

Carmel/Clay Board of Parks and Recreation
Tuesday, August 13, 2024, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280

The Carmel/Clay Board of Parks and Recreation will govern in a proactive manner as it applies to providing safe and well maintained parks, recreation facilities and programs in a fiduciary and responsible manner. The Board is a policy governing board, fulfilling its duties as mandated by state statute, putting the welfare of the citizens of Carmel and Clay Township first, and enabling staff to manage the park and recreation system in a manner that reflects the vision and mission. Our promise to our citizens is that we will leave the parks and recreation system better than we found it.

Agenda

- 1. Roll Call**
- 2. Call to Order & Pledge of Allegiance**
- 3. Public Comments**
- 4. Staff Reports – Kurtis Baumgartner**
- 5. Committee Reports**
 - a. Finance Committee
 - b. Master Plan Review Committee
 - c. Strategic Funding Committee
- 6. Minutes – Secretary**
 - a. July 9, 2024 Park Board Meeting
- 7. Financial Reports – Treasurer**
 - a. Consolidated Financial Report for June 2024
 - b. CCPR P&L Statements for July 2024
- 8. Claims – Treasurer**
 - a. Claim Sheet August 13, 2024
 - b. Clay Township Claim Sheet August 13, 2024
 - c. CCPR Payroll for July 12, 2024 and July 26, 2024
- 9. Monetary Gifts, Grants, Partnerships, and Sponsorships for July 2024 – Eric Mehl**
- 10. New Business**
 - a. Consideration of 2025 Operating Budgets – Kurtis Baumgartner
 - i. Resolution B-2024-002 – Adopting the Proposed 2025 General Fund (101) and Park Capital Fund (103-1101) Budgets
 - ii. Resolution B-2024-003 – Adopting the 2025 Non-Reverting Operating Budgets and User Fees
 - b. Consideration of 2025 Budget Appropriations – Kurtis Baumgartner
 - i. Consideration of Resolution B-2024-004 Adopting the Proposed 2025 Park Capital Fund (103-1103) Budget
 - ii. Consideration of Resolution B-2024-005 Adopting the Proposed 2025 Park Impact Fee Fund (106) Budget
 - c. Consideration of Resolution B-2024-006 Amending Salaries and Wages for 2024 – Kurtis Baumgartner
 - d. Consideration of Resolution B-2024-007 Establishing Salaries and Wages for 2025 – Kurtis Baumgartner
 - e. Consideration of 2025 Fleet Lease Vehicles – Kurtis Baumgartner
- 11. Old Business**
- 12. Attorney's Report**
- 13. Director's Report**
- 14. Information Items**
 - a. Plan Commission
 - b. School Board
 - c. Parks Foundation
 - d. Climate Action Plan Advisory Committee
 - e. Other
- 15. Park Board Comments / Discussion**
- 16. Adjournment**

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> No Action Required
<small>ITEM/SUBJECT</small> Staff Reports	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> August 13, 2024

Selected news article:

- Carmel Clay Parks & Recreation installs “Bison & Calf” sculpture by Dominic Benhura in Central Park
Hamilton County Reporter, July 27, 2024

Standard monthly reports for June 2024:

- Fund 108 – ESE 12-Month Trailing Financial Trending Graph
- Fund 109 – Monon Community Center 12-Month Trailing Financial Trending Graph

Standard monthly reports for July 2024:

- Monon Community Center Pass Report
 - Membership Passes Trending Graph
- Employment Report
- Monthly Division Reports
 - Extended School Enrichment/Summer Camp Series
 - Recreation & Facilities
 - Administration & Planning
 - Marketing & Communications
 - Parks & Natural Resources
- Financial Assistance (MCC and ESE)

Carmel Clay Parks & Recreation installs “Bison & Calf” sculpture by Dominic Benhura in Central Park

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panipotes! CENTRAL INDIANA FORECAST

WED	THU	FRI	SAT	SUN	MON	TUE
79	85	79	76	77	81	81
62	63	55	56	56	60	



Photo provided

POSTED BY: THE REPORTER JULY 27, 2024

Carmel Clay Parks & Recreation (CCPR) installed a new sculpture in Central Park. The sculpture, titled “Bison &

N E W S
 Click to read **The Reporter**

THE REPORTER ON FACEBOOK

Calf,” was created by artist **Dominic Benhura** of Zimbabwe.

Benhura is an internationally renowned sculptor whose artwork is known for exploring themes of family, the natural environment, and the relationship between them. Another of Benhura’s sculptures, titled “Swing Me Higher, Mama,” was installed in Carmel in 2022, located on the southeast corner of the intersection at Main Street and Veterans Way.

“This piece for Central Park is a sculpture of a mother bison and her calf,” Parks & Recreation Director Michael Klitzing said. “Historically, bison were found throughout Indiana and were an integral part of the state’s grassland landscape, although they were all killed or migrated by 1830. The American Bison is preserved as part of our history on the Indiana State Seal, making it the ideal subject for the sculpture.”



Photo provided

The sculpture was hand-carved from a single large serpentine stone, using only a small hammer and chisel. It is over seven feet tall and weighs approximately 15,000 pounds.



Annie Gotwaid leaves leg with STEM space in West

ANNIE GOTWAID, a local business owner, has donated a portion of her property to the West... The article discusses her contribution to the STEM space in the West.

From classroom to workplace, lead continues for Heights summer in

The article discusses the transition of students from the classroom to the workplace during the summer months in the Heights area.

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Renee Daniel on
Finding the words
Your writing is so heart
felt and inspiring! Thank

“Bison & Calf” is located between the lagoon and College Avenue on the west side of Central Park. The sculpture was commissioned by Carmel Clay Parks and Recreation in 2022 and facilitated by Jayne During, owner of **Kuaba Gallery** in Carmel. The 2010 Central Park Master Plan envisioned artwork along the trail surrounding the park’s lagoon that would be interesting and engaging to children.

“CCPR would like to recognize former Clay Township Trustee Doug Callahan and former Mayor Jim Brainard, who were instrumental in introducing us to Mr. Benhura and advocating for this effort to bring public art to Central Park,” Klitzing said. “Our hope is that ‘Bison & Calf’ will engage parkgoers of all ages, inspiring them to explore and safeguard our natural spaces for years to come.”

Benhura completed most of the sculpture in Zimbabwe and will add finishing touches on-site over the next several days. Children in CCPR’s **Summer Camp Series** will have an opportunity to interact with the sculptor while he is completing the piece.

The public is also welcome to meet and discuss the piece with Benhura in Central Park from 10 a.m. to 4 p.m. today, July 27 through Tuesday, July 30. Please refer to CCPR’s social media channels for any updates or changes to this schedule.

you for sharing and for being bold in your faith!!
You...

David Bechtel on Carmel establishes Mayor’s Advisory Commission on Veterans & Military Families

This will be a great addition to the community! Veterans and their families deserve the best. David Bechtel The Taps...

Anita DeWester on Carmel establishes Mayor’s Advisory Commission on Senior Living

Great idea...good job Sue

Marsha Mustin on Slow down, Janet
Such a great message Janet !

Gary Green on INDOT set to deploy first round of robocops

This is great- slow the speeding drivers down. Construction zone crashes turn out bad just about every time. Good Job...



Photo provided

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BE THE FIRST TO COMMENT

ON "CARMEL CLAY PARKS & RECREATION INSTALLS "BISON & CALF" SCULPTURE BY DOMINIC BENHURA IN CENTRAL PARK"

Leave a comment

Your email address will not be published.

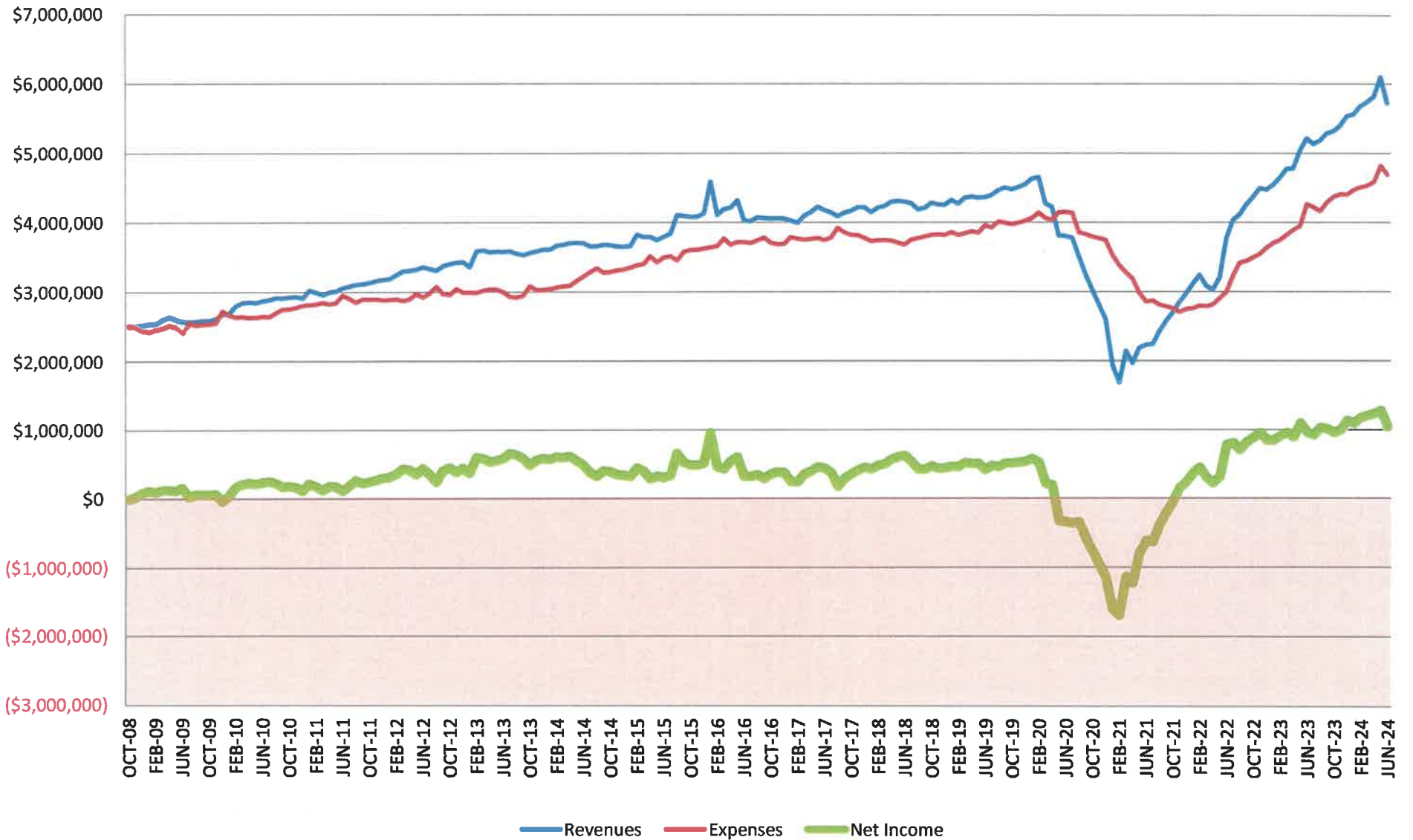
Comment

Name *



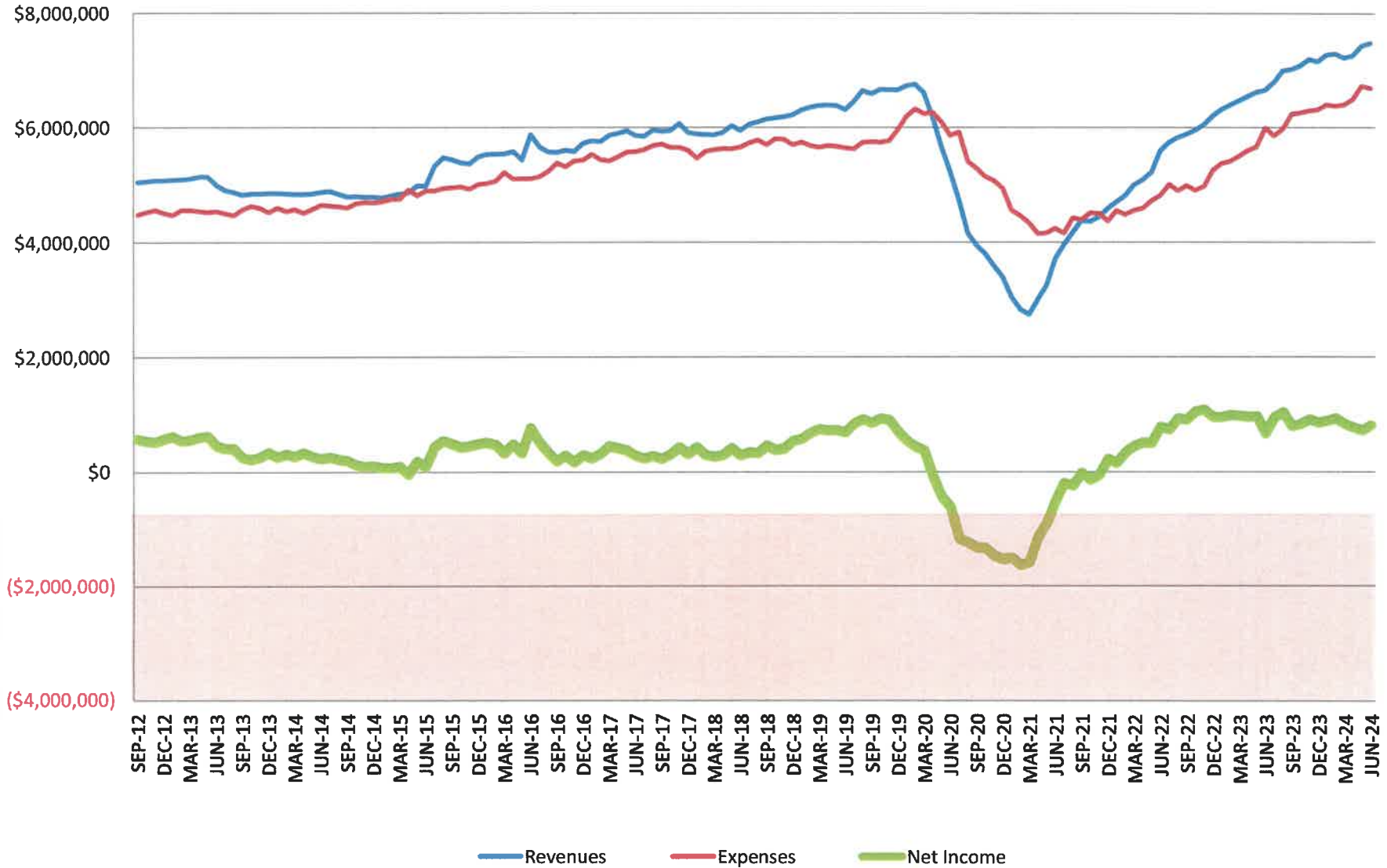
FUND 108 - EXTENDED SCHOOL ENRICHMENT

12-MONTH TRAILING FINANCIALS - 06/30/24



FUND 109 - MONON COMMUNITY CENTER

12-MONTH TRAILING FINANCIALS - 06/30/2024



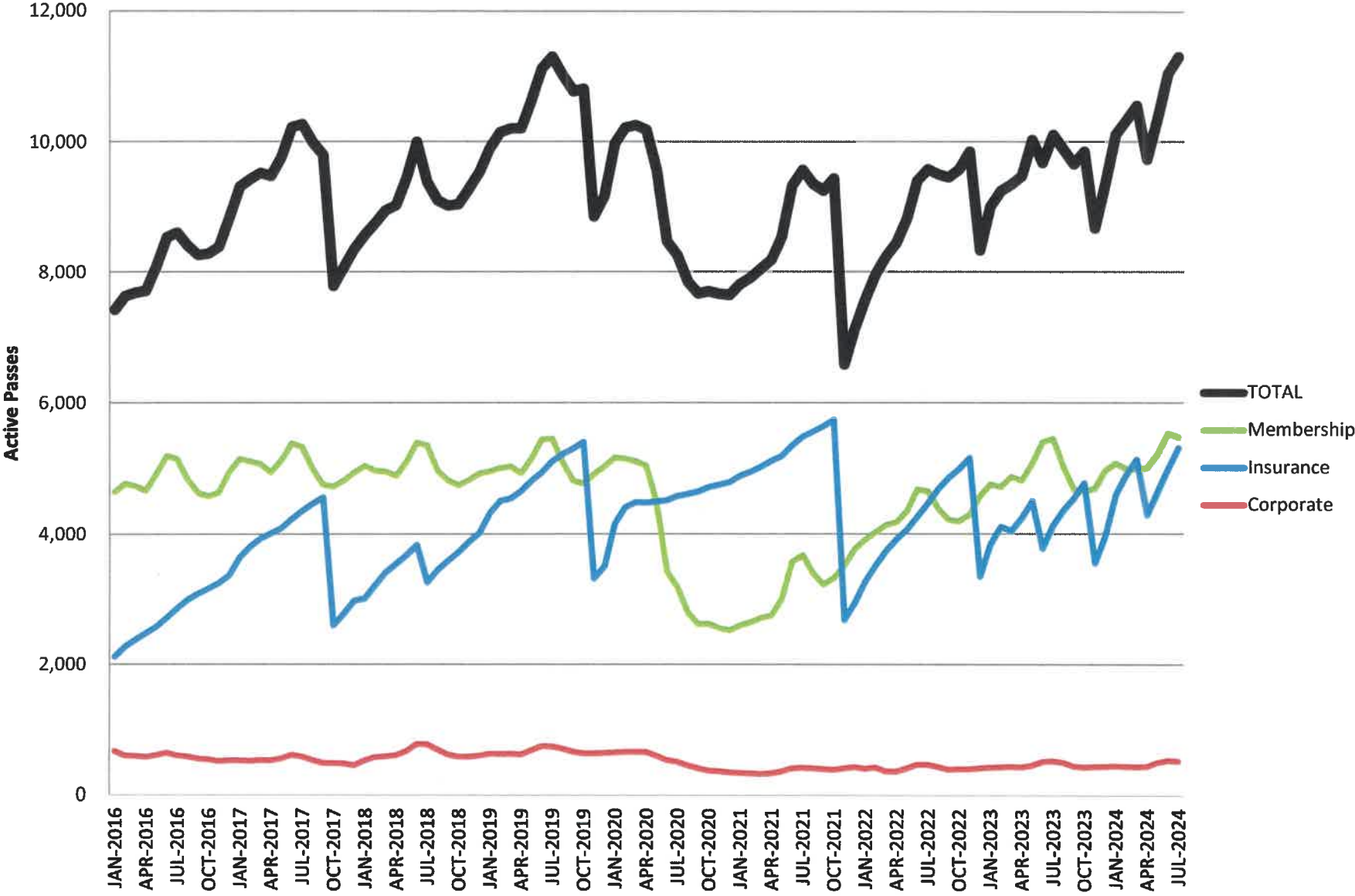
MONON COMMUNITY CENTER PASS REPORT

JULY 2024

	ANNUAL	MONTHLY	OTHER	TOTAL	% ¹	- NET CHANGE -	
						PREV. MONTH	PREV. YEAR
<u>MCC MEMBERSHIP PASSES</u>							
Youth	5	405		410		(3)	0
Adult	36	3,019		3,055		(46)	(73)
Senior	15	383		398		8	38
Senior (Legacy Pricing)	9	67		76		(2)	(17)
Military	0	23		23		2	(11)
Household	10	1,502		1,512		(15)	86
MCC Passes	75	5,399		5,474		(56)	23
Add'l HH Members				5,670		(84)	311
MCC Members				11,144	63%	(140)	334
<u>CORPORATE MEMBERSHIP PASSES</u>							
Youth	0	6		6		0	(4)
Adult	7	331		338		(1)	7
Senior	1	21		22		0	(5)
Senior (Legacy Pricing)	0	0		0		0	0
Household	4	156		160		(8)	2
Corporate Passes	12	514		526		(9)	0
Add'l HH Members				579		(34)	0
Corporate Members				1,105	6%	(43)	0
<u>INSURANCE-PAID MEMBERSHIP PASSES</u>							
Prime			1,327	1,327		108	234
SilverSneakers			1,146	1,146		79	251
Active&Fit			1,155	1,155		39	321
Silver&Fit			248	248		14	50
Optum-Renew Active			1,431	1,431		80	323
Insurance Passes/Members			5,307	5,307	30%	320	1,179
TOTAL PASSES	87	5,913	5,307	11,307		255	1,202
Percent of Total Passes	1%	52%	47%				
TOTAL MEMBERS				17,556		137	1,513
						¹ Percent of Total Members	
<u>CARMEL CLAY TRACK PASSES</u>							
Track Passes				1,593		(3)	244
Carmel Clay Track Passes				1,593		(3)	244
<u>SEASONAL WATERPARK PASSES</u>							
Youth				73			
Adult				66			
Senior				6			
Household				62			
TOTAL SEASONAL WP PASSES				207			
Add'l HH Members				256			
TOTAL SEASONAL WP MEMBERS				467			

MONON COMMUNITY CENTER

ANNUAL, MONTHLY & INSURANCE PASSES AS OF 7/31/2024



EMPLOYMENT REPORT | July 2024

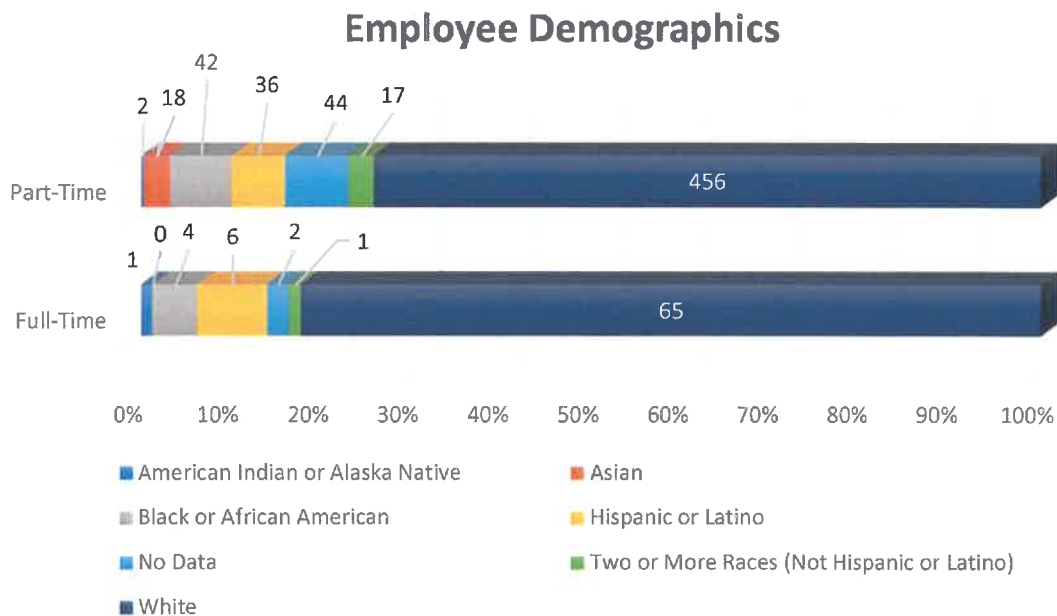
Employee by Status	Full-Time	Part-Time	Subtotal
All Employees ⁱ	79	631	710
Leaves of Absence ⁱⁱ	0	16	16
Period Ending Totals	79	615	694

ⁱ Includes employees in "Active" and "Leave" status.

ⁱⁱ "Leaves of Absence" count includes seasonal employees.

Employment by Division	Full-Time	Part-Time	Subtotal
Executive	3	0	3
Administration + Planning	10	3	13
Extended School Enrichment/SCS	27	183	210
Marketing + Communications	4	0	4
Parks + Natural Resources	18	14	32
Recreation + Facilities	17	415	432
Period Ending Totals	79	615	694

Employee Demographics



Employee Demographics	Full-Time	Part-Time
American Indian or Alaska Native	1	2
Asian	0	18
Black or African American	4	42
Hispanic or Latino	6	36
No Data	2	44
Two or More Races (Not Hispanic or Latino)	1	17
White	65	456
Total:	75	615

SUMMER CAMP SERIES | July 2024

Weeks 6-9

Participation Rates	
Total Registered Campers (through week of July 22; 4 total camp weeks)	3,145
Registration Comparison from July 2023 to July 2024	+92 (2023: 3,053 total thru 4 weeks of camp, July 5-28)
Percentage of Camp Weeks and Types Successfully Operated	100% (0 weeks cancelled)
Percentage of Weeks Operated at Maximum Enrollment	73% (2023: 69% operated at maximum enrollment)

SCS July 2024 Staff Star	
Adventures in Art	Michelle Yerkeson
Camp Wayback	Mysk Abedali
Chillville	Mary Grace Quiroz
En Route	Makenzie Burns
In the Zone/Kids at Play	Maddy Stacy
Outdoor Explorers	Ashley Carter
Science of Summer	Sarah Orzechowski
STEAM Team	Anna Thorp
Success on Stage	Lauren Krinn
The Summer Experience	KC Stephens
Under the Sun	Gillian Heizman

Program Highlights

Success on Stage summer camp performed *Eerie Academy* for their families and fellow campers on Thursday, July 25. Congratulations to the campers and staff for all their hard work on this amazing show!



RECREATION & FACILITIES REPORT | July 2024

MONON COMMUNITY CENTER / THE WATERPARK

Annual/Monthly Memberships Sold/Rejoined

JUL 2024	Previous Month	Previous Year
769	1,017	729

Day/Punch Pass Visits

JUL 2024	Previous Month	Previous Year
35,142	35,089	38,791

Total Member Visits

JUL 2024	Previous Month	Previous Year
55,905	56,144	52,308

Group Fitness Class Participation

JUL 2024	Previous Month	Previous Year
13,255	12,464	10,761

Corporate Wellness Package

	Total
Participating Companies	14
Passholders	1,105

RECREATION PROGRAMMING

- We offered 151 general recreation programs and served 2,546 participants.
- Total served including Group Fitness classes was 15,801 participants.

**Administration & Planning Division
Gift Fund 853 Report
July 2024**

Designated For	Beginning Cash Balance	Current Month Revenues	Current Month Expenses	Ending Cash Balance
Bear Creek Park	\$ 68,015.11	\$ -	\$ 3,116.00	\$ 64,899.11
Interpretive Signage	\$ 13,309.71	\$ -	\$ -	\$ 13,309.71
Invasive Species Mgmt/Restoration	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00
Central Park North Woods	\$ 2,200.00	\$ -	\$ -	\$ 2,200.00
Pedal & Park	\$ 5,917.92	\$ -	\$ -	\$ 5,917.92
Staff Appreciation	\$ 1,206.87	\$ 100.00	\$ 989.44	\$ 317.43
Staff Professional Development	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Volunteer Program	\$ 90.52	\$ -	\$ -	\$ 90.52
West Park	\$ -	\$ -	\$ -	\$ -
James Engledow Memorial	\$ 2,750.00	\$ -	\$ -	\$ 2,750.00
Monon Greenway Dog Pots	\$ 1,500.00	\$ 500.00	\$ -	\$ 2,000.00
Recreation Programming	\$ 10,442.00	\$ 500.00	\$ -	\$ 10,942.00
Undesignated (General)	\$ 14,618.89	\$ -	\$ -	\$ 14,618.89

Month End Cash Balance **\$ 147,045.58**

I hereby certify that the amounts listed above are true and correct and that I have audited the same in accordance with IC 5-13-6-1, *et seq.*

DocuSigned by:

Eric Mehl

48D9ED7CD9E041C

Administration & Planning Director

MARKETING & COMMUNICATIONS REPORT | July 2024

SOCIAL MEDIA *This month, these were our top posts across all platforms.*



Top Facebook Post
Bison & Calf Sculpture
72 Engagements
10,600 Impressions



Top Instagram Post
Lifeguard Appreciation Day
205 Engagements
7,029 Impressions



Top LinkedIn Post
Lifeguard Appreciation Day
12 Engagements
477 Impressions



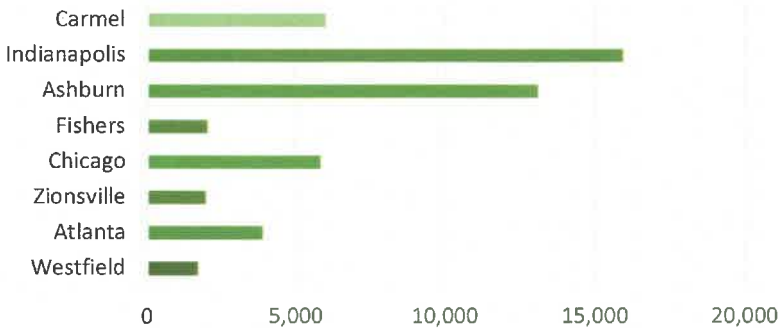
Top X Post
Microsoft Outage Notice
0 Engagements
265 Impressions



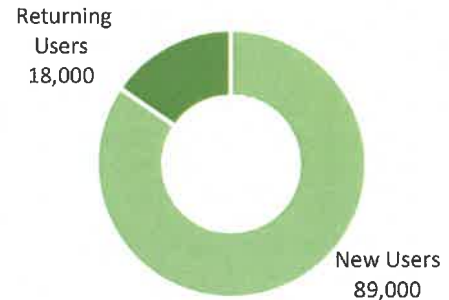
Top TikTok Post
Waterpark Hours
467 Engagements
3,235 Impressions

WEBSITE *This month, the website had the following page views from the user demographics listed below.*

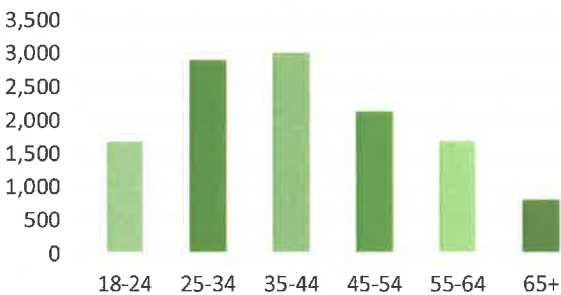
LOCATION



NEW VS. RETURNING USERS



AGE



TOTAL PAGE VIEWS TOP WEB PAGES

Web Page	Page Views	% of Total
The Waterpark	67,588	21%
MCC	19,311	6%
Home Page	8,638	2.6%
Active-Membership	4,989	2%
Active-Home	15,497	5%
Group Fitness	4,256	1.3%

322,684

PAGE VIEWS

% OF TOTAL

EARNED MEDIA

- Do317 | [Monon Mixers](#)
- YouTube User | [Central Park Carmel Indiana Water Park](#)
- Hamilton County Reporter | [CCPR schedules Preschool Splash Bash at The Waterpark](#)
- Hamilton County Reporter | [Hamilton County Leadership Academy announces Class of 2025](#)
- Current Publishing | [Carmel Committee refines DORA details](#)
- City of Carmel Instagram | [Monon Community Center](#)
- YouTube User | [Carmel Water Park](#)
- Current Publishing | [Carmel in brief – July 23, 2024](#)
- Hamilton County Reporter | [Brews on the Boulevard returns to Carmel Aug 3](#)
- Hamilton County Reporter | [Carmel Clay Parks & Recreation installs “Bison & Calf” sculpture by Dominic Benhura in Central Park](#)
- Current Publishing | [Carmel in brief – July 30, 2024](#)
- Current Publishing | [Sculpture featuring bison, calf installed in Carmel’s Central Park](#)

PARKS & NATURAL RESOURCES REPORT | July 2024

NATURE PROGRAM PARTICIPATION

DATE	PROGRAM	ATTENDANCE/REGISTERED
7/8-7/12	Nature Keepers: Get Messy!	19/20
7/15-7/19	Nature Keepers: Wildlife of All Shapes & Sizes	16/16
7/22-7/26	Nature Keepers: Ponds, Creeks, & Streams	19/19
7/29-8/02	Nature Keepers: Nature Detectives	13/16
July	Total Attendance/Registration	67/71

VOLUNTEER SERVICE PARTICIPATION

PROGRAM CATEGORY	HOURS	PARTICIPANTS
ESE / Summer Camp Series	14	2
Adopt-A-Park	88	13
Park Stewardship (Independent Service, Group Projects, Public Volunteer Projects)	32	3
Citizen Science	37	25
TOTALS	171	43

PARK OPERATIONS

- Received new electric vehicle that will service Monon corridor as a transportation option complimentary to UTVs. This vehicle is light duty compared to UTV that can plow and transport heavy loads so it won't replace UTVs. Staff received necessary hands-on training to understand different operating capabilities and procedures.
- Managed storm damaged trees throughout park locations and maintenance office area.
- Playground surface repairs at Carey Grove completed.
- Added 2 truck loads mulch to Dog Park agility/activity area to counter erosion from heavy rains.
- Concrete coating completed at JPP access bridges around building.
- Sensory friendly communication board sign installed at River Heritage Park.
- Crack fill maintenance along Monon Greenway from 96th – 116th street completed.
- Central Park east woods trails received seasonal pruning.
- Bison installed in Central Park. Turf and grading repairs in progress. Interpretive signs in development.

