Energy	\$ 221.90	4348000 - Electricity	910122730109 Nov'24	12/2/24 Founders Park
Duke Energy	\$ 75.75	4348000 - Electricity	910122730076 Nov'24	12/2/24 Monon Greenway Tunnel Lights
Duke Energy	\$ 14.79	4348000 - Electricity	910122730050 Nov'24	11/2/24 River Heritage Park
Ellis Mechanical & Electrical	\$ 197.00	4350100 - Building Repairs & Maint.	241395	10/31/24 Service - West Park Splash Pad Feature
Ellis Mechanical & Electrical	\$ 2,179.80	4350000 - Equipment Repairs & Maint.	241373	10/25/24 Central Park Westermeler Commons Splash Pad Repair
Ellis Mechanical & Electrical	\$ 896.92	4350100 - Building Repairs & Maint.	241484	11/19/24 Service - Director Klitzing's Office Heat
Ellis Mechanical & Electrical	\$ 1,111.51	4350100 - Building Repairs & Maint.	241411	11/19/24 Service - Inlow Splash Pad Sump Pump
Enterprise Fleet Management	\$ 8,711.33	4353099 - Other Rental & Leases	FBN5184448	11/6/24 Fleet Lease Rentals - Nov'24
Fed Ex	\$ 19.08	4239039 - General Program Supplies	MZZK00701323	11/1/24 Shipping to Send West Park Shade Cloth for Refurbishment
First Advantage	\$ 44.30	4341990 - Criminal Background Checks	554436210	10/31/24 New Hire Background Checks - Parks & Natural Resources
Formstack	\$ 2,323.99	4341955 - Info Sys Maint/Contracts	UBF Visa	10/9/24 2024-25 Annual Subscription Renewal for Forms
Fred's Meat & Bread	\$ 32.23	4343000 - Travel Fees & Expenses	UBF Visa	10/11/24 Meals During 2024 NRPA Conference
Garcia, Ingrid	\$ 25.00	4344100 - Cellular Phone Fees	Reimb	11/4/24 Cell Phone Fees Sep'24
Geotab USA, Inc.	\$ 430.95	4353099 - Other Rental & Leases	IN404722	10/31/24 CCPR Fleet GPS Monitoring Subscription
Gordon Biersch	\$ 128.21	4343000 - Travel Fees & Expenses	UBF Visa	10/15/24 Meals During 2024 NRPA Conference
Gordon Plumbing, Inc.	\$ 587.35	4350100 - Building Repairs & Maint.	306784	11/18/24 Service - Flowing Well Restroom Toilet Repair
Green Touch Services, Inc.	\$ 36.50	4350400 - Grounds Maintenance	150360	10/31/24 Landscape Maintenance - Administrative Office
Green Touch Services, Inc.	\$ 45.00	4350400 - Grounds Maintenance	150265	10/31/24 Landscape Maintenance - Bear Creek Park
Green Touch Services, Inc.	\$ 55.00	4350400 - Grounds Maintenance	150249	10/31/24 Landscape Maintenance - Carey Grove Park
Green Touch Services, Inc.	\$ 25.00	4350400 - Grounds Maintenance	150361	10/31/24 Landscape Maintenance - Central Dog Park
Green Touch Services, Inc.	\$ 535.00	4350400 - Grounds Maintenance	151348	10/31/24 Landscape Maintenance - Central Park West
Green Touch Services, Inc.	\$ 75.00	4350400 - Grounds Maintenance	150363	10/31/24 Landscape Maintenance - Central Park East
Green Touch Services, Inc.	\$ 42.00	4350400 - Grounds Maintenance	150365	10/31/24 Landscape Maintenance - Central Park Westermeler Commons
Green Touch Services, Inc.	\$ 95.00	4350400 - Grounds Maintenance	150254	10/31/24 Landscape Maintenance - Flowing Well Park
Green Touch Services, Inc.	\$ 117.00	4350400 - Grounds Maintenance	150255	10/31/24 Landscape Maintenance - Founders Park
Green Touch Services, Inc.	\$ 56.75	4350400 - Grounds Maintenance	150256	10/31/24 Landscape Maintenance - Hagan-Burke Greenway
Green Touch Services, Inc.	\$ 24.50	4350400 - Grounds Maintenance	150257	10/31/24 Landscape Maintenance - Hazel Landing Park
Green Touch Services, Inc.	\$ 125.00	4350400 - Grounds Maintenance	150264	10/31/24 Landscape Maintenance - Inlow Park
Green Touch Services, Inc.	\$ 100.50	4350400 - Grounds Maintenance	150258	10/31/24 Landscape Maintenance - Lenape Trace Park
Green Touch Services, Inc.	\$ 49.25	4350400 - Grounds Maintenance	150259	10/31/24 Landscape Maintenance - Meadowlark Park
Green Touch Services, Inc.	\$ 440.00	4350400 - Grounds Maintenance	150253	10/31/24 Landscape Maintenance - Monon Boulevard
Green Touch Services, Inc.	\$ 150.00	4350400 - Grounds Maintenance	150266	10/31/24 Landscape Maintenance - Monon Greenway Core

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
December 10, 2024

Name	Amount	Account	Num	Memo
Green Touch Services, Inc.	\$ 30.00	4350400 - Grounds Maintenance	150359	10/31/24 Landscape Maintenance - Monon Greenway Central Trailhead
Green Touch Services, Inc.	\$ 20.00	4350400 - Grounds Maintenance	150252	10/31/24 Landscape Maintenance - Monon Greenway North Trailhead
Green Touch Services, Inc.	\$ 20.00	4350400 - Grounds Maintenance	150251	10/31/24 Landscape Maintenance - Monon Greenway South Trailhead
Green Touch Services, Inc.	\$ 25.50	4350400 - Grounds Maintenance	150260	10/31/24 Landscape Maintenance - Monon Greenway Rotary Plaza
Green Touch Services, Inc.	\$ 25.00	4350400 - Grounds Maintenance	150262	10/31/24 Landscape Maintenance - Monon Greenway INDOT Bridge
Green Touch Services, Inc.	\$ 22.00	4350400 - Grounds Maintenance	150263	10/31/24 Landscape Maintenance - Monon Greenway Carmel Drive Bridge
Green Touch Services, Inc.	\$ 48.00	4350400 - Grounds Maintenance	150267	10/31/24 Landscape Maintenance - River Heritage Park
Green Touch Services, Inc.	\$ 285.00	4350400 - Grounds Maintenance	150250	10/31/24 Landscape Maintenance - Perelman/West Park
Green Touch Services, Inc.	\$ 240.00	4350400 - Grounds Maintenance	150261	10/31/24 Landscape Maintenance - West Park
GreenCycle of Indiana, Inc.	\$ 20.00	4350100 - Building Repairs & Maint.	220000666834	11/11/24 Service - Disposal of Brush
Gus Dumplings	\$ 65.71	4343000 - Travel Fees & Expenses	UFB Visa	10/11/24 Meals During 2024 NRPA Conference
GWCC Appetize - Atlanta	\$ 86.37	4343000 - Travel Fees & Expenses	UFB Visa	10/11/24 Meals During 2024 NRPA Conference
Hamilton County Treasurer's Office	\$ 70.04	4358000 - Assessment Fees	1713120000012002 '24	11/22/24 Fall Reconstruction Drainage Assessment Tax Bill - Monon Greenway 96th ST/465 Bridge
Hamilton County Treasurer's Office	\$ 80.50	4358000 - Assessment Fees	1713120000012000 '24	11/22/24 Fall Reconstruction Drainage Assessment Tax Bill - Monon Greenway 106th ST
Hoosier Portable Restrooms	\$ 160.00	4353099 - Other Rental & Leases	69094	10/30/24 Portable Restroom for North Beach (Hazel Landing Park) Property for Summer 2024
Hoosier Portable Restrooms	\$ 320.00	4353099 - Other Rental & Leases	69174	11/22/24 Portable Restroom for Bear Creek Park
Hudson	\$ 15.38	4343000 - Travel Fees & Expenses	UFB Visa	10/8/24 Meals During 2024 NRPA Conference
Hudson Grille	\$ 24.36	4343000 - Travel Fees & Expenses	UFB Visa	10/10/24 Meals During 2024 NRPA Conference
Indianapolis Airport	\$ 96.00	4343000 - Travel Fees & Expenses	UFB Visa	10/11/24 Airport Parking Suring 2024 NRPA Conference
Indianapolis Fast Park	\$ 40.00	4343000 - Travel Fees & Expenses	UFB Visa	10/11/24 Airport Parking During 2024 NRPA Conference
Intuit Inc.	\$ 325.29	4341955 - Info Sys Maint/Contracts	UFB Visa	9/27/24 QuickBooks Software and Cloud Hosting Subscription
Intuit Inc.	\$ 325.29	4341955 - Info Sys Maint/Contracts	UFB Visa	10/28/24 QuickBooks Software and Cloud Hosting Subscription
InvigorateHR	\$ 994.45	4357004 - External Instructional Fees	1704	11/2/24 Employee Training Services & LMS E-Courses
Jen's Splendid	\$ 56.25	4343000 - Travel Fees & Expenses	UFB Visa	10/11/24 Meals During 2024 NRPA Conference
Klitzing, Michael	\$ 33.25	4231400 - Gasoline	Reimb	11/22/24 Fuel for Travel for 2024 IPRA Conference for Department Vehicle
Klitzing, Michael	\$ 125.96	4343000 - Travel Fees & Expenses	Reimb	11/22/24 Meals & Parking During 2024 IPRA Conference
Kroger	\$ 115.85	4359000 - Special Projects	024089	10/22/24 Beverages & Ice for CAPRA Reaccreditation Banner Unveiling Event 10/22/24
Kroger Gardis & Regas, LLP	\$ 7,697.30	4340000 - Legal Fees	96	11/11/24 Legal Services October'24
Lime Ride	\$ 56.13	4343000 - Travel Fees & Expenses	UFB Visa	10/8/24 Travel During 2024 NRPA Conference
Local Coffeehouse - Covington, GA	\$ 20.14	4343000 - Travel Fees & Expenses	UFB Visa	10/8/24 Meals During 2024 NRPA Conference
Max's Coal Oven	\$ 68.72	4343000 - Travel Fees & Expenses	UFB Visa	10/9/24 Meals During 2024 NRPA Conference
McCormick & Schmick's	\$ 600.00	4343000 - Travel Fees & Expenses	UFB Visa	10/7/24 Team Dinner During 2024 NRPA Conference
McCormick & Schmick's	\$ 758.91	4343000 - Travel Fees & Expenses	UFB Visa	10/10/24 Team Dinner During 2024 NRPA Conference
Metronet	\$ 102.20	4349500 - Cable Service	2196386 Nov'24	11/2/24 Carey Grove Park
Metronet	\$ 102.20	4349500 - Cable Service	2196387 Nov'24	11/2/24 Monon Greenway North Trailhead
Micro Air Inc.	\$ 20.00	4350900 - Other Cont. Services	146842	11/5/24 Water Testing for Flowing Well Nov'24
Mr. B's Lawn Maintenance, Inc.	\$ 453.60	4350400 - Grounds Maintenance	10529 -	11/3/24 Turf Maintenance - Bear Creek Park
Mr. B's Lawn Maintenance, Inc.	\$ 613.44	4350400 - Grounds Maintenance	10530	11/3/24 Turf Maintenance - Bear Creek Greenway
Mr. B's Lawn Maintenance, Inc.	\$ 1,787.40	4350400 - Grounds Maintenance	10531	11/3/24 Turf Maintenance - Carey Grove Park
Mr. B's Lawn Maintenance, Inc.	\$ 800.93	4350400 - Grounds Maintenance	10528	11/3/24 Turf Maintenance - Central Bark Park
Mr. B's Lawn Maintenance, Inc.	\$ 2,741.04	4350400 - Grounds Maintenance	10532	11/3/24 Turf Maintenance - Central Park
Mr. B's Lawn Maintenance, Inc.	\$ 972.00	4350400 - Grounds Maintenance	10533	11/3/24 Turf Maintenance - Central Waterpark
Mr. B's Lawn Maintenance, Inc.	\$ 2,491.78	4350400 - Grounds Maintenance	10534	11/3/24 Turf Maintenance - Cherry Tree Park
Mr. B's Lawn Maintenance, Inc.	\$ 717.12	4350400 - Grounds Maintenance	10535	11/3/24 Turf Maintenance - Flowing Well Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,801.22	4350400 - Grounds Maintenance	10536	11/3/24 Turf Maintenance - Founders Park
Mr. B's Lawn Maintenance, Inc.	\$ 614.04	4350400 - Grounds Maintenance	10537	11/3/24 Turf Maintenance - Hazel Landing Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,597.32	4350400 - Grounds Maintenance	10538	11/3/24 Turf Maintenance - Inlow Park
Mr. B's Lawn Maintenance, Inc.	\$ 574.45	4350400 - Grounds Maintenance	10539	11/3/24 Turf Maintenance - Lenape Trace Park
Mr. B's Lawn Maintenance, Inc.	\$ 907.20	4350400 - Grounds Maintenance	10547	11/3/24 Turf Maintenance - Thomas Marcuccilli Nature Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,763.69	4350400 - Grounds Maintenance	10540	11/3/24 Turf Maintenance - Meadowlark Park
Mr. B's Lawn Maintenance, Inc.	\$ 583.20	4350400 - Grounds Maintenance	10541	11/3/24 Turf Maintenance - Monon Greenway BLVD
Mr. B's Lawn Maintenance, Inc.	\$ 1,650.24	4350400 - Grounds Maintenance	10541	11/3/24 Turf Maintenance - Monon Greenway
Mr. B's Lawn Maintenance, Inc.	\$ 907.20	4350400 - Grounds Maintenance	10542	11/3/24 Turf Maintenance - Perelman Pavilion at West Park
Mr. B's Lawn Maintenance, Inc.	\$ 538.40	4350400 - Grounds Maintenance	10543	11/3/24 Turf Maintenance - Prairie Meadow Park
Mr. B's Lawn Maintenance, Inc.	\$ 2,031.48	4350400 - Grounds Maintenance	10544	11/3/24 Turf Maintenance - River Heritage Park

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 101 - General Fund
December 10, 2024