**Financial Assistance
January - July 2024**

Month	MCC Passes		MCC Programs		ESE & Summer Camps	
	Customers Served	Value	Customers Served	Value	Number of Students	Value
January	9	575.00	0	0.00	51	11,395.70
February	9	572.00	0	0.00	51	12,814.20
March	9	572.00	0	0.00	51	13,907.10
April	9	572.00	0	0.00	51	10,325.00
May	11	590.75	0	0.00	51	10,229.80
June	10	511.25	0	0.00	4	939.75
July	10	510.50	0	0.00	0	0.00
August						
September						
October						
November						
December						
Total		\$ 3,903.50		\$ -		\$ 59,611.55

MCC Passes	\$ 3,903.50
MCC Programs	\$ -
ESE & Summer Camps	\$ 59,611.55
Total Financial Assistance	\$ 63,515.05

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Linus Rude, Secretary	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> July 9, 2024 Park Board Meeting Minutes	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> August 13, 2024

SUMMARY:

A draft of the minutes for the July 9, 2024 Park Board Meeting is provided for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the minutes of the Park Board Meeting on July 9, 2024.”

Carmel/Clay Board of Parks and Recreation
Tuesday, July 9, 2024, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280

Member(s) Present: Jonathan Blake, Katie Browning, James Garretson, Judith Hagan, Joshua Kirsh, Jenn Kristunas, Linus Rude, Mark Westermeier, Lin Zheng

Member(s) Absent: None

Others Present: Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Eric Mehl, Administration & Planning Director/CAO; Zach Nicely, Park Board Counsel

Roll Call; Call to Order & Pledge of Allegiance

Board President Hagan welcomed everyone to the meeting and asked Mr. Rude to call the role. Mr. Rude announced there was a quorum. Board President Hagan called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

Public Comments

Carmel Clay Parks Foundation (CCPF) Board President Dan Dutcher was in attendance to provide an update on their efforts and future endeavors. Mr. Dutcher also presented the Park Board a check for \$20,000 toward invasive species management with a commitment to continue that contribution for 2025.

Staff Reports

Assistant Director Baumgartner said Staff Reports were included in the Park Board packet. The Active Contract Log was also included for review in case there are any conflicts of interest that need to be disclosed.

Committee Reports

Finance Committee

Ms. Zheng stated that there will be a budget review meeting July 23, 2024.

Master Plan Review Committee

Ms. Kristunas stated the first meeting occurred recently and outlined a plan to review the drafted master plan. The Committee reviewed Chapters 1 and 2 along with the introduction. Future meetings have been scheduled and posted in case anyone would like to attend.

Strategic Funding Committee

Mr. Westermeier reported that the Committee has not met.

Minutes

June 11, 2024 Park Board Meeting

Mr. Rude made a motion to approve the minutes of the Park Board Meeting dated June 11, 2024, seconded by Ms. Kristunas, and passed unanimously 9 – 0.

Financial Reports

Consolidated Financial Report for May 2024; CCPR P&L Statements for June 2024

Ms. Zheng made a motion to acknowledge receipt of the Consolidated Financial Report for May 2024 and to acknowledge receipt of the P&L Statements for June 2024, seconded by Ms. Kristunas, and passed unanimously 9 – 0.

Claims

Claim Sheet July 9, 2024; Clay Township Claim Sheet July 9, 2024; CCPR Payroll for June 14 and June 28, 2024

Ms. Zheng made a motion to approve the Claim Sheet dated July 9, 2024; and to approve the Clay Township Claim Sheet dated July 9, 2024; and to approve payroll wages and liabilities for payroll dates June 14 and June 28, 2024, seconded by Ms. Kristunas, and passed unanimously 9 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for June 2024

Mr. Mehl reported four contributions were received in June totaling \$3,251.25: one (\$1,500) from Java House Coffee Shop for Waterpark Cabana sponsorship, one (\$1,500) from Pure Green Carmel for Waterpark Cabana sponsorship; one (\$151.25) donation from Ace Paving & Scrap Metal for General Maintenance; and one (\$100) donation from our anonymous donor toward Staff Appreciation.

Mr. Kirsh expressed gratitude to the local Carmel businesses giving back to the community.

Mr. Kirsh made a motion to accept the items as presented, seconded by Ms. Kristunas, and passed unanimously 9 – 0.

New Business

Consideration of Bid for Modifications to the Monon Boulevard Splashpad

Assistant Director Baumgartner gave an overview of the history and challenges of operating the Midtown Spray Plaza and the reasoning behind seeking bids to make modifications.

Mr. Westermeier asked if there are plans to highlight issues like these which involve park-like projects being designed without consulting park professionals during the design development. Director Klitzing responded that he has made a point to add this item in his director's reports to City Council. This fact was also illustrated within the budget request to City Council.

Mr. Westermeier further illustrated that to his recollection, a number of park employees, including himself and Mr. Mehl, were involved in conversations and told the City that this was a bad idea, which fell on deaf ears. The Department is now looking to spend nearly an additional million dollars to fix a problem that should have been addressed in the first place.

Mr. Rude asked when construction would begin and finish. He also asked if the layout of the features would be altered. Assistant Director Baumgartner reported that construction will begin right after Labor Day, and he hopes it will be completed before the first freeze.

Board President Hagan asked if the control vault will remain, to which Director Klitzing and Assistant Director Baumgartner explained that the vault will still be needed, but due to the simpler design, accessing the vault by staff will be minimized.

Board President Hagan asked for clarification on the funding contingency. Director Klitzing explained that the City Council has appropriated the funds but is waiting on the Mayor's Office to physically release them.

Mr. Blake made a motion to authorize the bid from and award a contract to United Construction in the amount of \$797,000 for modifications to the Monon Boulevard Splashpad, contingent upon funding from the City of Carmel, and authorize the Director, the Assistant Director, and the Park Board Legal Counsel to take all actions necessary to complete the contracting process. Motion was seconded by Mr. Rude and passed unanimously 9 – 0.

Mr. Blake made a motion to the Director and Assistant Director the authority to determine, in conjunction with the Engineer, whether it is in the best interest of the Board and the Department to add or change an item or items in the contract with United Construction and to approve each change order in an amount not to exceed his purchasing authority and in accordance with applicable Indiana Law regarding change orders with a report to and ratification by the Park Board at a subsequent meeting. Motion was seconded by Ms. Kristunas and passed unanimously 9 – 0.

Acknowledgement of LWCF Grant Application for Bear Creek Park

Mr. Mehl provided an update on the Land and Water Conservation Fund (*LWCF*) grant application for Bear Creek Park, including details on the Early Coordination report provided by the Indiana Department of Natural Resources (*IDNR*) for the Board's review. Mr. Mehl added that the Board President and Secretary will need to sign the application documents before submitting our request.

Ms. Zheng asked if awarded the grant and have \$2 million to spend, what will this cover, or does it cover costs associated with the purchase of the land and costs already expended. Mr. Mehl explained that we are able to count some of the funds already expended on the property like the master plan process with SmithGroup but cannot count the acquisition cost as part of the matching funds. Mr. Mehl further explained the amenities to be funded by the grant.

Ms. Zheng asked for clarification on the expected total cost for development of the park, to which Director Klitzing explained that the total estimated development cost would be around \$30 million, with each phase costing around \$5 million. He added that he hopes to ask for the \$1 million match to be funded by the City with additional funding from Impact Fees that would be close to the \$5 million project.

Board President Hagan asked what could be done if we do not get the grant, but have some monies budgeted, Director Klitzing answered that it would most likely be an entry drive and a few trails.

Mr. Blake pointed out that LWCF grants and the protections provided will not allow construction of indoor spaces on the property. Director Klitzing explained that the Department has already taken steps to parcel out the area identified as the construction location for a future program pavilion.

Mr. Westermeier asked if we knew the individual at the IDNR who will be reviewing the application. Mr. Mehl was not able to recall the individual's name and stated that IDNR did have a productive walkthrough with staff at Bear Creek to discuss the project.

Mr. Westermeier asked if the IDNR can come back and provide less funding than requested, to which Director Klitzing responded that it is a possibility, and it would be up to the Department to decide whether or not to accept. There are also cases where IDNR provides more funding than requested if available. Mr. Westermeier asked if there is a good probability of the Department being awarded at least some funding. Director Klitzing and Mr. Mehl both expressed optimism with the new process that involves evaluating and scoring the applications.

Ms. Zheng asked when we will know the results of the application. Director Klitzing explained that it would be closer to the end of the year before receiving a final answer.

Board President Hagan asked if this was the first, recent year LWCF funding was available. Director Klitzing explained that it has been available in previous years, but this has been the first time we have been in a position to make a major effort to apply for a grant. Mr. Mehl further explained that these grants take a lot of staff time to apply and then manage after the fact, so having the new Resource Development Coordinator has helped in making this possible.

Ms. Kristunas made motions (#1) to acknowledge support for the application of the LWCF Grant for Bear Creek Park; (#2) to acknowledge receipt of the Early Coordination/Environmental Assessment report provided by the Indiana Department of Natural Resources; and (#3) to authorize the Park Board President and Secretary to sign any required documents related to the application for the LWCF Grant for Bear Creek Park. Motions were seconded by Mr. Rude and passed unanimously 9 – 0.

Old Business

Ratification of Amendment #1 to the Professional Services Agreement with SJCA for the White River Greenway North Extension

Director Klitzing provided an overview of the amendment and stated the need for SJCA to perform additional work and planning documents for this project, including renderings of the overlook portion to provide a perspective on the railing choices.

Board President Hagan asked if this was at all due to the City's process in issuing Conner Prairie's PUD. Director Klitzing explained that the City does not have much culpability in these overruns. Most of the culpability is on Conner Prairie but ultimately beneficial for the overall project.

Mr. Blake made a motion to ratify the action of Director Klitzing and accept Amendment #1 in the amount of \$23,430 to the SJCA Professional Services Agreement for the White River Greenway North Extension. Motion was seconded by Mr. Kirsh and passed unanimously 9 – 0.

Attorney's Report

Mr. Nicely gave a brief update on projects:

- Finalized special purchases certificates.
- Working to finalize Luckey Climber agreement.
- Working to finalize the 106th Pedestrian Bridge donation agreement.
- Finalized a number of contracts including Bo-Mar and Innovista.
- Working on the Bear Creek parcel division.
- Still working on the Higher Ground donation agreement at Meadowlark Park; original closure fell through, so working to reschedule.

Director's Report

Director Klitzing provided an update on current projects including the need to change the date of the October Park Board meeting as it is concurrently with the NRPA national conference.

Director Klitzing said the Department has received preliminary CAPRA results indicating that all 154 standards were met. The official reaccreditation will be in October when the commission meets and votes.

The 'Bison & Calf' sculpture has arrived in Indianapolis and is being stored at Bo-Mar's warehouse until installation. Director Klitzing thanked Clay Township for funding the installation costs.

Mr. Garretson asked if the DORA (*designated outdoor refreshment area*) is planned to span the entire five miles of the Monon Trail. Director Klitzing replied that it will only include the section of the Monon Trail within the outlined street boundaries of the DORA. Further discussion occurred regarding the ins and outs of what is covered under the DORA versus current open container laws.

Director Klitzing pointed out that CCPR is currently working on revising the park rules which are posted online and at the parks. The park rules will be taken to the City Council for adoption and further change the ordinance to allow CPD (*Carmel Police Department*) to fully enforce these rules.

Mr. Garretson asked why we have not spent very much money from the Gift Fund 853 citing that the year is halfway over. Director Klitzing and Board President Hagan clarified that this is a non-reverting fund where the funding stays until we have a project to use the money towards.

Mr. Westermeier asked for an update on any issues with the filtration on the Leisure Pool at The Waterpark. Mr. Mehl replied that since the media in those filters were replaced last year, things have been going well.

Mr. Westermeier also wanted to make sure the City is aware of the covenants on the properties that border the Monon Trail that prevents anything alcohol related. Director Klitzing said he would make sure to check with City Council.

Information Items

Plan Commission

Nothing to report.

School Board

Ms. Browning announced that she is not seeking reelection at the end of this year, so there will be at least one open seat in the upcoming election season. Additionally, the Superintendent of Schools has announced retirement, and the Assistant Superintendent will be taking that job.

Parks Foundation

Nothing to add at this time.

Climate Action Plan (CAP) Advisory Committee

Mr. Mehl reported that the committee had a productive meeting last month in defining their role in guiding changes while navigating the new administration and a fairly new City Council.

Board President Hagan reported that she watched the meeting. She asked again about light pollution as an item of discussion. Mr. Mehl explained that the committee has been given strict directives to stay within the CAP outlined strategies.

Park Board Comments / Discussion

No additional items for discussion.

Adjournment

Mr. Kirsh made a motion to adjourn the meeting, seconded by Mr. Blake with no objections. Board President Hagan adjourned the meeting at 7:15 p.m.

Approved,

Signature

Date

Signature

Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://www.carmelclayparks.com/about-us/park-board/>.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Lin Zheng, Treasurer	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> Consolidated Financial Report for June 2024	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> August 13, 2024

SUMMARY:

Provided is the Consolidated Financial Report for June 2024.

STAFF RECOMMENDATION:

“I move to acknowledge receipt of the Consolidated Financial Report for June 2024.”

**CARMEL CLAY PARKS & RECREATION
2024 YEAR-TO-DATE CONSOLIDATED FINANCIAL REPORT**

Month: June 2024

	(101) General	(103-CITY) Capital	(103-LIT) Capital	(106) Impact Fee	(108) ESE	(109) MCC	(110) Rec Facilities	(853) Gift	(Twp 1215) LIT Capital	CONSOLIDATED TOTAL
REVENUES										
City of Carmel	\$8,047,425.92	\$519,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,566,425.92
Clay Township	\$0.00	\$0.00	\$1,683,164.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,683,164.52
Impact Fees	\$0.00	\$0.00	\$0.00	\$673,830.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$673,830.46
User Fees, Interest & Other Earned Income	\$0.00	\$9,846.15	\$87,827.10	\$69,452.86	\$3,360,181.78	\$3,798,780.68	\$112,765.15	\$17,444.39	\$33,820.39	\$7,490,118.50
Total Revenues (a)	\$8,047,425.92	\$528,846.15		\$743,283.32	\$3,360,181.78	\$3,798,780.68	\$112,765.15	\$17,444.39	\$33,820.39	\$18,413,539.40
OTHER FINANCING SOURCES										
Cash Reserves as of 12/31/2022	\$0.00	\$116,300.13	\$4,710,609.86	\$4,262,667.44	\$3,690,718.01	\$4,650,483.52	\$315,021.17	\$119,280.78	\$1,549,047.34	\$19,414,128.25
Previous Year Encumbrances	\$181,018.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181,018.18
Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers from Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gift Card Sales & Customer Overpayments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Financing Sources	\$181,018.18	\$116,300.13	\$4,710,609.86	\$4,262,667.44	\$3,690,718.01	\$4,650,483.52	\$315,021.17	\$119,280.78	\$1,549,047.34	\$19,595,146.43
Total Revenues & Other Financing Sources (b)	\$8,228,444.10	\$645,146.28	\$6,481,601.48	\$5,005,950.76	\$7,050,899.79	\$8,449,264.20	\$427,786.32	\$136,725.17	\$1,582,867.73	\$38,008,685.83
OPERATING EXPENSES										
<i>Transfer Out</i>	<i>\$519,000.00</i>									
Personal Services	\$1,804,453.01	\$0.00	\$0.00	\$0.00	\$1,747,739.23	\$1,756,125.37	\$0.00	\$0.00	\$0.00	\$5,308,317.61
Supplies	\$87,847.48	\$0.00	\$0.00	\$0.00	\$187,326.20	\$253,990.53	\$20,560.48	\$0.00	\$0.00	\$549,724.69
Other Services & Charges	\$761,650.30	\$0.00	\$0.00	\$0.00	\$448,875.77	\$1,458,006.19	\$97,450.66	\$0.00	\$0.00	\$2,765,982.92
Capital Outlay	\$15,846.24	\$0.00	\$0.00	\$0.00	\$7,097.07	\$33,105.45	\$0.00	\$0.00	\$0.00	\$56,048.76
Total Operating Expenses (c)	\$3,188,797.03	\$0.00	\$0.00	\$0.00	\$2,391,038.27	\$3,501,227.54	\$118,011.14	\$0.00	\$0.00	\$8,680,073.98
DEVELOPMENT & OTHER EXPENSES										
Capital Development & Maintenance	\$0.00	\$22,913.99	\$1,994,724.47	\$2,072,584.68	\$0.00	\$171,117.73	\$0.00	\$6,674.15	\$491,547.56	\$4,759,562.58
Transfers to Cash Change Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,400.00	\$0.00	\$0.00	\$0.00	\$15,400.00
Gift Card & Customer Credit Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,668.00	\$0.00	\$0.00	\$0.00	\$1,668.00
Total Development & Other Expenses	\$0.00	\$22,913.99	\$1,994,724.47	\$2,072,584.68	\$0.00	\$188,185.73	\$0.00	\$6,674.15	\$491,547.56	\$4,776,630.58
Total Expenses (d)	\$3,188,797.03	\$22,913.99	\$1,994,724.47	\$2,072,584.68	\$2,391,038.27	\$3,689,413.27	\$118,011.14	\$6,674.15	\$491,547.56	\$13,456,704.56
ENCUMBRANCES & RESERVES										
Encumbrances & Dedicated Funds	\$0.00	\$622,232.29	\$4,486,877.01	\$2,933,366.08	\$0.00	\$0.00	\$0.00	\$0.00	\$1,091,320.17	\$9,133,795.55
Designated Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$115,431.83	\$0.00	\$115,431.83
Outstanding Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Non-Reverting Operations Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$3,359,861.52	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$4,359,861.52
Capital Maintenance Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,109,850.93	\$259,775.18	\$0.00	\$0.00	\$2,369,626.11
Cash Flow Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300,000.00	\$1,650,000.00	\$50,000.00	\$0.00	\$0.00	\$3,000,000.00
Total Encumbrances & Reserves	\$0.00	\$622,232.29	\$4,486,877.01	\$2,933,366.08	\$4,659,861.52	\$4,759,850.93	\$309,775.18	\$115,431.83	\$1,091,320.17	\$18,978,715.01
Total Expenses, Encumbrances & Reserves (e)	\$3,188,797.03	\$645,146.28	\$6,481,601.48	\$5,005,950.76	\$7,050,899.79	\$8,449,264.20	\$427,786.32	\$122,105.98	\$1,582,867.73	\$32,435,419.57
Net Income (a - c)	n/a	n/a	n/a	n/a	\$969,143.51	\$297,553.14	(\$5,245.99)	n/a	n/a	n/a
<i>Cost Recovery (a + c)</i>					141%	108%	96%			
Current Cash Balance & Investments (b - d)	n/a	\$622,232.29	\$4,486,877.01	\$2,933,366.08	\$4,659,861.52	\$4,759,850.93	\$309,775.18	\$130,051.02	\$1,091,320.17	\$18,993,334.20
Unencumbered or Undedicated Funds (b - e)	\$5,039,647.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,619.19	\$0.00	\$5,054,266.26

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Acknowledgement
<small>ITEM/SUBJECT</small> CCPR P&L Statements for July 2024	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> August 13, 2024

SUMMARY:

Provided for your review are July 2024 P&L statements for ESE (Fund 108), Monon Community Center (Fund 109), and Parks & Rec Facilities (Fund 110) as generated by the Department’s QuickBooks software. These reports are used as a management tool to help identify and track the financial performance of the Department’s retail-oriented operations. The P&L statements are supplemental information and do not replace the official financial records maintained by the Controller.

RECOMMENDED MOTION:

“I move to acknowledge receipt of the P&L Statements for July 2024.”

Extended School Enrichment - Carmel Clay Parks & Recreation 108 ESE Profit & Loss Prev Year Comparison January through July 2024

	Jan - Jul 24	Jan - Jul 23	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
0345040 · Park Department Fees	3,614,380.45	3,271,674.97	342,705.48
0361030 · Interest on Sweep	84,544.93	97,015.98	-12,471.05
Total 0300000 · REVENUES	3,698,925.38	3,368,690.95	330,234.43
Total Income	3,698,925.38	3,368,690.95	330,234.43
Gross Profit	3,698,925.38	3,368,690.95	330,234.43
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	744,810.57	602,875.37	141,935.20
4111000 · Part Time	916,391.40	885,982.87	30,408.53
4112000 · Overtime	18,895.18	19,375.64	-480.46
4120000 · Deferred Compensation	20,737.02	20,936.11	-199.09
4121000 · Employer's Share of FICA	100,314.47	90,091.16	10,223.31
4122000 · Employer's Share of H-Ins	247,999.22	209,353.49	38,645.73
4122100 · Disability Insurance	1,417.26	1,165.60	251.66
4122200 · Life Insurance	643.80	525.40	118.40
4123002 · Civilian PERF	101,767.34	85,472.31	16,295.03
4124000 · Employer's Share of Medicare	23,451.58	21,069.66	2,381.92
Total 4100000 · PERSONAL SERVICES	2,176,427.84	1,936,847.61	239,580.23
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	2,902.50	1,905.00	997.50
4230200 · Office Supplies	8,963.86	2,638.95	6,324.91
4239012 · Safety Supplies	5,993.17	183.95	5,809.22
4239039 · General Program Supplies	102,274.56	92,285.92	9,988.64
4239040 · Food & Beverages	67,243.40	65,203.13	2,040.27
4239099 · Other Miscellaneous	19,569.79	28,874.10	-9,304.31
Total 4200000 · SUPPLIES	206,947.28	191,091.05	15,856.23
4300000 · OTHER SERVICES & CHARGES			
4340000 · Legal Expense	6,768.34	2,511.75	4,256.59
4340400 · Consulting Fees	7,055.34	0.00	7,055.34
4340700 · Medical Fees (Drug Tests)	400.00	108.00	292.00
4340800 · Program Contractors	15,500.02	9,872.75	5,627.27
4341955 · Info Sys Maint/Contracts	56,144.27	43,678.65	12,465.62
4341990 · Criminal Background Checks	3,486.30	2,040.00	1,446.30
4341991 · Marketing & Promotions	5,285.67	23,131.76	-17,846.09
4341999 · Other Professional Fees	128,701.11	124,443.27	4,257.84
4343000 · Travel Fees & Expenses	5,160.97	3,138.31	2,022.66
4343006 · Bus Trips	159,232.26	166,715.18	-7,482.92
4343007 · Field Trips	135,916.53	116,028.37	19,888.16
4344100 · Cellular Phone Fees	13,488.24	11,278.48	2,209.76
4345000 · Printing (Not Office Supplies)	9,577.99	995.33	8,582.66
4346000 · Classified Advertising	17,360.56	5,260.15	12,100.41
4350000 · Equipment Repairs & Maint.	5,316.27	9,638.07	-4,321.80
4350900 · Other Cont. Services	69,509.05	2,066.51	67,442.54
4353004 · Copier	1,750.54	1,374.88	375.66
4353099 · Other Rental & Leases	7,203.75	0.00	7,203.75
4355200 · Subscriptions	2,299.10	1,881.34	417.76
4355300 · Organization & Membership Dues	3,381.00	3,739.00	-358.00
4356004 · Staff Clothing	35,535.15	43,462.00	-7,926.85
4356005 · Participant Clothing	420.00	415.00	5.00
4357003 · Internal Instruction Fees	6,553.75	2,323.50	4,230.25
4357004 · External Instructional Fees	17,971.14	11,994.77	5,976.37

11:23 AM

08/08/24

Accrual Basis

Extended School Enrichment - Carmel Clay Parks & Recreation
108 ESE Profit & Loss Prev Year Comparison
January through July 2024

	<u>Jan - Jul 24</u>	<u>Jan - Jul 23</u>	<u>\$ Change</u>
4358400 · Refunds, Awards & Indemnities	2,264.50	6,759.40	-4,494.90
4359000 · Special Projects	1,168.60	123.85	1,044.75
Total 4300000 · OTHER SERVICES & CHARGES	<u>717,450.45</u>	<u>592,980.32</u>	<u>124,470.13</u>
Total Expense	<u>3,100,825.57</u>	<u>2,720,918.98</u>	<u>379,906.59</u>
Net Ordinary Income	<u>598,099.81</u>	<u>647,771.97</u>	<u>-49,672.16</u>
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY		0.00	7,097.07
4463200 · Computer Equipment	7,097.07	2,638.68	-2,638.68
4463202 · Software	0.00		
Total 4460000 · CAPITAL OUTLAY	<u>7,097.07</u>	<u>2,638.68</u>	<u>4,458.39</u>
Total Other Expense	<u>7,097.07</u>	<u>2,638.68</u>	<u>4,458.39</u>
Net Other Income	<u>-7,097.07</u>	<u>-2,638.68</u>	<u>-4,458.39</u>
Net Income	<u><u>591,002.74</u></u>	<u><u>645,133.29</u></u>	<u><u>-54,130.55</u></u>

11:21 AM
 08/08/24
 Accrual Basis

Monon Community Center - Carmel Clay Parks & Recreation
109 MCC Profit & Loss Prev Year Comparison
January through July 2024

	Jan - Jul 24	Jan - Jul 23	\$ Change
Ordinary Income/Expense			
Income			
0300000 · REVENUES			
313000 · Sales Tax Collected	21,014.83	19,518.96	1,495.87
345040 · Park Department Fees	126,287.00	103,727.75	22,559.25
346020 · Facility Rentals	8,541.12	10,083.99	-1,542.87
346025 · Shelter Rentals	138,053.21	140,232.40	-2,179.19
346030 · Food Services Revenue	226,241.95	165,839.56	60,402.39
346040 · Aquatics Programs	91,699.50	94,168.74	-2,469.24
346050 · Fitness Programs	178,144.00	140,301.00	37,843.00
346110 · Therapeutic Rec Programs	38,607.40	36,990.00	1,617.40
346115 · Annual Passes	24,683.84	24,726.00	-42.16
346116 · GS Corp Annual Passes	6,353.00	6,077.00	276.00
346120 · Season Passes	35,054.00	36,964.00	-1,910.00
346125 · Monthly Passes	2,613,555.72	2,448,842.85	164,712.87
346130 · GS Corp Monthly Passes	127,271.55	125,949.45	1,322.10
346135 · Value Passes	38,202.00	35,081.30	3,120.70
346140 · Daily Passes	1,332,537.00	1,176,279.00	156,258.00
346145 · Contractor Commissions	10,255.46	8,267.96	1,987.50
346150 · Merchandise Sales	10,432.00	9,518.00	914.00
360010 · Miscellaneous Revenues	11,503.67	7,269.96	4,233.71
361030 · Interest on Sweep	89,682.82	120,566.01	-30,883.19
367000 · Contributions & Gifts	12,108.14	12,166.48	-58.34
Total 0300000 · REVENUES	5,140,228.21	4,722,570.41	417,657.80
Total Income	5,140,228.21	4,722,570.41	417,657.80
Gross Profit	5,140,228.21	4,722,570.41	417,657.80
Expense			
4100000 · PERSONAL SERVICES			
4110000 · Full Time Regular	527,356.94	499,293.32	28,063.62
4111000 · Part Time	1,251,622.47	1,028,905.52	222,716.95
4112000 · Overtime	4,091.75	6,433.86	-2,342.11
4120000 · Deferred Compensation	36,424.47	32,886.38	3,538.09
4121000 · Employer's Share of FICA	108,111.97	92,923.80	15,188.17
4122000 · Employer's Share of H-Ins	160,125.66	140,364.17	19,761.49
4122100 · Disability Insurance	1,035.65	990.70	44.95
4122200 · Life Insurance	414.40	410.70	3.70
4123002 · Civilian PERF	74,599.42	68,959.90	5,639.52
4124000 · Employer's Share of Medicare	25,284.16	4,852.72	20,431.44
Total 4100000 · PERSONAL SERVICES	2,189,066.89	1,876,021.07	313,045.82
4200000 · SUPPLIES			
4230100 · Stationary & Printing Materials	565.75	575.00	-9.25
4230200 · Office Supplies	4,654.65	7,846.87	-3,192.22
4235000 · Building Materials	46,400.29	2,829.41	43,570.88
4237000 · Repair Parts	34,145.45	14,524.15	19,621.30
4238000 · Small Tools & Minor Equipment	6,632.86	3,444.33	3,188.53
4238900 · Cleaning & Maint. Supplies	162,147.57	211,625.82	-49,478.25
4239012 · Safety Supplies	8,417.72	8,901.62	-483.90
4239039 · General Program Supplies	32,954.90	46,870.06	-13,915.16
4239040 · Food & Beverages	91,383.31	90,322.12	1,061.19
4239045 · Retail Goods	4,629.67	5,775.90	-1,146.23
4239099 · Other Miscellaneous	8,124.57	8,160.14	-35.57
Total 4200000 · SUPPLIES	400,056.74	400,875.42	-818.68

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08/08/24

Accrual Basis

**Monon Community Center - Carmel Clay Parks & Recreation
109 MCC Profit & Loss Prev Year Comparison
January through July 2024**