Name	Amount	Account	Num	Memo
Mr. B's Lawn Maintenance, Inc.	\$ 460.53	4350400 - Grounds Maintenance	10546	11/3/24 Turf Maintenance - Steckley at Hazel Landing Park
Mr. B's Lawn Maintenance, Inc.	\$ 4,186.08	4350400 - Grounds Maintenance	10549	11/3/24 Turf Maintenance - West Park
Mr. B's Lawn Maintenance, Inc.	\$ 600.70	4350400 - Grounds Maintenance	10548	11/3/24 Turf Maintenance - Central Park Westermeler Commons
Mr. B's Lawn Maintenance, Inc.	\$ 1,633.39	4350400 - Grounds Maintenance	10545	11/3/24 Turf Maintenance - White River Greenway
Mr. B's Lawn Maintenance, Inc.	\$ 423.24	4350400 - Grounds Maintenance	10495	10/6/24 Turf Maintenance - Flowing Well Park
Napa	\$ 101.49	4232100 - Garage & Motor Supplies	4329-238287	10/31/24 Parks & Natural Resources Vehicle/Machine Maintenance Supplies
Napa	\$ 50.98	4232100 - Garage & Motor Supplies	39372	11/11/24 Fleet #1211 (2021 Ford Explorer) Maintenance Supplies
NCSI National Center Safety Initiatives	\$ 37.00	4341990 - Criminal Background Checks	51136	11/1/24 Adult Volunteer Background Check
Oberer's Flowers	\$ 88.90	4359000 - Special Projects	UFB Visa	9/27/24 Bereavement Flowers - William Huntington
Oglebay	\$ 21.08	4357004 - External Instructional Fees	Neil Whitehead 2025B	11/12/24 Maintenance Management School (2nd Year)
Omni Hotel & Resorts - Atlanta, GA	\$ 1,719.25	4343000 - Travel Fees & Expenses	UFB Visa	9/30/24 Hotel Accommodations for CCPR Director (2024 NRPA Conference)
PFM Car & Truck Care Center	\$ 99.80	4350000 - Equipment Repairs & Maint.	400134247	10/31/24 Fleet #3183 (2018 Chevy Silverado 2500) Service
Pho Nam	\$ 49.52	4343000 - Travel Fees & Expenses	UFB Visa	10/11/24 Meals During 2024 NRPA Conference
PIP Indiana	\$ 177.36	4350400 - Grounds Maintenance	94381	11/20/24 AED Stations Graphics Print & Installation
PlayPros	\$ 1,686.59	4350900 - Other Cont. Services	4995	5/28/24 Service - Inlow Splash Pad Pump
Proshred Security	\$ 49.61	4341999 - Other Professional Fees	410072009	11/15/24 Shredding Services for Human Resources
Ray Marketing powered by Proforma	\$ 311.85	4356004 - Staff Clothing	BR71004235A	11/9/24 Uniforms for Executive Director, Guests & Inventory
Scat Pest Control	\$ 150.00	4350100 - Building Repairs & Maint.	363189	11/21/24 Administrative Office 2024 Pest Control Services
SHRM	\$ 264.00	4355300 - Organization & Membership Dues	UFB Visa	10/1/24 Human Resources National Membership Renewal 2024-25
SHRM	\$ 264.00	4355300 - Organization & Membership Dues	UFB Visa	10/23/24 Human Resources National Membership Renewal 2024-25
Soul Food & Culture	\$ 38.89	4343000 - Travel Fees & Expenses	UFB Visa	10/8/24 Meals During 2024 NRPA Conference
Stantec Consulting Services Inc.	\$ 4,950.00	4350400 - Grounds Maintenance	2313055	11/11/24 Hazel Landing Invasive Management 2024
Stantec Consulting Services Inc.	\$ 798.75	4350400 - Grounds Maintenance	2313052	11/11/24 West Park Turf to Prairie Conversion Project 2024
Stantec Consulting Services Inc.	\$ 8,950.00	4350400 - Grounds Maintenance	2313064	11/11/24 Hinshaw Preserve Invasive Species Management 2024
Stantec Consulting Services Inc.	\$ 2,396.25	4350400 - Grounds Maintenance	2274693	8/23/24 West Park Turf to Prairie Conversion Project 2024
Stantec Consulting Services Inc.	\$ 1,875.00	4350400 - Grounds Maintenance	2313063	11/11/24 Founders Park Invasive Species Management 2024
Stantec Consulting Services Inc.	\$ 5,625.00	4350400 - Grounds Maintenance	2274692	8/23/24 Founders Park Invasive Species Management 2024
Staples	\$ 238.38	4230200 - Office Supplies	6016804115	11/11/24 Office Supplies for Administrative Office
Staples	\$ 44.07	4230200 - Office Supplies	6017260538	11/18/24 Human Resources Office Supplies
Staples	\$ 69.75	4230200 - Office Supplies	6017726502	11/25/24 Human Resources Office Supplies
Staples	\$ 218.56	4230200 - Office Supplies	6017726509	11/25/24 Office Supplies for Administrative Office
Sun King Brewing	\$ 22.58	4343000 - Travel Fees & Expenses	UFB Visa	10/8/24 Meals During 2024 NRPA Conference
Sutton, Claudine	\$ 50.00	4344100 - Cellular Phone Fees	Reimb	11/6/24 Cell Phone Fees Oct'24
Tinker Cafe	\$ 33.07	4343000 - Travel Fees & Expenses	UFB Visa	10/9/24 Meals During 2024 NRPA Conference
TriCo Regional Sewer Utility	\$ 91.04	4348500 - Water & Sewer	1001301 Oct'24	11/1/24 Monon Greenway South Trailhead
TriCo Regional Sewer Utility	\$ 17.43	4348500 - Water & Sewer	1013738 Oct'24	11/1/24 Administrative Office
TriCo Regional Sewer Utility	\$ 81.68	4348500 - Water & Sewer	1033605 Oct'24	11/1/24 Central Park Westermeler Commons
TriCo Regional Sewer Utility	\$ 129.47	4348500 - Water & Sewer	2000677 Oct'24	11/1/24 West Park
Twin Smokers	\$ 128.81	4343000 - Travel Fees & Expenses	UFB Visa	10/10/24 Meals During 2024 NRPA Conference
Uber	\$ 140.12	4343000 - Travel Fees & Expenses	UFB Visa	10/10/24 Travel During 2024 NRPA Conference
Uber	\$ 151.48	4343000 - Travel Fees & Expenses	UFB Visa	10/11/24 Travel During 2024 NRPA Conference
Uber	\$ 60.96	4343000 - Travel Fees & Expenses	UFB Visa	10/8/24 Travel During 2024 NRPA Conference
UKG Inc.	\$ 715.34	4350900 - Other Cont. Services	300085186	10/15/24 Payroll System Incremental Monthly Subscription Fees Sep'24
UKG Inc.	\$ 3,117.50	4350900 - Other Cont. Services	300069189	9/15/24 10/15/24 Payroll System Incremental Monthly Subscription Fees Aug'24
Varuni Napoli Krog	\$ 30.51	4343000 - Travel Fees & Expenses	UFB Visa	10/10/24 Meals During 2024 NRPA Conference
Verizon Wireless	\$ 1,419.89	4344100 - Cellular Phone Fees	9977118779	10/23/24 Cell Phone Charges Parks & Natural Resources
Westin Peachtree	\$ 1,184.32	4343000 - Travel Fees & Expenses	UFB Visa	10/9/24 Hotel Accommodations for 2024 NRPA Conference - M. Allen
Westin Peachtree	\$ 888.24	4343000 - Travel Fees & Expenses	UFB Visa	9/30/24 Hotel Accommodations for 2024 NRPA Conference - A. Cooper
Westin Peachtree	\$ 888.24	4343000 - Travel Fees & Expenses	UFB Visa	9/30/24 Hotel Accommodations for 2024 NRPA Conference - E. Mehl
Westin Peachtree	\$ 888.24	4343000 - Travel Fees & Expenses	UFB Visa	9/30/24 Hotel Accommodations for 2024 NRPA Conference - C. Weintraut
Westin Peachtree	\$ 888.24	4343000 - Travel Fees & Expenses	UFB Visa	9/30/24 Hotel Accommodations for 2024 NRPA Conference - K. Baumgartner
Westin Peachtree	\$ 60.00	4343000 - Travel Fees & Expenses	UFB Visa	10/15/24 Hotel Accommodations- Valet Parking
Westin Peachtree	\$ 56.86	4343000 - Travel Fees & Expenses	UFB Visa	10/15/24 Hotel Accommodations- Internet Service
Westin Peachtree	\$ 85.87	4343000 - Travel Fees & Expenses	UFB Visa	10/10/24 Meals During 2024 NRPA Conference
Westin Peachtree	\$ 32.23	4343000 - Travel Fees & Expenses	UFB Visa	10/11/24 Meals During 2024 NRPA Conference

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 101 - General Fund
 December 10, 2024

Name	Amount	Account	Num	Memo
White's Ace Hardware	\$ 9.59	4238000 - Small Tools & Minor Equipment	29844383	10/17/24 Parks & Natural Resources Small Tool
White's Ace Hardware	\$ 31.64	4235000 - Building Materials	29848129	10/28/24 Hardware for 2024 Winterization for All Parks
White's Ace Hardware	\$ 37.56	4235000 - Building Materials	29848744	10/30/24 Central Park Westermeier Commons Paint & Ground Repair Supplies
WISSCO Irrigation, Inc.	\$ 406.00	4350400 - Grounds Maintenance	JC225620	10/31/24 Midtown Splash Pad Winterization
WISSCO Irrigation, Inc.	\$ 786.00	4350400 - Grounds Maintenance	JC225381	10/31/24 Midtown Plaza Irrigation 2024
WISSCO Irrigation, Inc.	\$ 406.00	4350400 - Grounds Maintenance	JC230859	10/30/24 West Park Splash Pad Winterization
WM - Waste Management	\$ 629.80	4350101 - Trash Collection	8503980-1710-1	11/3/24 Trash Services - Midtown Plaza
WM - Waste Management	\$ 176.86	4350101 - Trash Collection	8503980-1710-1	11/3/24 Trash Services - Meadowlark Park
Zoom	\$ 219.89	4355200 - Subscriptions	UFB Visa	10/21/24 Video Conferencing
Nov 5 - Dec 2, 24	<u>\$ 136,224.81</u>			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 108 - Extended School Enrichment
 December 10, 2024

Name	Amount	Account	Num	Memo
Nov 5 - Dec 2, 24				
AlphaCard	\$ 127.40	4230200 · Office Supplies	INV7423876	10/30/24 ESE Name Badge Printer Supplies
Amazon	\$ 25.98	4239039 · General Program Supplies	1Y6-37WK-C9QC	11/15/24 Cherry Tree ESE Supply Restock, Prizes & "Super Ticket" Store Supplies
Amazon	\$ 155.13	4239039 · General Program Supplies	1XCT-MCD4-CMKL	11/15/24 Culture Committee End of Year Party 2024 Additional Supplies
Amazon	\$ 199.75	4239039 · General Program Supplies	1KFI-NCM4-CJXM	11/15/24 West Clay ESE General Program Supplies
Amazon	\$ 216.59	4239039 · General Program Supplies	17L1-9HR7-CQFD	11/15/24 ESE "RICHER" Bingo Event Supplies
Amazon	\$ 150.24	4239039 · General Program Supplies	1P1T-7QCH-CVTN	11/15/24 Prairie Trace ESE - Site Plan 2 (2024) "Roll the Dice" Club Supplies
Amazon	\$ 109.94	4239039 · General Program Supplies	1XM9-CC3H-CVPQ	11/15/24 Woodbrook ESE Parent's Night Out Party Supplies
Amazon	\$ 258.26	4239039 · General Program Supplies	1G3M-193V-9X6C	11/15/24 Mohawk Trails ESE Parent's Night Out Supplies
Amazon	\$ 113.78	4239039 · General Program Supplies	1VHX-T4W6-C931	11/15/24 Prairie Trace ESE - Miscellaneous Supplies
Amazon	\$ (58.99)	4239039 · General Program Supplies	1XCT-MCD4-C3TK	11/15/24 ADA Small Equipment for ESE Staff
Amazon	\$ 302.98	4239039 · General Program Supplies	14XT-GKPT-D99N	11/15/24 Smoky Row ESE Site Plan 2 (2024) Program Supplies
Amazon	\$ 405.41	4239039 · General Program Supplies	1D19-4WR1-9DHG	11/15/24 Smoky Row ESE General Program Supplies Site Plan 2 (2024)
Amazon	\$ 116.65	4239039 · General Program Supplies	14XT-GKPT-CFKY	11/15/24 College Wood ESE - October 2024 Site Celebration Supplies
Amazon	\$ 97.04	4239039 · General Program Supplies	1CR3-7CMP-9HPK	11/15/24 College Wood ESE Program Supplies
Amazon	\$ 59.10	4239039 · General Program Supplies	1QJP-DQRW-9YD3	11/15/24 ESE School Site iPad Accessory
Amazon	\$ 140.92	4239039 · General Program Supplies	1G3M-193V-9D4Y	11/15/24 West Clay ESE Site Plan 3 (2025) Supplies
Amazon	\$ 82.94	4239039 · General Program Supplies	1X7C-FC9J-97XC	11/15/24 Carmel Elementary ESE Lights on After School Celebration (2024) Supplies
Amazon	\$ 474.95	4239039 · General Program Supplies	1FCD-793H-9VFX	11/15/24 Towne Meadow ESE Site Plan 2 (2024 Supplies)
Amazon	\$ 19.99	4359000 · Special Projects	1KJM-CK76-9XUD	11/15/24 Human Resources Leadership Training Library Supplies
Amazon	\$ 94.98	4239099 · Other Miscellaneous	1P7D-H9NW-CM67	11/15/24 Job Fair/Events Small Equipment for Human Resources
American Red Cross	\$ 418.00	4357004 · External Instructional Fees	22736369	10/31/24 ESE Staff CPR/First Aid Training 10/22/24 & 10/23/24
ARDE Kids LLC	\$ 1,695.00	4340800 · Program Contractors	AKM-0002	10/17/24 ESE Program Contractor - Enrichment
ARDE Kids LLC	\$ 1,545.00	4340800 · Program Contractors	AKM-0003	10/17/24 ESE Program Contractor - Enrichment
ARDE Kids LLC	\$ 1,945.00	4340800 · Program Contractors	AKM-0001	10/17/24 ESE Program Contractor - Enrichment
B & H Photo	\$ 399.00	4463200 · Computer Equipment	228549044	11/3/24 Replacement Mac Computer for Marketing Coordinator
B & H Photo	\$ 2,499.00	4463200 · Computer Equipment	228538994	11/1/24 Replacement Mac Computer for Marketing Coordinator
BluePay Processing, LLC	\$ 124.75	4341999 · Other Professional Fees	1005662456411024	10/31/24 ESE ACH Processing Oct'24
BluePay Processing, LLC	\$ 14,038.11	4341999 · Other Professional Fees	INV015385	11/18/24 ESE Credit Card Processing Oct'24
Brainstorm Print	\$ 44.00	4239099 · Other Miscellaneous	146260	10/17/24 Culture Committee End of Year Party (2024) Signage Supply
Brainstorm Print	\$ 187.50	4341991 · Marketing & Promotions	146575	11/8/24 Stickers for Recruitment, Employee Appreciation, Etc.
Carmel Clay Schools Food & Nutrition	\$ 10,319.10	4239040 · Food & Beverages	45566	11/5/24 ESE Student Afterschool Snacks - Oct'24
Carmel Drive Self-Storage	\$ 306.00	4350900 · Other Cont. Services	1973	11/4/24 Annual Storage Rental - ESE
Central Indiana Hardware	\$ 10,072.75	4463000 · Furniture & Fixtures	7372109	11/14/24 ESE Clay Township New Office Doors
City Barbeque	\$ 647.68	4239039 · General Program Supplies	295779	11/15/24 Interdepartmental Quarterly Meeting Admin. & Planning and ESE Staff Lunch 11/15/24
Clay Township Trustee	\$ 7,816.60	4350900 · Other Cont. Services	45566	11/1/24 ESE Office Space Lease - Oct'24
Cloud City Youth	\$ 1,872.00	4340800 · Program Contractors	45609	11/13/24 ESE Program Contractor - Chess
Culligan Ultra Pure (Mountain Glacier)	\$ 39.96	4350900 · Other Cont. Services	0900643070	10/10/24 Drinking Water ESE
Culligan Ultra Pure (Mountain Glacier)	\$ (0.01)	4350900 · Other Cont. Services	0900637321	10/01/24 Drinking Water ESE
Cumulus Media	\$ 850.00	4346000 · Classified Advertising	884264413	10/31/24 Recruitment Digital Advertising
Cumulus Media	\$ 985.00	4346000 · Classified Advertising	884264412	10/31/24 Recruitment Digital Advertising - Winter
Einstein Noah Restaurant Group Inc.	\$ 76.58	4359000 · Special Projects	5108587	11/7/24 Human Resources Training Breakfast 11/7/24
Fazoli's Restaurant	\$ 304.00	4239039 · General Program Supplies	AAAZTMJUACAB	10/18/24 Carmel Elementary ESE Parent's Night Out Dinner 10/18/24
First Advantage	\$ 333.38	4341990 · Criminal Background Checks	5544362410	10/31/24 New Hire Background Checks
Fitness Finders	\$ 136.19	4239039 · General Program Supplies	INV16773	11/6/24 Prairie Trace ESE - Site Plan 2 (2024) "Walking Club" Restock Supplies
Formstack	\$ 2,323.99	4341955 · Info Sys Maint/Contracts	UFB Visa	10/9/24 2024-25 Annual Subscription Renewal for Forms
Fun Express	\$ 109.02	4239039 · General Program Supplies	73396483901	10/25/24 School's Out Camp East - Parent/Teacher Conference 11/8/24
Fun Express	\$ 127.11	4239039 · General Program Supplies	73396996601	10/25/24 ESE School's Out Camp West Supplies (Parent/Teacher Conference 11/8/24)
Fun Express	\$ 293.82	4239039 · General Program Supplies	73460493201	11/21/24 Forest Dale ESE Prize Box Supplies
Fun with Frannie	\$ 240.00	4340800 · Program Contractors	111524	8/28/24 ESE Program Contractor - Airbrush
Hammons, Jennifer	\$ 126.37	4343000 · Travel Fees & Expenses	Reimb	11/6/24 Mileage Reimbursement 5/21/24 - 7/28/24
Hobby Lobby	\$ 76.53	4239039 · General Program Supplies	134150292	10/18/24 Towne Meadow ESE Program Supplies Fall 2024
Hobby Lobby	\$ (76.53)	4239039 · General Program Supplies	134150562	10/18/24 Towne Meadow ESE Program Supplies Fall 2024
Hobby Lobby	\$ 64.34	4239039 · General Program Supplies	134150762	10/18/24 Towne Meadow ESE Program Supplies Fall 2024
Indeed, Inc.	\$ 2.89	4346000 · Classified Advertising	UFB Visa	10/2/24 Sponsored Job Advertising

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 108 - Extended School Enrichment
 December 10, 2024

Name	Amount	Account	Num	Memo
Indiana Youth Institute	\$ 449.00	4357004 - External Instructional Fees	11062024-1214-0683	11/6/24 ESE Staff Kids Count Conference Registration 12/3/24-12/4/24
Indiana Youth Institute	\$ 449.00	4357004 - External Instructional Fees	11062024-1215-0684	11/6/24 ESE Staff Kids Count Conference Registration 12/3/24-12/4/24
Indiana Youth Institute	\$ 449.00	4357004 - External Instructional Fees	11062024-1216-0685	11/6/24 ESE Staff Kids Count Conference Registration 12/3/24-12/4/24
International Talent Academy Inc.	\$ 675.00	4340800 - Program Contractors	1 Prairie Trace	11/4/24 ESE Program Contractor - Theater Improv
Intuit	\$ 325.29	4341955 - Info Sys Maint/Contracts	UFB Visa	9/27/24 QuickBooks Software and Cloud Hosting Subscription
Intuit	\$ 325.29	4341955 - Info Sys Maint/Contracts	UFB Visa	10/28/24 QuickBooks Software and Cloud Hosting Subscription
InvigorateHR	\$ 994.44	4357004 - External Instructional Fees	1704	11/2/24 Employee Training Services & LMS E-Courses
J E S & Sons 2-Way LLC	\$ 93.75	4350000 - Equipment Repairs & Maint.	92511	11/6/24 Carmel Elementary ESE Radio Repair
Jack Laurie Group	\$ 9,935.00	4463000 - Furniture & Fixtures	22094	11/22/24 ESE Staff Offices (Clay Township) Flooring
Konica Minolta Business Solutions	\$ 1,015.67	4353004 - Copier	296551758	10/27/24 Copier Charges ESE 7/28/24 - 10/27/24
Kroger	\$ 52.37	4239039 - General Program Supplies	083227	10/24/24 Clay Center ESE Lights On Afterschool Celebration 2024
Kroger	\$ 122.41	4239039 - General Program Supplies	086541	10/24/24 Forest Dale ESE - Costume Party Snacks 10/24/24
Kroger	\$ 137.59	4239039 - General Program Supplies	087218	10/24/24 Cherry Tree ESE Lights On Afterschool 2024 Celebration
Kroger	\$ (6.40)	4239039 - General Program Supplies	087218	10/24/24 Cherry Tree ESE Lights On Afterschool 2024 Celebration-Sales Tax Refund
Kroger	\$ 60.00	4239039 - General Program Supplies	026538	10/22/24 ESE Lights on Afterschool Event (2024) Supplies
Kroger	\$ 115.00	4239039 - General Program Supplies	026538	10/22/24 ESE Lights on Afterschool Event (2024) Supplies
Kroger	\$ 155.90	4239039 - General Program Supplies	026538	10/22/24 ESE Lights on Afterschool Event (2024) Supplies
Kroger	\$ 130.00	4239039 - General Program Supplies	026538	10/22/24 ESE Lights on Afterschool Event (2024) Supplies
Kroger	\$ 120.00	4239039 - General Program Supplies	026538	10/22/24 ESE Lights on Afterschool Event (2024) Supplies
Kroger	\$ 100.00	4239039 - General Program Supplies	026538	10/22/24 ESE Lights on Afterschool Event (2024) Supplies
Kroger	\$ 61.96	4239039 - General Program Supplies	026538	10/22/24 ESE Lights on Afterschool Event (2024) Supplies
Kroger	\$ 67.44	4239039 - General Program Supplies	050197	10/17/24 Clay Center ESE Monthly Staff Training Food
Kroger	\$ 201.70	4239039 - General Program Supplies	005125	10/15/24 Prairie Trace ESE - "Master Chef Jr." Club Supplies
Kroger Gardis & Regas, LLP	\$ 808.00	4340000 - Legal Expense	96	11/11/24 Legal Services October'24
Lazdins, Jackie	\$ 85.63	4343000 - Travel Fees & Expenses	Reimb	11/8/24 Mileage Reimbursement 8/6/24 - 11/7/24
Lowe's	\$ 976.60	4463000 - Furniture & Fixtures	989435-NWLKCU	9/30/24 Kitchen Appliance for ESE New Staff Offices(Clay Township)
Lowe's	\$ 377.15	4239039 - General Program Supplies	977000-NUNRBU	10/4/24 Woodbrook ESE Site Storage Replacement
Mail Chimp	\$ 287.50	4355200 - Subscriptions	UFB Visa	10/15/24 Email Marketing - Annual Subscription Renewal
McAlister's Deli	\$ 245.83	4359000 - Special Projects	2605999	11/6/24 Chili Cookoff Interdepartmental Social Event Lunch 11/6/24
McAlister's Deli	\$ 108.35	4239039 - General Program Supplies	2609573	11/14/24 West Clay Elementary ESE Staff Training Dinner 11/14/24
McAlister's Deli	\$ 140.87	4239039 - General Program Supplies	2606970	11/19/24 Woodbrook ESE Staff Training Dinner 11/19/24
Mobley Productions	\$ 500.00	4239099 - Other Miscellaneous	146538-000030-002	11/7/24 CCCR End of Year Party 2024 Entertainment
Moe's Southwest Grill	\$ 145.00	4239039 - General Program Supplies	2145318	11/21/24 Clay Center ESE Monthly Staff Training Dinner 11/21/24
S & S Worldwide	\$ 109.04	4239039 - General Program Supplies	IN101494731	10/24/24 Forest Dale ESE Site Plan 2 (2024) Supplies
S & S Worldwide	\$ 33.82	4239039 - General Program Supplies	IN101498225	11/1/24 Prairie Trace ESE - Site Plan 2 (2024) Club Supplies
S & S Worldwide	\$ 122.67	4239039 - General Program Supplies	IN101496869	10/29/24 College Wood ESE Program Supplies
S & S Worldwide	\$ 101.46	4239039 - General Program Supplies	IN101500565	11/6/24 Clay Center ESE Site Plan 2024 Supplies
S & S Worldwide	\$ 104.32	4239039 - General Program Supplies	IN101509667	11/21/24 Clay Center ESE Site Plan Supplies
Staples	\$ 53.09	4239039 - General Program Supplies	6014803482	10/21/24 Interdepartmental Quarterly Meeting A&P/ESE Activity Supplies
Staples	\$ 159.90	4230200 - Office Supplies	6016392881	11/4/24 Office Supplies for ESE Administration
Staples	\$ 23.44	4230200 - Office Supplies	6016392878	11/4/24 Office Supplies for ESE Administration
Staples	\$ 57.12	4230200 - Office Supplies	6016392879	11/4/24 College Wood ESE Program Supplies
Staples	\$ 38.36	4230200 - Office Supplies	6016804118	11/11/24 Office Supplies for ESE Administration
Staples	\$ 161.56	4230200 - Office Supplies	6016804112	11/11/24 West Clay ESE Office Supplies
Staples	\$ 4.07	4230200 - Office Supplies	6017260534	11/18/24 Office Supplies for ESE Administration
Staples	\$ 106.84	4230200 - Office Supplies	6017260535	11/18/24 Woodbrook ESE Office Supplies
Staples	\$ 81.20	4239039 - General Program Supplies	6017726506	11/25/24 ESE Common Club Supplies
Staples	\$ 91.96	4239039 - General Program Supplies	6017726504	11/25/24 ESE Common Club Supplies
Staples	\$ 65.32	4230200 - Office Supplies	6017726505	11/25/24 Office Supplies for ESE Administration
Top Golf	\$ 290.00	4343007 - Field Trips	UFB Visa	10/9/24 ESE School's Out Camp East Field Trip 10/11/24
UKG Inc.	\$ 1,437.30	4341955 - Info Sys Maint/Contracts	300085186	10/15/24 Payroll System Incremental Monthly Subscription Fees
UKG Inc.	\$ 8,095.83	4341955 - Info Sys Maint/Contracts	300069189	9/15/24 Payroll System Incremental Monthly Subscription Fees
USPS	\$ 5.38	4350000 - Equipment Repairs & Maint.	UFB Visa	10/9/24 Shipping - ESE Cherry Tree and Smokey Row Radios
USPS	\$ 5.37	4350000 - Equipment Repairs & Maint.	UFB Visa	10/9/24 Shipping - ESE Cherry Tree and Smokey Row Radios
Verizon Wireless	\$ 2,191.98	4344100 - Cellular Phone Fees	9977374979	10/27/24 ESE - iPad Usage

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 108 - Extended School Enrichment
 December 10, 2024

Name	Amount	Account	Num	Memo
Verizon Wireless	\$ 16,799.58	4463200 - Computer Equipment	9977374979	10/27/24 Replacement Small Computer Equipment for ESE School Sites
Verizon Wireless	\$ 509.75	4344100 - Cellular Phone Fees	9977104211	10/23/24 Cell Phone Charges ESE
Walmart.com	\$ 365.36	4239039 - General Program Supplies	UFB Visa	10/17/24 Prairie Trace ESE Site Plan 2 (2024) Supplies
Walmart.com	\$ 142.66	4239039 - General Program Supplies	UFB Visa	10/24/24 ESE "RICHER" Bingo Event Supplies
Walmart.com	\$ 91.57	4239039 - General Program Supplies	UFB Visa	9/30/24 Prairie Trace ESE Movie Club Supplies
Willow Marketing Management, Inc.	\$ 104.17	4341955 - Info Sys Maint/Contracts	QB INV-59156	11/1/24 Website Hosting Nov'24
Nov 5 - Dec 2, 24	<u>\$ 114,092.63</u>			

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
December 10, 2024

Name	Amount	Account	Num	Memo
Nov 5 - Dec 2, 24				
Ace - Pak Products Inc.	\$ 705.14	4238900 - Cleaning & Maint. Supplies	A-13175	10/31/24 Monon Community Center Janitorial Supplies
AlphaCard	\$ 855.00	4239039 - General Program Supplies	INV7424162	10/31/24 Monon Community Center Track Pass Key FOBs
Amazon	\$ 94.98	4239099 - Other Miscellaneous	1P7D-H9NW-CM67	11/15/24 Job Fair/Events Small Equipment for Human Resources
Amazon	\$ 161.89	4239039 - General Program Supplies	1KNX-YDML-C9YN	11/15/24 Adaptive Program Supplies for Sensory-Friendly Trick-or-Treat 10/26/24
Amazon	\$ 99.96	4238000 - Small Tools & Minor Equipment	1WFP-GLYG-9PGF	11/15/24 Small Equipment for Indoor Pool Ladders
Amazon	\$ 36.93	4239039 - General Program Supplies	1FTF-7RTX-CL3Y	11/15/24 Table Decorations to Promote "My Monon Rewards" Program
Amazon	\$ 44.94	4239039 - General Program Supplies	1d19-4WR1-C71C	11/15/24 Monon Community Center "My Monon Rewards" Table Decorations
Amazon	\$ 150.85	4238900 - Cleaning & Maint. Supplies	1KDP-NQFK-9PW9	11/15/24 Replacement Hair Dryers for Monon Community Center Locker Rooms
Amazon	\$ 219.98	4235000 - Building Materials	17L1-9HR7-C1KN	11/15/24 Replacement Supplies for Monon Community Center Sauna
American Clean & Seal	\$ 2,000.00	4350100 - Building Repairs & Maint.	468	11/4/24 Lazy River Water Feature Painting
AT&T	\$ 283.71	4344000 - Telephone Line Charges	UFB Visa	10/21/24 MCC Alarms & Elevators
B & H Photo	\$ 50.44	4239039 - General Program Supplies	228627219	11/5/24 Monon Community Center Kidzone Supplies
Bartle, Jeff	\$ 25.00	4344100 - Cellular Phone Fees	Reimb	11/7/24 Cell Phone Fees Aug'24
Belmont Graphics LLC	\$ 3,500.00	4235000 - Building Materials	71518	11/7/24 Monon Community Center East Entrance Outdoor Signage Replacement
Brainstorm Print	\$ 44.00	4239099 - Other Miscellaneous	146260	10/17/24 Culture Committee End of Year Party (2024) Signage Supply
Brainstorm Print	\$ 130.00	4230100 - Stationary & Printing Materials	146492	10/31/24 Recreation & Facilities Business Cards
Brainstorm Print	\$ 187.50	4341991 - Marketing & Promotions	146575	11/8/24 Stickers for Recruitment, Employee Appreciation, Etc.
Buddenbaum & Moore LLC	\$ 560.00	4350100 - Building Repairs & Maint.	10068	11/13/24 Emergency Service - Indoor Lap Pool Drain Valve
Buddenbaum & Moore LLC	\$ 980.00	4350000 - Equipment Repairs & Maint.	10067	11/13/24 Service - Waterpark Flowrider Autofill
Buddenbaum & Moore LLC	\$ 3,080.00	4350100 - Building Repairs & Maint.	10066	11/13/24 Emergency Service - Indoor Activity Pool
Carmel Drive Self-Storage	\$ 298.00	4350900 - Other Cont. Services	1973	11/4/24 Annual Storage Rental for MCC
Carmel Drive Self-Storage	\$ 279.00	4350900 - Other Cont. Services	1973	11/4/24 Annual Climate Controlled Storage Rental - Dream Tree
CenterPoint Energy	\$ 1,133.67	4349000 - Gas	13332556-3 Oct'24	11/6/24 Monon Community Center
CenterPoint Energy	\$ 98.53	4349000 - Gas	13072276-2 Oct'24	11/13/24 Monon Community Center Filter Building
CenterPoint Energy	\$ 20.38	4349000 - Gas	13072288-7 Oct'24	11/13/24 Monon Community Center Entry
Cintas Corporation	\$ 493.17	4238900 - Cleaning & Maint. Supplies	4120356195	11/4/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 493.17	4350900 - Other Cont. Services	4209630398	11/5/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 493.17	4238900 - Cleaning & Maint. Supplies	4211069836	11/11/24 Monon Community Center Cleaning Supplies 11/11/24
Cintas Corporation	\$ 855.61	4238900 - Cleaning & Maint. Supplies	5238449304	11/6/24 2024 Quarterly Eye Wash Station Service for MCC
City Barbeque	\$ 241.98	4239039 - General Program Supplies	289773	10/30/24 Member Services Staff Training Dinner
Corvus Janitorial Systems	\$ 10,494.00	4350600 - Cleaning Services	412191002-92	12/1/24 2024 Janitorial Services - Monon Community Center
Corvus Janitorial Systems	\$ 14,253.00	4350600 - Cleaning Services	412191001-93	12/1/24 2024 Janitorial Services - Monon Community Center Day Service
Culligan of Indianapolis	\$ 456.75	4238900 - Cleaning & Maint. Supplies	4779032	10/23/24 Water Softener Salt - Monon Community Center
Culligan Ultra Pure (Mountain Glacier)	\$ 38.95	4350900 - Other Cont. Services	0900643068	10/10/24 Drinking Water Monon Community Center West
Culligan Ultra Pure (Mountain Glacier)	\$ 38.95	4350900 - Other Cont. Services	0900643068	10/10/24 Drinking Water Monon Community Center West
Culligan Ultra Pure (Mountain Glacier)	\$ 93.39	4350900 - Other Cont. Services	0900643069	10/10/24 Drinking Water Monon Community Center East
Cumulus	\$ 985.00	4346000 - Classified Advertising	BB4264412	10/31/24 Recruitment Digital Advertising - Winter
Cumulus	\$ 850.00	4346000 - Classified Advertising	BB4264413	10/31/24 Recruitment Digital Advertising
Cumulus	\$ 1,650.00	4341991 - Marketing & Promotions	BB4260890	10/27/24 Monon Community Center Membership Campaign
Digilock	\$ 2,620.41	4237000 - Repair Parts	UFB Visa	9/27/24 Replacement Locks for MCC Fitness Lockers
Direct Fitness Solutions, LLC	\$ 390.14	4350000 - Equipment Repairs & Maint.	0588740-IN	11/5/24 Service - Monon Community Center Fitness Equipment Repairs
Direct Fitness Solutions, LLC	\$ 778.00	4350000 - Equipment Repairs & Maint.	0588745-IN	11/19/24 Fitness Equipment Preventative Maintenance Nov'24
DirecTv	\$ 244.99	4349500 - Cable Service	038575356X241105	11/5/24 Dish Services - Monon Community Center
Duke Energy	\$ 2,209.99	4348000 - Electricity	910123160391 Nov'24	12/2/24 Monon Community Center
Duke Energy	\$ 22,355.76	4348000 - Electricity	910123195102 Nov'24	12/2/24 Monon Community Center
Ellis Mechanical & Electrical	\$ 596.00	4350100 - Building Repairs & Maint.	241443	11/19/24 Service - Monon Community Center Chiller Water Pump
Ellis Mechanical & Electrical	\$ 232.00	4350000 - Equipment Repairs & Maint.	241491	11/19/24 Service - Monon Community Center Indoor Activity Pool Heater
Facebook, Inc.	\$ 238.35	4341991 - Marketing & Promotions	UFB Visa	10/1/24 MCC Membership Social Media Advertising
First Advantage	\$ 431.16	4341990 - Criminal Background Checks	5544362410	10/31/24 New Hire Background Checks - Rec & Facilities
Formstack, LLC	\$ 2,323.99	4341955 - Info Sys Maint/Contracts	UFB Visa	10/9/24 2024-25 Annual Subscription Renewal for Forms
Gaylor	\$ 4,060.00	4350100 - Building Repairs & Maint.	364071	11/13/24 Service - Waterpark Pole Light Repairs
Global Equipment Company	\$ 707.49	4237000 - Repair Parts	122530395	10/28/24 Waterpark Flowrider Building Wall Heat Replacement
Google	\$ 301.49	4341991 - Marketing & Promotions	UFB Visa	10/2/24 MCC Membership Campaign Advertising 2024
Gralnger	\$ 359.80	4238900 - Cleaning & Maint. Supplies	9297645849	10/29/24 Replacement Filters for MCC Dectron Units (Not Included in Preventative Maintenance)

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 109 - Monon Community Center
 December 10, 2024