	Jan - Jul 24	Jan - Jul 23	\$ Change
4300000 · OTHER SERVICES & CHARGES			-4,288.75
4340000 · Legal Fees	14,619.75	18,908.50	11,735.34
4340400 · Consulting Fees	11,735.34	0.00	1,316.00
4340700 · Medical Fees (Drug Tests)	1,509.00	193.00	20,014.00
4340800 · Program Contractors	38,634.00	18,620.00	16,098.03
4341955 · Info Sys Maint/Contracts	61,677.11	45,579.08	68.60
4341990 · Criminal Background Checks	3,084.10	3,015.50	8,370.55
4341991 · Marketing & Promotions	89,448.56	81,078.01	-2,025.00
4341992 · Security Services	9,165.00	11,190.00	-9,683.61
4341999 · Other Professional Fees	202,371.57	212,055.18	-587.54
4343000 · Travel Fees & Expenses	431.52	1,019.06	-7,293.90
4344000 · Telephone Line Charges	1,525.91	8,819.81	225.00
4344100 · Cellular Phone Fees	1,490.28	1,265.28	10,017.37
4345000 · Printing (Not Office Supplies)	22,085.49	12,068.12	10,828.26
4346000 · Classified Advertising	16,172.50	5,344.24	33,616.43
4347500 · General Insurance	182,054.00	148,437.57	-75,728.60
4348000 · Electricity	211,806.47	287,535.07	-10,956.28
4348500 · Water & Sewer	60,313.89	71,270.17	-29,231.68
4349000 · Gas	44,032.91	73,264.59	-66.17
4349500 · Cable Service	1,727.43	1,793.60	44,202.02
4350000 · Equipment Repairs & Maint.	112,171.93	67,969.91	156,472.29
4350100 · Building Repairs & Maint.	224,386.87	67,914.58	2,386.47
4350101 · Trash Collection	11,181.59	8,795.12	-638.25
4350400 · Grounds Maintenance	19,284.75	19,923.00	36,778.85
4350600 · Cleaning Services	213,675.85	176,897.00	43,721.87
4350900 · Other Cont. Services	69,907.67	26,185.80	1,497.25
4351000 · Auto Repairs & Maintenance	1,497.25	0.00	-397.47
4353004 · Copier	1,928.82	2,326.29	-2,249.38
4353099 · Other Rental & Leases	4,220.10	6,469.48	-7,029.40
4355200 · Subscriptions	17,985.68	25,015.08	520.00
4355300 · Organization & Membership Dues	1,280.00	760.00	1,904.66
4356004 · Staff Clothing	16,962.88	15,058.22	-4,948.23
4357004 · External Instructional Fees	14,934.69	19,882.92	-2.00
4358300 · Other Fees & Licenses	9,414.00	9,416.00	1,801.48
4358400 · Refunds, Awards & Indemnities	3,436.48	1,635.00	1,385.36
4359000 · Special Projects	2,799.21	1,413.85	
Total 4300000 · OTHER SERVICES & CHARGES	1,698,952.60	1,451,119.03	247,833.57
Total Expense	4,288,076.23	3,728,015.52	560,060.71
Net Ordinary Income	852,151.98	994,554.89	-142,402.91
Other Income/Expense			
Other Expense			
4460000 · CAPITAL OUTLAY			
4462000 · Parks MC Admin,Structure Impmnt	156,106.25	5,220.00	150,886.25
4463200 · Computer Equipment	27,357.58	9,637.89	17,719.69
4463202 · Software	5,747.87	4,405.63	1,342.24
4463600 · Parks Equipment	0.00	3,160.00	-3,160.00
4460000 · CAPITAL OUTLAY - Other	0.00	0.00	0.00
Total 4460000 · CAPITAL OUTLAY	189,211.70	22,423.52	166,788.18
Total Other Expense	189,211.70	22,423.52	166,788.18
Net Other Income	-189,211.70	-22,423.52	-166,788.18
Net Income	662,940.28	972,131.37	-309,191.09

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08/08/24

Accrual Basis

110 Parks & Rec Facilities - Carmel Clay Parks & Recreation 110 Parks & Rec Facilities Fund Profit & Loss to Prev Year January through July 2024

	Jan - Jul 24	Jan - Jul 23	\$ Change
Ordinary Income/Expense			
Income			
345040 · Park Department Fees	62,705.00	61,984.00	721.00
346020 · Facility Rentals	60,884.00	57,512.00	3,372.00
360010 · Miscellaneous Revenues	7,801.12	27,365.21	-19,564.09
361030 · Interest	5,836.09	6,909.48	-1,073.39
Total Income	<u>137,226.21</u>	<u>153,770.69</u>	<u>-16,544.48</u>
Expense			
4200000 · SUPPLIES			
4237000 · Repair Parts	1,149.50	73.72	1,075.78
4238900 · Other Maintenance Supplies	14,711.41	4,200.00	10,511.41
4239099 · Other Miscellaneous	5,539.57	13,468.12	-7,928.55
Total 4200000 · SUPPLIES	<u>21,400.48</u>	<u>17,741.84</u>	<u>3,658.64</u>
4300000 · OTHER SERVICES & CHARGES			
4341999 · Other Professional Fees	6,997.73	6,792.18	205.55
4344000 · Telephone Line Charges	1,030.23	5,700.73	-4,670.50
4347500 · General Insurance	25,045.00	19,091.00	5,954.00
4348000 · Electricity	10,623.01	14,188.23	-3,565.22
4348500 · Water & Sewer	4,027.81	2,897.45	1,130.36
4349000 · Gas	2,398.59	5,258.63	-2,860.04
4350100 · Building Repairs & Maint.	14,807.49	9,700.67	5,106.82
4350101 · Trash Collection	3,455.44	2,343.55	1,111.89
4350400 · Grounds Maintenance	6,829.82	3,855.59	2,974.23
4350600 · Cleaning Services	17,376.00	14,490.00	2,886.00
4350900 · Other Cont. Services	10,830.56	32,256.94	-21,426.38
4358400 · Refunds, Awards & Indemnities	1,794.50	153.57	1,640.93
Total 4300000 · OTHER SERVICES & CHARGES	<u>105,216.18</u>	<u>116,728.54</u>	<u>-11,512.36</u>
Total Expense	<u>126,616.66</u>	<u>134,470.38</u>	<u>-7,853.72</u>
Net Ordinary Income	<u>10,609.55</u>	<u>19,300.31</u>	<u>-8,690.76</u>
Net Income	<u><u>10,609.55</u></u>	<u><u>19,300.31</u></u>	<u><u>-8,690.76</u></u>

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Lin Zheng, Treasurer	ACTION REQUESTED Approval
ITEM/SUBJECT Claim Sheet August 13, 2024	
DOLLAR AMOUNT / FUND N/A	MEETING DATE August 13, 2024

SUMMARY:

Claim Sheet August 13, 2024 is included for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the Claim Sheet dated August 13, 2024.”

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 101 - General Fund
 August 13, 2024

Name	Amount	Account	Num	Memo
Jul 2 - Aug 5, 24				
150 Midtown Carmel LLC	\$ 3,000.00	4353099 · Other Rental & Leases	45505	8/1/24 License Fee (2024-25) to Obtain Access to Midtown Plaza Garage for Storage
Ace - Pak Products Inc.	\$ 951.29	4238900 · Other Maintenance Supplies	A-12699	7/1/24 Park Cleaning Supplies 7/1/24
Ace - Pak Products Inc.	\$ 901.40	4238900 · Other Maintenance Supplies	A-12671	6/24/24 Parks Cleaning Supplies 6/24/24
Ace - Pak Products Inc.	\$ 882.32	4238900 · Other Maintenance Supplies	A-12738	7/12/24 Park Cleaning Supplies 7/12/24
Ace - Pak Products Inc.	\$ 1,157.15	4238900 · Other Maintenance Supplies	A-12753	7/18/24 Park Cleaning Supplies 7/19/24
Ace - Pak Products Inc.	\$ 1,007.29	4238900 · Other Maintenance Supplies	A-12786	7/25/24 Park Cleaning Supplies 7/26/24
AES Indiana	\$ 2,481.22	4348000 · Electricity	200000649786 Jun'24	7/2/24 West Park (Includes Previous Months Where AES System Wasn't Producing Invoices)
AES Indiana	\$ 64.60	4348000 · Electricity	200000004288 Jun'24	7/2/24 Monon Greenway South Trailhead
AES Indiana	\$ 61.08	4348000 · Electricity	200000046790 Jun'24	7/1/24 Flowing Well Park
AES Indiana	\$ 214.87	4348000 · Electricity	200000323015 Jun'24	7/2/24 Flowing Well Park Restroom
AES Indiana	\$ 106.03	4348000 · Electricity	200000649786 Jul'24	8/2/24 West Park
AES Indiana	\$ 65.73	4348000 · Electricity	200000004288 Jul'24	8/2/24 Monon Greenway South Trailhead
AES Indiana	\$ 238.01	4348000 · Electricity	200000323015 Jul'24	8/2/24 Flowing Well Restrooms
AES Indiana	\$ 61.14	4348000 · Electricity	200000046790 Jul'24	7/30/24 Flowing Well Park
Amazon	\$ 327.88	4238900 · Other Maintenance Supplies	1YVM-73WJ-TVLL	7/15/24 Midtown Plaza Game Supply Restock & Cleaning Supply
Amazon	\$ 199.00	4239000 · Miscellaneous Supplies	1KWV-M3R7-RCFJ	7/15/24 Inlow Pickleball Replacement Small Equipment
Amazon Web Services	\$ 225.19	4341955 · Info Sys Maint/Contracts	UFB Visa	6/3/24 Cloud Backup Service Services
Amazon Web Services	\$ 227.18	4341955 · Info Sys Maint/Contracts	UFB Visa	7/2/24 Cloud Backup Server Services
Anytime Outhouse	\$ 345.00	4353099 · Other Rental & Leases	125213	7/11/24 Emergency Portable Restroom Rental - Flowing Well Restroom Closure
Anytime Outhouse	\$ 245.00	4353099 · Other Rental & Leases	125605	7/26/24 Portable Restroom for Planned Electrical Outage Closure
Aquatic Control	\$ 340.83	4350400 · Grounds Maintenance	244149	7/2/24 2024 Pond Maintenance - Bear Creek Park
Aquatic Control	\$ 498.00	4350400 · Grounds Maintenance	244150	7/2/24 2024 Pond Maintenance - Central Park
Aquatic Control	\$ 336.17	4350400 · Grounds Maintenance	244151	7/2/24 2024 Pond Maintenance - Meadowlark Park
Aquatic Control	\$ 335.83	4350400 · Grounds Maintenance	244152	7/2/24 2024 Pond Maintenance - West Park
AT&T	\$ 137.43	4344000 · Telephone Line Charges	UFB Visa	6/17/24 Analog Telephone Administrative Office
AT&T	\$ 137.55	4344000 · Telephone Line Charges	UFB Visa	7/17/24 Analog Telephone Administrative Offices
B & H Photo	\$ 35.88	4230200 · Office Supplies	225573419	7/9/24 Picture Frames for Administration
Berger, Kari	\$ 17.55	4343000 · Travel Fees & Expenses	Reimb	7/31/24 Mileage Reimbursement 7/16/24-7/30/24
Berger, Kari	\$ 7.02	4343000 · Travel Fees & Expenses	Reimb	7/31/24 Meeting Meal 7/24/24
Buddenbaum & Moore, LLC	\$ 318.69	4237000 · Repair Parts	9745	7/10/24 Service - Inlow Splash Pad
Carmel Clay Schools	\$ 2,822.19	4231400 · Gasoline	20243-PD7	7/8/24 Gasoline
Carmel Clay Schools	\$ 533.36	4231300 · Diesel Fuel	20243-PD7	7/8/24 Diesel
Carmel Utilities	\$ 252.73	4348500 · Water & Sewer	5324100000 Jun'24	7/5/24 Monon Greenway North Trailhead
Carmel Utilities	\$ 189.86	4348500 · Water & Sewer	7051300000 Jun'24	7/19/24 Administrative Office
Carmel Utilities	\$ 28.81	4348500 · Water & Sewer	7051300000 Jun'24	7/19/24 Parks & Natural Resources Office
Carmel Utilities	\$ 138.11	4348500 · Water & Sewer	3832000000 Jun'24	7/19/24 Monon Greenway South Trailhead
Carmel Utilities	\$ 377.03	4348500 · Water & Sewer	2224200000 Jun'24	7/19/24 Meadowlark Park
Carmel Utilities	\$ 31.37	4348500 · Water & Sewer	6548100000 Jun'24	7/19/24 Monon Boulevard - Special Projects
Carmel Utilities	\$ 16,830.02	4348500 · Water & Sewer	7316000000 Jun'24	7/19/24 Central Park Westermeier Commons - Splash Pads
Carmel Utilities	\$ 279.61	4348500 · Water & Sewer	2214200000 Jun'24	7/19/24 City Center Restroom
Carmel Utilities	\$ 2,463.78	4348500 · Water & Sewer	2214200000 Jun'24	7/19/24 Monon Boulevard
Carmel Utilities	\$ 30.87	4348500 · Water & Sewer	2768100000 Jun'24	7/19/24 Midtown Plaza
Carmel Utilities	\$ 318.61	4348500 · Water & Sewer	1313100000 Jun'24	7/19/24 Carey Grove Park
Carmel Utilities	\$ 581.46	4348500 · Water & Sewer	5843000000 Jul'24	7/26/24 Inlow Park
Carmel Utilities	\$ 26,403.43	4348500 · Water & Sewer	5200000000 Jul'24	7/26/24 West Park
Carmel Utilities	\$ 8.59	4348500 · Water & Sewer	5200000000 Jul'24	7/26/24 Bear Creek Park
Carmel Utilities	\$ 89.47	4348500 · Water & Sewer	8362300000 Jul'24	7/26/24 White River Greenway
Carmel Utilities	\$ 6.40	4348500 · Water & Sewer	2396200000 Jul'24	7/26/24 Cherry Tree Park
Carmel Utilities	\$ 149.52	4348500 · Water & Sewer	2623000000 Jul'24	7/26/24 Flowing Well Park Restroom
Carmel Utilities	\$ 434.86	4348500 · Water & Sewer	2623000000 Jul'24	7/26/24 Founders Park
Carmel Utilities	\$ 20.67	4348500 · Water & Sewer	2623000000 Jul'24	7/26/24 Flowing Well Park
Carmel Utilities	\$ 89.01	4348500 · Water & Sewer	2623000000 Jul'24	7/26/24 River Heritage Park
Carmel Utilities	\$ 47.35	4348500 · Water & Sewer	2623000000 Jul'24	7/26/24 Hazel Landing Park
Carmel Utilities	\$ 81.66	4348500 · Water & Sewer	2623000000 Jul'24	7/26/24 Founders Park - Jun'24
CenterPoint Energy	\$ 20.60	4349000 · Gas	13072248-1 Jun'24	7/12/24 Parks & Natural Resources Office
CenterPoint Energy	\$ 19.81	4349000 · Gas	13072237-4 Jun'24	7/12/24 Administrative Offices
Cintas Corporation	\$ 830.90	4238900 · Other Maintenance Supplies	9279193348	7/9/24 Park Cleaning Supplies 6/17/24

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 101 - General Fund
 August 13, 2024

Name	Amount	Account	Num	Memo
Cintas Corporation	\$ 726.20	4238900 · Other Maintenance Supplies	9279193360	7/9/24 Park Cleaning Supplies 5/13/24
Cintas Corporation	\$ 479.20	4238900 · Other Maintenance Supplies	9279193364	7/9/24 Park Cleaning Supplies 7/1/24
Constellation NewEnergy Gas Division, LLC	\$ 4.51	4349000 · Gas	4093646	7/30/24 Administrative Office
Constellation NewEnergy Gas Division, LLC	\$ 2.82	4349000 · Gas	4093646	7/30/24 Parks & Natural Resources Office
Corvus Janitorial Systems	\$ 2,903.00	4350600 · Cleaning Services	406191004-108	6/1/24 2024 Janitorial Services - Central Park Westermeier Commons
Corvus Janitorial Systems	\$ 383.00	4350600 · Cleaning Services	408191005-105	8/1/24 2024 Janitorial Services - Administrative Offices
Corvus Janitorial Systems	\$ 246.00	4350600 · Cleaning Services	408191017-109	8/1/24 2024 Janitorial Services - Parks & Natural Resources
Corvus Janitorial Systems	\$ 2,870.75	4350600 · Cleaning Services	407191004-108	7/1/24 2024 Janitorial Services - Westermeier Commons
Crew Carwash	\$ 850.00	4351000 · Auto Repair & maintenance	UFB Visa	7/11/24 Fleet Car Wash Passes
Duke Energy	\$ 188.22	4348000 · Electricity	910122730109 Jun'24	6/28/24 Founders Park
Duke Energy	\$ 73.36	4348000 · Electricity	910122730076 Jun'24	6/28/24 Monon Greenway Tunnel Lights
Duke Energy	\$ 15.32	4348000 · Electricity	910122730050 Jun'24	6/28/24 River Heritage Park
Duke Energy	\$ 47.53	4348000 · Electricity	910123160581 Jun'24	6/28/24 Central Park 111th St. Roundabout Lights
Duke Energy	\$ 142.34	4348000 · Electricity	910123202576 Jun'24	6/28/24 Central Park Lagoon
Duke Energy	\$ 43.62	4348000 · Electricity	910123198147 Jun'24	6/26/24 Central Park Shelter
Duke Energy	\$ 20.54	4348000 · Electricity	910123164626 Jun'24	6/26/24 Central Park Street Lights
Duke Energy	\$ 123.82	4348000 · Electricity	910119806907 Jun'24	6/27/24 Monon Greenway Crossing Flashers
Duke Energy	\$ 38.28	4348000 · Electricity	910121498312 Jun'24	6/27/24 Carey Grove Park
Duke Energy	\$ 220.13	4348000 · Electricity	910121498362 Jun'24	6/26/24 Parks & Natural Resources Office
Duke Energy	\$ 435.31	4348000 · Electricity	910121498263 Jun'24	6/26/24 Administrative Office
Duke Energy	\$ 32.54	4348000 · Electricity	910120366341 Jun'24	7/5/24 Meadowlark Park
Duke Energy	\$ 101.73	4348000 · Electricity	910121799437 Jun'24	7/15/24 City Center Restroom
Duke Energy	\$ 442.22	4348000 · Electricity	910121498403 Jun'24	7/10/24 Inlow Park
Duke Energy	\$ 15.65	4348000 · Electricity	910121498495 Jun'24	7/10/24 Bear Creek Park
Duke Energy	\$ 122.01	4348000 · Electricity	910121498213 Jun'24	7/11/24 Central Park Westermeier Commons
Duke Energy	\$ 44.30	4348000 · Electricity	910123198147 Jul'24	7/29/24 Central Park Shelter
Duke Energy	\$ 20.76	4348000 · Electricity	910123164626 Jul'24	7/29/24 Central Park Street Lighting
Duke Energy	\$ 175.10	4348000 · Electricity	10121498362 Jul'24	7/29/24 Parks & Natural Resources Offices
Duke Energy	\$ 480.00	4348000 · Electricity	910121498263 Jul'24	7/29/24 Administrative Offices
Duke Energy	\$ 342.37	4348000 · Electricity	910122730109 Jul'24	7/31/24 Founders Park
Duke Energy	\$ 84.52	4348000 · Electricity	910122730076 Jul'24	7/31/24 Monon Greenway Tunnel Lights
Duke Energy	\$ 16.38	4348000 · Electricity	910122730050 Jul'24	7/31/24 River Heritage Park
Duke Energy	\$ 40.54	4348000 · Electricity	910121498312 Jul'24	7/30/24 Carey Grove Park
Duke Energy	\$ 124.92	4348000 · Electricity	910119806907 Jul'24	7/30/24 Monon Trail Crossing Flashers
Duke Energy	\$ 164.86	4348000 · Electricity	910123202576 Jul'24	7/31/24 Central Park Lagoon Aeration Pumps
Duke Energy	\$ 55.56	4348000 · Electricity	910123160581 Jul'24	7/31/24 Central Park 111th St. Roundabout Lights
Ellis Mechanical & Electrical	\$ 540.00	4350000 · Equipment Repairs & Maint.	240877	7/22/24 Service Call - Midtown Splash Pad Electrical
Enterprise Fleet Management	\$ 8,711.33	4353099 · Other Rental & Leases	FBN5073505	7/3/24 Fleet Lease Rentals - Jul'24
Enterprise Fleet Management	\$ 15.00	4353099 · Other Rental & Leases	FBN5073505	7/3/24 Lease Vehicle #2242 Indiana Licensing/Registration
Environmental Laboratories, Inc.	\$ 13.88	4350900 · Other Cont. Services	20401717	7/1/24 Monthly Water Testing - Flowing Well
Environmental Laboratories, Inc.	\$ 33.00	4350900 · Other Cont. Services	20401553	6/27/24 Weekly Water Testing - Inlow
Environmental Laboratories, Inc.	\$ 33.00	4350900 · Other Cont. Services	20401553	6/27/24 Weekly Water Testing - Midtown
Environmental Laboratories, Inc.	\$ 33.00	4350900 · Other Cont. Services	20402251	7/5/24 Weekly Water Testing - Inlow
Environmental Laboratories, Inc.	\$ 33.00	4350900 · Other Cont. Services	20402251	7/5/24 Weekly Water Testing - Midtown
Environmental Laboratories, Inc.	\$ 33.00	4350900 · Other Cont. Services	20402836	7/12/24 Weekly Water Testing - Inlow
Environmental Laboratories, Inc.	\$ 33.00	4350900 · Other Cont. Services	20402836	7/12/24 Weekly Water Testing - Midtown
Environmental Laboratories, Inc.	\$ 33.00	4350900 · Other Cont. Services	20403905	7/29/24 Weekly Water Testing - Midtown Splash Pad 7/24/24
Environmental Laboratories, Inc.	\$ 33.00	4350900 · Other Cont. Services	20403905	7/29/24 Weekly Water Testing - Inlow Splash Pad 7/24/24
Environmental Laboratories, Inc.	\$ 33.00	4350900 · Other Cont. Services	20403962	7/18/24 Weekly Water Testing - Midtown Splash Pad 7/17/24
Environmental Laboratories, Inc.	\$ 33.00	4350900 · Other Cont. Services	20403362	7/18/24 Weekly Water Testing - Inlow Splash Pad 7/17/24
Espey, Hal	\$ 1,050.00	4341999 · Other Professional Fees	2nd Quarter 2024	7/2/24 Park Board Video Tapings 2024
First Advantage	\$ 44.30	4341990 · Criminal Background Checks	5545542406	6/30/24 New Hire Background Checks
First Advantage	\$ 67.00	4341990 · Criminal Background Checks	5545542406	6/30/24 New Hire Background Checks
First Advantage	\$ 44.30	4341990 · Criminal Background Checks	5545542406	6/30/24 New Hire Background Checks
Garcia, Ingrid	\$ 16.68	4343000 · Travel Fees & Expenses	Reimb	7/3/24 Mileage Reimbursement Fee - 7/2/24
Garcia, Ingrid	\$ 25.00	4344300 · Cellular Phone Fees	Reimb	7/8/24 Cell Phone Fees Jun'24
Geotab USA, Inc.	\$ 15.00	4353099 · Other Rental & Leases	IN387692	6/19/24 CCPR Fleet GPS Monitoring Subscription
Grainger	\$ 98.50	4238000 · Small Tools & Minor Equipment	9177054161	7/10/24 Replacement Parts for Parks & Natural Resources Equipment

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 101 - General Fund
 August 13, 2024

Name	Amount	Account	Num	Memo
Grainger	\$ 242.96	4238900 - Other Maintenance Supplies	9177054179	7/10/24 Park Cleaning Supply Equipment
Grainger	\$ 164.07	4238900 - Other Maintenance Supplies	9182937137	7/16/24 Park Cleaning Supply Equipment
Green Touch Services, Inc.	\$ 1,365.00	4350400 - Grounds Maintenance	148045	6/30/24 River Heritage Additional Landscaping 2024
Green Touch Services, Inc.	\$ 393.00	4350400 - Grounds Maintenance	147442	6/30/24 Landscape Maintenance Administrative Office
Green Touch Services, Inc.	\$ 405.00	4350400 - Grounds Maintenance	147584	6/30/24 Landscape Maintenance Bear Creek Park
Green Touch Services, Inc.	\$ 562.00	4350400 - Grounds Maintenance	147570	6/30/24 Landscape Maintenance Carey Grove Park
Green Touch Services, Inc.	\$ 164.00	4350400 - Grounds Maintenance	147443	6/30/24 Landscape Maintenance Central Dog Park
Green Touch Services, Inc.	\$ 3,542.00	4350400 - Grounds Maintenance	147444	6/30/24 Landscape Maintenance Central Park West
Green Touch Services, Inc.	\$ 320.00	4350400 - Grounds Maintenance	147445	6/30/24 Landscape Maintenance Central Park East
Green Touch Services, Inc.	\$ 408.00	4350400 - Grounds Maintenance	147447	6/30/24 Landscape Maintenance Central Park Westermeler Commons
Green Touch Services, Inc.	\$ 336.00	4350400 - Grounds Maintenance	147575	6/30/24 Landscape Maintenance Flowing Well Park
Green Touch Services, Inc.	\$ 597.00	4350400 - Grounds Maintenance	147439	6/30/24 Landscape Maintenance Founders Park
Green Touch Services, Inc.	\$ 147.50	4350400 - Grounds Maintenance	147576	6/30/24 Landscape Maintenance Hagan-Burke Greenway
Green Touch Services, Inc.	\$ 73.50	4350400 - Grounds Maintenance	147440	6/30/24 Landscape Maintenance Hazel Landing Park
Green Touch Services, Inc.	\$ 700.00	4350400 - Grounds Maintenance	147583	6/30/24 Landscape Maintenance Inlow Park
Green Touch Services, Inc.	\$ 624.00	4350400 - Grounds Maintenance	147577	6/30/24 Landscape Maintenance Lenape Trace Park
Green Touch Services, Inc.	\$ 425.00	4350400 - Grounds Maintenance	147578	6/30/24 Landscape Maintenance Meadowlark Park
Green Touch Services, Inc.	\$ 3,570.00	4350400 - Grounds Maintenance	147574	6/30/24 Landscape Maintenance Monon Boulevard
Green Touch Services, Inc.	\$ 600.00	4350400 - Grounds Maintenance	147585	6/30/24 Landscape Maintenance Monon Central Core
Green Touch Services, Inc.	\$ 172.00	4350400 - Grounds Maintenance	147441	6/30/24 Landscape Maintenance Monon Central Trailhead
Green Touch Services, Inc.	\$ 190.00	4350400 - Grounds Maintenance	147573	6/30/24 Landscape Maintenance Monon Greenway North Trailhead
Green Touch Services, Inc.	\$ 170.00	4350400 - Grounds Maintenance	147572	6/30/24 Landscape Maintenance Monon Greenway South Trailhead
Green Touch Services, Inc.	\$ 331.00	4350400 - Grounds Maintenance	147579	6/30/24 Landscape Maintenance Monon Greenway Rotary Plaza
Green Touch Services, Inc.	\$ 144.00	4350400 - Grounds Maintenance	147581	6/30/24 Landscape Maintenance Monon Greenway Indot Bridge
Green Touch Services, Inc.	\$ 88.00	4350400 - Grounds Maintenance	147582	6/30/24 Landscape Maintenance Monon Greenway Carmel Drive Bridge
Green Touch Services, Inc.	\$ 652.00	4350400 - Grounds Maintenance	147590	6/30/24 Landscape Maintenance River Heritage Park
Green Touch Services, Inc.	\$ 1,149.00	4350400 - Grounds Maintenance	147571	6/30/24 Landscape Maintenance Perelman/West Park
Green Touch Services, Inc.	\$ 845.00	4350400 - Grounds Maintenance	147580	6/30/24 Landscape Maintenance West Park
Hamilton County Leadership Academy	\$ 2,000.00	4357004 - External Instructional Fees	740	7/11/24 Training Academy for Resource Development Coordinator
Hilton Palmer House	\$ 2,488.62	4343000 - Travel Fees & Expenses	UFB Visa	6/26/24 Hotel Accommodations for HR Conference SHRM 2024
Indiana Park & Recreation Association	\$ 360.00	4357004 - External Instructional Fees	36709	7/8/24 Registration for 2024 Annual Conference & Expo
IndyAnna's Catering	\$ 92.70	4359000 - Special Projects	75460	7/24/24 Strategic Long Term Funding Meeting Luncheon 7/24/24
Intuit Inc.	\$ 325.28	4341955 - Info Sys Maint/Contracts	UFB Visa	5/26/24 QuickBooks Software and Cloud Hosting Subscription
Intuit Inc.	\$ 325.28	4341955 - Info Sys Maint/Contracts	UFB Visa	7/26/24 QuickBooks Software and Cloud Hosting Subscription
InvigorateHR	\$ 91.00	4357004 - External Instructional Fees	1642	7/19/24 Employee Self Assessment's New Full Time Employees
InvigorateHR	\$ 91.00	4357004 - External Instructional Fees	1642	7/19/24 Employee Self Assessment's New Full Time Employees
Ivy Tech	\$ 200.00	4346000 - Classified Advertising	UFB Visa	6/10/24 Recruitment Job Fair Registration
Klitzing, Michael	\$ 477.96	4343000 - Travel Fees & Expenses	Reimb	7/23/24 Flight for 2024 NRPA Conference
Klitzing, Michael	\$ 250.00	4344100 - Cellular Phone Fees	Reimb	7/23/24 Cell Phone Fees for Mar'24 - Jul'24
Kroger	\$ 23.96	4230200 - Office Supplies	004289	6/24/24 Water for Administrative Office Meetings
Kroger Gardis & Regas, LLP	\$ 5,984.55	4340000 - Legal Fees	91	7/9/24 Legal Services Jun'24
Magers Bookkeeping Services LLC	\$ 120.00	4341999 - Other Professional Fees	1175	6/27/24 2024 Bookkeeping Services
Magers Bookkeeping Services LLC	\$ 15.00	4341999 - Other Professional Fees	1177	6/30/24 June 2024 - Asset Recording
Magers Bookkeeping Services LLC	\$ 120.00	4341999 - Other Professional Fees	1180	7/29/24 2024 Bookkeeping Services
McConnell	\$ 250.00	4350100 - Building Repairs & Maint.	23741	7/3/24 Service - Flowing Well Septic Lift Pump Station
Mehl, Eric	\$ 50.00	4344100 - Cellular Phone Fees	Reimb	7/1/24 Cell Phone Fees Jun'24
Mehl, Eric	\$ 50.00	4344100 - Cellular Phone Fees	Reimb	7/31/24 Cell Phone Fees Jul'24
Menards	\$ 29.98	4232100 - Garage & Motor Supplies	308317224051581	6/20/24 Monon Greenway Maintenance Supplies
Menards	\$ 82.10	4235000 - Building Materials	308317224051581	6/20/24 Monon Greenway Maintenance Supplies
Menards	\$ 68.42	4235000 - Building Materials	308318524054237	7/3/24 Central Park Boardwalk Repair Supplies
Menards	\$ 108.11	4235000 - Building Materials	308319324083713	7/11/24 Irrigation Repair Supplies for Midtown Plaza
Menards	\$ 38.91	4232100 - Garage & Motor Supplies	308319924023476	7/17/24 Parks & Natural Resources Cleaning & Maintenance Supplies
Menards	\$ 123.17	4237000 - Repair Parts	308319924023476	7/17/24 Parks & Natural Resources Cleaning & Maintenance Supplies
Menards	\$ 11.85	4238900 - Other Maintenance Supplies	308319924023476	7/17/24 Parks & Natural Resources Cleaning & Maintenance Supplies
Menards	\$ 30.06	4237000 - Repair Parts	308319924023476	7/17/24 Parks & Natural Resources Cleaning & Maintenance Supplies
Metromet	\$ 102.20	4349500 - Cable Service	2196386 Jul'24	7/2/24 Internet Service - Carey Grove Park
Mid-State Truck Equipment	\$ 670.00	4232100 - Garage & Motor Supplies	128440	7/9/24 Parks & Natural Resources Kubota Equipment Aftermarket Light Package
Mr. B's Lawn Maintenance, Inc.	\$ 410.00	4350400 - Grounds Maintenance	10338	6/26/24 Parks Spring Turf Clean Up 2024

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 101 - General Fund
 August 13, 2024