Name	Amount	Account	Num	Memo
Grainger	\$ 372.00	4239039 - General Program Supplies	9295375845	10/28/24 Monon Community Center Group Fitness Supplies for Headsets
Grainger	\$ 545.60	4238900 - Cleaning & Maint. Supplies	9323748062	11/21/24 Monon Community Center Maintenance - Batteries & Miscellaneous Supplies
Graybar	\$ 400.00	4235000 - Building Materials	9339502694	10/25/24 Replacement Light Bulbs for Monon Community Center
Graybar	\$ 446.92	4237000 - Repair Parts	9339047568	9/23/24 Replacement LED Lights for Monon Community Center
Graybar	\$ (25.00)	4237000 - Repair Parts	9339827487	11/19/24 Replacement LED Lights for Monon Community Center
Graybar	\$ 711.40	4237000 - Repair Parts	9339075020	9/25/24 Replacement LED Lights for Monon Community Center
Graybar	\$ (80.90)	4237000 - Repair Parts	9339151957	10/1/24 Replacement LED Lights for Monon Community Center
Green Touch Services, Inc.	\$ 233.75	4350400 - Grounds Maintenance	150364	10/31/24 Landscape Maintenance The Waterpark
Hilton Hotels	\$ 339.72	4343000 - Travel Fees & Expenses	UFB Visa	10/7/24 Hotel Accommodations for Midwest Mania- S. Strzynski
Indeed, Inc.	\$ 2.89	4346000 - Classified Advertising	UFB Visa	10/2/24 Sponsored Job Advertising
Indiana Department of Revenue	\$ 96.36	4359200 - Sales Tax Paid	Oct'24	11/6/24 Sales Tax Oct'24
Intuit QuickBooks	\$ 325.28	4341955 - Info Sys Maint/Contracts	UFB Visa	9/27/24 QuickBooks Software and Cloud Hosting Subscription
Intuit QuickBooks	\$ 325.28	4341955 - Info Sys Maint/Contracts	UFB Visa	10/28/24 QuickBooks Software and Cloud Hosting Subscription
InvigorateHR	\$ 994.44	4340400 - Consulting Fees	1704	11/2/24 Employee Training Services & LMS E-Courses
Konica Minolta Business Solutions	\$ 672.21	4353004 - Copier	296544226	10/26/24 Copier Charges MCC East 7/27/24 - 10/26/24
Kotewi Archery Pro Shop	\$ 369.03	4239039 - General Program Supplies	1341	10/9/24 Service - Archery Program Bow & Arrow Repairs
Kroger	\$ 36.94	4359000 - Special Projects	077594	11/6/24 Staff Training Class Supplies
Kroger	\$ 120.81	4239039 - General Program Supplies	124531	10/25/24 Snacks & Beverages for Member Services Staff Training Oct'24
Kroger	\$ 122.75	4239039 - General Program Supplies	081404	10/18/24 Adaptive Program Supplies for Halloween Bash Event 10/18/24
Kroger	\$ 17.98	4239039 - General Program Supplies	057571	10/22/24 Adaptive Program Supplies for Sensory Friendly Trick or Treat Event 10/26/24
Kroger	\$ 51.20	4239039 - General Program Supplies	094840	10/24/24 Adaptive Program Supplies for Sensory Friendly Trick or Treat Event 10/26/24
Kroger	\$ 44.66	4239039 - General Program Supplies	018788	10/15/24 Adaptive Program Supplies - Culinary Creations Oct'24
Kroger	\$ 39.46	4239039 - General Program Supplies	057448	10/22/24 Adaptive Program Supplies - Culinary Creations Oct'24
Kroger	\$ 38.45	4239039 - General Program Supplies	042620	10/25/24 Adaptive Program Supplies - Culinary Creations Oct'24
Kroger Gardis & Regas, LLP	\$ 393.50	4340000 - Legal Fees	96	11/11/24 Legal Services October'24
Lifeguard Store, Inc., The	\$ 138.52	4239012 - Safety Supplies	INV001462007	10/22/24 Aquatics Indoor Lap Pool Small Equipment
Lowe, Zachariah	\$ 24,030.00	4340800 - Program Contractors	January-August 2024	8/1/24 Program Contractor - Art Class
Lowe, Zachariah	\$ 450.00	4359000 - Special Projects	1202	11/19/24 Culture Committee - Paws & Paint Event 11/14/24
Luckey, LLC	\$ 28,410.00	4462000 - Parks MC Admin,Structure Impmnt	45581	10/16/24 Monon Center Indoor Playground Performance Bond
Luttrell, Kirk	\$ 2,585.00	4345000 - Printing (Not Office Supplies)	2024-31	11/14/24 Winter/Spring 2025 Program Guide Design & Production Services
Luttrell, Kirk	\$ 125.00	4345000 - Printing (Not Office Supplies)	2024-29	10/17/24 Winter/Spring 2025 Program Guide ActiveNet Downloads
Mail Chimp	\$ 287.50	4355200 - Subscriptions	UFB Visa	10/15/24 Email Marketing - Annual Subscription Renewal
McAllister's Deli	\$ 245.82	4359000 - Special Projects	2605999	11/6/24 Chili Cookoff Interdepartmental Social Event Lunch 11/6/24
Micro Air Inc.	\$ 200.00	4350900 - Other Cont. Services	146697	10/31/24 Water Sample Testing for MCC - Indoor Pools - Oct'24
Mid-America Elevator Co., Inc.	\$ 607.70	4350100 - Building Repairs & Maint.	200384	10/28/24 Service - MCC West Elevator (Not Working)
Mid-America Elevator Co., Inc.	\$ 397.98	4350100 - Building Repairs & Maint.	199977	10/24/24 MCC Elevator Repairs per Annual (2024) Inspection
Mid-America Elevator Co., Inc.	\$ 567.74	4350100 - Building Repairs & Maint.	200689	11/19/24 Service - West Elevator 11/5/24
MindSplash	\$ 12,500.00	4462000 - Parks MC Admin,Structure Impmnt	45620	11/24/24 Monon Center Indoor Playground Design Services (Triple A-Mazing Airways)
Mobley Productions	\$ 500.00	4239099 - Other Miscellaneous	146538-000030-002	11/7/24 CCCR End of Year Party 2024 Entertainment
Napa	\$ 3,373.30	4350100 - Building Repairs & Maint.	234494	9/28/24 Refrigerant for Dectron #5 Top Circuit Repairs
Nexstar (Fox59)	\$ 250.00	4341991 - Marketing & Promotions	4419601-2	10/31/24 Monon Community Center Membership Campaign Oct'24
Nexstar (Fox59)	\$ 2,055.00	4341991 - Marketing & Promotions	4419514-7	10/31/24 Monon Community Center Membership Campaign Oct'24
Panera Bread Company	\$ 458.36	4359000 - Special Projects	601658241007507	10/25/24 Recreation & Facilities and Parks & Natural Resources Interdepartmental QTR 4 Meeting L...
PDF Mechanical LLC	\$ 4,052.23	4350000 - Equipment Repairs & Maint.	9859	9/26/24 Service - Additional Repairs on MCC Dectron #5
PDF Mechanical LLC	\$ 1,464.00	4350100 - Building Repairs & Maint.	9884	10/21/24 Service - Maintenance Agreement - Dectron Units
Piper, Erik	\$ 53.06	4343000 - Travel Fees & Expenses	Reimb	10/14/24 Meals During 2024 NRPA Conference
Power Systems	\$ 186.02	4239039 - General Program Supplies	8937289	11/8/24 Monon Community Center Small Equipment
PSHRA - Public Sector HR Association	\$ 175.00	4355300 - Organization & Membership Dues	3387	11/1/24 Membership Renewal for Marketing Director 2024-25
Ray Marketing powered by Proforma	\$ 1,450.00	4239039 - General Program Supplies	BR71004233A	11/9/24 Monon Community Center Membership Wrist Coils
Ray Marketing powered by Proforma	\$ 255.00	4356004 - Staff Clothing	NR71004234A	11/9/24 New Hire Uniforms Membership Associates
Ray Marketing powered by Proforma	\$ 94.80	4356004 - Staff Clothing	BR71004231A	11/9/24 Employee Uniform Purchase for rec & Facilities
Recreation Results LLC	\$ 1,560.00	4340400 - Consulting Fees	301	10/31/24 PowerBI Dashboard Coaching & Support
SafeSpace	\$ 29,175.00	4462000 - Parks MC Admin,Structure Impmnt	40022	11/1/24 Monon Community Center Indoor Playground Custom Babyzone
Scat Pest Control	\$ 650.00	4350100 - Building Repairs & Maint.	363527	11/14/24 Monon Community Center - 2024 Pest Control Services
Staples	\$ 39.42	4239039 - General Program Supplies	6016804120	11/11/24 Monon Community Center Kidzone Supplies

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 109 - Monon Community Center
December 10, 2024

Name	Amount	Account	Num	Memo
Staples	\$ 316.70	4230200 · Office Supplies	6017260538	11/18/24 Recreation & Facilities and Human Resources Office Supplies
Staples	\$ 4.38	4239039 · General Program Supplies	6017260536	11/18/24 Monon Community Center Kidzone Supplies
Staples	\$ 58.73	4230200 · Office Supplies	6017260540	11/18/24 Recreation & Facilities Office Supplies
Stericycle, Inc.	\$ 46.08	4350900 · Other Cont. Services	8008833042	11/1/24 Medical Waste Removal Nov'24
Strzynski, Shannon	\$ 266.66	4343000 · Travel Fees & Expenses	Reimb	11/18/24 Mileage Reimbursement 10/2/24-10/5/24
Strzynski, Shannon	\$ 86.01	4343000 · Travel Fees & Expenses	Reimb	11/18/24 Meals During Midwest Mania Conference (Fitness)
Sunbelt Rentals, Inc.	\$ 985.61	4350100 · Building Repairs & Maint.	160896285-0001	10/24/24 Lift Rental for Monon Community Center (CAPRA Banner Unveiling 2024)
SuperSaas BV	\$ 46.00	4355200 · Subscriptions	UFB Visa	10/7/24 MCC Reservation Booking Subscription 2024
SupplyHouse.com	\$ 757.50	4237000 · Repair Parts	UFB Visa	9/27/24 Replacement Equipment for Waterpark Concessions
SupplyHouse.com	\$ 1,315.80	4237000 · Repair Parts	UFB Visa	10/9/24 Replacement Floor Boxes for MCC Fitness Center
Terryberry	\$ 83.52	4350900 · Other Cont. Services	S14329	11/5/24 Employee Recognition Gift
Terryberry	\$ 108.29	4350900 · Other Cont. Services	S10618	10/29/24 Employee Recognition Gift
TriCo Regional Sewer Utility	\$ 869.72	4348500 · Water & Sewer	1001164 Oct'24	11/1/24 Monon Community Center I
TriCo Regional Sewer Utility	\$ 1,264.75	4348500 · Water & Sewer	1020958 Oct'24	11/1/24 Monon Community Center
Tuttle Orchards, Inc.	\$ 105.00	4239039 · General Program Supplies	UFB Visa	10/28/24 Adaptive Program Supplies for Sensory Friendly Trick-or-Treat Event
UKG Inc.	\$ 16,030.12	4341955 · Info Sys Maint/Contracts	300069189	9/15/24 Payroll System Incremental Monthly Subscription Fees
UKG Inc.	\$ 2,795.11	4341955 · Info Sys Maint/Contracts	300085186	10/15/24 Payroll System Incremental Monthly Subscription Fees
Verizon Wireless	\$ 120.04	4344100 · Cellular Phone Fees	9977104211	10/23/24 Jet Packs for Monon Community Center
Westin Peachtree- Atlanta	\$ 888.24	4343000 · Travel Fees & Expenses	UFB Visa	10/9/24 Hotel Accommodations for 2024 NRPA Conference - S. Robert
Westin Peachtree- Atlanta	\$ 888.24	4343000 · Travel Fees & Expenses	UFB Visa	9/30/24 Hotel Accommodations for 2024 NRPA Conference - E. Piper
Willow Marketing Management, Inc.	\$ 104.16	4341955 · Info Sys Maint/Contracts	QB INV-59156	11/1/24 Website Hosting - Nov'24
Willow Marketing Management, Inc.	\$ 9.00	4341955 · Info Sys Maint/Contracts	QB INV-59242	10/31/24 CCPR Website Monthly Addition to Cookie Wldget
Zogics, LLC	\$ 405.75	4237000 · Repair Parts	384575	11/14/24 Monon Community Center Kidzone Restroom Small Equipment
Nov 5 - Dec 2, 24	<u>\$ 234,813.20</u>			

Carmel/Clay Board of Parks and Recreation
Claim Sheet Fund 110 - Parks and Recreation
December 10, 2024

Name	Amount	Account	Num	Memo
Nov 5 - Dec 2, 24				
AES Indiana	\$ 740.68	4348000 - Electricity	200000620568 Oct'24	10/31/24 Perelman Pavilion
AES Indiana	\$ 552.10	4348000 - Electricity	200000620568 Nov'24	11/27/24 Perelman Pavilion
Carmel Utilities	\$ 24.03	4348500 - Water & Sewer	7051300000 Oct'24	11/15/24 Central Dog Park
Carmel Utilities	\$ 129.39	4348500 - Water & Sewer	520000000000 Nov'24	11/29/24 Perelman Pavilion
Carmel Utilities	\$ 267.51	4348500 - Water & Sewer	2623000000 Nov'24	11/29/24 Wilfong Pavilion
CenterPoint Energy	\$ 214.51	4349000 - Gas	13072259-8 Oct'24	11/7/24 Perelman Pavilion
Corvus Janitorial Systems	\$ 1,359.00	4350600 - Cleaning Services	412191010-97	12/1/24 2024 Janitorial Services - Perelman Pavilion
Corvus Janitorial Systems	\$ 813.00	4350600 - Cleaning Services	412191003-95	12/1/24 2024 Janitorial Services - Wilfong Pavilion
Duke Energy	\$ 122.69	4348000 - Electricity	910121498172 Nov'24	11/26/24 Carmel Dog Park
Duke Energy	\$ 463.79	4348000 - Electricity	910122730092 Nov'24	12/2/24 Wilfong Pavilion
Poo Prints	\$ 190.00	4350400 - Grounds Maintenance	24070	10/29/24 Dog Park Samples for DNA Testing
Poo Prints	\$ 190.00	4350400 - Grounds Maintenance	24078	10/30/24 Dog Park Samples for DNA Testing
Poo Prints	\$ 604.95	4239099 - Other Miscellaneous	23960	10/17/24 Dog Park Waste Collection Kits
Scat Pest Control	\$ 100.00	4350100 - Building Repairs & Maint.	363702	11/15/24 Wilfong Pavilion 2024 Pest Control Services
Scat Pest Control	\$ 165.00	4350100 - Building Repairs & Maint.	363509	11/14/24 Perelman Pavilion 2024 Pest Control Services
TriCo Regional Sewer Utility	\$ 138.92	4348500 - Water & Sewer	1039051 Oct'24	11/1/24 Perelman Pavilion
White's Ace Hardware	\$ 840.00	4238900 - Other Maintenance Supplies	29841543	10/9/24 Dog Pot Litter Bag Supplies
Nov 5 - Dec 2, 24	\$ 6,915.57			

Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Fund 103 Capital Fund
Fund 106 Park Impact Fees
Fund 853 Gift Fund
Fund 101 Reserve
CCPR Internal Transfer
December 10, 2024

Name	Amount	Class	Account	Number	Memo
Fund 103 - Capital Fund					
Belmont Graphics LLC	\$ 26,986.22	103	4462000 · Parks MC Admin,Structure Impn	71526	11/15/24 River Heritage Park Custom Interpretive Signs PO#59834
Crossroad Engineers, PC	\$ 19,825.00	103	4462000 · Parks MC Admin,Structure Impn	241717	11/1/24 Central Park Boardwalk Replacement Project Design PO#59268
Savatree	\$ 3,038.00	103	4462000 · Parks MC Admin,Structure Impn	000652591	10/11/24 Flowing Well Storm Damage Tree Removal PO#60361
Savatree	\$ 6,468.00	103	4462000 · Parks MC Admin,Structure Impn	000642653	10/9/24 Flowing Well Storm Damage Tree Removal PO#60361
Savatree	\$ 1,128.00	103	4462000 · Parks MC Admin,Structure Impn	000640586	10/7/24 White River Greenway Tree Removal PO#60258
Savatree	\$ 3,528.00	103	4462000 · Parks MC Admin,Structure Impn	000639693	10/8/24 White River Greenway Tree Removal PO#60258
SmithGroup, Inc.	\$ 3,625.00	103	4462000 · Parks MC Admin,Structure Impn	0182370	10/24/24 Bear Creek Park Phase I Schematic Design PO#60212
Stantec Consulting Services	\$ 6,825.00	103	4462000 · Parks MC Admin,Structure Impn	2274691	8/23/24 West Park Invasive Species Management 2024 PO#59654
United Construction Services	\$ 92,818.29	103	4462000 · Parks MC Admin,Structure Impn	Pay # 3	11/7/24 Modifications to Monon BLVD Splash Pad PO#60155
United Construction Services	\$ 29,500.00	103	4460703 · Monon Greenway	2407-1	11/25/24 Monon Greenway Trailhead Sign Base Foundations PO#59898
Weihe Engineers	\$ 1,075.00	103	4462000 · Parks MC Admin,Structure Impn	88867	11/1/24 Thomas Marcuccilli Nature Park Retaining Wall Repair PO#59487
Xanderbuilt Tree Care	\$ 1,875.00	103	4462000 · Parks MC Admin,Structure Impn	12859	10/31/24 Tree Removal Monon Greenway PO#60213
Total Fund 103	\$ 196,691.51				
Fund 106 - Park Impact Fee					
Morphey Construction, Inc.	\$ 66,026.29	106	4460715 - White River Greenway	5	10/24/24 White River Greenway North Extension Construction PO#59352
Total Fund 106	\$ 66,026.29				
Fund 853 - Gift Fund					
Amazon Capital Services	\$ 19.99	853	5023990 · Other Expenses	1KJM-CK76-9XJD	11/15/24 Human Resources Leadership Training Library Supplies PO#60362
Java House	\$ 280.00	853	5023990 · Other Expenses	UFB Visa	10/3/24 Culture Committee National Coffee Day 2024 Event 10/1/24 PO#60346
Kroger	\$ 76.04	853	5023990 · Other Expenses	055781	11/5/24 Culture Committee Chili Cookoff Event 2024 Supplies PO#60456
Synthesis Incorporated	\$ 5,900.00	853	5023990 · Other Expenses	240816	11/6/24 Bear Creek Park Community Pavilion PO#59440
V3 Companies, Ltd.	\$ 22,850.00	853	5023990 · Other Expenses	11024521	11/5/24 Topographic & Tree Surveys, Natural Resource Assessment Bear Creek PO#6032
Total Fund 853	\$ 29,126.03				
Fund 101 - General Fund Reserve Encumbrance					
ASI Masters Architectural Graphics, Inc.	\$ 1,066.00	1125401	{ R } 4350400 · Grounds Maintenance	INDY 109376	11/11/24 Park Monument Sign Upgrades PO#58635
Kroger	\$ 15.96	1125101	{ R } 4359000 · Special Projects	090198	10/24/24 Employee Engagement PO#56782
Total 101 Encumbrance	\$ 1,081.96				