Name	Amount	Account	Num	Memo
Mr. B's Lawn Maintenance, Inc.	\$ 457.80	4350400 - Grounds Maintenance	10317	6/26/24 Lawn Maintenance Bear Creek Park
Mr. B's Lawn Maintenance, Inc.	\$ 619.12	4350400 - Grounds Maintenance	10318	6/26/24 Lawn Maintenance Bear Creek Greenway
Mr. B's Lawn Maintenance, Inc.	\$ 1,443.16	4350400 - Grounds Maintenance	10319	6/26/24 Lawn Maintenance Carey Grove Park
Mr. B's Lawn Maintenance, Inc.	\$ 808.34	4350400 - Grounds Maintenance	10316	6/26/24 Lawn Maintenance Central Bark Park
Mr. B's Lawn Maintenance, Inc.	\$ 2,459.04	4350400 - Grounds Maintenance	10320	6/26/24 Lawn Maintenance Central Park
Mr. B's Lawn Maintenance, Inc.	\$ 784.80	4350400 - Grounds Maintenance	10321	6/26/24 Lawn Maintenance Central Water Park
Mr. B's Lawn Maintenance, Inc.	\$ 2,514.85	4350400 - Grounds Maintenance	10322	6/26/24 Lawn Maintenance Cherry Tree Park
Mr. B's Lawn Maintenance, Inc.	\$ 723.76	4350400 - Grounds Maintenance	10323	6/26/24 Lawn Maintenance Flowing Well Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,817.90	4350400 - Grounds Maintenance	10324	6/26/24 Lawn Maintenance Founders Park
Mr. B's Lawn Maintenance, Inc.	\$ 619.73	4350400 - Grounds Maintenance	10325	6/26/24 Lawn Maintenance Hazel Landing Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,612.11	4350400 - Grounds Maintenance	10326	6/26/24 Lawn Maintenance Inlow Park
Mr. B's Lawn Maintenance, Inc.	\$ 773.03	4350400 - Grounds Maintenance	10327	6/26/24 Lawn Maintenance Lenape Trace Park
Mr. B's Lawn Maintenance, Inc.	\$ 915.60	4350400 - Grounds Maintenance	10335	6/26/24 Lawn Maintenance Thomas Marcuccilli Nature Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,424.02	4350400 - Grounds Maintenance	10328	6/26/24 Lawn Maintenance Meadowlark Park
Mr. B's Lawn Maintenance, Inc.	\$ 588.60	4350400 - Grounds Maintenance	10329	6/26/24 Lawn Maintenance Monon Boulevard
Mr. B's Lawn Maintenance, Inc.	\$ 1,665.52	4350400 - Grounds Maintenance	10329	6/26/24 Lawn Maintenance Monon Greenway
Mr. B's Lawn Maintenance, Inc.	\$ 915.60	4350400 - Grounds Maintenance	10330	6/26/24 Lawn Maintenance Perelman Pavilion
Mr. B's Lawn Maintenance, Inc.	\$ 543.39	4350400 - Grounds Maintenance	10331	6/26/24 Lawn Maintenance Prairie Meadow Park
Mr. B's Lawn Maintenance, Inc.	\$ 1,640.23	4350400 - Grounds Maintenance	10332	6/26/24 Lawn Maintenance River Heritage Park
Mr. B's Lawn Maintenance, Inc.	\$ 619.73	4350400 - Grounds Maintenance	10334	6/26/24 Lawn Maintenance Steckley at Hazel Landing Park
Mr. B's Lawn Maintenance, Inc.	\$ 4,224.84	4350400 - Grounds Maintenance	10337	6/26/24 Lawn Maintenance West Park
Mr. B's Lawn Maintenance, Inc.	\$ 606.26	4350400 - Grounds Maintenance	10336	6/26/24 Lawn Maintenance Central Park Westemeler Commons
Mr. B's Lawn Maintenance, Inc.	\$ 1,318.81	4350400 - Grounds Maintenance	10333	6/26/24 Lawn Maintenance White River Greenway
NCSI National Center Safety Initiatives	\$ 37.00	4341990 - Criminal Background Checks	46914	7/1/24 Adult Volunteer Background Checks
Neon One, LLC	\$ 219.00	4355200 - Subscriptions	INV399498	6/27/24 Volunteer Software Agreement Subscription
Neon One, LLC	\$ 219.00	4355200 - Subscriptions	INV406827	7/27/24 Volunteer Software Agreement Subscription
Northern Safety Co., Inc.	\$ 105.24	4239012 - Safety Supplies	906317944	7/24/24 Parks & Natural Resources Safety Supplies
NRPA	\$ 70.00	4355300 - Organization & Membership Dues	307499	6/10/24 CPRP Certification Renewal - PNR Director
PFM Car & Truck Care Center	\$ 878.85	4351000 - Auto Repair & maintenance	400132637	6/24/24 Parks & Natural Resources Fleet 3193 Brake Repairs
PFM Car & Truck Care Center	\$ 1,171.75	4351000 - Auto Repair & maintenance	400132741	7/3/24 Parks & Natural Resources Fleet 3193 Additional Brake Repairs
Ray Marketing powered by Proforma	\$ 794.50	4356004 - Staff Clothing	BR71004161A	7/5/24 Parks & Natural Resources Uniform T-Shirt Restock
Ray Marketing powered by Proforma	\$ 407.70	4356004 - Staff Clothing	BR71004183A	7/28/24 New Hire Uniform for Marketing & Inventory
Ray Marketing powered by Proforma	\$ 123.50	4356004 - Staff Clothing	BR71004180A	7/28/24 New Hire Uniforms for Human Resources
Ray Marketing powered by Proforma	\$ 71.25	4356004 - Staff Clothing	BR71004178A	7/28/24 Employee Uniform Purchases for Parks & Natural Resources Staff
Republic Services	\$ 517.11	4350101 - Trash Collection	0761-006515706	7/25/24 Trash & Recycling Services - Westermeler Commons Jul'24
Republic Services	\$ 476.77	4350101 - Trash Collection	0761-006519952	7/25/24 Trash & Recycling Services - Administrative Office- Jul'24
S & S Worldwide	\$ 286.70	4238900 - Other Maintenance Supplies	IN101429859	7/11/24 Midtown Plaza Game Supply Restock
S & S Worldwide	\$ 263.20	4238900 - Other Maintenance Supplies	IN101439620	7/25/24 Midtown Plaza Game Supply Restock
Scenic Construction Services	\$ 10,880.00	4350400 - Grounds Maintenance	24-010	7/3/24 Meadowlark Park Trail & Pond Shoreline Improvements
Sherwin Williams	\$ 113.27	4235000 - Building Materials	8551-2	7/22/24 Paint for CCPR Parking Bollards
SHRM	\$ 264.00	4355300 - Organization & Membership Dues	UFB Visa	7/24/24 Membership Renewal - Talent Acquisition Manager
Southwest Airlines	\$ 251.95	4343000 - Travel Fees & Expenses	UFB Visa	7/24/24 Airfare for NRPA 2024 Conference - CCPR Assistant Director
Spear Corporation	\$ 900.93	4237000 - Repair Parts	328214	6/28/24 Service Call - Midtown Splash Pad UV System
Staples	\$ 94.77	4230200 - Office Supplies	6005152529	6/24/24 Parks & Natural Resources Office Supplies
Staples	\$ 32.72	4230200 - Office Supplies	6006839794	7/15/24 Administrative Office Computer Accessories & Printer Supplies
Staples	\$ 46.13	4230200 - Office Supplies	6006839792	7/15/24 Parks & Natural Resources Office Supplies
Staples	\$ 146.66	4230200 - Office Supplies	6006475621	7/8/24 Administrative Office - Office Supplies
Staples	\$ 36.78	4230200 - Office Supplies	007254963	7/22/24 Office Supplies for 2024 Budget Books
Terryberry	\$ 34.60	4350900 - Other Cont. Services	Q57044	6/11/24 Employee Recognition Gift - PNR Staff
TriCo Regional Sewer Utility	\$ 94.19	4348500 - Water & Sewer	1001301 Jun'24	7/1/24 Monon Greenway South Trailhead
TriCo Regional Sewer Utility	\$ 20.58	4348500 - Water & Sewer	1013738 Jun'24	7/1/24 Administrative Office
TriCo Regional Sewer Utility	\$ 185.63	4348500 - Water & Sewer	1033605 Jun'24	7/1/24 Central Park Westermeler Commons
TriCo Regional Sewer Utility	\$ 138.92	4348500 - Water & Sewer	2000677 Jun'24	7/1/24 West Park
USPS	\$ 36.80	4342100 - Postage	UFB Visa	6/5/24 Shipping for CAPRA Accreditation Site Visit Gift Bags
Verizon Wireless	\$ 1,469.17	4344100 - Cellular Phone Fees	9967443173	6/23/24 Cell Phone Charges - Parks & Natural Resources
Vortex USA Inc.	\$ 750.00	4350000 - Equipment Repairs & Maint.	59654	7/15/24 Replacement Equipment for Central Park Westermeler Commons Splash Pad
Walmart.com	\$ 91.56	4238900 - Other Maintenance Supplies	UFB Visa	7/11/24 Midtown Plaza Game Supply Restock

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 101 - General Fund
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Name	Amount	Account	Num	Memo
Walmart.com	\$ 99.99	4230200 - Office Supplies	UFB Visa	7/11/24 Administrative Office Small Kitchen Equipment
White's Ace Hardware	\$ 19.99	4238000 - Small Tools & Minor Equipment	29788740	6/5/24 Parks & Natural Resources Propane & Miscellaneous Supplies
White's Ace Hardware	\$ 99.80	4238900 - Other Maintenance Supplies	29788740	6/5/24 Parks & Natural Resources Propane & Miscellaneous Supplies
White's Ace Hardware	\$ 11.81	4237000 - Repair Parts	29788740	6/5/24 Parks & Natural Resources Propane & Miscellaneous Supplies
White's Ace Hardware	\$ (84.83)	4238900 - Other Maintenance Supplies	29788751	6/5/24 Parks & Natural Resources Propane & Miscellaneous Supplies
White's Ace Hardware	\$ 29.76	4237000 - Repair Parts	29793237	6/13/24 Repair Supplies for Midtown Splash Pad
White's Ace Hardware	\$ 51.03	4238900 - Other Maintenance Supplies	29794214	6/15/24 Graffiti Removal Supplies for Parks
White's Ace Hardware	\$ 26.97	4230200 - Office Supplies	29795464	6/18/24 Parks & Natural Resources Miscellaneous Supplies for Maintenance Office
White's Ace Hardware	\$ 24.00	4235000 - Building Materials	29795907	6/19/24 Perelman Pavilion Privacy Fence Repair Supplies
White's Ace Hardware	\$ 84.50	4235000 - Building Materials	29799343	6/26/24 Monon Greenway Repair & Maintenance Supplies
Willow Marketing Management, Inc.	\$ 527.66	4340400 - Consulting Fees	QB INV-57405	6/28/24 Engagement of Services - Culture Research Services
WM - Waste Management	\$ 458.41	4350101 - Trash Collection	8494454-1710-8	7/2/24 Trash & Recycling Services - Meadowlark Park
WM - Waste Management	\$ 297.59	4350101 - Trash Collection	8494454-1710-8	7/2/24 Trash & Recycling Services - Midtown Plaza
Zoom	\$ 219.89	4355200 - Subscriptions	UFB Visa	6/20/24 Video Conferencing
Zoom	\$ 219.89	4355200 - Subscriptions	UFB Visa	7/20/24 Video Conferencing
Jul 2 - Aug 5, 24	<u>\$ 176,837.92</u>			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 108 - Extended School Enrichment
 August 13, 2024

Name	Amount	Account	Num	Memo
Jul 2 - Aug 5, 24				
Adamson's Karate Studios	\$ 600.00	4340800 · Program Contractors	7/24/2024	7/24/24 ESE Summer Camp Program Contractor
Adrenaline	\$ 864.00	4343007 · Field Trips	280535	6/28/24 Kids at Play Summer Camp Field Trip
Adrenaline	\$ 1,134.00	4343007 · Field Trips	323367	6/27/24 Camp Wayback Summer Camp Field Trip 6/27/24
Adrenaline	\$ 504.00	4343007 · Field Trips	280536	7/2/24 Success on Stage Camp Field Trip
Adrenaline	\$ 1,998.00	4343007 · Field Trips	325198	6/21/24 Summer Experience Field Trip 6/21/24
Adrenaline	\$ 936.00	4343007 · Field Trips	314110	7/10/24 Kids at Play/In the Zone Summer Camp Field Trip 7/12/24
Adrenaline	\$ 1,476.00	4343007 · Field Trips	280537	7/9/24 STEAM Team Summer Camp Field Trip 7/9/24
Adrenaline	\$ 1,044.00	4343007 · Field Trips	331312	7/25/24 Outdoor Explorers Summer Camp Field Trip 7/25/24
Amazon	\$ 131.89	4239039 · General Program Supplies	1CL6-9VXN-TRHL	7/15/24 STEAM Team Summer Camp Program Supplies
Amazon	\$ 149.81	4239039 · General Program Supplies	1GFG-FF49-V771	7/15/24 Summer Experience Camp Supplies
Amazon	\$ 51.76	4239039 · General Program Supplies	1KTC-CWWQ-R7MV	7/15/24 Summer Experience Camp Supplies
Amazon	\$ 173.15	4239039 · General Program Supplies	19HC-7MNF-QN7R	7/15/24 Success on Stage Summer Camp Play #2 Supplies
Amazon	\$ 454.89	4239039 · General Program Supplies	1KGR-9H9K-QKCC	7/15/24 Adventures in Art Summer Camp Supplies
Amazon	\$ 115.96	4239099 · Other Miscellaneous	16W6-DDNL-TQKW	7/15/24 ESE Inclusion Supplies for Program Participants
Amazon	\$ 302.80	4239039 · General Program Supplies	1KLW-NYGI-VGVC	7/15/24 Camp Wayback Summer Camp Program Supplies
Amazon	\$ 186.41	4239039 · General Program Supplies	1VGN-7ML1-QRMF	7/15/24 Under the Sun Summer Camp Supplies
Amazon	\$ 71.20	4239039 · General Program Supplies	1QGQ-QL7N-TYKC	7/15/24 Adventures in Art Summer Camp Supplies
Amazon	\$ 27.00	4239099 · Other Miscellaneous	19HC-7MNF-QWH1	7/15/24 ESE Summer Camp Administrative - Office Supplies
Amazon	\$ 869.23	4239039 · General Program Supplies	1DYP-4M3D-TLLP	7/15/24 Under the Sun Summer Camp Supplies
American Red Cross	\$ 506.00	4357003 · Internal Instruction Fees	22700040	6/19/24 ESE Summer Camp Staff CPR/First Aide Training
American Red Cross	\$ 269.46	4239012 · Safety Supplies	29017638	7/18/24 ESE Training Supplies
Avant Garde Transportation	\$ 44,601.38	4343006 · Bus Trips	23476	6/27/24 ESE Summer Camp Bus Transportation 2024
Avant Garde Transportation	\$ 29,552.25	4343006 · Bus Trips	23502	7/9/24 ESE Summer Camp Bus Transportation 2024
Avant Garde Transportation	\$ 40,472.25	4343006 · Bus Trips	23512	7/23/24 ESE Summer Camp Bus Transportation 2024
BluePay Processing, LLC	\$ 227.00	4341999 · Other Professional Fees	1005662456410624	6/30/24 ESE ACH Processing Jun'24
BluePay Processing, LLC	\$ 13,839.83	4341999 · Other Professional Fees	INV015210	7/16/24 ESE Credit Card Processing Jun'24
Breakout Games	\$ 1,031.25	4343007 · Field Trips	UFB Visa	7/11/24 Chilville Summer Camp Field Trip 7/24/24
Breakout Games	\$ 935.60	4343007 · Field Trips	UFB Visa	7/11/24 IMPACT Summer Camp Field Trip 7/22/24
BRU Burger Bar	\$ 396.72	4239039 · General Program Supplies	UFB Visa	6/27/24 ESE Assistant Site Supervisors Retreat 6/27/24
Caravan Classes	\$ 645.00	4343007 · Field Trips	03232212	6/28/24 Adventures in Art Camp Field Trip
Carmel Dad's Club	\$ 24,000.00	4350900 · Other Cont. Services	10211	7/2/24 ESE Summer Camp Series Facilities Usage 2024
Carmel Drive Self-Storage	\$ 289.00	4350900 · Other Cont. Services	1520	7/5/24 Annual Storage Rental - ESE
Children's Museum of Indianapolis	\$ 1,009.50	4343007 · Field Trips	60877	6/19/24 Camp Wayback Summer Camp Field Trip 6/13/24
Children's Museum of Indianapolis	\$ 1,440.00	4343007 · Field Trips	60891	7/2/24 EnRoute Summer Camp Field Trip 6/28/24
Children's Museum of Indianapolis	\$ 1,511.00	4343007 · Field Trips	60897	7/11/24 Under the Sun Summer Camp Field Trip 7/10/24
Children's Museum of Indianapolis	\$ 1,469.00	4343007 · Field Trips	60899	7/15/24 Summer Experience Camp Field Trip 7/12/24
Children's Museum of Indianapolis	\$ 702.50	4343007 · Field Trips	60902	7/22/24 Adventures in Art Camp Field Trip 7/19/24
Clay Township Regional Waste	\$ 7,203.75	4350999 · Other Rental & Leases	6/1/2024	7/2/24 ESE Office Space Lease Jun'24
Conner Prairie	\$ 1,456.00	4343007 · Field Trips	UFB Visa	5/31/24 Summer Experience Camp Field Trip 5/31/24
Conner Prairie	\$ 666.00	4343007 · Field Trips	UFB Visa	6/13/24 Science of Summer Camp Field Trip 6/13/24
Conner Prairie	\$ 1,400.00	4343007 · Field Trips	UFB Visa	6/21/24 EnRoute Summer Camp Field Trip 6/21/24
Conner Prairie	\$ 905.00	4343007 · Field Trips	UFB Visa	7/11/24 Camp Wayback Camp Field Trip 7/11/24/24
Conner Prairie	\$ 1,318.00	4343007 · Field Trips	UFB Visa	6/28/24 Outdoor Explorers Camp Field Trip 6/28/24
Cumulus Media	\$ 370.00	4346000 · Classified Advertising	BB4138767	6/30/24 Digital Staff Recruitment Advertising - Spring
Current Publishing	\$ 190.00	4341991 · Marketing & Promotions	76921	6/27/24 Staff Recruitment
Einstein Noah Restaurant Group Inc.	\$ 77.94	4239039 · General Program Supplies	5023678	6/28/24 Success on Stage Summer Camp Staff Training Lunch 6/28/24
Fazoli's Restaurant	\$ 251.82	4239039 · General Program Supplies	AAA2TL8D9QAT	5/3/24 Woodbrook ESE Parent's Night Out 5/3/24
Fazoli's Restaurant	\$ 181.87	4239039 · General Program Supplies	AAA2TM009QAT	7/22/24 IMPACT Summer Camp Retreat Luncheon
First Advantage	\$ 489.30	4341999 · Criminal Background Checks	5545542406	6/30/24 New Hire Background Checks
Fun Express	\$ 127.84	4239039 · General Program Supplies	73188724201	7/10/24 Cherry Tree ESE - "RICHER" Store Supplies
Fun Express	\$ 294.26	4239039 · General Program Supplies	73205051201	7/24/24 Carmel Elementary ESE Site Plan 1 (2024) Supplies & Prize Box Items
Greattimes Family Fun Park	\$ 860.00	4343007 · Field Trips	7/26/2024	7/26/24 In the Zone Summer Camp Field Trip 7/26/24
Greek's Pizzeria	\$ 616.00	4343007 · Field Trips	SCIENCE7112024	7/11/24 Science of Summer - Summer Camp Field Trip
GTSOFT Inc	\$ 23,800.00	4341955 · Info Sys Maint/Contracts	072436	7/2/24 ESE Software Services License Renewal 2024-25

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 108 - Extended School Enrichment
 August 13, 2024

Name	Amount	Account	Num	Memo
Haddock, Monica	\$ 343.04	4343000 - Travel Fees & Expenses	Reimb	7/18/24 Mileage Reimbursement 1/5/24-5/22/24
Hernandez, Isalah	\$ 46.90	4343000 - Travel Fees & Expenses	Reimb	7/29/24 Mileage Reimbursement 4/26/24 - 5/22/24
Hernandez, Isalah	\$ 51.59	4340000 - Legal Expense	Reimb	7/29/24 Mileage Reimbursement 5/22/24-7/19/24
Hickey's Shaved Ice/Kona Ice	\$ 222.00	4340800 - Program Contractors	2991	7/11/24 ESE Summer Program Contractor
Hickey's Shaved Ice/Kona Ice	\$ 303.00	4340800 - Program Contractors	2987	7/11/24 ESE Summer Program Contractor
Hickey's Shaved Ice/Kona Ice	\$ 306.00	4340800 - Program Contractors	2988	7/11/24 ESE Summer Program Contractor
Hickey's Shaved Ice/Kona Ice	\$ 300.00	4340800 - Program Contractors	2985	7/11/24 ESE Summer Program Contractor
Hickey's Shaved Ice/Kona Ice	\$ 327.00	4340800 - Program Contractors	2984	7/11/24 ESE Summer Program Contractor
Hickey's Shaved Ice/Kona Ice	\$ 255.00	4340800 - Program Contractors	2990	7/11/24 ESE Summer Program Contractor
Hickey's Shaved Ice/Kona Ice	\$ 285.00	4340800 - Program Contractors	2989	7/11/24 ESE Summer Program Contractor
Hickey's Shaved Ice/Kona Ice	\$ 210.00	4340800 - Program Contractors	986	7/11/24 ESE Summer Program Contractor
Hobby Lobby	\$ 90.44	4239039 - General Program Supplies	132049710	6/11/24 Success on Stage Camp Supplies
Hobby Lobby	\$ 102.09	4239039 - General Program Supplies	132037384	6/10/24 Success on Stage Camp Supplies
Hobby Lobby	\$ 69.82	4239039 - General Program Supplies	132088398	6/13/24 Success on Stage Camp Supplies
Hobby Lobby	\$ 27.38	4239039 - General Program Supplies	132093897	6/13/24 Success on Stage Camp Supplies
Hobby Lobby	\$ 113.64	4239039 - General Program Supplies	132295811	6/26/24 Under the Sun Summer Camp Craft Supplies
Hobby Lobby	\$ 153.64	4239039 - General Program Supplies	132324091	6/28/24 Success on Stage Camp Supplies
Holsten, Alyssa	\$ 135.01	4343000 - Travel Fees & Expenses	Reimb	7/23/24 Mileage Reimbursement 5/23/24 - 7/19/24
Indeed, Inc.	\$ 373.53	4346000 - Classified Advertising	UFB Visa	7/25/24 Sponsored Job Advertising
Indiana Center for Prevention	\$ 430.00	4357004 - External Instructional Fees	GN062724	6/28/24 ESE Staff Trainings - Jun'24
Indianapolis Zoological Society, Inc.	\$ 1,454.25	4343007 - Field Trips	1063350	7/8/24 Outdoor Explorers Summer Camp Field Trip 6/13/24
Indianapolis Zoological Society, Inc.	\$ 1,551.75	4343007 - Field Trips	1063357	7/9/24 Under the Sun Summer Camp Field Trip 6/19/24
Indianapolis Zoological Society, Inc.	\$ 836.50	4343007 - Field Trips	1063239	7/8/24 Science of Summer Camp Field Trip 6/6/24
Indianapolis Zoological Society, Inc.	\$ 1,922.50	4343007 - Field Trips	1063271	7/11/24 Summer Experience Camp Field Trip 6/7/24
Indianapolis Zoological Society, Inc.	\$ 1,476.00	4343007 - Field Trips	1063327	7/22/24 STEAM Team Summer Camp Field Trip 6/11/24
IndyAnna's Catering	\$ 363.60	4239039 - General Program Supplies	75461	7/30/24 ESE Full Time Staff Luncheon 7/30/24
Intuit	\$ 325.29	4341955 - Info Sys Maint/Contracts	UFB Visa	5/26/24 QuickBooks Software and Cloud Hosting Subscription
Intuit	\$ 325.29	4341955 - Info Sys Maint/Contracts	UFB Visa	7/26/24 QuickBooks Software and Cloud Hosting Subscription
InvigorateHR	\$ 182.00	4357004 - External Instructional Fees	1642	7/19/24 Employee Self Assessment's New Full Time Employees
Iron Mountain	\$ 84.50	4341999 - Other Professional Fees	9ML2423	6/30/24 Off Site File Storage - Jul'24
JumpBunch of Indianapolis	\$ 150.00	4340800 - Program Contractors	758110	7/22/24 Summer Camp Program Contractor - Olympic Sports
Kroger	\$ 17.97	4239099 - Other Miscellaneous	068269	6/26/24 ESE Summer Camp at Perelman Pavilion First Aid Supplies
Kroger	\$ 180.52	4239039 - General Program Supplies	046441	7/2/24 EnRoute Summer Camp Staff Training Lunch 7/2/24
Kroger	\$ 246.36	4239039 - General Program Supplies	037103	7/2/24 Science of Summer Camp Staff Training Lunch Supplies 7/2/24
Kroger	\$ 94.19	4239039 - General Program Supplies	032254	7/9/24 Chillville Summer Camp - Midsummer Staff Training Lunch 7/9/24
Kroger	\$ 132.25	4239039 - General Program Supplies	032197	7/9/24 Chillville Summer Camp Cookout Supplies
Kroger	\$ 34.33	4239099 - Other Miscellaneous	103572	7/12/24 ESE Summer Camp Administrative - Cleaning Supplies
Kroger	\$ 258.70	4239039 - General Program Supplies	064834	7/10/24 Science of Summer Camp Supplies
Kroger	\$ 15.98	4239099 - Other Miscellaneous	037523	7/9/24 ESE Summer Camp Administration Cleaning Supplies
Kroger	\$ 50.26	4239039 - General Program Supplies	056135	7/10/24 Outdoor Explorers Camp Supplies
Kroger	\$ 229.08	4239039 - General Program Supplies	056226	7/10/24 Outdoor Explorers Summer Camp Midsummer Training 7/10/24
Kroger	\$ 17.97	4239039 - General Program Supplies	011155	7/15/24 ESE Summer Camp Supplies for Perelman Pavilion
Kroger	\$ 188.79	4239039 - General Program Supplies	053906 7/17/24	7/17/24 Kids at Play Summer Camp Party Supplies 7/17/24
Kroger	\$ 71.98	4239039 - General Program Supplies	057014	7/17/24 Outdoor Explorers Camp Supplies
Kroger Gardis & Regas, LLP	\$ 2,468.50	4340000 - Legal Expense	91	7/9/24 Legal Services Jun'24
Lazdins, Marcel A	\$ 50.00	4239039 - General Program Supplies	00000015	7/18/24 Spanish Document Translation of ESE Formstack Updates
Magers Bookkeeping Services LLC	\$ 450.00	4341999 - Other Professional Fees	1175	6/27/24 2024 Bookkeeping Services
Magers Bookkeeping Services LLC	\$ 450.00	4341999 - Other Professional Fees	1180	7/29/24 2024 Bookkeeping Services
Mail Chimp	\$ 287.50	4355200 - Subscriptions	UFB Visa	6/14/24 Email Marketing - Annual Subscription
Mail Chimp	\$ 287.50	4355200 - Subscriptions	UFB Visa	7/14/24 Email Marketing - Annual Subscription
McLaren, Sam	\$ 48.51	4343000 - Travel Fees & Expenses	Reimb	7/26/24 Mileage Reimbursement 6/19/24-7/17/24
Mellow Mushroom Pizza Bakers	\$ 122.91	4239039 - General Program Supplies	14465	7/17/24 Kids at Play/In The Zone Summer Camp Pizza Party 7/17/24
Mellow Mushroom Pizza Bakers	\$ 191.90	4359000 - Special Projects	60018	7/26/24 CCPR Staff Appreciation Night Specialty Pizza 7/26/24
Mobley Productions	\$ 500.00	4239099 - Other Miscellaneous	146538-00030	6/25/24 CCPR End of Year Party 2024 Entertainment
NCSI - National Center Safety Initiatives	\$ 18.50	4341999 - Criminal Background Checks	46913	7/1/24 New Hire Background Check