Refund Report

Dec 4, 2024
9:04 AM

Receipt Date/Time: From Nov 1, 2024 12:00 AM through Nov 30, 2024 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010489.003	Nov 2, 2024	12:00 PM	Bartley, Lindsey	Credit Card Account	No: *9733 Exp: 04/2025	-\$ 48.00	
					Guest Request		-\$ 48.00
2010490.003	Nov 2, 2024	12:02 PM	Bartley, Lindsey	Credit Card Account	No: *9733 Exp: 04/2025	-\$ 48.00	
					Guest Request		-\$ 48.00
2010491.003	Nov 4, 2024	1:16 PM	Smith, Deanne	Credit Card Account	No: *0174 Exp: 06/2025	-\$ 125.00	
					Program cancelled		-\$ 125.00
2010493.003	Nov 4, 2024	1:24 PM	Love, Sam	Credit Card Account	No: *1016 Exp: 11/2026	-\$ 125.00	
					Program Cancelled.		-\$ 125.00
2010494.003	Nov 4, 2024	2:12 PM	Thompson, Lily	Credit Card Account	No: *2392 Exp: 01/2027	-\$ 125.00	
					Program Cancelled.		-\$ 125.00
2010495.003	Nov 4, 2024	2:14 PM	Curry, Anne	Credit Card Account	No: *1415 Exp: 02/2028	-\$ 125.00	
					Program Cancelled.		-\$ 125.00
2010496.003	Nov 4, 2024	2:15 PM	Thompson , Tanya	Credit Card Account	No: *1176 Exp: 07/2026	-\$ 125.00	
					Program Cancelled.		-\$ 125.00
2010498.003	Nov 11, 2024	12:32 PM	ftsteffen@gmail.com, Faith	Credit Card Account	No: *6702 Exp: 05/2027	-\$ 17.00	
							-\$ 17.00
2010499.003	Nov 14, 2024	2:02 PM	Meneghini, Cynthia	Credit Card Account	No: *3934 Exp: 01/2029	-\$ 156.00	
					Guest Request		-\$ 156.00
2010501.003	Nov 18, 2024	3:30 PM	Law, Meiyee	Credit Card Account	No: *8820 Exp: 11/2027	-\$ 156.00	
					Guest Request		-\$ 156.00
2010502.003	Nov 18, 2024	4:01 PM	Kostelac, Amber	Credit Card Account	No: *3060 Exp: 02/2026	-\$ 30.00	
					Guest Request		-\$ 30.00

Refund Report

Dec 4, 2024
9:04 AM

Receipt Date/Time: From Nov 1, 2024 12:00 AM through Nov 30, 2024 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010503.003	Nov 18, 2024	4:08 PM	Epley, Brogan	Credit Card Account	No: *6611 Exp: 09/2026	-\$ 80.00	
					Guest Request		-\$ 80.00
2010505.003	Nov 18, 2024	5:45 PM	Loffi, Poyan	Credit Card Account	No: *0824 Exp: 06/2026	-\$ 60.00	
					Guest Request		-\$ 60.00
2010507.003	Nov 25, 2024	4:18 PM	Harneson, April	Credit Card Account	No: *0805 Exp: 09/2025	-\$ 68.00	
					Low Enrollment		-\$ 68.00
2010510.003	Nov 29, 2024	2:04 PM	Schweiss, Michael	Credit Card Account	No: *1649 Exp: 12/2025	-\$ 60.00	
					Low Enrollment		-\$ 60.00

Totals:	Mail Check:	\$ 0.00
	Credit Card Refund:	-\$ 2,395.00
	To Account:	\$ 0.00
	In Cash:	\$ 0.00
	Debit Card:	\$ 0.00
	Gift Card:	\$ 0.00

Grand Total: -\$ 2,395.00

RS 0

EZChildTrack Credit Card Refund Report
Program: Extended School Enrichment/Summer Camp Series
Transaction Detail: 11/1/24 - 11/30/24

Primary Account Name	Posted On	Amount Refunded
Allen, Serina	11/4/2024	\$ 100.00
Bandyopadhyay, Anuja	11/14/2024	\$ 270.00
Blair, Casey	11/4/2024	\$ 200.00
Boutet, Chad	11/4/2024	\$ 300.00
Bradford, Andrew	11/3/2024	\$ 150.00
Buchheit, Jenny R	11/4/2024	\$ 100.00
Butt, Saira	11/3/2024	\$ 100.00
Engen, Jill	11/3/2024	\$ 50.00
Fisk, Erica	11/4/2024	\$ 100.00
Granger, Kathleen	11/4/2024	\$ 100.00
Jin, Hongri	11/4/2024	\$ 50.00
McNutt, Hilary	11/4/2024	\$ 100.00
Mohammadi, Massood	11/3/2024	\$ 100.00
Nguyen, Thao	11/4/2024	\$ 150.00
Schrader, Julie	11/4/2024	\$ 100.00
Smith, Stefanie	11/4/2024	\$ 150.00
Total		\$ 2,120.00

Carmel/Clay Board of Parks and Recreation
 Claim Sheet
 December 10, 2024

Fund	Amount
TOTAL PARKS GENERAL FUND 101	136,224.81
TOTAL PARKS GENERAL FUND 101 RESERVE	1,081.96
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108	114,092.63
TOTAL MONON COMMUNITY CENTER FUND 109	234,813.20
TOTAL CHANGE FUND SEASONAL INCREASE 109-5023990	0.00
TOTAL PARKS FACILITIES FUND 110	6,915.57
TOTAL PARKS CAPITAL FUND 103	196,691.51
TOTAL PARK IMPACT FEE FUND 106	66,026.29
TOTAL PARKS GIFT FUND 853	29,126.03
CCPR Internal Transfers	0.00
Active Software Fees	10/28/24 - 11/24/24 17,202.82
Active Software Credit Card Refunds	11/1/24 - 11/30/24 2,395.00
EZChildTrack Software Credit Card Refunds	11/1/24 - 11/30/24 2,120.00
TOTAL CLAIM SHEET	<u>806,689.82</u>

Signature* _____ Date _____
*I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Signature _____ Date _____

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Jenn Kristunas, Vice President	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> Clay Township Claim Sheet December 10, 2024	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> December 10, 2024

SUMMARY:

The Clay Township Claim Sheet dated December 10, 2024 is included for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the Clay Township Claim Sheet dated December 10, 2024.”

Carmel/Clay Board of Parks and Recreation
 Claim Sheet for
 Clay Township of Hamilton County
 December 10, 2024

Name	Amount	Account		Number	Memo
Ameresco, Inc.	\$ 32,640.00	1215	4AA - Park System Capital Maintenance	1013410-Revised	11/12/24 Guaranteed Energy Savings- Project Development PO#57223
Ameresco, Inc.	\$ 122,631.00	1215	4AA - Park System Capital Maintenance	1013518	11/8/24 Guaranteed Energy Savings- Airflow Measuring Stations PO#58446
PROS Consulting Inc.	\$ 15,000.00	1215	4AA - Park System Capital Maintenance	PROS 6176	11/25/24 Development of the Comprehensive Master Plan 2023 PO#57672
PROS Consulting Inc.	\$ 31,285.00	1215	4AA - Park System Capital Maintenance	PROS 6177	11/25/24 Development of the Comprehensive Master Plan 2023 PO#57672
TOTAL CLAIM SHEET	<u>201,556.00</u>				

Signature*

Date

*I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> CCPR Payroll for November 1, 2024, November 15, 2024, and November 29, 2024	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> December 10, 2024

SUMMARY:

Provided for your approval are payroll wages and liabilities for payroll dates November 1, 2024, November 15, 2024, and November 29, 2024.

RECOMMENDED MOTION:

“I move to approve payroll wages and liabilities for payroll dates November 1, 2024, November 15, 2024, and November 29, 2024.

Carmel/Clay Board of Parks and Recreation Payroll Claims Form

Total Gross Wages for Regular Payroll dated 11/01/2024	<u>\$282,639.71</u>
Total Payroll Liabilities for Regular Payroll dated 11/01/2024	<u>\$103,861.84</u>
Total Gross Wages for Regular Payroll dated 11/15/2024	<u>\$277,524.37</u>
Total Payroll Liabilities for Regular Payroll dated 11/15/2024	<u>\$102,247.06</u>
Total Gross Wages for Regular Payroll dated 11/29/2024	<u>\$295,564.68</u>
Total Payroll Liabilities for Regular Payroll dated 11/29/2024	<u>\$104,515.84</u>

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-9-2.

DocuSigned by:
Eric Mehl

Administration & Planning Director

12/3/2024

Date

We have examined the foregoing payroll charges in the total amount of \$1,166,353.50, and such payroll is in compliance with Resolution No. 8-13-02-02.

Park Board President

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Eric Mehl, Administration & Planning Director/CAO	<small>ACTION REQUESTED</small> Acceptance
<small>ITEM/SUBJECT</small> Monetary Gifts, Grants, Partnerships, and Sponsorships for November 2024	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> December 10, 2024

RECEIVED AS	DATE	AMOUNT	DONOR	DESIGNATION	GL/FUND
Sponsorship	11/18/2024	500.00	Scenthound Indiana	Monon Greenway Dog Pots	853 (Gift Fund)
Donation	11/21/2024	\$100.00	Anonymous	Staff Appreciation	853 (Gift Fund)

TOTAL RECEIPTS: **\$600.00**

STAFF RECOMMENDATION:

Accept monies as received.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Michael Klitzing, Director of Parks and Recreation/CEO	ACTION REQUESTED Recommended Motion
ITEM/SUBJECT Consideration of Motion to Approve the Assurance of Accessibility Compliance for the 2025-2029 Comprehensive Parks and Recreation Master Plan	
DOLLAR AMOUNT/FUND N/A	MEETING DATE December 10, 2024

SUMMARY:

Prior to adoption of the 2025-2029 Comprehensive Parks and Recreation Master Plan, the Indiana Department of Natural Resources (IDNR) requires the Park Board President and Secretary to sign an Assurance of Accessibility Compliance as it pertains to the following Federal laws:

- Architectural Barriers Act of 1968 (as amended);
- Section 504 of the Rehabilitation Act of 1973 (as amended); and
- Title II of the Americans with Disabilities Act of 1990 (as amended).

The Architectural Barriers Act requires access to facilities designed, built, altered or leased with Federal funds. Passed by Congress in 1968, it marks one of the first efforts to ensure access to the built environment.

Section 504 provides that “no qualified handicapped person shall, on the basis of handicap, be excluded from participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving federal financial assistance.”

Title II of the Americans with Disabilities Act (ADA) prohibits units of local government from discrimination on the basis of disability in the delivery of programs and services. The definition of programs and services is broad and includes public parks, recreation programs, and the many opportunities made available through the Department.

CCPR is in compliance with the above Federal laws and is recognized as an industry leader in serving people with disabilities.

Provided for your review is a copy of the prescribed compliance form, which will be incorporated into the new Master Plan.

RECOMMENDED MOTION:

“I move to authorize the Park Board President and Secretary to sign the Assurance of Compliance as presented.”

**ASSURANCE OF ACCESSIBILITY COMPLIANCE WITH
ARCHITECTURAL BARRIERS ACT OF 1968 (AS AMENDED);
SECTION 504 OF THE REHABILITATION ACT OF 1973
(AS AMENDED); AND TITLE II OF THE AMERICANS WITH
DISABILITIES ACT OF 1990 (AS AMENDED)**

Carmel/Clay Board of Parks and Recreation has read the guidelines for compliance with the Architectural Barriers Act of 1968 (As Amended); Section 504 of the Rehabilitation Act of 1973 (As Amended); and Title II of the Americans with Disabilities Act of 1990 (As Amended) and will comply with the applicable requirements of these Acts.

Signature: _____

Judith F. Hagan, President

Signature: _____

Linus Rude, Secretary

Date: _____

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Michael Klitzing, Director of Parks and Recreation/CEO	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration of Resolution G-2024-002 Adopting the 2025-2029 Comprehensive Parks and Recreation Master Plan	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> December 10, 2024

SUMMARY:

Provided for your review and consideration is the proposed resolution to adopt the 2025-2029 Comprehensive Parks and Recreation Master Plan. Formal adoption of the five-year master plan is required by the Indiana Department of Natural Resources (IDNR) to be eligible for future grants administered by the IDNR.

In compliance with IDNR guidelines, the final public presentation of the Master Plan was presented on November 14, 2024 during a joint public meeting with the Park Board, Carmel City Council, and Clay Township Board. While no members of the public attended the joint meeting, a video of the full presentation is posted on CCPR’s website for viewing by the public. The elected officials and Park Board members present expressed support for the Master Plan as presented. No comments have been received from members of the public.

The final draft of the Master Plan is available for your review at carmelclayparks.com/master-plans.

RECOMMENDED MOTIONS:

“I move to approve Resolution G-2024-002.”

RESOLUTION NO. G-2024-002

**A RESOLUTION ADOPTING THE 2025-2029
COMPREHENSIVE PARKS AND RECREATION MASTER PLAN**

WHEREAS, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a governmental entity created and authorized to administer the Carmel/Clay Department of Parks and Recreation (the “Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

WHEREAS, the Interlocal Cooperation Agreement and Indiana Code Section 36-10-3-11 grants the Park Board authority to prepare, publish, and distribute reports and other materials relating to park and recreation activities in the Carmel Clay Community; and

WHEREAS, the Park Board is dedicated to serving the park and recreation needs of the Carmel Clay Community and recognizes the importance of sound planning to achieve this goal; and

WHEREAS, the Park Board, based on extensive input from key stakeholders and the general public, has developed and reviewed a five-year parks and recreation master plan; and

WHEREAS, the Park Board has complied with the guidelines established by the Indiana Department of Natural Resources (IDNR) for development of a five-year parks and recreation master plan to become eligible for grants administered by the IDNR; and

WHEREAS, the Park Board has determined that it is in the best interests of the Carmel Clay Community to have an official five-year parks and recreation master plan to guide future growth and development of the Carmel Clay park and recreation system.

NOW, THEREFORE, BE IT RESOLVED that the Carmel/Clay Board of Parks and Recreation adopts the 2025-2029 Comprehensive Parks and Recreation Master Plan as set forth in Exhibit “A” attached hereto and incorporated herein by this reference.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 10th day of December 2024, by a vote of ____ ayes and ____ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President

_____	_____
Aye	Nay

Jenn Kristunas, Vice-President

_____	_____
Aye	Nay

Lin Zheng, Treasurer

_____	_____
Aye	Nay

Linus Rude, Secretary

_____	_____
Aye	Nay

Jonathan Blake

Aye

Nay

Katie Browning

Aye

Nay

James D. Garretson

Aye

Nay

Joshua A. Kirsh

Aye

Nay

Mark Westermeier

Aye

Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on December 10, 2024.

Judith F. Hagan, President

EXHIBIT "A"

[Insert 2025-2029 Comprehensive Parks and Recreation Master Plan]

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER Michael Klitzing, Director of Parks and Recreation/CEO	ACTION REQUESTED Recommended Motion
ITEM/SUBJECT Consideration of Services for Catalyst Public Affairs Group	
DOLLAR AMOUNT/FUND Not to exceed \$120,000 (Fund 1125) 4350900 - Other Professional Services	MEETING DATE December 10, 2024

SUMMARY:

In 2024, the Parks Director initiated a services agreement with Catalyst Public Affairs Group to provide strategic advocacy for legislative initiatives that support sustainable funding solutions critical to the growth and long-term success of Carmel Clay Parks & Recreation (CCPR). These services focus on securing resources that enable CCPR to enhance its commitment to quality of place, ensuring the delivery of exceptional parks, programs, and services that meet the evolving needs of the community. Through Catalyst’s expertise in legislative advocacy, CCPR aims to foster strategic partnerships and explore innovative funding opportunities to sustain and expand its impact.

The total cost of services rendered by Catalyst Public Affairs Group in 2024 was \$37,600, which fell within the purchasing authority granted to the Parks Director via department policy. However, while the agreement is effectively month-to-month with a 30-day cancellation clause, if it remains advantageous to continue services through 2025, this will exceed the purchasing authority granted by the Carmel/Clay Board of Parks and Recreation. Granting authority to extend this agreement through 2025 will allow the department to issue a purchase order encumbering unexpended funds from the 2024 general fund budget.

The department recommends Park Board approval to extend the services agreement with Catalyst Public Affairs Group at a not to exceed amount of \$10,000/month (\$120,000 total) through December 2025. This extension will enable CCPR to continue leveraging legislative advocacy to secure vital funding necessary for long-term success. CCPR retains the right to terminate the agreement with 30 days notice if it is determined services are no longer necessary and/or beneficial.