Carmel/Clay Board of Parks and Recreation
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Name	Amount	Account	Num	Memo
Papaw's Ice Cream	\$ 172.50	4343007 · Field Trips	1K2X28TWVYKAA	7/3/24 Science of Summer On Site Vendor 7/3/24
Papaw's Ice Cream	\$ 160.50	4343007 · Field Trips	1K2X28TWVYKAA	7/3/24 Adventures in Art On Site Vendor 7/3/24
Papaw's Ice Cream	\$ 157.50	4239039 · General Program Supplies	6/21/2024	6/21/24 Adventures in Art On Site Vendor
Papaw's Ice Cream	\$ 160.50	4239039 · General Program Supplies	6/21/2024	6/21/24 Science of Summer On Site Vendor
Pottery By You	\$ 68.00	4239039 · General Program Supplies	000282	6/19/24 Adventures in Art Summer Camp Pottery Firing
Pottery By You	\$ 570.00	4343007 · Field Trips	000289	7/16/24 Success on Stage Summer Camp Field Trip
Pottery By You	\$ 980.00	4343007 · Field Trips	000288	7/16/24 Adventures in Art Camp Field Trip 7/12/24
Pottery By You	\$ 2,288.00	4343007 · Field Trips	000291	7/19/24 Under the Sun Summer Camp Field Trip 7/17/24
Pottery By You	\$ 1,235.00	4343007 · Field Trips	000292	7/19/24 EnRoute Summer Camp Field Trip 7/19/24
Pottery By You	\$ 825.00	4343007 · Field Trips	000293	7/25/24 Camp Wayback Summer Camp Full Time
Ray Marketing powered by Proforma	\$ 1,248.00	4341991 · Marketing & Promotions	BR71004163A	7/5/24 Full Time Onboarding Promotional Items
Ray Marketing powered by Proforma	\$ 105.95	4356004 · Staff Clothing	BR71004168A	7/5/24 ESE "Thank A Youth Worker" 2024 Prize Winner Uniforms
Ray Marketing powered by Proforma	\$ 1,335.00	4356004 · Staff Clothing	BR71004164A	7/5/24 ESE Summer Camp Staff Uniforms 2024
Ray Marketing powered by Proforma	\$ 1,888.75	4356004 · Staff Clothing	BR71004175A	7/28/24 ESE Part Time Staff Uniform Restock School Year 2024-25
Regal Entertainment Group	\$ 1,693.00	4343007 · Field Trips	UFB Visa	6/17/24 Under the Sun Summer Camp Field Trip 6/26/24
Regal Entertainment Group	\$ 1,154.00	4343007 · Field Trips	UFB Visa	6/11/24 Camp Wayback Summer Camp Field Trip 6/20/24
Regal Entertainment Group	\$ 985.00	4343007 · Field Trips	UFB Visa	7/1/24 Chillville Summer Camp Field Trip 7/10/24
Regal Entertainment Group	\$ 1,693.00	4343007 · Field Trips	UFB Visa	7/9/24 The Summer Experience Summer Camp Field Trip 6/26/24
Rich, Aimee	\$ 217.29	4343000 · Travel Fees & Expenses	Reimb	7/26/24 Mileage Reimbursement 5/28/24-7/26/24
Root's School of Theatre LLC	\$ 350.00	4340800 · Program Contractors	0110	7/15/24 ESE Summer Camp Program Contractor
Royal Pin Woodland	\$ 767.00	4343007 · Field Trips	7/3/2024	7/3/24 Chillville Summer Camp Field Trip 7/3/24
Royal Pin Woodland	\$ 845.00	4343007 · Field Trips	Field Trip 7/19/24	7/19/24 Kids at Play Summer Camp Field Trip 7/19/24
S & S Worldwide	\$ 161.65	4239039 · General Program Supplies	IN101422880	6/28/24 Camp Wayback Summer Camp Program Supplies
S & S Worldwide	\$ 48.58	4239039 · General Program Supplies	IN101415156	6/17/24 Prairie Trace ESE Replacement Club Supplies
S & S Worldwide	\$ 80.60	4239039 · General Program Supplies	IN101421685	6/27/24 Clay Center ESE Program Supplies
S & S Worldwide	\$ 112.72	4239039 · General Program Supplies	IN101425207	7/2/24 Summer Experience Camp Supplies
S & S Worldwide	\$ 463.63	4239039 · General Program Supplies	IN1014257437	7/3/24 Prairie Trace ESE - Site Plan 1 (2024) Art Club Supplies
S & S Worldwide	\$ 32.90	4239039 · General Program Supplies	IN101432583	7/16/24 Camp Wayback Summer Camp Program Supplies
S & S Worldwide	\$ 83.70	4239039 · General Program Supplies	IN101433454	7/17/24 Prairie Trace ESE Site Plan 1 (2024) Art Club Supplies
S & S Worldwide	\$ 110.92	4239039 · General Program Supplies	IN101420182	6/25/24 Clay Center ESE Program Supplies
S & S Worldwide	\$ 115.57	4239039 · General Program Supplies	IN101434410	7/18/24 Smoky Row ESE Site Plan 4 (2024) Supplies
Staples	\$ 187.59	4239039 · General Program Supplies	6005152525	6/24/24 STEAM Team Summer Camp Office & Club Supplies
Staples	\$ 69.03	4239099 · Other Miscellaneous	6006114586	7/1/24 ESE Summer Camp Administrative Office Supplies
Staples	\$ 51.02	4239039 · General Program Supplies	6006475623	7/8/24 Summer Experience Camp Office Supplies
Staples	\$ 27.16	4239039 · General Program Supplies	6006839796	7/15/24 Adventures in Art Summer Camp Supplies
Staples	\$ 219.52	4239099 · Other Miscellaneous	6006839790	7/15/24 ESE Summer Camp Administrative Office Supplies
Staples	\$ 120.73	4239039 · General Program Supplies	6006475622	7/8/24 Prairie Trace ESE Office Supplies Fall 2024
SubZero Nitrogen Ice Cream	\$ 360.00	4239039 · General Program Supplies	000020	7/1/24 Success on Stage Summer Camp "In Store" Field Trip
SubZero Nitrogen Ice Cream	\$ 438.00	4239039 · General Program Supplies	000022	7/1/24 Outdoor Explorers Summer Camp "In Store" Field Trip
SubZero Nitrogen Ice Cream	\$ 360.00	4239039 · General Program Supplies	000032	7/22/24 Success on Stage Summer Camp "In Store" Field Trip
SubZero Nitrogen Ice Cream	\$ 438.00	4239039 · General Program Supplies	000030	7/15/24 Outdoor Explorers Summer Camp "In Store" Field Trips
SubZero Nitrogen Ice Cream	\$ 390.00	4239039 · General Program Supplies	000033	7/22/24 Adventures in Art Summer Camp "In Store" Field Trip
SubZero Nitrogen Ice Cream	\$ 438.00	4239039 · General Program Supplies	000027	7/9/24 Outdoor Explorers Summer Camp "In Store" Field Trip
Terryberry	\$ 108.29	4350900 · Other Cont. Services	Q73160	7/23/24 Employee Recognition Gift
The Friends of Central Pool, Inc.	\$ 256.00	4343007 · Field Trips	7/2/2024	7/2/24 Chillville Summer Camp Field Trip 6/12/24
The Friends of Central Pool, Inc.	\$ 264.00	4343007 · Field Trips	Field Trip 7/24/24	7/24/24 Under the Sun Field Trip 7/3/24
Top Golf	\$ 275.00	4343007 · Field Trips	UFB Visa	6/4/24 In the Zone ESE Summer Camp Field Trip 6/7/24
Top Golf	\$ 410.00	4343007 · Field Trips	UFB Visa	6/19/24 STEAM Team ESE Summer Camp Field Trip 6/19/24
Ultimate Ninjas	\$ 780.00	4343007 · Field Trips	18	7/26/24 Kids at Play Summer Camp Field Trip 6/4/24
Ultimate Ninjas	\$ 1,035.00	4343007 · Field Trips	18	7/26/24 STEAM Team Summer Camp Field Trip 7/2/24
Ultimate Ninjas	\$ 1,245.00	4343007 · Field Trips	18	7/26/24 EnRoute Summer Camp Field Trip 7/12/24
Urban Air	\$ 1,534.99	4343007 · Field Trips	Field Trip 7/16/24	7/16/24 STEAM Team Summer Camp Field Trip 7/16/24
Urban Air	\$ 1,714.99	4343007 · Field Trips	Field Trip 7/24/24	7/24/24 Under the Sun Summer Camp Field Trip 7/24/24
USPS	\$ 9.25	4350000 · Equipment Repairs & Maint.	UFB Visa	5/31/24 Shipping for West Clay Radio Repair
Verizon Wireless	\$ 499.46	4344100 · Cellular Phone Fees	9967427818	6/23/24 Cell Phone Charges ESE

Carmel/Clay Board of Parks and Recreation
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Name	Amount	Account	Num	Memo
Verizon Wireless	\$ 1,995.85	4344100 - Cellular Phone Fees	9967697741	6/27/24 ESE iPad Usage
Walmart	\$ 507.44	4239039 - General Program Supplies	894180639663070	6/28/24 STEAM Team Summer Camp Program Supplies
Walmart	\$ 150.56	4239039 - General Program Supplies	204183613953288	7/1/24 Adventures in Art Summer Camp Supplies
Walmart	\$ 162.22	4239039 - General Program Supplies	204185484823337	7/3/24 EnRoute Summer Camp Program Supplies
Walmart	\$ 190.55	4239039 - General Program Supplies	424194051701634	7/11/24 EnRoute Summer Camp Program Supplies
Walmart	\$ 263.79	4239039 - General Program Supplies	224190621916162	7/8/24 Under the Sun Summer Camp Tie Dye Supplies
Walmart	\$ 45.39	4239039 - General Program Supplies	214191505890387	7/9/24 Success on Stage Summer Camp Supplies
Walmart	\$ 42.98	4239039 - General Program Supplies	084193624766673	7/11/24 Success on Stage Summer Camp Supplies
Walmart	\$ 34.07	4239039 - General Program Supplies	324198636216624	7/16/24 Success on Stage Summer Camp Supplies
Walmart	\$ 19.69	4239039 - General Program Supplies	084191515636639	7/9/24 Chillville Summer Camp Cooking Supplies
Walmart	\$ 175.84	4239039 - General Program Supplies	424200558241814	7/18/24 IMPACT Summer Camp Retreat Supplies
Walmart	\$ 119.53	4239039 - General Program Supplies	244204645471244	7/22/24 Under the Sun Summer Camp Supplies
Walmart	\$ 233.12	4239039 - General Program Supplies	7/24/2024	7/24/24 Summer Experience Camp Supplies
Walmart.com	\$ 99.96	4239039 - General Program Supplies	UFB Visa	5/30/24 Science of Summer Camp Supplies
Walmart.com	\$ 303.71	4239039 - General Program Supplies	UFB Visa	7/24/24 Under the Sun Summer Camp Replacement Supplies
Werich, Allison	\$ 65.66	4343000 - Travel Fees & Expenses	Reimb	7/23/24 Mileage Reimbursement 7/2/24-7/23/24
Werich, Allison	\$ 144.05	4343000 - Travel Fees & Expenses	Reimb	7/23/24 Mileage Reimbursement 5/28/24-6/28/24
White's Ace Hardware	\$ 62.61	4239099 - Other Miscellaneous	29797089	6/21/24 ESE Summer Camp Administrative Supplies
Willow Marketing Management, Inc.	\$ 75.00	4341955 - Info Sys Maint/Contracts	24545	6/30/24 Website Hosting 2024
Willow Marketing Management, Inc.	\$ 3,527.67	4340400 - Consulting Fees	QB INV-57405	6/28/24 Engagement of Services - Culture Research Services
Jul 2 - Aug 5, 24	<u>\$ 272,986.06</u>			

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Name	Amount	Account	Num	Memo
Jul 2 - Aug 5, 24				
Ace - Pak Products Inc.	\$ 479.60	4239012 - Safety Supplies	A-12435	4/24/24 Aquatic First Aid Supplies
Ace - Pak Products Inc.	\$ 158.94	4238900 - Cleaning & Maint. Supplies	A-12655	6/26/24 Waterpark Trash Supplies
Ace - Pak Products Inc.	\$ 158.94	4238900 - Cleaning & Maint. Supplies	A-12690	7/3/24 Waterpark Trash Bags 2024
Ace - Pak Products Inc.	\$ 682.64	4238900 - Cleaning & Maint. Supplies	A-12695	7/1/24 Monon Community Center Janitorial Supplies
Ace - Pak Products Inc.	\$ 89.98	4230200 - Office Supplies	A-12629	6/13/24 Cleaning Supplies for Member Services
Ace - Pak Products Inc.	\$ 158.94	4238900 - Cleaning & Maint. Supplies	A-12726	7/10/24 Waterpark Trash Bags
Ace - Pak Products Inc.	\$ 158.94	4238900 - Cleaning & Maint. Supplies	A-12768	7/23/24 Waterpark Trash Bags 2024 Summer
AlphaCard	\$ 1,194.00	4239039 - General Program Supplies	INV7349559	7/15/24 Monon Community Center Front Desk Membership Key FOB's
Amazon	\$ (379.00)	4239039 - General Program Supplies	1QNY-T4RT-TY4C	7/15/24 Fitness - Program Equipment for Aquatic Classes
Amazon	\$ 159.07	4239039 - General Program Supplies	1YUJ-FGVH-V79V	7/15/24 Waterpark Monon Mixer 7/5/24 Supplies
Amazon	\$ 231.48	4239045 - Retail Goods	1M7H-7MMJ-VFPP	7/15/24 Sunscreen for Waterpark Retail Sales
Amazon	\$ 75.94	4239039 - General Program Supplies	1D9Q-9DNL-VGX4	7/15/24 Promotional Items for Membership Awards Program
Amazon	\$ 12.02	4239012 - Safety Supplies	1VGN-7ML1-RA16	7/15/24 Supplies for Aquatics Oxygen Tanks
Amazon	\$ 188.48	4238000 - Small Tools & Minor Equipment	16W6-DDNL-VG17	7/15/24 Waterpark Concessions Small Equipment
Amazon	\$ 225.54	4239045 - Retail Goods	1YVM-73WJ-V1XL	7/15/24 Sunscreen for Waterpark Resell
Amazon	\$ 51.63	4239039 - General Program Supplies	1QGG-3MW6-RKDN	7/15/24 Waterpark Retail Sales Inventory & Decorations for My Monon Rewards
Asana	\$ 266.28	4463202 - Software	UBF Visa	6/29/24 Application Software for Monon Community Center
AT&T	\$ 283.73	4344000 - Telephone Line Charges	UBF Visa	6/17/24 Monon Community Center Alarms & Elevators
AT&T	\$ 282.85	4344000 - Telephone Line Charges	UBF Visa	7/17/24 MCC Alarms & Elevators
B & H Photo	\$ 284.96	4239039 - General Program Supplies	2252733482	6/26/24 Aquatics Classes Small Equipment Replacement
B & H Photo	\$ 359.76	4239039 - General Program Supplies	225301500	6/27/24 Membership Engagement "My Monon Mixer" Giveaway Prizes
Beaver, Stephanie	\$ 90.00	4358400 - Refunds, Awards & Indemnities	2002505.004	7/4/24 Guest Request Refund
Best One of Indy	\$ 638.00	4350000 - Equipment Repairs & Maint.	1040033464	7/20/24 Monon Community Center Gator Tires Replacement
Brainstorm Print	\$ 715.00	4345000 - Printing (Not Office Supplies)	145439	7/15/24 MCC New Member Welcome Series Print Restock
Brainstorm Print	\$ 35.00	4230100 - Stationary & Printing Materials	145448	7/18/24 Business Cards for New Marketing Director
Buddenbaum & Moore LLC	\$ 30,394.95	4238900 - Cleaning & Maint. Supplies	9697	6/19/24 Waterpark Chemicals 6/17/24
Buddenbaum & Moore LLC	\$ 11,469.84	4238900 - Cleaning & Maint. Supplies	9708	7/3/24 Waterpark Chemicals Week Ending 7/5/24
Buddenbaum & Moore LLC	\$ 6,789.12	4238900 - Cleaning & Maint. Supplies	9836	7/17/24 Waterpark Chemicals - 7/15/24
Carmel Drive Self-Storage	\$ 281.00	4350900 - Other Cont. Services	1520	7/5/24 Annual Storage Rental - Monon Community Center
Carmel Drive Self-Storage	\$ 272.00	4350900 - Other Cont. Services	1520	7/5/24 Annual Climate Controlled Storage Rental - Monon Community Center
Carmel Utilities	\$ 628.49	4350100 - Building Repairs & Maint.	3558 - 2024	6/5/24 Water Usage & Meter Rental for Waterpark Filling 2024
Carmel Utilities	\$ 5,109.79	4350100 - Building Repairs & Maint.	5563 - 2024	6/5/24 Water Usage & Meter Rental for Waterpark Filling 2024
Carmel Utilities	\$ 12,276.78	4348500 - Water & Sewer	7316000000 Jun'24	7/19/24 Monon Community Center
CenterPoint Energy	\$ 35.89	4349000 - Gas	13072288-7	7/12/24 Monon Community Center Aquatics Entry
CenterPoint Energy	\$ 1,039.77	4349000 - Gas	13332556-3	7/9/24 Monon Community Center
CenterPoint Energy	\$ 1,550.95	4349000 - Gas	13072276-2	7/12/24 Monon Community Center Filter Building
Central Indiana Hardware	\$ 650.00	4350100 - Building Repairs & Maint.	7361585	7/18/24 Service - MCC Gym Entry Door Repair
Chardon Laboratories, Inc.	\$ 275.00	4350100 - Building Repairs & Maint.	034578	7/16/24 2024 Hot Water Testing of Monon Community Center Boiler
Cintas Corporation	\$ 945.04	4238900 - Cleaning & Maint. Supplies	4196706659	6/24/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 822.67	4238900 - Cleaning & Maint. Supplies	4197424481	7/1/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 674.67	4238900 - Cleaning & Maint. Supplies	4199540474	7/22/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 711.87	4238900 - Cleaning & Maint. Supplies	4198867900	7/15/24 Monon Community Center Cleaning Supplies
Cintas Corporation	\$ 674.67	4238900 - Cleaning & Maint. Supplies	4198106629	7/8/24 Monon Community Center Cleaning Supplies
Constellation NewEnergy	\$ 1,769.47	4349000 - Gas	4093646	7/30/24 Monon Community Center
Constellation NewEnergy	\$ 5.63	4349000 - Gas	4093646	7/30/24 Monon Community Center Aquatic Entry
Constellation NewEnergy	\$ 2,505.69	4349000 - Gas	4093646	7/30/24 Monon Community Center Filter Building
Contreras Flores, Francisco J	\$ 240.00	4341992 - Security Services	CK Request	7/1/24 Waterpark Security Services 6/29/24
Contreras Flores, Francisco J	\$ 480.00	4341992 - Security Services	CK Request	7/15/24 Waterpark Security Services 7/13/24
Corvus Janitorial Systems	\$ 10,719.00	4350600 - Cleaning Services	406191001-XW19	6/30/24 2024 Janitorial Services - Waterpark
Corvus Janitorial Systems	\$ 10,494.00	4350600 - Cleaning Services	408191002-103	8/1/24 2024 Janitorial Services - Monon Community Center
Corvus Janitorial Systems	\$ 14,253.00	4350600 - Cleaning Services	408191001-104	8/1/24 2024 Janitorial Services - Monon Community Center Day Services
Culligan of Indianapolis	\$ 456.75	4238900 - Cleaning & Maint. Supplies	4556635	7/17/24 Water Softener Salt - Monon Community Center
Cummins Crosspoint	\$ 518.51	4350000 - Equipment Repairs & Maint.	N8-4266	7/10/24 Three Year Service Preventative Maintenance Contract Renewal for Generator
Cumulus	\$ 1,650.00	4341991 - Marketing & Promotions	884138539	6/30/24 Monon Community Center Membership Campaign - Jun'24

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Cumulus	\$ 370.00	4346000 - Classified Advertising	884138767	6/30/24 Digital Staff Recruitment Advertising - Spring
Current Publishing	\$ 285.00	4341991 - Marketing & Promotions	76921	6/27/24 Staff Recruitment & MCC Membership Ads
DirecTV	\$ 244.99	4349500 - Cable Service	038575356X240705	7/5/24 Dish Service - Monon Community Center
Duke Energy	\$ 32,174.92	4348000 - Electricity	910123195102 Jun'24	7/1/24 Monon Community Center
Duke Energy	\$ 12,849.90	4348000 - Electricity	910123160391 Jun'24	6/28/24 Monon Community Center
Duke Energy	\$ 15,427.79	4348000 - Electricity	910123160391 Jul'24	7/31/24 Monon Community Center - East Side
Duke Energy	\$ 34,561.45	4348000 - Electricity	91012195102 Jul'24	8/1/24 Monon Community Center - West Side
Ellis Mechanical & Electrical	\$ 805.75	4350000 - Equipment Repairs & Maint.	240811	6/26/24 Service - Leak Under Waterpark Slides
Ellis Mechanical & Electrical	\$ 604.00	4350100 - Building Repairs & Maint.	240827	6/26/24 Service - MCC Domestic Water Heater
Ellis Mechanical & Electrical	\$ 4,024.55	4350900 - Other Cont. Services	24145	7/22/24 2024 Monon Community Center RTU's & Split System Preventative Maintenance QTR 3
Ellis Mechanical & Electrical	\$ 455.99	4350100 - Building Repairs & Maint.	240935	7/22/24 Service - Lazy River Circulation Pump
Ellis Mechanical & Electrical	\$ 391.25	4350100 - Building Repairs & Maint.	240951	7/22/24 Service - Indoor Activity Pool
Environmental Laboratories, Inc.	\$ 264.00	4350900 - Other Cont. Services	20402836	7/12/24 Weekly Water Testing - MCC 7/10/24
Environmental Laboratories, Inc.	\$ 264.00	4350900 - Other Cont. Services	204022	7/5/24 Weekly Water Testing - MCC 7/3/24
Environmental Laboratories, Inc.	\$ 264.00	4350900 - Other Cont. Services	20401553	6/27/24 Weekly Water Testing - MCC 6/26/24
Environmental Laboratories, Inc.	\$ 100.00	4341999 - Other Professional Fees	20401553	6/27/24 Pool Weekend Sample Fees
Environmental Laboratories, Inc.	\$ 264.00	4350900 - Other Cont. Services	20403362	7/18/24 Weekly Water Testing - MCC 7/17/24
Environmental Laboratories, Inc.	\$ 264.00	4350900 - Other Cont. Services	20403905	7/29/24 Weekly Water Testing - MCC 7/24/24
First Advantage	\$ 752.90	4341990 - Criminal Background Checks	5545542406	6/30/24 New Hire Background Checks
Fuller Engineering Company, LLC	\$ 2,980.00	4350100 - Building Repairs & Maint.	24-2194	7/2/24 Waterpark Plunge Pool Slide VFD Replacement
Fuller Engineering Company, LLC	\$ 4,660.00	4350100 - Building Repairs & Maint.	24-2193	7/2/24 Waterpark Plunge Pool Circulation Pump VFD Replacement
Garage Doors of Indianapolis	\$ 2,300.00	4350100 - Building Repairs & Maint.	WO-255800	6/20/24 Monon Community Center West Garage Door Service
Gold Medal Products	\$ 492.55	4239040 - Food & Beverages	184090	6/24/24 Waterpark Concessions Plastic Product 6/28/24
Gold Medal Products	\$ 372.65	4239040 - Food & Beverages	184468	7/17/24 Waterpark Concessions Plastic Product 7/19/24
Google	\$ 373.81	4341991 - Marketing & Promotions	UFB Visa	6/1/24 MCC Membership Campaign Ad
Google	\$ 250.00	4341991 - Marketing & Promotions	UFB Visa	6/24/24 MCC Membership Campaign Ad
Google	\$ 250.00	4341991 - Marketing & Promotions	UFB Visa	6/24/24 Waterpark Advertising 2024
Google	\$ 47.56	4341991 - Marketing & Promotions	UFB Visa	7/1/24 MCC Membership Campaign Ad
Google	\$ 47.56	4341991 - Marketing & Promotions	UFB Visa	7/1/24 Waterpark Advertising 2024
Google	\$ 250.00	4341991 - Marketing & Promotions	UFB Visa	7/25/24 MCC Membership Campaign Ad
Google	\$ 250.00	4341991 - Marketing & Promotions	UFB Visa	7/25/24 Waterpark Advertising 2024
Grainger	\$ 1,178.00	4239045 - Retail Goods	9167322057	6/28/24 Combination Locks for Waterpark 2024
Graybar	\$ 2,492.98	4237000 - Repair Parts	9338057620	7/15/24 Exterior LED Fixtures for Monon Community Center
Green Touch Services, Inc.	\$ 3,315.00	4350400 - Grounds Maintenance	148044	6/30/24 Monon Community Center West Landscape Drain Improvements
Hoard, Kenneth Neal	\$ 960.00	4341992 - Security Services	CK Request	7/1/24 Waterpark Security Services 6/28/24 & 6/30/24
Indeed, Inc.	\$ 134.93	4346000 - Classified Advertising	UFB Visa	7/25/24 Sponsored Job Advertising
Indiana Memorial Union IU	\$ 329.28	4343000 - Travel Fees & Expenses	UFB Visa	7/11/24 2024 IUEDP Conference Lodging 4/14/24-4/17/24
Intuit QuickBooks	\$ 325.29	4341955 - Info Sys Maint/Contracts	UFB Visa	5/26/24 QuickBooks Software and Cloud Hosting Subscription
Intuit QuickBooks	\$ 325.29	4341955 - Info Sys Maint/Contracts	UFB Visa	7/26/24 QuickBooks Software and Cloud Hosting Subscription
InvigorateHR	\$ 91.00	4357004 - External Instructional Fees	1642	7/19/24 Employee Self Assessment's New Full Time Employees
Iron Mountain	\$ 84.50	4341999 - Other Professional Fees	9ML2423	6/30/24 Off Site File Storage - Jul'24
Kerns, Jeffery Allen	\$ 480.00	4341992 - Security Services	CK Request	7/22/24 Waterpark Security Services 7/21/24
Kroger	\$ 17.98	4239012 - Safety Supplies	066953	6/12/24 Aquatics Safety Supplies
Kroger	\$ 5.00	4239012 - Safety Supplies	1856	7/1/24 Missing Receipt Print Fee
Kroger	\$ 28.20	4239039 - General Program Supplies	019827	6/24/24 Adaptive Program Supplies for Culinary Creations Jun'24
Kroger	\$ 58.78	4239039 - General Program Supplies	028333	7/16/24 July 2024 Lunch & Learn Program Food Supplies
Kroger Gardis & Regas, LLP	\$ 4,895.00	4340000 - Legal Fees	91	7/9/24 Legal Services Jun'24
Lee Supply Corp	\$ 298.53	4237000 - Repair Parts	5101637941.001	7/23/24 Replacement Faucets - MCC Locker Rooms
Lee Supply Corp	\$ 35.00	4350100 - Building Repairs & Maint.	5101637941.001	7/23/24 Replacement Faucets - MCC Locker Rooms
Lifeguard Store, Inc., The	\$ 52.50	4239012 - Safety Supplies	INV001430865	6/18/24 Aquatics Safety Supplies
Lifeguard Store, Inc., The	\$ 406.18	4238000 - Small Tools & Minor Equipment	INV001434027	6/25/24 Waterpark Small Equipment & First Aid Supplies
Lifeguard Store, Inc., The	\$ 182.00	4239012 - Safety Supplies	INV001434027	6/25/24 Waterpark Small Equipment & First Aid Supplies
Lowe's	\$ 182.56	4239039 - General Program Supplies	979159-NCYMYG	5/23/24 Waterpark Operations Equipment
Lowe's	\$ 75.05	4238000 - Small Tools & Minor Equipment	997175-NFHQPG	6/19/24 Waterpark Replacement Battery for Misting Fan
Luttrell, Kirk	\$ 2,530.00	4345000 - Printing (Not Office Supplies)	2024-22	7/16/24 Fall 2024 Program Guide Design & Production Services

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 109 - Monon Community Center
 August 13, 2024

Name	Amount	Account	Num	Memo
Luttrell, Kirk	\$ 2,125.00	4345000 · Printing (Not Office Supplies)	2024-21	7/16/24 Fall Program Guide 2024 ActiveNet Downloads
Magers Bookkeeping Services LLC	\$ 435.00	4341999 · Other Professional Fees	1175	6/27/24 2024 Bookkeeping Services
Magers Bookkeeping Services LLC	\$ 435.00	4341999 · Other Professional Fees	1180	7/29/24 2024 Bookkeeping Services
Mail Chimp	\$ 287.50	4355200 · Subscriptions	UFB Visa	6/14/24 Email Marketing - Annual Subscription
Mail Chimp	\$ 287.50	4355200 · Subscriptions	UFB Visa	7/14/24 Email Marketing - Annual Subscription
Mellow Mushroom Pizza Bakers	\$ 191.90	4359000 · Special Projects	60018	7/26/24 CCPR Staff Appreciation Night Specialty Pizzas 7/26/24
Menards	\$ 7.99	4238900 · Cleaning & Maint. Supplies	308317224051594	6/20/24 Aquatics Storage Supply
Menards	\$ 101.42	4238900 · Cleaning & Maint. Supplies	308318024053290	6/28/24 Maintenance Supplies for Monon Community Center
Midwest Parenting Publications, LLC	\$ 495.00	4341991 · Marketing & Promotions	33377-R	7/15/24 Monon Community Center Membership Ad - Indy's Child
Mobley Productions	\$ 500.00	4239099 · Other Miscellaneous	146538-000030	6/25/24 CCPR End of Year Party 2024 Entertainment
Nexstar (Fox59)	\$ 1,450.00	4341991 · Marketing & Promotions	4419514-3	6/30/24 Monon Community Center Membership Campaign Jun'24
Northern Safety Co., Inc.	\$ 520.45	4239012 · Safety Supplies	906256618	6/25/24 Waterpark 2024 - First Aid Supplies
Occupational Health Centers	\$ 310.00	4340700 · Medical Fees (Drug Tests)	1015673725	7/2/24 Respirator Fit Testing - MCC Aquatics Staff
Occupational Health Centers	\$ 310.00	4340700 · Medical Fees (Drug Tests)	1015686297	7/9/24 Respirator Fit Testing - MCC Aquatics Staff
Panera Bread Company	\$ 315.16	4359000 · Special Projects	60107325063291	6/21/24 Recreation & Facilities and Marketing & Communications Interdepartmental QTR 2 Meeting L...
Panera Bread Company	\$ 176.06	4239039 · General Program Supplies	60107325194411	7/10/24 Kidzone Staff Training Luncheon 7/15/24
Panera Bread Company	\$ 189.85	4239039 · General Program Supplies	60107325194429	7/16/24 Kidzone Staff Training Luncheon 7/16/24
Pepsi Cola Gen. Bot.	\$ 920.48	4239040 · Food & Beverages	32057952	6/26/24 Waterpark Concessions Beverage Order 6/26/24
Pepsi Cola Gen. Bot.	\$ 1,643.14	4239040 · Food & Beverages	20199920	7/3/24 Waterpark Concessions Beverage Order 7/3/24
Ray Marketing powered by Proforma	\$ 330.75	4230100 · Stationary & Printing Materials	BR71004156A	7/5/24 Monon Community Center Day Pass Reprint
Ray Marketing powered by Proforma	\$ 1,248.00	4341991 · Marketing & Promotions	BR7100163A	7/5/24 Full Time Onboarding Promotional Items
Ray Marketing powered by Proforma	\$ 366.00	4356004 · Staff Clothing	BR71004177A	7/28/24 Employee Uniform Inventory Restock
Ray Marketing powered by Proforma	\$ 307.15	4356004 · Staff Clothing	BR71 004176A	7/28/24 Fitness Staff Uniform Restock
Recreation Results LLC	\$ 1,560.00	4340400 · Consulting Fees	285	6/30/24 PowerBI Dashboard Coaching & Support
Republic Services	\$ 1,348.79	4350101 · Trash Collection	0761-006514659	7/25/24 Trash & Recycling Services Monon Community Center Jul'24
Robert, Sean	\$ 72.64	4238900 · Cleaning & Maint. Supplies	Reimb	7/8/24 Emergency Chemicals for Waterpark
SHVR LLC	\$ 375.00	4341991 · Marketing & Promotions	00212	7/1/24 Engagement of Services - Media Buying 2024
Smartwaiver	\$ 1,425.00	4355200 · Subscriptions	UFB Visa	6/6/24 2024 Waiver Storage Subscription Renewal
Spear Corporation	\$ 2,603.85	4350000 · Equipment Repairs & Maint.	328223	6/28/24 Waterpark Dive/Catch Pool Flowmeter Repair
Staples	\$ 25.84	4230200 · Office Supplies	6006114585	7/1/24 MCC & Member Services Office Supplies
Staples	\$ 360.27	4230200 · Office Supplies	6006114585	7/1/24 MCC & Member Services Office Supplies
Staples	\$ 5.58	4230200 · Office Supplies	6006114584	7/1/24 MCC & Member Services Office Supplies
Staples	\$ 72.42	4239099 · Other Miscellaneous	6006114582	7/1/24 Aquatics Office Supplies
Staples	\$ 97.20	4239039 · General Program Supplies	6006114583	7/1/24 Monon Community Center Group Fitness Supplies for Headsets
Staples	\$ 152.47	4230200 · Office Supplies	6006839798	7/15/24 Monon Community Center Office Supplies
Staples	\$ 53.18	4230200 · Office Supplies	6007254962	7/22/24 Monon Community Center Office Supplies
SuperSaas BV	\$ 46.00	4355200 · Subscriptions	UFB Visa	6/4/24 MCC Reservation Booking Subscription
SuperSaas BV	\$ 46.00	4355200 · Subscriptions	UFB Visa	7/4/24 MCC Reservation Booking Subscription
Sysco	\$ 3,822.20	4239040 · Food & Beverages	438068461	7/5/24 Waterpark Concessions Food Order 7/5/24
Sysco	\$ 5,651.64	4239040 · Food & Beverages	438065162	7/2/24 Waterpark Concessions Food Order 7/2/24
Sysco	\$ (148.59)	4239040 · Food & Beverages	438066679	7/3/24 Waterpark Concessions Food Order 7/2/24
Sysco	\$ 5,083.17	4239040 · Food & Beverages	438057981	6/28/24 Waterpark Concessions Food Order 6/28/24
Sysco	\$ 5,138.41	4239040 · Food & Beverages	438072436	7/9/24 Waterpark Concessions Food Order 7/9/24
Sysco	\$ 2,648.57	4239040 · Food & Beverages	438075968	7/12/24 Waterpark Concessions Food Order 7/12/24
Sysco	\$ 4,311.39	4239040 · Food & Beverages	438080987	7/16/24 Waterpark Concessions Food Order
Sysco	\$ 3,844.75	4239040 · Food & Beverages	438089886	7/23/24 Waterpark Concessions Food Order
Sysco	\$ 2,670.30	4239040 · Food & Beverages	438084388	7/19/24 Waterpark Concessions Food Order
Sysco	\$ 3,748.76	4239040 · Food & Beverages	438093596	7/26/24 Waterpark Concessions Food Order 7/26/24
T.A.R. Concepts	\$ 7,472.00	4350100 · Building Repairs & Maint.	1278	6/29/24 Waterpark FlowRider Domestic Water Booster Pump System
T.A.R. Concepts	\$ 5,595.30	4350000 · Equipment Repairs & Maint.	1279	6/29/24 Waterpark Plunge Slide Pump Repairs
T.A.R. Concepts	\$ 6,410.00	4350100 · Building Repairs & Maint.	1280	6/29/24 Waterpark Cabanas Water Supply Booster Pump Repairs
Terryberry	\$ 52.62	4350900 · Other Cont. Services	Q63434	6/26/24 Employee Recognition Gift - MCC
Toadvine Enterprises	\$ 7,107.00	4350100 · Building Repairs & Maint.	10578	6/7/24 Monon Community Center Bleacher & Ball Goal Repairs
Trench Drain Systems	\$ 92.23	4237000 · Repair Parts	UFB Visa	7/22/24 Waterpark Drain Grate Repair Parts
TriCo Regional Sewer Utility	\$ 920.12	4348500 · Water & Sewer	1001164 Jun'24	7/1/24 Monon Community Center

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 109 - Monon Community Center
 August 13, 2024

Name	Amount	Account	Num	Memo
TriCo Regional Sewer Utility	\$ 6,512.65	4348500 - Water & Sewer	1020958 Jun'24	7/1/24 Monon Community Center
Verizon Wireless	\$ 120.04	4344100 - Cellular Phone Fees	9967427818	6/23/24 Jet Packs at Monon Community Center
Webstaurant Store	\$ 113.10	4238000 - Small Tools & Minor Equipment	UFB Visa	6/7/24 Small Equipment for Waterpark Concessions
White's Ace Hardware	\$ 35.63	4238900 - Cleaning & Maint. Supplies	29792032	6/11/24 Monon Community Center Maintenance Supplies
White's Ace Hardware	\$ 201.24	4238900 - Cleaning & Maint. Supplies	29792909	6/13/24 Aquatics Pool Cleaning Supplies
White's Ace Hardware	\$ 73.93	4238900 - Cleaning & Maint. Supplies	29797063	6/21/24 Monon Community Center Maintenance Supplies
White's Ace Hardware	\$ 8.29	4238900 - Cleaning & Maint. Supplies	29797487	6/22/24 Monon Community Center Maintenance Supplies
Williams Associates Architects	\$ 2,511.09	4462000 - Parks MC Admin,Structure Impmnt	0022594	6/30/24 MCC multipurpose Room West/Kidzone Improvements
Williams Associates Architects	\$ 2,477.43	4462000 - Parks MC Admin,Structure Impmnt	0022661	7/25/24 MCC Multipurpose Room West/Kidzone Improvements
Willow Marketing Management, Inc.	\$ 3,527.67	4340400 - Consulting Fees	QB INV-57405	6/28/24 Engagement of Services - Culture Research Services
Willow Marketing Management, Inc.	\$ 75.00	4341955 - Info Sys Maint/Contracts	24545	6/30/24 Website Hosting 2024
WISSCO Irrigation, Inc.	\$ 4,875.40	4350100 - Building Repairs & Maint.	JC220483	7/2/24 Service - Waterpark Irrigation Repairs
Wristband Resources	\$ 443.00	4239039 - General Program Supplies	CI24058729	7/24/24 Wristbands for Waterpark 2024
Zogics, LLC	\$ 2,510.10	4238900 - Cleaning & Maint. Supplies	366201	7/15/24 Gym Wipes Jul'24
Jul 2 - Aug 5, 24	<u>\$ 368,515.97</u>			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet Fund 11D - Parks and Recreation
 August 13, 2024

Name	Amount	Account	Num	Memo
Jul 2 - Aug 5, 24				
AES Indiana	\$ 1,121.49	4348000 · Electricity	200000620568 Jun'24	6/28/24 Perelman Pavilion
AES Indiana	\$ 1,204.84	4348000 · Electricity	200000620568 Jul'24	7/29/24 Perelman Pavilion
Carmel Utilities	\$ 24.03	4348500 · Water & Sewer	7051300000 Jun'24	7/19/24 Central Dog Park
Carmel Utilities	\$ 289.49	4348500 · Water & Sewer	5200000000 Jul'24	7/26/24 Perelman Pavilion
Carmel Utilities	\$ 297.76	4348500 · Water & Sewer	2623000000 Jul'24	7/26/24 Wilfong Pavilion
CenterPoint Energy	\$ 42.12	4349000 · Gas	13072259-8 Jun'24	7/9/24 Perelman Pavilion
Chardon Laboratories	\$ 275.00	4350900 · Other Cont. Services	034716	7/16/24 Boiler Service - Perelman Pavilion
Corvus Janitorial Systems	\$ 1,359.00	4350600 · Cleaning Services	408191010-108	8/1/24 2024 Janitorial Services - Perelman Pavilion
Corvus Janitorial Systems	\$ 813.00	4350600 · Cleaning Services	408191003-106	8/1/24 2024 Janitorial Services - Wilfong Pavilion
Duke Energy	\$ 605.31	4348000 · Electricity	910122730092 Jun'24	6/28/24 Wilfong Pavilion
Duke Energy	\$ 76.98	4348000 · Electricity	910121498172 Jun'24	6/26/24 Central Dog Park
Duke Energy	\$ 68.69	4348000 · Electricity	910121498172 Jul'24	7/29/24 Central Park Dog Park
Duke Energy	\$ 673.74	4348000 · Electricity	910122730092 Jul'24	7/31/24 Wilfong Pavilion
Lochmueller Group	\$ 1,794.50	4358400 · Refunds, Awards & Indemnities	515513	6/27/24 Engagement of Services - The Corner Project
Magers Bookkeeping Services LLC	\$ 175.00	4341999 · Other Professional Fees	1175	6/27/24 2024 Bookkeeping Services
Magers Bookkeeping Services LLC	\$ 175.00	4341999 · Other Professional Fees	1180	7/29/24 2024 Bookkeeping Services
Republic Services	\$ 261.12	4350101 · Trash Collection	0761-006515043	7/25/24 Trash & Recycling Services - Wilfong Pavilion - Jul'24
Republic Services	\$ 158.43	4350101 · Trash Collection	0761-006516002	7/25/24 Trash & Recycling Services - Perelman Pavilion - Jul'24
SmithGroup	\$ 2,600.56	4350900 · Other Cont. Services	0179484	6/24/24 Engagement of Services - The Corner Project
TriCo Regional Sewer Utility	\$ 160.97	4348500 · Water & Sewer	1039051	7/1/24 Perelman Pavilion
White's Ace Hardware	\$ 840.00	4238900 · Other Maintenance Supplies	29795160	6/17/24 Dog Pot Litter Bags for Dog Park
Jul 2 - Aug 5, 24	\$ 13,017.03			

Carmel/Clay Board of Parks and Recreation
 Claim Sheet for
 Fund 103 Capital Fund
 Fund 106 Park Impact Fees
 Fund 853 Gift Fund
 Fund 101 Reserve
 CCPR Internal Transfer
 August 13, 2024

Name	Amount	Class	Account	Number	Memo
Fund 103 - Capital Fund					
Crossroad Engineers, PC	\$ 6,750.00	103	4462000 - Parks MC Admin,Structure Impr	241021	7/3/24 Central Park Boardwalk Replacement Project Design PO#59268
MacAllister Machinery	\$ 40,338.78	103	4460703 - Monon Greenway	MS8627239	6/29/24 Parks & Natural Resources Equipment - Kubota UTV's PO#59547
Rundell Ernstberger Associates, Inc.	\$ 6,280.00	103	4460703 - Monon Greenway	2023-1714-10	7/15/2024 Professional Services - Monon Boulevard Spray Plaza PO#58532
SICA Inc.	\$ 714.70	103	4460715 - White River Greenway	21985	6/30/24 White River Greenway North Extension Construction (READI) PO#58269
StreetScan	\$ 200.00	103	4462000 - Parks MC Admin,Structure Impr	1134	6/30/24 Asphalt Scanning Services for Greenway Trails PO#59539
Weihe Engineers	\$ 354.00	103	4462000 - Parks MC Admin,Structure Impr	87967	7/2/24 Founders Park Playground Project PO#57564
Weihe Engineers	\$ 3,203.50	103	4462000 - Parks MC Admin,Structure Impr	87969	7/2/24 Thomas Marcuccilli Nature Park Retaining Wall Repair PO#59487
Total Fund 103	\$ 57,840.98				
Fund 106 - Park Impact Fee					
CTI Construction LLC	\$ 4,200.00	106	4460715 - White River Greenway	21-114-8	7/8/24 White River Greenway North Extension Project PO#55676
SICA Inc.	\$ 262.40	106	4460715 - White River Greenway	21984	6/30/24 White River Greenway North Extension Design PO#55548
Total Fund 106	\$ 4,462.40				
Fund 853 - Gift Fund					
FedEx	\$ 5.78	853	5023990 - Other Expenses	UFB Visa	7/25/24 Admin. & Planning Large Print for Planning PO#XX-14543
Hamilton County Recorder	\$ 25.90	853	5023990 - Other Expenses	UFB Visa	7/26/24 Land Survey (Bear Creek Park) Recording Services PO#XX-14544
Papaw's Ice Cream	\$ 471.00	853	5023990 - Other Expenses	XA5F9PA6YN0XG	7/2/24 Employee Appreciation Event - National Ice Cream Day PO#59950
Papaw's Ice Cream	\$ 500.50	853	5023990 - Other Expenses	JT06TNV0MMH3E	7/12/24 Employee Appreciation Event - National Ice Cream Day PO#59989
Pinmart	\$ 832.20	853	5023990 - Other Expenses	UFB Visa	6/28/2024 Employee Service Recognition PO#59927
Pinmart	\$ 63.72	853	5023990 - Other Expenses	UFB Visa	7/23/2024 Employee Service Recognition PO#XX-14518
Synthesis Incorporated	\$ 716.00	853	5023990 - Other Expenses	240616	7/1/24 Bear Creek Park Community Pavilion PO#59440
Total Fund 853	\$ 2,615.10				
Fund 101 - General Fund Reserve Encumbrance					
Rundell Ernstberger Associates, Inc.	\$ 5,075.00	1125	4340400 - Consulting Fees	2023-1714-10	7/15/2024 Professional Services - Monon Boulevard Spray Plaza PO#58532
Total 101 Encumbrance	\$ 5,075.00				
Internal Transfer					
Monon Community Center	10,210.00	1082-99	4343007 - Field Trips	Internal Transfer	7/12/24 Summer Camp Series - Campers to Waterpark Week 5
Monon Community Center	4,410.00	1082-99	4343007 - Field Trips	Internal Transfer	7/12/24 Summer Camp Series - Campers to Waterpark Week 6
Monon Community Center	6,360.00	1082-99	4343007 - Field Trips	Internal Transfer	7/23/24 Summer Camp Series - Campers to Waterpark Week 7
Monon Community Center	10,050.00	1082-99	4343007 - Field Trips	Internal Transfer	7/23/24 Summer Camp Series - Campers to Waterpark Week 8
Monon Community Center	10,000.00	1082-99	4343007 - Field Trips	Internal Transfer	7/30/24 Summer Camp Series - Campers to Waterpark Week 9
Total Internal Transfer	\$ 41,030.00				

Refund Report

Aug 7, 2024
11:30 AM

Receipt Date/Time: From Jul 1, 2024 12:00 AM through Jul 31, 2024 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2000403.005	Jul 29, 2024	12:26 PM	Monclova, Javier	Credit Card Account	No: *5303 Exp: 03/2025	-\$ 90.00	
							-\$ 90.00
2000404.005	Jul 29, 2024	12:33 PM	Richardson, Grace	Credit Card Account	No: *3124 Exp: 06/2028	-\$ 90.00	
							-\$ 90.00
2000405.005	Jul 31, 2024	11:31 AM	Doffin, Julia	Credit Card Account	No: *7608 Exp: 10/2024	-\$ 90.00	
							-\$ 90.00
2002494.004	Jul 1, 2024	3:31 PM	Jones, Sonae	Credit Card Account	No: *0452 Exp: 02/2027	-\$ 90.00	
							-\$ 90.00
2002495.004	Jul 1, 2024	4:03 PM	Conti, Robin	Credit Card Account	No: *7474 Exp: 07/2026	-\$ 90.00	
							-\$ 90.00
2002496.004	Jul 1, 2024	5:46 PM	Nazar, Sara	Credit Card Account	No: *5723 Exp: 04/2025	-\$ 49.00	
					Guest Request		-\$ 49.00
2002497.004	Jul 1, 2024	5:47 PM	Nazar, Sara	Credit Card Account	No: *5723 Exp: 04/2025	-\$ 33.00	
					Guest Request		-\$ 33.00
2002498.004	Jul 2, 2024	5:07 PM	Wright, Abby	Credit Card Account	No: *2879 Exp: 07/2026	-\$ 90.00	
							-\$ 90.00
2002499.004	Jul 3, 2024	12:32 PM	MARINI, ROBERT	Credit Card Account	No: *2007 Exp: 05/2026	-\$ 120.00	
							-\$ 120.00
2002500.004	Jul 3, 2024	2:04 PM	Hernandez, Jeanette	Credit Card Account	No: *6157 Exp: 06/2025	-\$ 90.00	
							-\$ 90.00
2002501.004	Jul 4, 2024	10:32 AM	Hug, Karen	Credit Card Account	No: *1936 Exp: 03/2028	-\$ 60.00	
							-\$ 60.00
2002502.004	Jul 4, 2024	12:12 PM	Peters, Anthony	Credit Card Account	No: *1395 Exp: 02/2025	-\$ 90.00	
							-\$ 90.00
2002504.004	Jul 5, 2024	3:49 PM	Avant, Angela	Credit Card Account	No: *2328 Exp: 12/2027	-\$ 120.00	
							-\$ 120.00
2002505.004	Jul 6, 2024	4:53 PM	Fought, Amber	Credit Card Account	No: *2860 Exp: 03/2026	-\$ 326.00	
					Advanced Request		-\$ 326.00

Refund Report

Receipt Date/Time: From Jul 1, 2024 12:00 AM through Jul 31, 2024 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2002521.004	Jul 14, 2024	2:51 PM	Polanco, Victor	Credit Card Account	No: *0321 Exp:	-\$ 120.00	
							-\$ 120.00
2002522.004	Jul 15, 2024	3:19 PM	Cortes, Marbelia	Credit Card Account	No: *8031 Exp: 02/2029	-\$ 107.00	
							-\$ 107.00
2002523.004	Jul 15, 2024	3:50 PM	Wallace, Andy	Credit Card Account	No: *7291 Exp: 12/2026	-\$ 103.55	
					Guest Request		-\$ 103.55
2002524.004	Jul 15, 2024	4:36 PM	Hunt, Kimeka	Credit Card Account	No: *1374 Exp: 12/2028	-\$ 90.00	
							-\$ 90.00
2002525.004	Jul 16, 2024	10:28 AM	Customer, Drop-In	Credit Card Account	No: *4202 Exp:	-\$ 370.00	
							-\$ 370.00
2002526.004	Jul 16, 2024	2:19 PM	Odle, Amanda	Credit Card Account	No: *2750 Exp: 01/2025	-\$ 32.00	
					Staff Error		-\$ 32.00
2002527.004	Jul 17, 2024	1:26 PM	Proctor , Lashai	Credit Card Account	No: *8950 Exp: 08/2027	-\$ 120.00	
							-\$ 120.00
2002528.004	Jul 17, 2024	5:47 PM	McKeever, Lori	Credit Card Account	No: *8402 Exp: 06/2029	-\$ 33.00	
							-\$ 33.00
2002529.004	Jul 18, 2024	11:21 AM	Cruz, Perla	Credit Card Account	No: *9600 Exp: 12/2025	-\$ 107.00	
					Guest Request		-\$ 107.00
2002530.004	Jul 22, 2024	10:21 AM	Olson, Kelsey	Credit Card Account	No: *0191 Exp: 07/2027	-\$ 90.00	
							-\$ 90.00
2002531.004	Jul 22, 2024	10:54 AM	Hohla, Heather	Credit Card Account	No: *7120 Exp: 12/2025	-\$ 90.00	
							-\$ 90.00
2002532.004	Jul 22, 2024	8:57 PM	Customer, Drop-In	Credit Card Account	No: *3885 Exp:	-\$ 17.00	
							-\$ 17.00
2002533.004	Jul 23, 2024	10:21 AM	Swalley, Von	Credit Card Account	No: *3474 Exp: 12/2025	-\$ 44.00	
					Guest signed up by mistake.		-\$ 44.00

Refund Report

Aug 7, 2024
11:30 AM

Receipt Date/Time: From Jul 1, 2024 12:00 AM through Jul 31, 2024 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2002534.004	Jul 24, 2024	8:49 AM	M Winter, Sally	Credit Card Account	No: *4992 Exp: 09/2028	-\$ 60.00	
							-\$ 60.00
2002535.004	Jul 28, 2024	9:26 AM	Warth, Melissa	Credit Card Account	No: *5618 Exp: 01/2029	-\$ 120.00	
							-\$ 120.00
2002536.004	Jul 28, 2024	12:20 PM	Fillmore, Kindra	Credit Card Account	No: *4364 Exp: 07/2027	-\$ 370.00	
							-\$ 370.00
2002537.004	Jul 28, 2024	7:00 PM	Crenshaw, Rebecca	Credit Card Account	No: *6148 Exp: 01/2028	-\$ 90.00	
							-\$ 90.00
2002538.004	Jul 29, 2024	11:25 AM	Goodwin, Kara	Credit Card Account	No: *7341 Exp: 07/2027	-\$ 144.00	
							-\$ 144.00
2002539.004	Jul 29, 2024	11:29 AM	Waldrip, Alexa	Credit Card Account	No: *2992 Exp: 07/2026	-\$ 25.00	
					Staff Error		-\$ 25.00
2002540.004	Jul 29, 2024	12:51 PM	Case, Jill	Credit Card Account	No: *5716 Exp: 08/2026	-\$ 90.00	
							-\$ 90.00
2002541.004	Jul 29, 2024	3:01 PM	Brennan, Kathryn	Credit Card Account	No: *6984 Exp: 09/2028	-\$ 90.00	
							-\$ 90.00
2002542.004	Jul 31, 2024	3:35 PM	Windisch, April	Credit Card Account	No: *5617 Exp: 03/2025	-\$ 60.00	
							-\$ 60.00
2003112.006	Jul 29, 2024	4:43 PM	zhang, shujun	Credit Card Account	No: *8856 Exp: 12/2027	-\$ 10.00	
					ZOEY ZHANG: Low Enrollment		-\$ 10.00
2003113.006	Jul 29, 2024	4:46 PM	zhang, shujun	Credit Card Account	No: *8856 Exp: 12/2027	-\$ 10.00	
					Zenth Zhang: Low Enrollment		-\$ 10.00
2010261.003	Jul 1, 2024	11:39 AM	Suheski, Mark	Credit Card Account	No: *8087 Exp: 12/2028	-\$ 55.00	
					Guest Request		-\$ 55.00
2010262.003	Jul 1, 2024	11:40 AM	Scarlett, Nial	Credit Card Account	No: *8344 Exp: 08/2026	-\$ 267.50	
							-\$ 267.50

Refund Report

Receipt Date/Time: From Jul 1, 2024 12:00 AM through Jul 31, 2024 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010263.003	Jul 1, 2024	1:28 PM	Stauffer, Troy	Credit Card Account	No: *3341 Exp: 02/2027	-\$ 38.00	
					Low Enrollment		-\$ 38.00
2010264.003	Jul 1, 2024	1:39 PM	McCarley, Hillary	Credit Card Account	No: *1000 Exp: 05/2028	-\$ 90.00	
					Low Enrollment		-\$ 90.00
2010265.003	Jul 1, 2024	1:40 PM	Davis, Colleen	Credit Card Account	No: *2390 Exp: 10/2027	-\$ 90.00	
					Low Enrollment		-\$ 90.00
2010267.003	Jul 1, 2024	2:10 PM	Worrell, Diana	Credit Card Account	No: *9731 Exp: 04/2026	-\$ 48.00	
					Guest Request		-\$ 48.00
2010271.003	Jul 2, 2024	1:49 PM	Nielsen, Kate	Credit Card Account	No: *7317 Exp: 12/2025	-\$ 38.00	
					Guest Request		-\$ 38.00
2010272.003	Jul 3, 2024	10:47 AM	Reinhardt, Kari	Credit Card Account	No: *6057 Exp: 07/2025	-\$ 60.00	
					Guest Request		-\$ 60.00
2010273.003	Jul 3, 2024	11:50 AM	Lee, Jamie	Credit Card Account	No: *2358 Exp: 06/2026	-\$ 48.00	
					Guest Request		-\$ 48.00
2010275.003	Jul 3, 2024	7:07 PM	Hostetler, Eleny	Credit Card Account	No: *5374 Exp:	-\$ 7.60	
							-\$ 7.60
2010276.003	Jul 5, 2024	9:40 AM	Kaviani, Soraya	Credit Card Account	No: *4006 Exp:	-\$ 28.00	
							-\$ 28.00
2010277.003	Jul 5, 2024	9:41 AM	Latas, Connie	Credit Card Account	No: *4803 Exp:	-\$ 87.00	
					Wrong Tai Chi Level		-\$ 87.00
2010278.003	Jul 5, 2024	9:44 AM	Darring, Heather	Credit Card Account	No: *7874 Exp: 08/2025	-\$ 28.00	
							-\$ 28.00
2010279.003	Jul 5, 2024	9:50 AM	Mueller, Donette	Credit Card Account	No: *5948 Exp:	-\$ 87.00	
					registered for the wrong program		-\$ 87.00

Refund Report

Receipt Date/Time: From Jul 1, 2024 12:00 AM through Jul 31, 2024 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010280.003	Jul 5, 2024	9:52 AM	Mueller, Frederick	Credit Card Account	No: *5948 Exp: Registered for wrong Tai Chi class	-\$ 87.00	-\$ 87.00
2010282.003	Jul 8, 2024	3:58 PM	Bergson, Jamie	Credit Card Account	No: *8869 Exp: 04/2025	-\$ 17.00	-\$ 17.00
2010283.003	Jul 8, 2024	3:59 PM	Bergson, Jamie	Credit Card Account	No: *8869 Exp: 04/2025	-\$ 17.00	-\$ 17.00
2010287.003	Jul 10, 2024	1:15 PM	Rumancik, Theresa	Credit Card Account	No: *2004 Exp: 06/2028 Guest Request	-\$ 45.00	-\$ 45.00
2010288.003	Jul 10, 2024	2:08 PM	Donofrio, Abigail	Credit Card Account	No: *4465 Exp: 12/2026 Guest Request	-\$ 25.00	-\$ 25.00
2010289.003	Jul 10, 2024	2:09 PM	Donofrio, Abigail	Credit Card Account	No: *4465 Exp: 12/2026 Guest Request	-\$ 25.00	-\$ 25.00
2010290.003	Jul 11, 2024	12:32 PM	DE BONO, STEPHANIE	Credit Card Account	No: *2400 Exp: 01/2028 Low Enrollment	-\$ 135.00	-\$ 135.00
2010291.003	Jul 11, 2024	12:33 PM	Bhatia, vandana	Credit Card Account	No: *5372 Exp: 07/2027 Low Enrollment	-\$ 135.00	-\$ 135.00
2010292.003	Jul 15, 2024	8:08 AM	Peng, Ming	Credit Card Account	No: *8267 Exp: 02/2026 Guest Request	-\$ 58.00	-\$ 58.00
2010293.003	Jul 15, 2024	10:32 AM	Zhang, Lin	Credit Card Account	No: *4561 Exp: 01/2027 Guest Request	-\$ 38.00	-\$ 38.00
2010294.003	Jul 15, 2024	10:33 AM	Zhang, Lin	Credit Card Account	No: *4561 Exp: 01/2027 Guest Request	-\$ 38.00	-\$ 38.00
2010296.003	Jul 16, 2024	12:20 PM	Bland, Elizabeth	Credit Card Account	No: *8429 Exp: 01/2029	-\$ 125.00	-\$ 125.00

Refund Report

Aug 7, 2024
11:30 AM

Receipt Date/Time: From Jul 1, 2024 12:00 AM through Jul 31, 2024 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010297.003	Jul 18, 2024	10:29 AM	Kwon, Margaret	Credit Card Account	No: *7659 Exp: 12/2025 Low Enrollment	-\$ 50.00	-\$ 50.00
2010299.003	Jul 22, 2024	8:39 AM	Winiger, Jama	Credit Card Account	No: *9331 Exp: 11/2028 Guest Request	-\$ 15.00	-\$ 15.00
2010300.003	Jul 22, 2024	11:11 AM	Heavin, Lauren	Credit Card Account	No: *1394 Exp: 09/2028 Guest Request	-\$ 65.00	-\$ 65.00
2010301.003	Jul 22, 2024	1:06 PM	Freeman, Brenda	Credit Card Account	No: *0544 Exp: 09/2028	-\$ 80.25	-\$ 80.25
2010302.003	Jul 23, 2024	9:54 AM	Davuluri, Shalini	Credit Card Account	No: *9488 Exp: 09/2026 Guest Request	-\$ 50.00	-\$ 50.00
2010303.003	Jul 23, 2024	10:17 AM	McVey-Berta, Lisa	Credit Card Account	No: *8272 Exp: 02/2025 Guest Request	-\$ 87.00	-\$ 87.00
2010304.003	Jul 24, 2024	1:52 PM	Kwon, Margaret	Credit Card Account	No: *7659 Exp: 12/2025 Low Enrollment	-\$ 50.00	-\$ 50.00
2010306.003	Jul 25, 2024	2:53 PM	Bergstedt, Angela	Credit Card Account	No: *1109 Exp: 06/2026	-\$ 5.00	-\$ 5.00
2010307.003	Jul 26, 2024	5:09 PM	Boss, Lauren	Credit Card Account	No: *6083 Exp: 09/2028 Guest Request	-\$ 38.00	-\$ 38.00
2010308.003	Jul 29, 2024	10:40 AM	Garelli, Brandon	Credit Card Account	No: *6305 Exp: 03/2029 Staff Error	-\$ 80.00	-\$ 80.00
2010310.003	Jul 29, 2024	2:43 PM	Fairman, Linda	Credit Card Account	No: *9013 Exp: 02/2026 Guest Request	-\$ 58.00	-\$ 58.00
2010315.003	Jul 30, 2024	4:16 PM	Nicol, Elaine	Credit Card Account	No: *4875 Exp: 12/2027 Weather cancellation	-\$ 12.00	-\$ 12.00

Refund Report

Aug 7, 2024
11:30 AM

Receipt Date/Time: From Jul 1, 2024 12:00 AM through Jul 31, 2024 11:59 PM

Receipt #	Date	Time	Payer	Payment Type	Refund Details /	Amount Paid	Receipt Total
2010316.003	Jul 30, 2024	4:26 PM	Derksen, Jeanne	Credit Card Account	No: *6159 Exp: 10/2024	-\$ 12.00	
Weather cancellation							
							-\$ 12.00

Totals:

Mail Check:	\$ 0.00
Credit Card Refund:	-\$ 14,575.90
To Account:	\$ 0.00
In Cash:	\$ 0.00
Debit Card:	\$ 0.00
Gift Card:	\$ 0.00

Grand Total:	-\$
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14,575.90

RS*

EZChildTrack Credit Card Refund Report

Program: Extended School Enrichment/Summer Camp Series

Transaction Detail: 7/1/24-7/31/24

Primary Account Name	Posted On	Refund Amount
Craig, Amanda N	7/11/2024	\$ 190.00
Damewood, Lauren	7/1/2024	\$ 278.00
Tzucker, Emily	7/16/2024	\$ 245.00
Chalmers, Theresa	7/11/2024	\$ 45.00
Chalmers, Theresa	7/11/2024	\$ 200.00
Klepfer-Hassanein, Kourtney	7/3/2024	\$ 324.00
Sheehan, Bre	7/18/2024	\$ 245.00
Clark, Shay D	7/1/2024	\$ 45.00
Total		\$ 1,572.00

Carmel/Clay Board of Parks and Recreation
 Claim Sheet
 August 13, 2024

Fund	Amount
TOTAL PARKS GENERAL FUND 101	176,837.92
TOTAL PARKS GENERAL FUND 101 RESERVE	5,075.00
TOTAL EXTENDED SCHOOL ENRICHMENT FUND 108	272,986.06
TOTAL MONON COMMUNITY CENTER FUND 109	368,515.97
TOTAL CHANGE FUND SEASONAL INCREASE 109-5023990	0.00
TOTAL PARKS FACILITIES FUND 110	13,017.03
TOTAL PARKS CAPITAL FUND 103	57,840.98
TOTAL PARK IMPACT FEE FUND 106	4,462.40
TOTAL PARKS GIFT FUND 853	2,615.10
CCPR Internal Transfers	41,030.00
Active Software Fees	6/24/24-7/28/24 64,060.54
Active Software Credit Card Refunds	7/1/24 - 7/30/24 14,575.90
EZChildTrack Software Credit Card Refunds	7/1/24 - 7/30/24 1,572.00
TOTAL CLAIM SHEET	1,022,588.90

Signed by:

Lin Zheng

Signature 12F18FDD88A1482...

8/8/2024

Date

*I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

Signature

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

PRESENTER Lin Zheng, Treasurer	ACTION REQUESTED Approval
ITEM/SUBJECT Clay Township Claim Sheet August 13, 2024	
DOLLAR AMOUNT / FUND N/A	MEETING DATE August 13, 2024

SUMMARY:

The Clay Township Claim Sheet dated August 13, 2024 is included for additions or corrections.

STAFF RECOMMENDATION:

“I move to approve the Clay Township Claim Sheet dated August 13, 2024.”

**Carmel/Clay Board of Parks and Recreation
Claim Sheet for
Clay Township of Hamilton County
August 13, 2024**

Name	Amount	Account	Number	Memo
Belmont Graphics	\$ 2,800.00	1215	4AA - Park System Capital Maintenance 71442	7/11/24 River Heritage Park Playground Communication Board PO#59685
Green Touch Services, Inc.	\$ 4,225.00	1215	4AA - Park System Capital Maintenance 148481	7/18/24 Landscape Service for Splash Pad Mountain at West Park PO#58059
Kuaba Gallery	\$ 43,983.21	1215	4AA - Park System Capital Maintenance 7/22/2024	7/22/2024 Art Sculpture for Central Park PO#57163
Peter Franklin LTD.	\$ 916.56	1215	4AA - Park System Capital Maintenance 16152	7/1/24 Capital Projects Funding Plan Assistance PO#59287
Weihe Engineers	\$ 15,497.77	1215	4AA - Park System Capital Maintenance 88192	8/6/24 Central Park Waterpark Splash Pad - Planning Documents PO#58214
TOTAL CLAIM SHEET	<u>67,422.54</u>			

Signed by:

Lin Zheng

13F18FBD88A1402

Signature*

8/8/2024

Date

Signature

Date

*I hereby certify that the foregoing account is just and correct, that the amount claimed is legally due, after allowing all just credits, and that no part of the same has been paid.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Approval
<small>ITEM/SUBJECT</small> CCPR Payroll for July 12, 2024 and July 26, 2024	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> August 13, 2024

SUMMARY:

Provided for your approval are payroll wages and liabilities for payroll dates July 12, 2024 and July 26 ,2024.

RECOMMENDED MOTION:

“I move to approve payroll wages and liabilities for payroll dates July 12, 2024 and July 26, 2024.”

Carmel/Clay Board of Parks and Recreation Payroll Claims Form

Total Gross Wages for Regular Payroll dated 07/12/2024	<u>\$439,248.90</u>
Total Payroll Liabilities for Regular Payroll dated 07/12/2024	<u>\$113,136.76</u>
Total Gross Wages for Regular Payroll dated 07/26/2024	<u>\$477,239.21</u>
Total Payroll Liabilities for Regular Payroll dated 07/26/2024	<u>\$115,369.89</u>

I hereby certify that payroll amounts listed above are true and correct and I have audited the same in accordance with IC 5-11-9-2.