RECOMMENDED MOTION:

“I move that the Park Board ratify the action of Director Klitzing for the services agreement entered in 2024 and approve a not to exceed amount of \$10,000 per month in 2025 with Catalyst Public Affairs Group for legislative initiatives that support sustainable funding solutions for CCPR.”

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<p>PRESENTER Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</p>	<p>ACTION REQUESTED Recommended Motion</p>
<p>ITEM/SUBJECT Consideration of Resolution B-2024-009 Authorizing the Purchase of Fitness Equipment for the Monon Community Center</p>	
<p>DOLLAR AMOUNT/FUND \$129,812.99 (Fund 103B) Clay Township</p>	<p>MEETING DATE December 10, 2024</p>

SUMMARY:

Several different styles of fitness equipment at the Monon Community Center are approaching end of functional life. In order to continue to offer the highest quality experience for its members, Carmel Clay Parks & Recreation (“CCPR”) issued a Request for Quotes to replace 3 adaptive motion trainers and 35 indoor cycle bikes for its training studio.

The existing fitness equipment (noted below) was acquired in 2017 and is approaching eight years of use, which exceeds the typical commercial equipment lifespan of 5 to 7 years.

- Adaptive Motion Trainers (AMTs) – Replacement AMTs will be a like-for-like upgrade to the latest Precor model, ensuring consistency for users while offering updated features and improved durability.
- Indoor Cycle Bikes – The new Stages SC3 indoor cycle bikes will replace the current Schwinn Carbon Blue bikes in the cycling studio. After evaluating multiple brands and an updated Schwinn model, the decision was based upon staff and instructor feedback. Instructors, including those with experience at external spin studios, overwhelmingly preferred the performance, adjustability, and user experience of the Stages bike.

A Request for Quotes was issued for the following equipment:

- Precor AMT 885 (with P82 console) Open Stride – 3 units
- Stages SC3 Indoor Cycle Bike – 35 units

The Request for Quotes was provided to authorized dealers serving the Carmel area. Direct Fitness Solutions is the only authorized dealer for Precor and Stages equipment. Indiana Code 5-22-10-13 provides that a purchasing agent may award a contract for a supply when there is only one source for the supply and the purchasing agent determines in writing that there is only one source for the supply. Direct Fitness Solutions has provided required documentation, therefore the following quote was received:

- Direct Fitness Solutions: \$129,812.99

This quote includes trade-in (\$6,600 credit) and removal of existing equipment, 5-year parts and labor warranty, shipping, and installation. All equipment is anticipated to be delivered and set-up approximately 8 to 12 weeks from the date of order.

RECOMMENDED MOTION:

“I move to accept the quote from Direct Fitness Solutions and authorize the Assistant Director to execute a purchase order in the amount of \$129,812.99 to purchase the identified Precor and Stages fitness equipment.”

Precor Adaptive Motion Trainer 885 Open Stride (3 units)



Stages SC3 Indoor Cycle Bikes (35 units)



RESOLUTION NO. B – 2024 – 009

**RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
AUTHORIZING A SPECIAL PURCHASE UNDER INDIANA CODE §5-22-10-13**

The Carmel/Clay Board of Parks and Recreation (the “Board”) met at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place, and purpose of the meeting received by all of the Board Members, and the following Resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

WHEREAS, Carmel Clay Parks and Recreation (“CCPR”) management has engaged Direct Fitness Solutions (the “Contractor”) for the supply of specialty fitness equipment for the Monon Community Center; and

WHEREAS, the Contractor has submitted a quote in the amount of \$129,812.99 to supply specialty fitness equipment for the Monon Community Center; and

WHEREAS, the Contractor is the only known provider of the specialty equipment being purchased, as represented by the Contractor in Exhibit A; and

WHEREAS, Ind. Code §5-22-10-13 provides that a purchasing agency may award a contract for a supply when there is only one (1) source for the supply and the purchasing agent determines in writing that there is only one (1) source for the supply.

NOW, THEREFORE, BE IT RESOLVED BY THE CARMEL/CLAY BOARD OF PARKS AND RECREATION THAT:

SECTION 1. The foregoing Recitals are incorporated herein by this reference.

SECTION 2. The Carmel/Clay Board of Parks and Recreation hereby approves the purchase of specialty fitness equipment for the Monon Community Center for a total price not to exceed \$129,812.99.

SECTION 3. The Carmel Clay Parks and Recreation Director is hereby authorized and directed to (a) enter into a Purchase Order for the specialty fitness equipment in accordance with the provisions of this Resolution, (b) create and maintain the files and records for special purchases required under Ind. Code §5-22-10-3, and (c) take such further actions as are necessary or convenient to fully effect the terms of this Resolution.

SECTION 4. This Resolution shall take effect immediately upon its adoption.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 10th day of December 2024, by a vote of __ ayes and __ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	<u> </u> Aye	<u> </u> Nay
Jenn Kristunas, Vice-President	<u> </u> Aye	<u> </u> Nay
Lin Zheng, Treasurer	<u> </u> Aye	<u> </u> Nay
Linus Rude, Secretary	<u> </u> Aye	<u> </u> Nay
Jonathan Blake	<u> </u> Aye	<u> </u> Nay
Katie Browning	<u> </u> Aye	<u> </u> Nay
James D. Garretson	<u> </u> Aye	<u> </u> Nay
Joshua A. Kirsh	<u> </u> Aye	<u> </u> Nay
Mark Westermeier	<u> </u> Aye	<u> </u> Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on December 10, 2024.

Judith F. Hagan, President

Exhibit A



November 4, 2024

John Lampe, AFO
Recreation Services Manger
Carmel Clay Parks & Rec.
1235 Central Park Drive East
Carmel, IN 46032
P: 317-573-4034
jlampe@carmelclayparks.com

Precor, Inc.
20031 142nd Avenue NE
Woodinville, Washington
98072-4022

<https://www.precor.com>

We are pleased to inform you that Direct Fitness Solutions is authorized by Precor, now a subsidiary of Peloton Interactive, to distribute all Precor commercial products. We are also pleased to confirm that Precor finalized a partnership last month with Stages Cycling which named us as the exclusive Distributor of Stages Cycling for the commercial market in the US and Canada.

To ensure our customers receive the quality of service they deserve, we select dealers and servicers whom we believe share our vision of quality and service excellence. All our products are equipped with features that require proper installation and maintenance and our authorized dealers are best equipped to provide pre-delivery and post-delivery with their trained service personnel.

We are proud to partner with a distributor network that provides expansive coverage across the United States. By purchasing Precor products from an authorized dealer, our customers can be secure that they will get the most from their investment. Please accept this letter as confirmation that Direct Fitness Solutions is our assigned authorized dealer and servicer of our commercial products in the state of Indiana.

Best regards,

Sean Kearney

Sean Kearney
Director of U.S. Vertical Market Sales

PRECOR



Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

PRESENTER Michael Klitzing, Director of Parks and Recreation/CEO	ACTION REQUESTED Recommended Motion
ITEM/SUBJECT Consideration of Resolution G-2024-003 Regarding the Interest in and Authorizing the Purchase of Real Estate	
BUDGET APPROPRIATION NR Park Capital Fund 103 (to be reimbursed from City's 2024 Lease-Rental Bond)	MEETING DATE December 10, 2024

SUMMARY:

City Council approved on 10/7/2024 issuance of a \$110 million lease-rental bond for a variety of infrastructure projects throughout the city, including development of two new greenways within the central core referred to as Autumn Greenway and Memorial Greenway within the authorizing Ordinance D-2729-24. CCPR, in coordination with the City's Chief Infrastructure Officer and Engineering Department, has been tasked with helping acquire the necessary property for the two greenways.

Two contiguous parcels owned by Buckingham Companies totaling approximately 1.78 acres located near the northeast intersection of Old Meridian Street and Grand Boulevard are currently for sale. (The properties are titled to Providence Commercial Partners LLC and Providence Townhome Partners LLC, which are owned by Buckingham Companies.) These properties are ideally located to serve as a trailhead for the two new greenways. Based on discussions with Buckingham, it is their preference to sell the property for the new greenways.

If successful in executing a purchase agreement, the property will be acquired using the Non-Reverting Park Capital Fund 103, which will be reimbursed by the City of Carmel from the \$110 million lease-rental bond approved by the City Council on 10/7/2024 using funds allocated to Autumn Greenway and/or Memorial Greenway. Due to the time sensitivity of securing this property that has already received multiple offers, CCPR has been requested to take the lead since we can act quicker based on the Park Board's meeting date. Given acquisition expenses will be reimbursed, CCPR has the capacity to cashflow the acquisition without compromising other projects.

The provided aerial photo shows the location of the property in relation to the two central core greenways.

The purchase of land by any Indiana political subdivision, including the Park Board, is governed by Indiana Code § 36-2-10.5-5. The Park Board must pass a resolution stating it is "interested in making a purchase of [the] specified land or structure." State statute requires that two appraisals be obtained, and the Park Board cannot pay more than the average of the two appraisals. Once the appraisals are received, a purchase agreement may be tendered, followed by due diligence. The provided Resolution of Interest is drafted so that as long as the due diligence review is completed without discovery of a defect in title or condition of the land that would cause the Director or the Park Board President to return to the Park Board for further action, the President or Director will be authorized to take all steps necessary, customary and/or appropriate to effect the purchase of the property.

RECOMMENDED MOTION:

"I move to adopt Resolution G-2024-003."

RESOLUTION NO. G – 2024 – 003

**RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION REGARDING THE INTEREST IN
AND AUTHORIZING THE PURCHASE OF REAL ESTATE**

The Carmel/Clay Board of Parks and Recreation (the "Board") met at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place and purpose of the meeting received by all of the Board Members, and the following Resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

WHEREAS, the Board adopted the 2025-2029 Comprehensive Parks and Recreation Master Plan which provided an action plan with a 5-year strategic implementation of goals and objectives to continue the Board's commitment to provide a quality park and recreation system; and

WHEREAS, one of the identified strategies is to enhance park and recreation opportunities within the community, including the acquisition of additional parks and natural areas in underserved areas; and

WHEREAS, acquisition and development of parkland and trails within the Central Core is identified in the 2025-2030 Zone Improvement Plan as infrastructure needed to address the recreational impact of new residential development; and

WHEREAS, the Board is interested in the acquisition of real property that meets the needs of the Carmel Community as identified in the foregoing planning documents; and

WHEREAS, Ind. Code 36-1-10.5 *et seq.*, (the "Act") sets forth the procedures required for political subdivisions and their agencies to purchase specified land or structures; and

WHEREAS, the Act requires that the governing body of the political subdivision pass a Resolution of Interest expressing interest in the purchase of specified land or structures and directing the purchasing agent to proceed with the appointment of two (2) appraisers to appraise the fair market value of the land or structure; and

WHEREAS, pursuant to Resolution P-2015-001 the Board adopted a Park Acquisition, Development & Disposal Policy (the "Policy") additionally requiring the adoption of Resolutions of Interest (the "Approving Resolutions") by the legislative bodies of the City of Carmel, Indiana (the "City") and Clay Township of Hamilton County, Indiana (the "Township") prior to proceeding with the purchase of property in an amount exceeding \$25,000.00; and

WHEREAS, the Board amended on September 18, 2010, by motion, the Purchasing Rules Manual (the "Manual") which defines the Fiscal Body as the Common Council of the City of Carmel, Indiana, and the Township Board of Clay Township of Hamilton County, Indiana; and

WHEREAS, the Board is interested in expeditiously purchasing the property specified in Exhibit A attached hereto (the "Property"); and

WHEREAS, the requirements of the Policy to obtain the Approving Resolutions could result in the Board's inability to timely tender an offer to purchase the Property; and

WHEREAS, the approximately 1.66 acre parcel owned by Providence Commercial Partners LLC (Parcel No. 16-09-26-04-002.000) and 0.12- acre parcel owned by Providence Townhome Partners LLC (Parcel No. 16-26-00-13-020.000) located near the northeast intersection of Old Meridian Street and Grand Boulevard has been publicly listed for sale; and

WHEREAS, the Board is interested in determining whether it is in the best interest of the Carmel Community to acquire the property identified and depicted in Exhibit "A" (the "Grand Boulevard Properties").

NOW, THEREFORE, BE IT RESOLVED BY THE CARMEL/CLAY BOARD OF PARKS AND RECREATION THAT:

SECTION 1. The foregoing Recitals are incorporated herein by this reference.

SECTION 2. The Board hereby expresses its interest in purchasing the Grand Boulevard Properties and authorizes and directs the President and/or the Director, and the Board Attorney, to take all actions necessary therefore, in compliance with the Act and the Policy, as amended from time to time, including the engagement of legal counsel.

SECTION 3. The President, Director, and the Board Attorney are hereby authorized, empowered, and directed to take all actions necessary to tender an Offer to Purchase the Grand Boulevard Properties conditioned on compliance with the Act prior to closing.

SECTION 4. The President, Director, and the Board Attorney are hereby further authorized, empowered, and directed to appoint two (2) appraisers meeting the qualifications set forth in §5 of the Act and to return their separate appraisals (the "Appraisals") to the Director within thirty (30) days after the date of their appointment and upon their receipt the Appraisals shall be reported back to the Board.

SECTION 5. The President and Director are further authorized, empowered, and directed to tender earnest money with the Offer to Purchase in a commercially reasonable amount not to exceed \$100,000 from funds readily available to the Board.

SECTION 6. The President, Director, and the Board Attorney are hereby further authorized, empowered, and directed to negotiate the terms of the purchase of the Grand Boulevard Properties upon terms and conditions acceptable to the Board's legal counsel and at a price no greater than the average of the Appraisals provided for herein.

SECTION 7. The President, Director, and the Board Attorney are hereby further authorized, empowered, and directed upon acceptance of an Offer to Purchase to engage on behalf of the Board such professionals as are required to perform customary due diligence prior to closing the purchase of the Grand Boulevard Properties, including obtaining a title commitment, survey, environmental site assessment and other customary due diligence and to report back to the Board in the event there are any material defects identified, including an extension of the Contract timeframes to allow for completion, receipt and consideration of the due diligence information.

SECTION 8. Upon confirmation that due diligence reveals no material defects in the Grand Boulevard Properties, the President or Director is hereby further authorized, empowered, and directed

to execute and deliver all documents and items necessary to close the purchase of the Grand Boulevard Properties including the payment of the purchase price in an amount not greater than the average of the Appraisals.

SECTION 9. As required by §5(3) of the Act, the Appraisals shall remain on file in the offices of the Board for a period of five (5) years after they are returned to the Director.

SECTION 10. The authorization, empowerment, and directives given to the President to act hereunder, shall apply to the Vice President in the absence, incapacity, or unavailability of the President, or the Treasurer or Secretary in the absence, incapacity, or unavailability of both the President and Vice President.

SECTION 11. The authorization, empowerment, and directives given to the Director to act hereunder, shall apply to the Assistant Director in the absence, incapacity, or unavailability of the Director.

SECTION 12. The authorization, empowerment, and directives given to the Board Attorney to act hereunder, shall apply to the legal counsel at the request of the President, Director, or Board Attorney.

SECTION 13. All actions heretofore taken by the officers of the Board, the Director, and the Board Attorney to further the purchase of the Grand Boulevard Properties as contemplated in this Resolution are hereby approved, ratified, and confirmed in every way, including engagement of qualified appraisers.

SECTION 14. The Director shall request reimbursement for all acquisition expenses from the City of Carmel from the proceeds of the lease-rental bond approved by the Carmel Common Council through adoption of Ordinance D-2729-24 using funds allocated to the Autumn Greenway and/or Memorial Greenway.

SECTION 15. This Resolution shall take effect immediately upon its passage.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 10th day of December 2024, by a vote of ____ ayes and ____ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	<u> </u> Aye	<u> </u> Nay
Jenn Kristunas, Vice-President	<u> </u> Aye	<u> </u> Nay
Lin Zheng, Treasurer	<u> </u> Aye	<u> </u> Nay
Linus Rude, Secretary	<u> </u> Aye	<u> </u> Nay
Jonathan Blake	<u> </u> Aye	<u> </u> Nay
Katie Browning	<u> </u> Aye	<u> </u> Nay
James D. Garretson	<u> </u> Aye	<u> </u> Nay
Joshua A. Kirsh	<u> </u> Aye	<u> </u> Nay
Mark Westermeier	<u> </u> Aye	<u> </u> Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on December 10, 2024.

Judith F. Hagan, President

Exhibit "A"
Grand Boulevard Properties



Parcel No.	Deeded Owner	Acres
16-09-26-04-04-002.000	Providence Commercial Partners LLC	1.66
16-09-26-00-13-020.000	Providence Townhome Partners LLC	0.12

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Michael Klitzing, Director of Parks and Recreation/CEO	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration of Resolution P-2024-002 Amending and Restating Rules of Park Operations	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> December 10, 2024

SUMMARY:

Since the consideration of the Rules of Park Operations was tabled at the November 12, 2024 meeting, a motion is required to resume discussion and act if deemed appropriate.

RECOMMENDED MOTION:

“I move to take from the table consideration of Resolution P-2024-002.”

As discussed at the last Park Board meeting, staff recommends amending the rules governing the use of park and recreation facilities by the public (the “Rules”) and ensuring alignment between the Rules and City Code. This alignment is required to ensure law enforcement officers have legal standing to enforce the Rules and issue citations, when appropriate. This process is also intended to help eliminate several existing variances that have been identified between the Park Board’s Rules and City Code.