DocuSigned by:
Eric Mehl

Administration & Planning Director

8/6/2024

Date

We have examined the foregoing payroll charges in the total amount of \$1,144,994.76, and such payroll is in compliance with Resolution No. 8-13-02-02.

Park Board President

Date

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Eric Mehl, Administration & Planning Director/CAO	<small>ACTION REQUESTED</small> Acceptance
<small>ITEM/SUBJECT</small> Monetary Gifts, Grants, Partnerships, and Sponsorships for July 2024	
<small>DOLLAR AMOUNT / FUND</small> N/A	<small>MEETING DATE</small> August 13, 2024

RECEIVED AS	DATE	AMOUNT	DONOR	DESIGNATION	GL/FUND
Sponsorship	07/05/2024	\$500.00	Merrifield Exteriors, LLC	Waterpark Cabana Sponsorship	853 (Gift Fund)
Grant	07/10/2024	\$20,000.00	CCPF	Invasive Species Management	853 (Gift Fund)
Sponsorship	07/24/2024	\$500.00	Scenthound Indiana	Monon Greenway Dog Pots	853 (Gift Fund)
Donation	07/22/2024	\$100.00	Anonymous	Staff Appreciation	853 (Gift Fund)

TOTAL RECEIPTS: **\$21,100.00**

STAFF RECOMMENDATION:

Accept monies as received.

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Recommended Motions
<small>ITEM/SUBJECT</small> Consideration of 2025 Operating Budgets	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> August 13, 2024

SUMMARY:

Attached for your consideration are the proposed 2025 operating budgets for Carmel Clay Parks & Recreation. The proposed 2025 pass and rental rates are also provided for approval. The Finance Committee reviewed the proposed budgets and user fees at its meeting on July 23, 2024, and recommends approval by the Park Board.

The operating budgets include the following:

General Fund – 101

Purpose: Funds general administration of the park and recreation system, including operations and routine maintenance of 20 parks and greenways. Funded by tax dollars received from the City of Carmel per terms of the Interlocal Cooperation Agreement.

Proposed Budget: \$6,446,173 (represents a \$400,909 or 7% increase from 2024)

Notes: \$268,178 of the proposed increase is associated with personnel expenses, including merit increases, not to exceed 4%, for full-time employees. Also takes into consideration adjustments to pay based on recommendations from compensation study, current enrollment in health insurance including a 10% premium increase, and deferred compensation plans.

Total budget of all other line items (Supplies, Other Services & Charges, and Capital Outlay) resulted in a \$132,731 increase from 2024, largely attributed to continued transition of vehicles to fleet leasing program, increased utility expenses attributed to re-imagined West Park splashpad and conversion of the Monon Blvd. splashpad to a non-recirculating system, and increased landscaping services for new properties and amenities.

Park Capital Fund – 103-1101

Purpose: Provides funding for capital improvement projects of the park and recreation system. Funded under the same terms as the General Fund (101) per the Interlocal Cooperation Agreement.

Proposed Budget: \$2,050,000

Notes: Planned improvements include Monon Greenway signage replacements (outside of Central Core) and repairs to Structure 21 recommended by the City of Carmel Engineering Structure and Inventory report, Land and Water Conservation grant matching funds for Phase 1 development of Bear Creek Park, Central Park security infrastructure improvements, hazard tree removal, invasive species management, and trail counter upgrades.

Extended School Enrichment Fund – 108

Purpose: Funds the before and after school program and full-day camps offered during the summer and most school breaks. User fees and other earned income are the sole source of revenue.

Proposed Revenues: \$5,865,000

Proposed Expenses: \$5,809,307 (represents 101% cost recovery)

Notes: Includes proposed rate increase for the 2024/25 school year and 2025 summer camps. Since the inception of the program, it has been customary to adjust rates every other year to help offset increases in operating expenses due to staff merit raises and other inflationary factors. All rate increases are within the limits permissible under the contract with Carmel Clay Schools.

Monon Community Center Fund – 109

Purpose: Funds operations for the Monon Community Center, The Waterpark, and recreation programs (excluding ESE). User fees and other earned income are the sole source of revenue.

Proposed Revenues: \$7,241,200

Proposed Expenses: \$7,174,062 (represents 101% cost recovery)

Notes: No rate increases are recommended for 2025. Adjustments were made in 2022, 2023, and 2024 for individual passes, including day passes, 10-visit passes, monthly passes, seasonal passes, and annual passes.

Parks and Recreation Facilities Fund – 110

Purpose: Funds operations for the Central Bark Park, Wilfong and Perelman Pavilions, and park shelters. User fees and other earned income are the sole source of revenue.

Proposed Revenues: \$193,200

Proposed Expenses: \$151,160

Notes: Includes dog park memberships, rental fees for summer camps (Wilfong & Perelman Pavilions) by Extended School Enrichment and shelter reservations.

User Fees

A summary of all user fees requiring Park Board approval is provided for your review. No fee increases for Monon Community Center (MCC) memberships are being proposed in 2025 for individual passes, including day passes, 10-visit passes, monthly passes, seasonal passes, and annual passes.

Budget Adoption Process

Adoption of the operating budgets will require approval of two separate resolutions provided for your review. Resolution B-2024-002 adopts the 2025 General Fund-101 and Park Capital Fund-103 Budgets and recommends approval by the City Council.

Resolution B-2024-003 approves the three non-reverting operating budgets (Extended School Enrichment Fund-108, Monon Community Center Fund-109, and Parks and Recreation Facilities Fund-110), along with the user fees associated with these budgets.

After approved by the Park Board, all operating budgets will be presented to the City Council on either September 25 or 26 with the exact time yet to be determined. Per state law, the City Council must adopt the Department's General Fund-101 and Park Capital Fund-103 Budgets by or before November 1. Since these two budgets are funded solely with tax dollars, they are the only operating budgets that will require approval of the City Council.

RECOMMENDED MOTIONS:

Motion #1: "I move to approve Resolution B-2024-002."

Motion #2: "I move to approve Resolution B-2024-003."

RESOLUTION B-2024-002

**A RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
ADOPTING THE PROPOSED 2025 GENERAL FUND (101) AND PARK CAPITAL FUND (103-1101) BUDGETS
FOR CONSIDERATION BY ITS FISCAL BODIES**

WHEREAS, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation (“the Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

WHEREAS, the Park Board, pursuant to the Interlocal Cooperation Agreement, is required to prepare and submit an annual budget to the Common Council of the City of Carmel and Clay Township Board; and

WHEREAS, the Park Board’s Finance Committee has reviewed the proposed budget to ensure that it adequately meets the financial needs of the Department and recommends its approval.

NOW, THEREFORE, BE IT RESOLVED that the Carmel/Clay Board of Parks and Recreation hereby adopts the proposed 2025 General Fund (101) and the 2025 Park Capital Fund (103-1101) Budgets as set forth in Exhibits A and B attached hereto and incorporated herein by this reference for consideration by the Common Council of the City of Carmel.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 13th day of August 2024, by a vote of ____ ayes and ____ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	_____	_____
	Aye	Nay
Jenn Kristunas, Vice-President	_____	_____
	Aye	Nay
Lin Zheng, Treasurer	_____	_____
	Aye	Nay
Linus Rude, Secretary	_____	_____
	Aye	Nay
Jonathan Blake	_____	_____
	Aye	Nay
Katie Browning	_____	_____
	Aye	Nay

James D. Garretson

Aye Nay

Joshua A. Kirsh

Aye Nay

Mark Westermeier

Aye Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on August 13, 2024.

Judith F. Hagan, President

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

101: GENERAL FUND (1125-PARKS)

ACCOUNT	TITLE	2023 ACTUAL	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET	JUSTIFICATION FOR INCREASE
PERSONAL SERVICES						
4110000	Full Time Regular	\$2,057,727.13	\$2,231,223.00	\$2,398,723.00	\$167,500.00	8% Funds 34 FT positions (No change from 2024); 4% allowance for merit increase; adjustments to pay based on recommendations from salary/compensation study
4111000	Part Time	\$350,164.89	\$372,220.00	\$373,837.00	\$1,617.00	0% Based on current trends and increased pay for PT staff in order to remain competitive
4112000	Overtime	\$8,069.36	\$15,530.00	\$15,530.00	\$0.00	0%
4120000	Deferred Compensation	\$80,066.32	\$84,720.00	\$89,160.00	\$4,440.00	5% Based on current participation (15 employees), taking into consideration employer match based on years of service
4121000	Employer's Share of FICA	\$139,050.67	\$162,280.00	\$173,205.00	\$10,925.00	7% 6.2% of FT, PT & OT
4122000	Employer's Share of H-Ins	\$541,951.30	\$595,210.00	\$649,194.00	\$53,984.00	9% Based on current enrollment (No change from 2024); Assumes 10% increase to employer share of H-Ins.
4122100	Disability Insurance	\$3,885.14	\$9,408.00	\$10,117.00	\$709.00	8% Based on formula provided by City HR; assuming no rate increase from 2024
4122200	Life Insurance	\$1,335.70	\$2,970.00	\$3,060.00	\$90.00	3% 34 FT employees @ \$90 each; assuming no rate increase from 2024
4123002	Civilian PERF	\$285,264.15	\$310,492.00	\$352,910.00	\$42,418.00	14% 14.2% of FT & OT (11.2% pension + 3% annuity); rate established by INPRS; assuming no rate increase from 2024
4124000	Employer's Share of Medicare	\$32,777.05	\$39,014.00	\$40,509.00	\$1,495.00	4% 1.45% of FT, PT & OT
4128000	Tuition Reimbursement	\$4,278.83	\$25,000.00	\$10,000.00	(\$15,000.00)	-150%
TOTAL PERSONAL SERVICES		\$3,504,570.54	\$3,848,067.00	\$4,116,245.00	\$268,178.00	7%
SUPPLIES						
4230100	Stationary & Printed Materials	\$911.59	\$2,000.00	\$2,000.00	\$0.00	0%
4230200	Office Supplies	\$9,753.33	\$10,875.00	\$12,075.00	\$1,200.00	11%
4231300	Diesel Fuel	\$7,704.86	\$7,900.00	\$9,900.00	\$2,000.00	25%
4231400	Gasoline	\$28,384.02	\$43,000.00	\$43,000.00	\$0.00	0% Fuel for UTV's along Greenways/Trails; Increase cost of fuel Takes into account increase cost of fuel; mild winter in 2023 kept fuel costs relatively low
4232100	Garage & Motor Supplies	\$4,034.12	\$4,000.00	\$4,000.00	\$0.00	0%
4235000	Building Materials	\$7,660.75	\$9,500.00	\$9,500.00	\$0.00	0% Budgeting closer to 2024 trends; materials needed for building repairs at trailheads, restrooms, etc.
4236000	Gravel	\$2,043.47	\$3,000.00	\$3,000.00	\$0.00	0%
4236500	Salt & Calcium	\$1,326.50	\$4,200.00	\$4,200.00	\$0.00	0% 2024 actual was lower than previous years due to mild winter, recommend leaving 2025 request stagnant as a precaution
4237000	Repair Parts	\$17,008.82	\$12,045.00	\$15,500.00	\$3,455.00	29% Budgeting closer to 2023 actuals and 2024 trends due to aging and heavily used equipment which require repairs (A majority of this increase is a result of how popular Monon Boulevard and Midtown Plaza have become; furniture, fixtures, and assets such as drinking fountains, swings, playground equipment, umbrellas)
4238000	Small Tools & Minor Equip.	\$6,085.57	\$23,400.00	\$20,900.00	(\$2,500.00)	-11% Slight decrease from 2024, takes into account increased number of amenities (restrooms, drinking fountains, public access defibrillators, etc.) being maintained by department

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

ACCOUNT	TITLE	2023 ACTUAL	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET		JUSTIFICATION FOR INCREASE
4238900	Other Maintenance Supplies	\$47,885.81	\$63,525.00	\$62,525.00	(\$1,000.00)	-2%	Budgeting closer to 2024 trends; 2nd year of maintaining an increased number of restrooms (Carey Grove; Meadowlark; Inlow; West Park) = more toiletry needs, i.e. toilet paper, hand soap, etc.; Adding Matilda Haverstick trailhead needs
4239000	Landscape Supplies	\$17,288.48	\$12,300.00	\$12,300.00	\$0.00	0%	
4239012	Safety Supplies	\$2,664.25	\$3,975.00	\$3,975.00	\$0.00	0%	
4239031	Street Signs	\$5,570.90	\$5,000.00	\$5,000.00	\$0.00	0%	
4239032	Posts & Hardware	\$776.32	\$1,100.00	\$1,100.00	\$0.00	0%	
4239039	General Program Supplies	\$3,923.27	\$13,795.00	\$13,795.00	\$0.00	0%	While 2023 actual was significantly higher than 2025 request, the department anticipates this line item increasing significantly in order to address demand for additional nature education programs from residents
4239099	Other Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
TOTAL SUPPLIES		\$163,022.06	\$219,615.00	\$222,770.00	\$3,155.00	1%	
OTHER SERVICES & CHARGES							
4340000	Legal Fees	\$97,945.19	\$125,000.00	\$125,000.00	\$0.00	0%	
4340400	Consulting Fees	\$17,333.75	\$5,000.00	\$5,000.00	\$0.00	0%	
4340600	Recording Fees	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4340700	Medical Fees (Drug Tests)	\$314.99	\$2,000.00	\$2,000.00	\$0.00	0%	
4341954	Interpreter Fees	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4341955	Info Sys Maint/Contracts	\$79,329.33	\$80,000.00	\$80,000.00	\$0.00	0%	
4341980	Wellness Program	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4341990	Criminal Background Checks	\$2,294.00	\$2,070.00	\$2,070.00	\$0.00	0%	
4341991	Marketing & Promotions	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4341999	Other Professional Fees	\$13,490.88	\$12,000.00	\$15,000.00	\$3,000.00	25%	Budgeting closer to 2023 actuals and 2024 trends (Payroll processing fees; bookkeeping services, park board video recordings)
4342100	Postage	\$12.21	\$500.00	\$500.00	\$0.00	0%	
4343000	Travel Fees & Expenses	\$20,403.31	\$24,000.00	\$24,000.00	\$0.00	0%	Professional Conferences (NRPA, SHRM, etc.) to support professional/certified staff
4344000	Telephone Line Charges	\$6,553.59	\$4,000.00	\$7,000.00	\$3,000.00	75%	Budgeting closer 2023 actuals and 2024 trends
4344100	Cellular Phone Fees	\$20,081.94	\$16,200.00	\$20,200.00	\$4,000.00	25%	Budgeting closer to 2023 actuals and 2024 trends; cellular reimbursements for FT support staff; cellular connectivity for PNR staff
4345000	Printing (Not Office Supplies)	\$511.25	\$10,000.00	\$10,000.00	\$0.00	0%	
4345500	Publication of Legal Ads	\$206.35	\$500.00	\$500.00	\$0.00	0%	
4346000	Classified Advertising	\$485.75	\$8,000.00	\$2,000.00	(\$6,000.00)	-75%	
4347000	Worker's Compensation	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4347500	General Insurance	\$46,956.00	\$75,000.00	\$75,000.00	\$0.00	0%	
4348000	Electricity	\$61,427.82	\$75,950.00	\$81,650.00	\$5,700.00	8%	Takes into account Duke rate increases; addition of Matilda Haverstick trailhead (White River Greenway North extension)
4348500	Water & Sewer	\$165,511.51	\$126,500.00	\$184,200.00	\$57,700.00	46%	Budgeting closer to 2023 actuals; Rate Increases; Expecting increased water expenses at West Park due to re-imagined splashpad; adding Matilda Haverstick trailhead; conversion of Monon Blvd. Splashpad to non-recirculating

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

ACCOUNT	TITLE	2023 ACTUAL	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET		JUSTIFICATION FOR INCREASE
4349000	Gas	\$4,743.57	\$7,800.00	\$6,500.00	(\$1,300.00)	-17%	
4349500	Cable Service	\$1,199.80	\$1,500.00	\$1,500.00	\$0.00	0%	
4350000	Equipment Repairs & Maint.	\$11,456.07	\$13,700.00	\$20,950.00	\$7,250.00	53%	Splashpad maintenance; planned repairs to surfaces for shuffleboard, ping pong, and billiards equipment within Midtown and Monon Blvds.
4350100	Building Repairs & Maint.	\$34,141.59	\$36,350.00	\$34,850.00	(\$1,500.00)	-4%	
4350101	Trash Collection	\$15,709.49	\$11,200.00	\$20,830.00	\$9,630.00	86%	Budgeting closer to 2024 trends, takes into account increased fee for services (Republic and Rays); Also includes additional funds for increased pick up schedule to keep up with demand
4350400	Grounds Maintenance	\$565,152.76	\$671,000.00	\$687,188.00	\$16,188.00	2%	Takes into account service increases; addition of mowing/landscape needs for Japanese Garden and also Matilda Haverstick Trailhead; Park landscaping contract; mowing/fertilizing/seedling/edging contract; pond maintenance; snow removal)
4350600	Cleaning Services	\$26,788.56	\$25,000.00	\$28,000.00	\$3,000.00	12%	Increased cost of contractual cleaning services per revised agreement
4350900	Other Cont. Services	\$33,908.21	\$404,475.00	\$404,475.00	\$0.00	0%	Includes 2 Resource Officers (contractual) @ \$160,000 annually/officer; enhances safety at MCC, Waterpark & busy parks, especially during summer season
4351000	Auto Repair & Maintenance	\$10,081.39	\$10,225.00	\$10,225.00	\$0.00	0%	
4353003	Postage Meter	\$427.53	\$600.00	\$600.00	\$0.00	0%	
4353004	Copier	\$1,678.03	\$4,000.00	\$4,000.00	\$0.00	0%	
4353099	Other Rental & Leases	\$74,066.29	\$143,662.00	\$174,920.00	\$31,258.00	22%	16 existing fleet vehicles; transitioning 2 existing technical service vehicles that are for replacement to leasing program; also includes funds for other rentals (wood chippers; lifts; Midtown parking garage storage space rental)
4355200	Subscriptions	\$9,234.47	\$15,300.00	\$11,000.00	(\$4,300.00)	-28%	
4355300	Organization & Membership Dues	\$4,078.00	\$6,500.00	\$6,500.00	\$0.00	0%	
4356004	Staff Clothing	\$4,750.60	\$3,100.00	\$5,300.00	\$2,200.00	71%	Budgeting closer to 2023 actuals and 2024 trends; staff uniforms as supplied by CCPR for Administrative and PNR staff
4357003	Internal Instruction Fees	\$0.00	\$0.00	\$0.00	\$0.00	-	
4357004	External Instructional Fees	\$34,054.36	\$25,000.00	\$30,000.00	\$5,000.00	20%	External training needs (NRPA, SHRM, etc.)
4358000	Assessment Fees	\$3,174.10	\$5,000.00	\$5,000.00	\$0.00	0%	
4358300	Other Fees & Licenses	\$1,861.93	\$450.00	\$1,700.00	\$1,250.00	278%	Budgeting closer to 2023 actuals and 2024 trends (Water samples; BMV registrations; FCC license renewals)
4358400	Refunds, Awards & Indemnities	\$0.00	\$0.00	\$0.00	\$0.00	-	
4359000	Special Projects	\$2,582.87	\$8,500.00	\$7,000.00	(\$1,500.00)	-18%	
TOTAL OTHERS SERVICES & CHARGES		\$1,371,947.49	\$1,960,082.00	\$2,094,658.00	\$134,576.00	7%	
CAPITAL OUTLAY							
4463000	Furniture & Fixtures	\$0.00	\$0.00	\$0.00	\$0.00	0%	
4463200	Computer Equipment	\$8,240.51	\$15,000.00	\$10,000.00	(\$5,000.00)	-33%	Computer needs based on information provided by City ICS
4463202	Software	\$0.00	\$2,500.00	\$2,500.00	\$0.00	0%	
4464000	Office Equipment	\$0.00	\$0.00	\$0.00	\$0.00	-	

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

ACCOUNT	TITLE	2023 ACTUAL	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET	JUSTIFICATION FOR INCREASE
4465000	Motor Equipment	\$0.00	\$0.00	\$0.00	\$0.00	100%
TOTAL CAPITAL OUTLAY		\$8,240.51	\$17,500.00	\$12,500.00	(\$5,000.00)	-29%
TOTAL EXPENSES		\$5,047,780.60	\$6,045,264.00	\$6,446,173.00	\$400,909.00	7%

¹ Includes Year-End Encumbrances

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

103-1101: Park Capital Fund

ACCOUNT	TITLE	2025 BUDGET	CHANGE FROM 2024 BUDGET		NOTES
CAPITAL OUTLAY					
4460703	Monon Greenway	\$386,000.00	\$45,500.00	13%	
	a) Structure 21	\$250,000.00			Engineering; Liner Replacement
	b) Signage Replacements	\$136,000.00			Phase 2 of signage replacements
4460716	Bear Creek Park	\$1,000,000.00	\$1,000,000.00	#DIV/0!	LWCF Matching Funds
4462000	Other Structure Improvements	\$595,000.00	(\$1,045,500.00)	-64%	
	a) Hazard Tree Removals (Park System Wide)	\$100,000.00			Hazard Trees; Estimate based on last 5 years of Hazard Tree removals
	b) Invasive Species Management (Park System Wide)	\$50,000.00			Proactive management of Invasive Species In CCPR parks
	c) Misc. Concrete Repairs (Park System Wide)	\$20,000.00			River Heritage; Flowing Well; Meadowlark; Inlow; West Park
	d) Parking Lot Striping	\$25,000.00			Central Park curbs; Flowing Well; Monon Greenway trailheads
	e) Trail Counters	\$150,000.00			Upgrade trail counters park system wide to wireless
	f) Central Park security Infrastructure upgrades	\$250,000.00			Fiber and security cameras to allow Carmel PD the ability to proactively monitor the park
4463000	Furniture & Fixtures	\$69,000.00	\$50,000.00	263%	Begin upgrades to umbrellas (permanent square); Excludes Midtown Blvd.
TOTAL CAPITAL OUTLAY		\$2,050,000.00		-	
TOTAL EXPENSES		\$2,050,000.00	\$50,000.00	3%	

RESOLUTION B-2024-003

**A RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
ADOPTING THE 2025 NON-REVERTING OPERATING BUDGETS AND USER FEES**

WHEREAS, the Carmel/Clay Board of Parks and Recreation (the "Park Board") is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation ("the Department") pursuant to that certain agreement entitled "Interlocal Cooperation Agreement" signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

WHEREAS, the Park Board, pursuant to the Interlocal Cooperation Agreement, is required to prepare and submit its annual budgets to the Common Council of the City of Carmel and Clay Township Board; and

WHEREAS, the Interlocal Cooperation Agreement and Indiana Code Section 36-10-3-11 grants the Park Board authority to engage in self-supporting activities; and

WHEREAS, the Indiana Code Section 36-10-3-22 grants the Park Board authority, when necessary, to charge a reasonable fee for the use of park and recreation facilities and programs; and

WHEREAS, the Park Board's Revenue Policy, last amended by Resolution P-2014-003 on September 9, 2014, identifies User Fees requiring Park Board approval; and

WHEREAS, it is prudent and proper for the Park Board to review and establish User Fees as part of the annual budget process; and

WHEREAS, the Park Board's Finance Committee has reviewed the Non-Reverting Operating Budgets and User Fees to ensure the financial needs of the Department are adequately met and recommends approval.

NOW, THEREFORE, BE IT RESOLVED that the foregoing recitals are hereby adopted and affirmed as if set forth herein; and

FURTHER RESOLVED that the Carmel/Clay Board of Parks and Recreation hereby adopts the 2025 Non-Reverting Operating Budgets for the Extended School Enrichment Fund (108), Monon Community Center Fund (109), and Parks and Recreation Facilities Fund (110) as set forth in Exhibits A through C attached hereto and incorporated herein by this reference; and

FURTHER RESOLVED that the Carmel/Clay Board of Parks and Recreation hereby approves the 2025 User Fees effective January 1, 2025, as set forth in Exhibit D attached hereto and incorporated herein by this reference.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 13th day of August 2024, by a vote of ____ ayes and ____ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	<u> </u> Aye	<u> </u> Nay
Jenn Kristunas, Vice-President	<u> </u> Aye	<u> </u> Nay
Lin Zheng, Treasurer	<u> </u> Aye	<u> </u> Nay
Linus Rude, Secretary	<u> </u> Aye	<u> </u> Nay
Jonathan Blake	<u> </u> Aye	<u> </u> Nay
Katie Browning	<u> </u> Aye	<u> </u> Nay
James D. Garretson	<u> </u> Aye	<u> </u> Nay
Joshua A. Kirsh	<u> </u> Aye	<u> </u> Nay
Mark Westermeier	<u> </u> Aye	<u> </u> Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on August 13, 2024.

Judith F. Hagan, President

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

108: EXTENDED SCHOOL ENRICHMENT

ACCOUNT	TITLE	2023 ACTUAL	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET		NOTES
OPERATING REVENUES							
0345040	Park Department Fees	\$5,293,909.52	\$5,154,750.00	\$5,863,000.00	\$708,250.00	14%	Includes fee increases for afterschool care and camps
0360010	Miscellaneous Revenues	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0%	
0361020	Interest on Sweep Acct	\$197,988.43	\$0.00	\$0.00	\$0.00	#DIV/0!	
0367000	Contributions & Gifts	\$32,766.50	\$1,000.00	\$1,000.00	\$0.00	0%	
TOTAL OPERATING REVENUES		\$5,524,664.45	\$5,156,750.00	\$5,865,000.00	\$708,250.00	14%	
FEE WAIVERS (not included in Total Revenues)							
Before & After School Waivers		\$104,586.09	\$115,000.00	\$115,000.00	\$0.00	0%	
Summer Camp Waivers		\$450.00	\$10,000.00	\$10,000.00	\$0.00	0%	
TOTAL FEE WAIVERS		\$105,036.09	\$125,000.00	\$125,000.00	\$0.00	0%	
TOTAL REVENUES		\$5,524,664.45	\$5,156,750.00	\$5,865,000.00	\$708,250.00	14%	
PERSONAL SERVICES							
4110000	Full Time Regular	\$1,082,457.98	\$1,124,176.00	\$1,443,897.00	\$319,721.00	28%	28 FT positions (+6 from 2024 - All sites now have Asst. Site Supervisors); 4% allowance for merit increase; adjustments to pay based on recommendations from salary/compensation study
4111000	Part Time	\$1,315,321.47	\$1,621,941.00	\$1,682,909.00	\$60,968.00	4%	
4112000	Overtime	\$24,083.35	\$15,350.00	\$29,500.00	\$14,150.00	92%	Budgeting closer to 2023 actual and current trends
4120000	Deferred Compensation	\$36,487.23	\$30,706.00	\$35,955.00	\$5,249.00	17%	Based on current participation (14 employees), taking into consideration employer match based on years of service
4121000	Employer's Share of FICA	\$143,830.28	\$171,150.00	\$195,453.00	\$24,303.00	14%	6.2% of FT, PT & OT
4122000	Employer's Share of H-Ins	\$365,079.83	\$378,805.00	\$521,112.00	\$142,307.00	38%	Based on current enrollment (+5 from 2024) with 10% premium increase per City HR
4122100	Disability Insurance	\$2,177.68	\$4,683.00	\$6,071.00	\$1,388.00	30%	Based on formula provided by City HR; assuming no rate increase from 2024
4122200	Life Insurance	\$1,013.80	\$1,980.00	\$2,520.00	\$540.00	27%	28 FT employees @ \$90 each; assuming no rate increase from 2024
4123002	Civilian PERF	\$152,643.19	\$159,654.00	\$215,156.00	\$55,502.00	35%	14.2% of FT & OT (11.2% pension + 3% annuity); rate established by INPRS; assuming no rate increase from 2024
4124000	Employer's Share of Medicare	\$33,988.01	\$40,077.00	\$45,771.00	\$5,694.00	14%	1.45% of FT, PT & OT
4128000	Tuition Reimbursement		\$25,000.00	\$25,000.00	\$0.00	0%	
TOTAL PERSONAL SERVICES		\$3,157,082.82	\$3,548,522.00	\$4,203,344.00	\$629,822.00	18%	

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

ACCOUNT	TITLE	2023 ACTUAL	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET		NOTES
SUPPLIES							
4230100	Stationary & Printed Materials	\$3,050.00	\$1,500.00	\$3,100.00	\$1,600.00	107%	Budgeting closer to 2023 actuals and 2024 trends
4230200	Office Supplies	\$8,032.47	\$12,600.00	\$12,600.00	\$0.00	0%	
4239012	Safety Supplies	\$339.74	\$10,000.00	\$1,000.00	(\$9,000.00)	-90%	
4239039	General Program Supplies	\$150,277.53	\$161,690.00	\$187,580.00	\$25,890.00	16%	Budgeting closer to 2024 trends, includes arts & crafts, participant awards, etc.; accounts for increased cost of supplies and services
4239040	Food & Beverages	\$116,555.84	\$185,000.00	\$127,500.00	(\$57,500.00)	-31%	
4239099	Other Miscellaneous	\$37,266.86	\$7,100.00	\$20,500.00	\$13,400.00	189%	Budgeting closer to 2023 actuals and 2024 trends
TOTAL SUPPLIES		\$315,522.44	\$377,890.00	\$352,280.00	(\$25,610.00)	-7%	
OTHER SERVICES & CHARGES							
4340000	Legal Fees	\$3,111.75	\$11,000.00	\$3,500.00	(\$7,500.00)	-68%	
4340700	Medical Fees (Drug Tests)	\$270.00	\$5,500.00	\$750.00	(\$4,750.00)	-86%	
4340800	Program Contractors	\$24,492.65	\$11,500.00	\$27,600.00	\$16,100.00	140%	Increasing number of enrichment specials which will utilize contractors
4341955	Info Sys Maint/Contracts	\$45,591.45	\$55,000.00	\$95,000.00	\$40,000.00	73%	Human Resource Information System (2025 pricing information for UKG); Other technology systems (Learnign Management, Quickbooks, Fraxion)
4341990	Criminal Background Checks	\$2,687.50	\$4,575.00	\$5,000.00	\$425.00	9%	Department switched services to First Advantage which provides a more in-depth background check for individuals that work with children; System also integrates with department's HRIS system
4341991	Marketing & Promotions	\$24,621.76	\$20,400.00	\$20,400.00	\$0.00	0%	
4341999	Other Professional Fees	\$210,012.82	\$200,000.00	\$225,000.00	\$25,000.00	13%	Payment processing fees, payroll fees, bookkeeping services
4343000	Travel Fees & Expenses	\$5,818.29	\$27,958.00	\$24,948.00	(\$3,010.00)	-11%	
4343006	Bus Trips	\$169,571.18	\$287,591.00	\$193,800.00	(\$93,791.00)	-33%	Based on bus contract with Avant Garde Transportation
4343007	Field Trips	\$153,089.07	\$118,177.00	\$175,960.00	\$57,783.00	49%	Summer camp & school's out field trips, including admission fees for MCC/Waterpark
4344100	Cellular Phone Fees	\$19,382.49	\$20,000.00	\$21,500.00	\$1,500.00	8%	Tablet cell service for check-in/out of students
4345000	Printing (Not Office Supplies)	\$1,470.67	\$500.00	\$2,300.00	\$1,800.00	360%	Miscellaneous signage and printing needs; budgeting closer to 2023 actuals
4346000	Classified Advertising	\$15,334.27	\$40,000.00	\$40,000.00	\$0.00	0%	
4347500	General Insurance	\$0.00	\$1,000.00	\$1,000.00	\$0.00	0%	
4350000	Equipment Repairs & Maint.	\$13,235.35	\$9,000.00	\$21,250.00	\$12,250.00	136%	Two-way radio repairs; AED maintenance; Misc. reimbursement for repairs to CCS and R&F
4350900	Other Contractual Services	\$137,772.35	\$196,000.00	\$160,650.00	(\$35,350.00)	-18%	
4353004	Copier	\$3,536.28	\$4,000.00	\$4,000.00	\$0.00	0%	
4353099	Other Rentals & Leases	\$0.00	\$0.00	\$120,000.00	\$120,000.00	#DIV/0!	Lease of John Hensel Government office space (Resolution G-2024-001)
4355200	Subscriptions	\$5,372.95	\$11,000.00	\$5,500.00	(\$5,500.00)	-50%	
4355300	Organization & Membership Dues	\$3,739.00	\$3,180.00	\$4,100.00	\$920.00	29%	Budgeting closer to 2023 actuals and 2024 trends
4356004	Staff Clothing	\$48,384.13	\$9,675.00	\$33,000.00	\$23,325.00	241%	Staff uniforms, budgeting closer to 2023 actuals and 2024 trends