In the event the Council decides to make further edits or changes to City Code beyond what is adopted by the Park Board, the proposed resolution has been updated (since the November meeting) to grant the Director authority to make necessary revisions to the Board’s Rules to ensure the desired consistency with City Code. This added language was prepared by the Park Board’s legal counsel.

Since the last meeting and as of the writing of this cover sheet, no questions or feedback have been received from Park Board members regarding the Rules. After considering the comments and discussion at the last meeting, only two additional revisions were made to the Rules. These changes, as well as staff’s assessment on topics discussed in November, are identified in red within this cover sheet.

A redline version of the proposed changes to City Code is provided for your reference. The redline document also includes proposed housekeeping edits to other subsections within Section 5 of City Code. Key revisions include the following:

- Clarifies parks are closed from sunset to sunrise. Exempts use of CCPR facilities. These were already changed within the rules, but never amended within City Code. Added use of City-designated alternative transportation routes and DORAs as permissible exemptions to closure hours.

- Adds use of alcohol within a DORA as an exception to the prohibition of use of alcohol within parks and greenways. This was already amended in City Code, but not in the rules. Also adds exemption for activity or event approved by CCPR, which was already included in the rules, but not previously amended within City Code.
- Grants CCPR authority to prohibit use of fire during an emergency, such as extremely dry conditions, among other reasons.
- Based on requests from the community, added rules and provisions regarding the scattering of human remains, which is permissible under Indiana law. The rules were modeled off National Park Service regulations.
- Specifies equines are prohibited in parks and greenways, unless used by law enforcement.
- Adds clarification the prohibition against pets excludes service animals in compliance with the Americans with Disabilities Act. This was already changed in rules, but never amended in City Code.
- Includes further clarifications regarding solicitation and commercial activities, which were previously included in the rules, but never updated in City Code.
- Given popularity of creek stumping and water play in Flowing Well Park, removes prohibition against swimming in creeks or rivers, unless posted as a “No Swimming” area. Clarifies such actions are at your own risk.
- Prohibits use of motorized boats or watercraft within CCPR lakes, ponds or creeks. Also prohibits use of non-motorized watercraft unless entering from a designated launch site. Prohibitions do not apply to White River. While currently no designated launch sites for non-motorized watercraft, allows us to add canoe/kayak/paddleboard launch sites if/where deemed appropriate in the future. **Note: Rules as proposed are sufficient to prohibit use of radio-controlled boats (RC Boats). Staff recommends retaining language as drafted to ensure safety of wildlife and individuals, especially with canoe/kayak/paddleboard launch sites anticipated to be developed. Unlike canoeing and kayaking, CCPR has not received requests for use of RC Boats.**
- Adds prohibition against use or discharge of firearm, projectile or explosive device, including fireworks, unless specifically allowed under federal, state or City law or with a permit issued by CCPR. This does not prohibit people from carrying firearms, which is explicitly permitted under Indiana law for most individuals.
- Explicitly prohibits the use of motorized vehicles on greenways, specifically citing golf carts. Before motorized vehicles were prohibited in parks except in designated areas, but clarified to ensure this prohibition includes greenways.
- Based on public complaints, established maximum speed of 15 miles per hour or posted speed limit for bikes within parks or greenways. This makes speed limit for bikes uniform on all sections of the Monon Greenway. Currently the middle section is 15 MPH, but outside the central portion, the limit increases to 20 MPH. **Note: Given existing ordinance already established a 15 MPH speed limit for approximately half of the Monon Greenway between 111th Street and 136th Street (Smoky Row), the precedent for a lower speed limit has already been in place for well over a decade. Staff recommends retaining drafted language establishing a consistent 15 MPH speed limit for all CCPR trails. Only edit was to clarify the 15 MPH speed limit applies to trails. Confirmed that Police Chief Drake Sterling has no concerns about lowering the speed limit on the middle section of the Monon Greenway.**
- Added new section prohibiting reckless operation of a motorized or self-propelled vehicle or bicycle within a park or greenway that could reasonably endanger or cause injury to another person or animal.

- Adds reference to assist mobility devices within City Code to mirror existing rules.
- Adds section restricting where drones may be flown within parks. Prohibits drones over an aquatic center, dog park, greenway, playground, or splashpad. Also prohibits use of drone to harass an animal or person.
- Prohibits abusive or lewd conduct, including unlawfully touching a person.
- Adds section on police and enforcement to City Code to bring alignment with existing rules. Also adds ability for law enforcement to issue fines for violation of rules, following practices adopted in Indianapolis and other communities.

RECOMMENDED MOTION:

“I move to approve Resolution P-2024-002.”

RESOLUTION NO. P-2024-002

**A RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
AMENDING AND RESTATING RULES OF PARK OPERATIONS**

WHEREAS, the Carmel/Clay Board of Parks and Recreation (the "Park Board") is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation (the "Department") pursuant to that certain agreement entitled "Interlocal Cooperation Agreement" signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

WHEREAS, pursuant to Indiana Code Sections 36-10-3-10(a)(2) and 36-10-7.5-6(2), and Section 4.1(b) of the Interlocal Cooperation Agreement, the Park Board is vested with the power and duty to establish rules governing the use of park and recreation facilities by the public; and

WHEREAS, it is the Park Board's practice to periodically review and revise the Rules of Park Operations (the "Rules") to best address the appropriate use of park and recreation facilities for the benefit and safety of the Carmel Clay community; and

WHEREAS, it is imperative to have the Rules as established by the Park Board included within the Carmel City Code to ensure law enforcement officers have the authority to enforce the Rules and issue citations when circumstances warrant; and

WHEREAS, the Park Board has requested that the Carmel Common Council (the "Council") amend and restate Carmel City Code Section 5-3 to conform the City Code with the Rules.

NOW, THEREFORE, BE IT RESOLVED by the Carmel/Clay Board of Parks and Recreation that the Rules of Park Operations shall be amended and restated as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

FURTHER RESOLVED, the amended and restated Rules shall become effective upon adoption of a revised Carmel City Code Section 5-3 by the Carmel Common Council which is substantially consistent with the Rules.

FURTHER RESOLVED, that the Director of the Department be, and he hereby is, authorized, empowered and directed to hereafter make such revisions to the Rules as are necessary to conform the Rules with the Carmel City Code Section 5-3 ultimately adopted by the Council, without further action of the Park Board.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 10th day of December 2024, by a vote of ___ ayes and ___ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	<u> </u> Aye	<u> </u> Nay
Jenn Kristunas, Vice-President	<u> </u> Aye	<u> </u> Nay
Lin Zheng, Treasurer	<u> </u> Aye	<u> </u> Nay
Linus Rude, Secretary	<u> </u> Aye	<u> </u> Nay
Jonathan Blake	<u> </u> Aye	<u> </u> Nay
Katie Browning	<u> </u> Aye	<u> </u> Nay
James D. Garretson	<u> </u> Aye	<u> </u> Nay
Joshua A. Kirsh	<u> </u> Aye	<u> </u> Nay
Mark Westermeier	<u> </u> Aye	<u> </u> Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on December 10, 2024.

Judith F. Hagan, President

EXHIBIT "A"

CARMEL CLAY PARKS & RECREATION RULES OF PARK OPERATIONS

(a) All applicable state, federal and local laws, including but not limited to, laws governing vandalism, nuisance, litter, animal/pet control, alcohol and drugs, will be enforced.

(b) The following rules are provided to supplement the laws and ensure a safe and nurturing experience while visiting the Carmel Clay Parks and Recreation system. When used in the rules, the word "Department" refers to the Carmel Clay Parks & Recreation Department.

(1) *Park hours.*

a) Except in emergency or unsafe conditions, parks shall be open at sunrise and close at sunset.

b) Visiting a park when it is closed is strictly prohibited with the following exceptions:

i. Using Department facilities located within a park during the facility's designated hours of operation.

ii. Attending an activity or event scheduled or approved by the Department.

iii. Traveling on an alternative transportation route as designated by the City or Department.

iv. Visiting a park located within any Designated Outdoor Refreshment Area during times of operation as specified in the applicable Carmel Designated Outdoor Refreshment Area ordinance.

(2) *Use of alcohol.* Containers of alcohol or beverages containing alcohol are strictly prohibited in parks and greenways with the following exceptions:

a) Any park or section of a greenway located within a Designated Outdoor Refreshment Area, and any alcohol consumption is subject to the applicable Designated Outdoor Refreshment Area ordinance.

b) For an activity or event scheduled or approved by the Department by vendor(s) who are required to have liquor liability insurance and all applicable permits and licenses required to conduct business and serve alcohol.

(3) *Use of glass containers.* Glass containers are strictly prohibited within parks.

(4) *Use of fire.*

a) A person may kindle, build, stoke, light, maintain or use a fire within any park, provided that the fire:

i. Is contained in a fireplace or pedestal grill provided by the Department. Any fire must be constructed of safe, appropriate, ordinary, natural and untreated materials, and continuously monitored and cared for from kindling to complete extinguishment by a competent person; or

ii. Is in strict compliance with a specific permit issued by the Department. (Such as a campfire, prairie burn or bonfire for a specific group event.)

b) In the event of an emergency, including extremely dry or drought conditions, the Department may prohibit the use of fire within any park.

(5) *Dealing with trash.*

a) It is strictly prohibited for any person to toss, drop, throw away, deposit, or otherwise discard ashes, coals, used matches, or smoking materials upon the ground, in waters or in trash containers within any park. All such matter shall be contained in a fireplace or other appropriate container designated for the deposit of such.

b) It is strictly prohibited for any person to bring litter (as that term is defined in Indiana Code §14-15-2-8 as amended from time to time) into a park and to deposit the litter within the park or in a park trash container, except for garbage defined as paper goods, food wrappers, or food and beverage containers used in the park, in accord with the rules hereof.

(6) *Scattering cremated human remains.* A permit issued by the Department is required to scatter Cremated Human Remains (“cremains”) within a park subject to the following:

a) Only human cremains may be scattered. The scattering of other remains is strictly prohibited.

b) Ashes must be fully refined with no detectible remains and shall not be distinguishable to the general public.

c) Scattering must result in the complete dispersal of ashes. Cremains may not be piled in one location or buried.

d) No rocks, vegetation or other natural resources shall be moved, stacked, cut or disturbed in any way.

e) No monument, memorial, plaque, structure, urn, photo or other commemorative item may be left at the site of disposal or anywhere within the park.

f) It is strictly prohibited to bring and/or leave any potted plants or dried flower arrangements, or any plant with seeds which may introduce non-native or invasive species to the natural environment. It is also strictly prohibited to plant any flower, tree, shrub or other vegetation in the park.

g) The dispersal of cremains shall be performed in a discrete manner. Access to the park and dispersal location shall remain open to the public and shall not interfere with normal visitor activity in any manner.

h) The area of dispersal of any cremains shall not be treated as sacred or as a burial ground or cemetery. Park use, operation, programming, and development shall continue without regard to the presence of the cremains.

(7) Dealing with animals.

a) It is strictly prohibited for any person within a park to kill, wound, hunt, trap, shoot, throw rocks or missiles at, chase, molest, provoke or remove any feral mammal, reptile, amphibian or bird, or to remove the young of any such mammal or the eggs or young of any such reptile, amphibian, or bird, or to knowingly buy, receive, have in possession, sell or give away any such mammal, reptile, amphibian, bird, or egg so killed or taken within any park. This does not prohibit the harvesting for personal use of appropriate amounts of fish by fishing methods which are continuously attended and monitored and do not exceed the State of Indiana regulated amounts.

b) It is strictly prohibited for any person to bring into or possess within any park a pet or other domesticated animal, unless the pet or other domesticated animal is either:

i. Continuously restrained by a firmly held or attached non-retractable leash that is of sufficient length, but not longer than six feet; or

ii. Secured in a fully enclosed confinement container; or

iii. Within a specifically designated and posted "Pet Exercise Area" or "Dog Park" in compliance with any posted rules at such site; or

iv. Not designated by an ordinance of the City or Board of Commissioners of Hamilton County, Indiana, as a dangerous animal.

c) Equines are strictly prohibited in any park or greenway unless used by a law enforcement officer while performing official duties.

d) It is strictly prohibited for any person within any park to fail to pick up and properly dispose of the waste of their pet either in an appropriate litter container in the park or elsewhere. Pet owners must have and use a container or device for the holding of their pet's waste while they are in a park, on a trail or a greenway.

e) It is strictly prohibited for any person to bring or possess any pet or other animal inside any park building or other park site that is specifically designated and posted as a "No Pets" area. This does not prohibit an individual with a disability from being accompanied by a service animal that has been individually trained to do work or perform tasks for the individual in accordance with the Americans with Disabilities Act.

f) It is strictly prohibited for any person knowingly to cause or direct the abandonment or unlimited release in any park of any animal except in accord with a specific permit issued by the Department.

(8) Dealing with vegetation and natural material.

a) It is strictly prohibited for any person to harvest, collect, dig up, cut, trim, break, set fire to, disturb, or otherwise damage any vegetation or tree within any park. It is permissible to harvest ripe fruit, nuts, or mushrooms in amounts appropriate for immediate consumption or use by the person or the person's family, except in areas specifically designated and posted as "No Harvest" areas.

b) It is strictly prohibited for any person knowingly to plant, deposit, cultivate, or place within any park any vegetation or seed thereof, except in accord with a specific permit issued by the Department.

c) It is strictly prohibited for any person to displace, excavate, carry away, otherwise remove or modify the arrangement of any soil, sand, gravel, stone, rock, asphalt, or other ground surface material within any park, except in accord with a specific permit issued by the Department.

(9) Dealing with solicitation and commercial activities.

a) It is strictly prohibited for any person within any park to sell, advertise or promote publicly any services, good or materials, including commercial products, except in accord with a specific permit or agreement issued by the Department and in compliance with all applicable local and state laws and Department policies.

b) It is strictly prohibited for any person within a park to photograph for promotion or sale any commercial product or commercial event, except in accord with a specific permit issued by the Department.

c) It is strictly prohibited for any person or entity to use any park for the purpose of generating revenue without a specific permit or agreement issued by the Department and in compliance with local and state laws and Department policies.

(10) Dealing with specific activities.

a) It is strictly prohibited for any person within any park to engage in hang gliding, rappelling from towers, or any use of the trees, towers or other structures for technical climbing activities or the placement of swings, tires, etc.

b) It is strictly prohibited for any person within any park to pitch or maintain a tent or other improvised shelter for the purpose of overnight camping, except in accord with a permit issued by the Department.

c) It is strictly prohibited for any person to swim in any lake or pond within any park. Unless posted as a “No Swimming” area, swimming or wading is permitted in creeks and rivers at your own risk.

d) It is strictly prohibited for any person to use a motorized boat or watercraft in any lake, pond or creek located within any park except Department personnel or authorized contractors for the purpose of maintaining the body of water.

e) Unless entering from a designated launch site, it is strictly prohibited for any person to use a non-motorized boat, canoe, kayak, paddle board, or similar watercraft in any lake, pond or creek within any park except for an activity or event planned or approved by the Department.

f) It is strictly prohibited for any person within any park to use or erect such equipment as booths, air-filled devices, and tethered items such as hot-air balloons, except in accord with a specific permit issued by the Department.

g) It is strictly prohibited for any person within any park to erect any sign, poster, or banner, except in accord with a specific permit issued by the Department.

h) Except as specifically allowed under applicable federal, state or City law and/or in accord with a permit issued by the Department, the use or discharge of any firearm, projectile or other explosive device, including fireworks, is strictly prohibited in any park.

i) Except as otherwise specifically authorized in writing by the appropriate entity, no adjoining property owner, occupant, manager, or person in actual control of real property adjoining property owned or managed by the Department may encroach upon park property.

(11) Use of vehicles and bicycles.

a) It shall be strictly prohibited for any person within any park or greenway to operate a motorized vehicle as defined in Carmel City Code §6-63, including but not limited to a golf cart, snowmobile, ORV (Off-Road Vehicle), ATV (All-Terrain Vehicle), minibike, moped, motorized scooter or motorcycle off-road except in those areas specifically designed and/or designated for such use.

b) It is strictly prohibited for any person within any park to operate any vehicle within a park boundary at a speed in excess of twenty (20) miles per hour.

c) Bicycles shall not exceed the lesser of fifteen (15) miles per hour or the posted speed limit on all trails within any park or greenway. Racing activity is strictly prohibited upon any trail designed for bicycle and pedestrian use. In-line skaters, skateboarders, and bicycles shall yield to pedestrians. Bicycles shall yield to all trail users.

d) No person shall operate a bicycle or vehicle, whether motorized or propelled by human power, within any park or greenway in a reckless manner that could reasonably endanger or cause injury to another person or animal.

e) No person shall cause or permit any vehicle under the person's control to obstruct traffic or access to gates or to enter or leave a park except at established entrances or exits. All vehicles shall be operated on roadways specifically designated for vehicular traffic.

f) It is strictly prohibited for any person within any park to park a vehicle in an area other than a designated parking area. No person shall park a vehicle in an area designated as "Unloading Only" and leave the same unattended for a period exceeding ten (10) minutes. No person shall leave a vehicle overnight in a parking area, except in accord with a specific permit issued by the Department. No one shall park in a parking space designated for a person with disabilities without a disability parking placard or license plate from the Indiana Bureau of Motor Vehicles.

g) Nothing within this section should be construed to prohibit personal assistive mobility devices as defined by Indiana Code within parks or greenways. Such devices may be used in compliance with the Americans with Disabilities Act and all applicable federal, state, and City laws.

(12) *Use of drones.* The use of unmanned aerial vehicles, also referred to as drones, are permitted only in open areas of parks with the following conditions:

a) It is strictly prohibited to fly a drone over an aquatic center, dog park, greenway, playground, or splash pad without a permit issued by the Department.

b) It is strictly prohibited to use a drone to harass an animal or person.

c) Drone operators must comply with all applicable federal, state, and City laws and regulations.

(13) *Use of park facilities.*

a) It is strictly prohibited for any person within any park to use or occupy any park shelter or facility while posted as "reserved" for a specific organized function or group of persons. Such reservations may be subject to a fee established by the Park Board.

b) It is strictly prohibited for any person within any park to enter any park area or facility without payment if the Park Board or Department has established a fee for entrance, except those employees or guests granted permission by the Department.

(14) *Smoking and use of tobacco products.* The use and sale of tobacco products, including but not limited to smoking and vaping, is strictly prohibited in all parks.

(15) *No abusive or lewd conduct.* No unlawful, threatening, abusive, profane, lewd or indecent language, gesture or conduct shall be permitted in or in the vicinity of any park property, nor shall any person who is lawfully at any such place be so annoyed or unlawfully touched.

(16) *Police and enforcement.*

a) It is strictly prohibited for any person within any park to disobey an order or interfere with the duty of a law enforcement officer or any park employee once they have identified themselves.

b) It is strictly prohibited for any person within any park to disobey or disregard these Rules of Park Operations or any notices, prohibitions, instructions, or directions posted on any park sign. This includes, but is not limited to, the rules and regulations for shelters, pavilions, "No Pet" areas and "Pet Exercise" areas, playground areas or recreation areas.

c) Any person who violates any provision of these Rules of Park Operations shall be guilty of an infraction punishable by a fine not exceeding \$100 for a first violation; not exceeding \$250 for a second violation within one (1) year; and not exceeding \$500 for each additional violation within one (1) year. Fines under these Rules of Park Operations shall not apply if the prohibited conduct is the subject of a criminal proceeding under any applicable state or federal law or is the basis for revocation of any conditions of parole or probation.

Statutory reference:

Parks in certain cities; authorization of ~~third~~second class cities to adopt by prior ordinance, see I.C., 36-10-4-1 through 36-10-4-40

§ 5-1 Authority to Operate.

The City may establish, aid, maintain, and operate public parks, playgrounds, and recreation facilities and programs.
(‘91 Code, § 5-1)

Statutory reference:

Cities to establish and maintain park facilities, see I.C., 36-10-2-2

§ 5-2 Governing State Law.

The Park and Recreation Law found in I.C., 36-10-3-1 *et seq.*, governs operation of the Park and Recreation Department.
(‘91 Code, § 5-2)

§ 5-3 Rules of Park Operations.

(a) All applicable state, federal and local laws, including but not limited to, laws governing vandalism, nuisance, litter, animal/pet control, alcohol and drugs, will be enforced.

(b) The following rules are provided to supplement the laws and ensure a safe and nurturing experience while visiting the Carmel Clay Parks and Recreation system. When used in the rules, the word “Department” refers to the Carmel Clay Parks &and Recreation Department.

(1) *Park hours.*

_____ a) Except in emergency or unsafe conditions, ~~the~~ parks shall be open one-half-hour before~~at~~ sunrise and close one-half-hour after~~at~~ sunset.

_____ b) Visiting a park when it is closed is strictly prohibited, with the following exceptions:

_____ i. Using Department facilities located within a park during the facility’s designated hours of operation.

_____ ii. when Attending an activity or event ~~is~~-scheduled or approved by the Department.

_____ iii. Traveling on an alternative transportation route as designated by the City or Department.

iv. Visiting a park located within any Designated Outdoor Refreshment Area during times of operation as specified within the applicable Designated Outdoor Refreshment Area ordinance.

(2) *Use of alcohol.* Containers of alcohol or beverages containing alcohol are strictly prohibited in parks and greenways with the following exceptions: ~~on or along the Monon Greenway for any reason, except for~~

a) Any park or section of a the Monon Greenway sections that pass through located within any Designated Outdoor Refreshment Areas, and any alcohol consumption in such sections is subject to the applicable Designated Outdoor Refreshment Area ordinance.

b) For an activity or event scheduled or approved by the Department by vendor(s) who are required to have liquor liability insurance and all applicable permits and licenses required to conduct business and serve alcohol.

(3) *Use of glass containers.* Glass containers are strictly prohibited within parks.

(4) Use of fire.

a) A person may kindle, build, stoke, light, maintain or use a fire within any park, provided that the fire:

~~a) i.~~ i. Is contained in a fireplace or pedestal grill provided by the Department ~~or other non-combustible container with sides and a bottom provided by park users.~~ Any fire must be constructed of safe, appropriate, ordinary, natural and untreated materials, ~~Any fire outside of a building must be a minimum of six feet away from any building, facility or combustible vegetation~~ and continuously monitored and cared for from kindling to complete extinguishment by a competent person; or

~~b) ii.~~ ii. Is in strict compliance with a specific permit issued by the Department. (Such as a campfire, prairie burn or bonfire for a specific group event.)

b) In the event of an emergency, the Department may prohibit the use of fire within any park.

(45) Dealing with trash.

a) It is strictly prohibited for any person to toss, drop, throw away, deposit, or otherwise discard ashes, coals, used matches, or smoking materials upon the ground, in waters or in trash containers within any park. All such matter shall be contained in a fireplace or other appropriate container designated for the deposit of such.

b) It is strictly prohibited for any person to bring litter (as that term is defined by the I.C., Title 14 entitled "Natural and Cultural Resources," as amended from time to time) into a park and to deposit the litter within the park or in a park trash container, except for garbage defined as paper goods, food wrappers, or food and beverage containers used in the park, in accord with the rules hereof.

(6) Scattering cremated human remains. A permit issued by the Department is required to scatter Cremated Human Remains ("cremains") within a park subject to the following:

a) Only human cremains may be scattered. The scattering of other remains is strictly prohibited.

b) Ashes must be fully refined with no detectible remains and shall not be distinguishable to the general public.

c) Scattering must result in the complete dispersal of ashes. Cremains may not be piled in one location or buried.

d) No rocks, vegetation or other natural resources shall be moved, stacked, cut or disturbed in any way.

e) No monument, memorial, plaque, structure, urn, photo or other commemorative item may be left at the site of disposal or anywhere within the park.

f) It is strictly prohibited to bring and/or leave any potted plants or dried flower arrangements, or any plant with seeds which may introduce non-native or invasive species to the natural environment. It is also strictly prohibited to plant any flower, tree, shrub or other vegetation in the park.

g) The dispersal of cremains shall be performed in a discrete manner. Access to the park and dispersal location shall remain open to the public and shall not interfere with normal visitor activity in any manner.

h) The area of dispersal of any cremains shall not be treated as sacred or as a burial ground or cemetery. Park use, operation, programming, and development shall continue without regard to the presence of the cremains.

(57) Dealing with animals.

a) It is strictly prohibited for any person within a park to kill, wound, hunt, trap, shoot, throw rocks or missiles at, chase, molest, provoke or remove any feral mammal, reptile, amphibian or bird, or to remove the young of any such mammal or the eggs or young of any such reptile, amphibian, or bird, or to knowingly buy, receive, have in his possession, sell or give away any such mammal, reptile, amphibian, bird, or egg so killed or taken within any park. This does not prohibit the harvesting for personal use of

appropriate amounts of fish by fishing methods which are continuously attended and monitored and do not exceed the State of Indiana regulated amounts.

b) It is strictly prohibited for any person to bring into or possess within any park a pet or other domesticated animal, unless the pet or other domesticated animal is either:

i. Continuously restrained by a firmly held or attached non-retractable leash that is of sufficient length, but not longer than six feet; or

ii. Secured in a fully enclosed confinement container; or

iii. Within a specifically designated and posted "Pet Exercise Area" or "[Dog Park](#)" in compliance with any posted rules at such site; or

iv. Not designated by an ordinance of the City or Board of Commissioners of Hamilton County, Indiana, as a dangerous animal.

~~c) Equines are strictly prohibited in any parks and gGreenways unless used by a law enforcement officer while performing official duties.~~

~~ed) It is strictly prohibited for any person within any park to fail to pick up and properly dispose of the waste of their pet either in an appropriate litter container in the park or elsewhere. Pet owners must have and use a container or device for the holding of their pet's waste while they are in a park, on a trail or a gGreenway.~~

~~de) It is strictly prohibited for any person to bring or possess any pet or other animal inside any park building or other park site that is specifically designated and posted as a "No Pets" area. This does not prohibit an individual with a disability from being accompanied by a service animal that has been individually trained to do work or perform tasks for the individual in accordance with the Americans with Disabilities Act.~~

~~ef) It is strictly prohibited for any person knowingly to cause or direct the abandonment or unlimited release in any park of any animal except in accord with a specific permit issued by the Department.~~

~~(689) Dealing with vegetation and natural material.~~

a) It is strictly prohibited for any person to harvest, collect, dig up, cut, trim, break, set fire to, disturb, or otherwise damage any vegetation or tree within any park. It is permissible to harvest ripe fruit, nuts, or mushrooms in amounts appropriate for immediate consumption or use by the person or his family, except in areas specifically designated and posted as "No Harvest" areas.

b) It is strictly prohibited for any person knowingly to plant, deposit, cultivate, or place within any park any vegetation or seed thereof, except in accord with a specific permit issued by the Department.

c) It is strictly prohibited for any person to displace, excavate, carry away, otherwise remove or modify the arrangement of any soil, sand, gravel, stone, rock, asphalt, or other ground surface material within any park, except in accord with a specific permit issued by the Department.

(7910) Dealing with solicitation and commercial activities.

a) It is strictly prohibited for any person within any park to sell, advertise or promote publicly any services, good or materials, including commercial products, except in accord with a specific permit or agreement issued by the Department and in compliance with all applicable local and state laws and Department policies.

b) It is strictly prohibited for any person within a park to photograph for promotion or sale any commercial product or commercial event, except in accord with a specific permit issued by the Department.

c) It is strictly prohibited for any person or entity to use any park for the purpose of generating revenue without a specific permit or agreement issued by the Department and in compliance with local and state laws and Department policies.

(104) Dealing with specific activities.

a) It is strictly prohibited for any person within any park to engage in hang gliding, rappelling from towers, or any use of the trees, towers or other structures for technical climbing activities or the placement of swings, tires, etc.

b) It is strictly prohibited for any person within any park to pitch or maintain a tent or other improvised shelter for the purpose of overnight camping, except in accord with a permit issued by the Department.

c) It is strictly prohibited for any person ~~within any park~~ to swim in any lakes, or ponds or rivers within ~~the jurisdiction of the Department~~ any park. Unless posted as a "No Swimming" area, swimming or wading is permitted in creeks and rivers at your own risk.

d) It is strictly prohibited for any person to use a motorized boat or watercraft in any lake, pond or creek located within any park except Department personnel or authorized contractors for the purpose of maintaining the body of water.

e) Unless entering from a designated launch site, it is strictly prohibited for any person to use a non-motorized boat, canoe, kayak, paddle board, or similar watercraft in any lake, pond or creek within any park except for an activity or event planned or approved by the Department.

f) It is strictly prohibited for any person within any park to use or erect such equipment as booths, air-filled devices, and tethered items such as hot-air balloons, except in accord with a specific permit issued by the Department.

g) It is strictly prohibited for any person within any park to erect any sign, poster, or banner, except in accord with a specific permit issued by the Department.

h) Except as specifically allowed under applicable federal, state or City law and/or in accord with a permit issued by the Department, the use or discharge of any firearm, projectile or other explosive device, including fireworks, is strictly prohibited in any park.

i) Except as otherwise specifically authorized in writing by the appropriate entity, no adjoining property owner, occupant, manager, or person in actual control of real property adjoining property owned or managed by the Department may encroach upon park property.

(8112) Use of vehicles and bicycles.

a) It shall be strictly prohibited for any person within any park or greenway to operate a motorized vehicle as defined in Carmel City Code §6-63, including but not limited to a golf cart, snowmobile, ORV (Off-Road Vehicle), ATV (~~All-All~~-Terrain Vehicle), minibike, moped, motorized scooter or motorcycle off-road ~~or ride a horse off-road~~ except in those areas specifically designed and/or designated for such use.

b) It is strictly prohibited for any person within any park to operate any vehicle within a park boundary at a speed in excess of twenty (20) miles per hour.

c) Bicycles shall not exceed the lesser of ~~twentyfive~~ (1520) miles per hour or the posted speed limit on all trails within any park or greenway. Racing activity is strictly prohibited upon any trail designed for bicycle and pedestrian use. In-line skaters, skateboarders, and bicycles shall yield to pedestrians. Bicycles shall yield to all trail users.

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d) No person shall operate a bicycle or vehicle, whether motorized or propelled by human power, within any park or greenway in a reckless manner that could reasonably endanger or cause injury to another person or animal.

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e) No person shall cause or permit any vehicle under his control to obstruct traffic or access to gates or to enter or leave a park except at established entrances or exits. All vehicles shall be operated on roadways specifically designated for vehicular traffic.

(9) Parking.

af) It is strictly prohibited for any person within any park to park a vehicle in an area other than a designated parking area. No person shall park a vehicle in an area

designated as "Unloading Only" and leave the same unattended for a period exceeding ten (10) minutes. No person shall leave a vehicle overnight in a parking area, except in accord with a specific permit issued by the Department. No one shall park in a parking space designated for a person with disabilities without a disability parking placard or license plate from the Indiana Bureau of Motor Vehicles.

g) Nothing within this section should be construed to prohibit personal assistive mobility devices as defined by Indiana Code within parks or greenways. Such devices may be used in compliance with the Americans with Disabilities Act and all applicable federal, state, and City laws.

(123) Use of drones. The use of unmanned aerial vehicles, also referred to as drones, are permitted only in open areas of parks with the following conditions:

a) It is strictly prohibited to fly a drone over an aquatic center, dog park, greenway, playground, or splash pad without a permit issued by the Department.

b) It is strictly prohibited to use a drone to harass an animal or person.

c) Drone operators must comply with all applicable federal, state, and City laws and regulations.

(134) Use of park facilities.

ba) It is strictly prohibited for any person within any park to use or occupy any park shelter or facility while posted as "reserved" for ~~some~~ specific organized function or group of persons. Such reservations may be subject to a fee established by the Park Board.

eb) It is strictly prohibited for any person within any park to enter any park area or facility without payment if the Park Board or Department has established a fee for entrance, except those employees or guests granted permission by the Department.

~~(40145) Smoking in enclosed buildings and use of tobacco products. There shall be no smoking in any enclosed building within any park facility.~~ The use and sale of tobacco products, including but not limited to smoking and vaping, is strictly prohibited in all parks.

(15) No abusive or lewd conduct. No unlawful, threatening, abusive, profane, lewd or indecent language, gesture or conduct shall be permitted in or in the vicinity of any park property, nor shall any person who is lawfully at any such place be so annoyed or unlawfully touched.

(16) Police and enforcement.

a) It is strictly prohibited for any person within any park to disobey an order or interfere with the duty of a law enforcement officer or any park employee once they have identified themselves.

b) It is strictly prohibited for any person within any park to disobey or disregard these Rules of Park Operations or any notices, prohibitions, instructions, or directions posted on any park sign. This includes, but is not limited to, the rules and regulations for shelters, pavilions, "No Pet" areas and "Pet Exercise" areas, playground areas or recreation areas.

c) Any person who violates any provision of these Rules of Park Operations shall be guilty of an infraction punishable by a fine not exceeding \$100 for a first violation; not exceeding \$250 for a second violation within one (1) year; and not exceeding \$500 for each additional violation within one (1) year. Fines under these Rules of Park Operations shall not apply if the prohibited conduct is the subject of a criminal proceeding under any applicable state or federal law or is the basis for revocation of any conditions of parole or probation.

('91 Code, § 5-3) (Ord. D-1300-97, § 1-5, 6-2-97; Ord. D-1466-00, 7-17-00; Ord. D-2716-24, 8-5-24)

§ 5-4 Collection of Carmel/Clay Department of Parks and Recreation User Fees.

(a) The Carmel/Clay Board of Parks and Recreation may, as permitted by law, establish user fees for its programs and services provided.

(b) The Carmel/Clay Department of Parks and Recreation ("Parks Department") may submit its delinquent user fee accounts and any unpaid fines levied to the City of Carmel Office of Corporation Counsel ("Corporation Counsel") for collection. to the Carmel City Attorney for collection. Submission of same for collection shall entitle the Parks Department to recover the amount of the delinquent user fees plus reasonable attorney's fees, court costs and any other expenses incurred by the Parks Department and/or the Corporation Counsel in the collection process. ~~the City Attorney in the collection process.~~ An action to recover delinquent user fees may be filed in any court of competent jurisdiction.

(c) All monies recovered pursuant to this section shall be first used to reimburse any collection costs and expenses incurred by Corporation Counsel ~~the City Attorney~~, and the remainder may be used by the Parks Department for any lawful purpose.

(Ord. D-2001-10, As Amended, 9-20-10)

§§ 5-5 through 5-9 Reserved for Future Use.