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

ACCOUNT	TITLE	2023 ACTUAL	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET		NOTES
4356005	Participant Clothing	\$415.00	\$16,000.00	\$12,000.00	(\$4,000.00)	-25%	
4357003	Internal Instruction Fees	\$5,298.08	\$4,220.00	\$7,000.00	\$2,780.00	66%	CPR/First Aid Training; CPI Training and Materials
4357004	External Instructional Fees	\$13,665.77	\$17,900.00	\$14,225.00	(\$3,675.00)	-21%	
4358300	Other Fees & Licenses	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4358400	Refunds, Awards & Indemnities	\$9,775.40	\$17,500.00	\$12,000.00	(\$5,500.00)	-31%	
4359000	Special Projects	\$1,563.47	\$12,000.00	\$2,000.00	(\$10,000.00)	-83%	
TOTAL OTHER SERVICES & CHARGES		\$918,211.68	\$1,103,676.00	\$1,232,483.00	\$128,807.00	12%	
CAPITAL OUTLAY							
4460708	West Park	\$0.00	\$0.00	\$0.00	\$0.00	-	
4463000	Furniture & Fixtures	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
4463200	Computer Equipment	\$969.82	\$18,500.00	\$18,500.00	\$0.00	0%	
4463202	Software	\$2,638.68	\$2,700.00	\$2,700.00	\$0.00	-	
TOTAL CAPITAL OUTLAY		\$3,608.50	\$21,200.00	\$21,200.00	\$0.00	0%	
TOTAL EXPENSES		\$4,394,425.44	\$5,076,288.00	\$5,809,307.00	\$733,019.00	14%	
NET REVENUE/(LOSS)		\$1,130,239.01	\$80,462.00	\$55,693.00	(\$24,769.00)	-31%	
<i>Cost Recovery</i>		<i>126%</i>	<i>102%</i>	<i>101%</i>			

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

109: MONON COMMUNITY CENTER

ACCOUNT	TITLE	2023 ACTUAL	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET		NOTES
OPERATING REVENUES							
313000	Sales Tax Collected	\$46,201.06	\$25,000.00	\$25,000.00	\$0.00	0%	7% sales tax collected on rentals, concessions & merchandise sales
345040	Park Department Fees	\$133,700.75	\$210,000.00	\$185,000.00	(\$25,000.00)	-12%	Registration fees from recreation programs; budgeting closer to 2024 trends
346020	Facility Rentals	\$37,970.45	\$68,000.00	\$43,700.00	(\$24,300.00)	-36%	Income from cabana rentals (added 10 Cabanas in 2023); WP Party Shelter
346025	Shelter Rentals	\$139,867.92	\$115,000.00	\$140,000.00	\$25,000.00	22%	Consistent with multi-year trending
346030	Food Service Revenue	\$188,833.51	\$220,000.00	\$240,000.00	\$20,000.00	9%	Budgeting closer to 2024 trends
346040	Aquatics Programs	\$161,340.99	\$210,000.00	\$197,000.00	(\$13,000.00)	-6%	Personal training; wellness programs
346050	Fitness Programs	\$242,833.00	\$225,570.00	\$257,000.00	\$31,430.00	14%	Budgeting closer to 2023 actuals and 2024 trends
346085	KidZone Fees	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
346100	Special Events	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
346105	Hosted Events	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
346110	Therapeutic Rec Programs	\$81,986.00	\$63,000.00	\$82,000.00	\$19,000.00	30%	Budgeting closer to 2023 actuals and 2024 trends
346115	Annual Passes	\$40,398.00	\$50,000.00	\$40,000.00	(\$10,000.00)	-20%	Budgeting closer to 2023 actuals and 2024 trends
346116	Corporate Annual Passes	\$9,676.00	\$10,000.00	\$8,000.00	(\$2,000.00)	-20%	Budgeting closer to 2024 trends
346120	Season Passes	\$36,724.00	\$68,000.00	\$68,000.00	\$0.00	0%	
346125	Monthly Passes	\$4,120,160.30	\$3,500,000.00	\$4,150,000.00	\$650,000.00	19%	Budgeting closer to 2023 actuals and 2024 trends
346130	Corporate Monthly Passes	\$211,280.97	\$275,000.00	\$205,000.00	(\$70,000.00)	-25%	Budgeting closer to 2023 actuals and 2024 trends
346135	Value Passes	\$46,889.30	\$60,000.00	\$50,000.00	(\$10,000.00)	-17%	Budgeting closer to 2023 actuals and 2024 trends
346140	Daily Passes	\$1,385,371.00	\$1,500,000.00	\$1,500,000.00	\$0.00	0%	Budgeting closer to 2023 actuals and 2024 trends
346145	Contractor Commissions	\$10,623.80	\$8,750.00	\$10,000.00	\$1,250.00	14%	Includes vending machine; contractor commissions from WP
346150	Merchandise Sales	\$10,514.00	\$12,000.00	\$12,000.00	\$0.00	0%	Sunscreen, locks, etc. at Waterpark
360010	Miscellaneous Revenues	\$13,134.19	\$39,500.00	\$13,500.00	(\$26,000.00)	-66%	Consistent with multi-year trending
361030	Interest on Sweep Account	\$253,085.57	\$0.00	\$0.00	\$0.00	#DIV/0!	
367000	Contributions, Gifts & Grants	\$13,166.48	\$15,000.00	\$15,000.00	\$0.00	0%	
TOTAL OPERATING REVENUES		\$7,183,757.29	\$6,674,820.00	\$7,241,200.00	\$566,380.00	8%	
FEE WAIVERS (not included in Total Revenues)							
Pass Waivers Granted		\$8,556.50	\$75,000.00	\$10,000.00	(\$65,000.00)	-87%	In line with 2023 actuals
Program Waivers Granted		\$0.00	\$1,500.00	\$1,500.00	\$0.00	0%	
TOTAL FEE WAIVERS		\$8,556.50	\$76,500.00	\$11,500.00	(\$65,000.00)	-85%	
TOTAL REVENUES		\$7,183,757.29	\$6,674,820.00	\$7,241,200.00	\$566,380.00	8%	

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

ACCOUNT	TITLE	2023 ACTUAL	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET		NOTES
PERSONAL SERVICES							
4110000	Full Time Regular	\$853,669.45	\$948,398.00	\$1,036,834.00	\$88,436.00	9%	Funds 18 FT positions (+1 from 2024; One Facility Technician funded by 1125); 4% allowance for merit Increase; adjustments to pay based on recommendations from salary/compensation study
4111000	Part Time	\$1,623,344.76	\$1,757,728.00	\$2,101,567.00	\$343,839.00	20%	Based on current trends and increased pay for PT staff in order to remain competitive
4112000	Overtime	\$8,246.99	\$14,500.00	\$10,905.00	(\$3,595.00)	-25%	Budgeting closer to 2023 actual and current trends
4120000	Deferred Compensation	\$54,064.09	\$58,814.00	\$86,804.00	\$27,990.00	48%	Based on current participation (35 employees), taking into consideration employer match based on years of service
4121000	Employer's Share of FICA	\$150,462.61	\$171,140.00	\$195,272.00	\$24,132.00	14%	6.2% of FT, PT & OT
4122000	Employer's Share of H-Ins	\$237,560.94	\$293,277.00	\$308,517.00	\$15,240.00	5%	Based on current enrollment (No change from 2024) with 10% premium increase per City HR
4122100	Disability Insurance	\$1,918.35	\$3,979.00	\$4,288.00	\$309.00	8%	Based on formula provided by City HR; assuming no rate increase from 2024
4122200	Life Insurance	\$788.10	\$1,530.00	\$1,620.00	\$90.00	6%	18 FT employees @ \$90 each; assuming no rate increase from 2024
4123002	Civilian PERF	\$117,350.59	\$134,680.00	\$148,738.00	\$14,058.00	10%	14.2% of FT & OT (11.2% pension + 3% annuity); rate established by INPRS; assuming no rate increase from 2024
4124000	Employer's Share of Medicare	\$18,309.52	\$39,438.00	\$45,624.00	\$6,186.00	16%	1.45% of FT, PT & OT
4128000	Tuition Reimbursement		\$25,000.00	\$25,000.00	\$0.00		
TOTAL PERSONAL SERVICES		\$3,065,715.40	\$3,448,484.00	\$3,965,169.00	\$516,685.00	15%	
SUPPLIES							
4230100	Stationary & Printed Materials	\$662.50	\$3,000.00	\$1,000.00	(\$2,000.00)	-67%	
4230200	Office Supplies	\$10,274.29	\$10,000.00	\$11,000.00	\$1,000.00	10%	Budgeting closer to 2023 actuals and 2024 trends
4235000	Building Materials	\$7,859.37	\$10,000.00	\$8,000.00	(\$2,000.00)	-20%	
4237000	Repair Parts	\$25,656.22	\$16,500.00	\$30,000.00	\$13,500.00	82%	Aging facility therefore expecting repair costs to slightly increase
4238000	Small Tools & Minor Equip.	\$5,574.25	\$14,130.00	\$9,500.00	(\$4,630.00)	-33%	
4238900	Cleaning & Maint. Supplies	\$291,778.20	\$291,000.00	\$251,000.00	(\$40,000.00)	-14%	Current trends; increased cost of chlorine (however, expect pool chem cost to decrease as department installed new chlorine feeders in 2024)
4239001	Linens & Blankets	\$0.00	\$5,000.00	\$0.00	(\$5,000.00)	-100%	
4239012	Safety Supplies	\$10,581.84	\$15,000.00	\$12,785.00	(\$2,215.00)	-15%	
4239039	General Program Supplies	\$57,725.29	\$53,000.00	\$57,850.00	\$4,850.00	9%	Budgeting closer to 2023 actuals and 2024 trends
4239040	Food & Beverages	\$103,823.01	\$110,000.00	\$115,000.00	\$5,000.00	5%	Waterpark Concessions food & beverage supplies (Budgeting closer to 2023 actuals and 2024 trends)
4239045	Retail Goods	\$6,527.20	\$7,500.00	\$7,500.00	\$0.00	0%	
4239099	Other	\$16,752.83	\$16,100.00	\$17,900.00	\$1,800.00	11%	Budgeting closer to 2023 actuals and 2024 trends
TOTAL SUPPLIES		\$537,215.00	\$551,230.00	\$521,535.00	(\$29,695.00)	-5%	

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

ACCOUNT	TITLE	2023 ACTUAL	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET		NOTES
OTHER SERVICES & CHARGES							
4340000	Legal Fees	\$22,242.00	\$25,000.00	\$25,000.00	\$0.00	0%	
4340700	Medical Fees (Drug Tests)	\$681.00	\$500.00	\$700.00	\$200.00	40%	Medical Screens for staff (Budgeting closer to 2023 actuals and 2024 trends)
4340800	Program Contractors	\$21,951.00	\$54,800.00	\$40,500.00	(\$14,300.00)	-26%	
4341955	Info Sys Maint/Contracts	\$57,222.38	\$60,000.00	\$60,000.00	\$0.00	0%	Human Resource Information System (2025 pricing information for UKG); Other technology systems (ActiveNet, Learnig Management, Quickbooks, Fraxion)
4341990	Criminal Background Checks	\$4,033.00	\$4,000.00	\$4,000.00	\$0.00	0%	
4341991	Marketing & Promotions	\$120,084.44	\$210,000.00	\$260,000.00	\$50,000.00	24%	Additional funds needed to promote grand opening of Indoor Playground
4341992	Security Services	\$15,675.00	\$12,880.00	\$16,000.00	\$3,120.00	24%	Hamilton County Sheriff Dept. Waterpark Security (Budgeting closer to 2023 actuals and 2024 trends)
4341999	Other Professional Fees	\$345,341.01	\$225,000.00	\$350,000.00	\$125,000.00	56%	Payment processing fees, payroll fees, bookkeeping services
4342100	Postage	\$0.00	\$10,000.00	\$10,000.00	\$0.00	0%	
4343000	Travel Fees & Expenses	\$7,166.24	\$10,500.00	\$10,000.00	(\$500.00)	-5%	
4344000	Telephone Line Charges	\$15,952.83	\$4,000.00	\$16,000.00	\$12,000.00	300%	Budgeting closer to 2023 actuals and 2024 trends
4344100	Cellular Phone Fees	\$2,290.48	\$3,300.00	\$3,000.00	(\$300.00)	-9%	
4345000	Printing (Not Office Supplies)	\$17,783.46	\$30,000.00	\$30,000.00	\$0.00	0%	
4346000	Classified Advertising	\$13,076.26	\$20,000.00	\$15,000.00	(\$5,000.00)	-25%	
4347500	General Insurance	\$148,437.57	\$140,000.00	\$160,000.00	\$20,000.00	14%	Allowance for premium increase; budgeting as directed by insurance provider (Hylant)
4348000	Electricity	\$488,269.63	\$475,000.00	\$490,000.00	\$15,000.00	3%	Reflects multi-year trending; Guaranteed Energy Savings program anticipated to help minimize future increases
4348500	Water & Sewer	\$129,803.70	\$140,000.00	\$140,000.00	\$0.00	0%	
4349000	Gas	\$93,025.47	\$120,000.00	\$100,000.00	(\$20,000.00)	-17%	Consistent with multi-year expenses; savings with gas marketing efforts
4349500	Cable Service	\$3,018.55	\$2,900.00	\$2,900.00	\$0.00	0%	
4350000	Equipment Repairs & Maint.	\$113,219.83	\$142,000.00	\$142,000.00	\$0.00	0%	
4350100	Building Repairs & Maint.	\$167,530.26	\$205,000.00	\$179,000.00	(\$26,000.00)	-13%	Repair parts for aging facility, number based off of facility repairs recommended in Capital Asset Management Plan
4350101	Trash Collection	\$13,836.25	\$8,200.00	\$13,500.00	\$5,300.00	65%	Trash Services for MCC; Increased rates from service provider
4350400	Grounds Maintenance	\$59,521.16	\$65,000.00	\$65,000.00	\$0.00	-	Includes grounds maintenance for Waterpark & snow removal for parking lots
4350600	Cleaning Services	\$307,334.40	\$342,000.00	\$342,000.00	\$0.00	0%	
4350900	Other Cont. Services	\$52,442.98	\$60,250.00	\$54,970.00	(\$5,280.00)	-9%	Includes preventative maintenance contract for HVAC
4351000	Auto Repairs & Maintenance	\$0.00	\$1,500.00	\$0.00	(\$1,500.00)	-	
4353004	Copier	\$4,512.38	\$2,000.00	\$4,500.00	\$2,500.00	125%	Budgeting closer to 2023 actuals and 2024 trends

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

ACCOUNT	TITLE	2023 ACTUAL	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET		NOTES
4353099	Other Rental & Leases	\$12,724.66	\$12,650.00	\$12,650.00	\$0.00	0%	Mobile Waterpark storage units, lift rentals; Fleet Lease Program (1 minivan)
4355200	Subscriptions	\$35,341.30	\$50,250.00	\$40,000.00	(\$10,250.00)	-20%	
4355300	Organization & Membership Dues	\$1,270.00	\$3,000.00	\$1,500.00	(\$1,500.00)	-50%	
4356004	Staff Clothing	\$19,999.54	\$15,888.00	\$15,888.00	\$0.00	0%	
4357003	Internal Instruction Fees	\$750.00	\$2,700.00	\$2,700.00	\$0.00	0%	
4357004	External Instructional Fees	\$20,651.92	\$15,000.00	\$20,000.00	\$5,000.00	33%	National Conferences (NRPA; Athletic Business); Local Conferences (IPRA); Professional Development
4358300	Other Fees & Licenses	\$10,151.17	\$16,300.00	\$15,200.00	(\$1,100.00)	-7%	
4358400	Refunds, Awards & Indemnities	\$5,558.50	\$6,700.00	\$4,350.00	(\$2,350.00)	-35%	
4359000	Special Projects	\$2,629.67	\$20,000.00	\$3,000.00	(\$17,000.00)	-85%	
4359200	Sales Tax Paid	\$25,000.72	\$27,790.00	\$25,000.00	(\$2,790.00)	-10%	
TOTAL OTHERS SERVICES & CHARGES		\$2,363,484.76	\$2,544,108.00	\$2,674,358.00	\$130,250.00	5%	
CAPITAL OUTLAY							
4461000	Building Improvements	\$264,684.06		\$0.00			
4463000	Furniture & Fixtures	\$0.00	\$20,000.00	\$0.00	(\$20,000.00)	-	
4463200	Computer Equipment	\$22,725.63	\$10,000.00	\$10,000.00	\$0.00	-	
4463202	Software	\$7,945.03	\$3,000.00	\$3,000.00	\$0.00	-	
4463600	Parks Equipment	\$3,160.00	\$0.00	\$0.00	\$0.00	-	
TOTAL CAPITAL OUTLAY		\$33,830.66	\$33,000.00	\$13,000.00	(\$20,000.00)	-	
TOTAL EXPENSES		\$6,264,929.88	\$6,576,822.00	\$7,174,062.00	\$597,240.00	9%	
NET REVENUE/(LOSS)		\$918,827.41	\$97,998.00	\$67,138.00	(\$30,860.00)	-31%	
<i>Cost Recovery</i>		<i>115%</i>	<i>101%</i>	<i>101%</i>			

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

110: PARK & RECREATION FACILITIES FUND

ACCOUNT	TITLE	2023 ACTUALS	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET	NOTES
REVENUES						
313000	Sales Tax Collected	\$0.00	\$1,400.00	\$0.00	(\$1,400.00)	
346010	Monon Center Revenue	\$0.00	\$0.00	\$0.00		
345040	Park Department Fees	\$108,188.00	\$90,000.00	\$115,000.00	\$25,000.00	Budgeting closer to 2023 actuals and current trends
346020	Facility Rentals	\$120,959.50	\$100,000.00	\$122,000.00	\$22,000.00	Budgeting closer to 2023 actuals and current trends
360010	Miscellaneous Revenues	\$36,899.26	\$500.00	\$500.00	\$0.00	
361030	Interest	\$15,564.35	\$1,000.00	\$1,000.00	\$0.00	
367000	Contributions, Gifts & Grants	\$0.00	\$1,000.00	\$1,000.00	\$0.00	
TOTAL REVENUES		\$281,611.11	\$193,900.00	\$239,500.00	\$45,600.00	
PERSONAL SERVICES						
4110000	Full Time Regular	\$0.00	\$0.00	\$0.00	\$0.00	
4111000	Part Time	\$0.00	\$18,000.00	\$18,000.00	\$0.00	
4112000	Overtime	\$0.00	\$0.00	\$0.00	\$0.00	
4120000	Deferred Compensation	\$0.00	\$0.00	\$0.00	\$0.00	
4121000	Employer's Share of FICA	\$0.00	\$1,116.00	\$1,116.00	\$0.00	
4122000	Employer's Share of H-Ins	\$0.00	\$0.00	\$0.00	\$0.00	
4122100	Disability Insurance	\$0.00	\$0.00	\$0.00	\$0.00	
4122200	Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	
4123002	Civilian PERF	\$0.00	\$0.00	\$0.00	\$0.00	
4124000	Employer's Share of Medicare	\$0.00	\$262.00	\$262.00	\$0.00	
TOTAL PERSONAL SERVICES		\$0.00	\$19,378.00	\$19,378.00	\$0.00	
SUPPLIES						
4237000	Repair Parts	\$623.72	\$1,450.00	\$1,250.00	(\$200.00)	
4238000	Small Tools & Minor Equip.	\$1,002.00	\$0.00	\$0.00	\$0.00	
4238900	Other Maint. Supplies	\$7,722.22	\$2,500.00	\$8,000.00	\$5,500.00	Budgeting closer to 2023 actuals and 2024 trends (Dog Litter Bags; Other Misc. Supplies - i.e. paint, batteries)
4239099	Other Miscellaneous	\$17,519.32	\$18,000.00	\$17,500.00	(\$500.00)	Budgeting closer to 2023 actuals and 2024 trends (DNA registration kits; DNA test kits)
TOTAL SUPPLIES		\$26,867.26	\$21,950.00	\$26,750.00	\$4,800.00	
OTHER SERVICES & CHARGES						
4340000	Legal Fees	\$0.00	\$500.00	\$500.00	\$0.00	
4341991	Marketing & Promotions	\$0.00	\$400.00	\$400.00	\$0.00	

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

110: PARK & RECREATION FACILITIES FUND

ACCOUNT	TITLE	2023 ACTUALS	2024 BUDGET	2025 BUDGET	CHANGE FROM 2024 BUDGET	NOTES
4341999	Other Professional Fees	\$10,655.85	\$6,000.00	\$4,250.00	(\$1,750.00)	
4344000	Telephone Line Charges	\$9,436.22	\$2,750.00	\$9,600.00	\$6,850.00	Budgeting closer to 2023 actuals and 2024 trends
4347500	General Insurance	\$19,091.00	\$0.00	\$19,200.00	\$19,200.00	Budgeting closer to 2023 actuals
4348000	Electricity	\$22,632.67	\$26,000.00	\$23,200.00	(\$2,800.00)	
4348500	Water & Sewer	\$5,185.59	\$5,450.00	\$5,300.00	(\$150.00)	
4349000	Gas	\$6,564.67	\$3,000.00	\$6,600.00	\$3,600.00	Budgeting closer to 2023 actuals
4350100	Building Repairs & Maint.	\$23,344.70	\$11,000.00	\$20,500.00	\$9,500.00	Budgeting closer to 2023 actuals and 2024 trends
4350101	Trash Collection	\$3,706.29	\$2,150.00	\$4,000.00	\$1,850.00	Budgeting closer to 2023 actuals
4350400	Grounds Maintenance	\$10,205.17	\$31,500.00	\$12,200.00	(\$19,300.00)	
4350600	Cleaning Services	\$24,840.00	\$26,082.00	\$26,000.00	(\$82.00)	
4350900	Other Cont. Services	\$38,571.32	\$2,400.00	\$500.00	(\$1,900.00)	
4358400	Refunds, Awards & Indemnities	\$2,776.86	\$600.00	\$500.00	(\$100.00)	
4359200	Sales Tax Paid	\$0.00	\$700.00	\$0.00	(\$700.00)	
TOTAL OTHERS SERVICES & CHARGES		\$177,010.34	\$117,832.00	\$132,750.00	\$14,918.00	
CAPITAL OUTLAY						
4460706	Central Park	\$146.12	\$0.00	\$0.00		
4463000	Furniture & Fixtures	\$0.00	\$0.00	\$25,000.00	\$25,000.00	Installation of small dog area shade structures
4463200	Computer Equipment	\$0.00	\$0.00	\$0.00	\$0.00	
TOTAL CAPITAL OUTLAY		\$146.12	\$0.00	\$25,000.00		
TOTAL EXPENSES		\$204,023.72	\$159,160.00	\$203,878.00	\$19,718.00	
NET INCOME		\$77,587.39	\$34,740.00	\$35,622.00	\$25,882.00	Net proceeds to be reserved for future capital repairs
<i>Cost Recovery</i>		<i>138%</i>	<i>122%</i>	<i>117%</i>		

**Exhibit D
2025 User Fees**

Section 1: Monon Community Center Pass Rates

Day Pass

A Day Pass provides access to The Waterpark (seasonal), Indoor Aquatics, Fitness Center, Track, and Gymnasium during designated hours of operation for one (1) calendar day. Use restrictions may vary by area.

	Rate
Youth	\$14
Adult	\$17
Senior	\$14

Carmel residents, upon proof of residency, will receive a \$3 discount off rates noted above.

In addition to the above standard Day Pass rates, the Director/CEO or Assistant Director/COO is authorized to establish a promotional rate for Day Passes during designated dates and/or hours of operation.

Punch Card Pass

A Punch Card Pass provides access to The Waterpark (seasonal), Indoor Aquatics, Fitness Center, Track, and Gymnasium during designated hours of operation for up to ten (10) calendar day visits. Use restrictions may vary by area. Punch Card Passes expire 15 months from the date of purchase.

	Rate
Youth	\$112
Adult	\$136
Senior	\$112

Carmel residents, upon proof of residency, will receive a \$24 discount off rates noted above.

Summer Season Pass

The Summer Season Pass provides seasonal access to The Waterpark, Indoor Aquatics, Fitness Center, Track, and Gymnasium during designated hours of operation.

	Rate
Youth	\$99
Adult	\$147
Senior	\$135
Household	\$321

Carmel residents, upon proof of residency, will receive a \$3 discount off rates noted above.

Monthly and Annual Passes

Monthly and Annual Passes provides access to The Waterpark (seasonal), Indoor Aquatics, Fitness Center, Track, Gymnasium, and KidZone (childcare) during designated hours of operation. Use restrictions may vary by area. All Monthly and Annual Passes include unlimited participation in group fitness programs. Registration fees may apply for specialty fitness or wellness classes.

Monthly Passes require automatic payment from a checking account, savings account, or credit card. The first month's payment is due at the time of purchase.

	Monthly Rate	Annual Rate
Youth	\$33	\$396
Adult	\$49	\$588
Senior	\$45	\$540
Household	\$107	\$1,284

Carmel residents, upon proof of residency, will receive a \$1/month (monthly rate) or \$12 (annual rate) discounts off rates noted above.

Legacy Senior Monthly and Annual Passes purchased prior to 1/1/15

All individuals who purchased a Monthly or Annual Senior Pass prior to January 1, 2015 shall be charged the Youth Pass rate (see above) subject to the following conditions:

1. Annual Pass must be renewed prior to the expiration date to be eligible for renewal at Youth rate.
2. Pass is not eligible for temporary suspension at the request of the pass holder to continue receiving Youth rate.
3. Eligibility for Youth rate will expire upon cancellation of pass by the member, non-payment for any reason, or action of the Park Board.

Corporate Pass Program

The Department is authorized to offer a Corporate Pass Program with discounts not to exceed 20 percent off the Monthly or Annual Pass rates (see above). Corporate Pass Program eligibility requirements, rates, and benefits must be approved by the Director/CEO or Assistant Director/COO.

Definition of Pass Types

Youth: Age 3 to 15 years old; Children age 2 and under are admitted free when accompanied by an adult

Adult: Age 16 to 64 years old

Senior: Age 65 years old and above

Two-Adult Household (Effective August 11, 2021): Two adults and any children under age 19, or a full-time student (up to age 25), related to the adult and/or living in the same household* (i.e., living at the same address).

*A household consists of people who occupy a residential housing unit (e.g., house, apartment, condo unit, etc.) as their principal place of residence. Group homes, nursing homes, fraternities, sororities,

non-related individuals living in an apartment for work-related purposes, or similar institutions or situations are not eligible for a household pass, however may be eligible for participation in the Corporate Pass Program.

Section 2: Dog Park Rates

The Director/CEO or Assistant Director/COO is authorized to establish fees for use of the dog park(s).

Section 3: Monon Community Center Rentals

Rental Fees

ROOM	RENTAL FEE (per hour)
Multipurpose Room A (Sunday-Friday)	\$125
Multipurpose Room A (Saturday)	\$175
Multipurpose Room B (Sunday-Friday)	\$125
Multipurpose Room B (Saturday)	\$175
Multipurpose Room C (Sunday-Friday)	\$125
Multipurpose Room C (Saturday)	\$175
Program Room A	\$100
Program Room B	\$100
Program Room C	\$100
Gymnasium (per court)	\$150
Party Room A	\$75
Party Room B	\$75
Party Room C	\$75

All room rentals, excluding gymnasium, require a 2-hour minimum to rent.

Sales Tax

All rental fees are subject to Indiana sales tax. Sales tax is **not** included in the prices listed above. Tax-exempt organizations must provide a copy of their General Sales Tax Exemption Certificate (Form ST-105) to have sales tax waived.

Damage Deposit

The Director/CEO or Assistant Director/COO is authorized to establish a damage deposit for each facility rental. Damage deposits shall be refundable, less the cost to repair any damages beyond normal wear and tear caused by the renter. Any refunds are subject to State Board of Accounts claim procedures and may take 3-6 weeks to process.

Indoor Aquatics and The Waterpark

The Director/CEO or Assistant Director/COO is authorized to establish rental fees for private use of the Indoor Aquatics and The Waterpark during hours the facility is not open to the public.

Section 4: Park Shelter and Facility Rentals

Park Shelter Rental Fees

SHELTER	RENTAL FEE (per day)
Central Park <ul style="list-style-type: none">▪ East Picnic Grove Shelter #1▪ East Picnic Grove Shelter #2▪ Westermeier Commons Shelter #1▪ Westermeier Commons Shelter #2▪ Westermeier Commons Shelter #3▪ Westermeier Commons Shelter #4▪ North Meadow Shelter	\$175 \$175 \$250 \$250 \$200 \$200 \$175
Lawrence W. Inlow Park <ul style="list-style-type: none">▪ North Shelter #1▪ South Shelter #2	\$250 \$250
River Heritage Park	\$175
West Park <ul style="list-style-type: none">▪ Silo #1▪ Silo #2▪ Silo #3▪ Shelter #4▪ Shelter #5	\$100 \$100 \$100 \$250 \$250
Carey Grove Park <ul style="list-style-type: none">▪ North Shelter	\$200
Flowing Well Park	\$175
Meadowlark Park <ul style="list-style-type: none">▪ East Shelter	\$250

Several parks have designated community shelters that are not available for rent and are only available on a shared, first come-first served basis. In 2025, shelters that will operate in this capacity are: Central Park Westermeier Commons Main Shelter, West Park Main Shelter, Founders Park Shelter, Carey Grove Park South Shelter, and Meadowlark Park West Shelter.

Park Facility Rental Fees

FACILITY	HOURLY RENTAL FEE	DAILY RENTAL FEE (1-8 PM)
West Park <ul style="list-style-type: none">Perelman Pavilion (Sunday-Friday)Perelman Pavilion (Saturday)	\$150 \$225	\$1,000 \$1,500
Founders Park <ul style="list-style-type: none">Wilfong Pavilion (Sunday-Friday)Wilfong Pavilion (Saturday)	\$150 \$225	\$1,000 \$1,500

Sales Tax

All rental fees are subject to Indiana sales tax. Sales tax is **not** included in the prices listed above. Tax-exempt organizations must provide a copy of their General Sales Tax Exemption Certificate (Form ST-105) to have sales tax waived.

Damage Deposit

The Director/CEO or Assistant Director/COO is authorized to establish a damage deposit for each facility rental. Damage deposits shall be refundable, less the cost to repair any damages beyond normal wear and tear caused by the renter. Any refunds are subject to State Board of Accounts claim procedures and may take 3-6 weeks to process.

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Recommended Motions
<small>ITEM/SUBJECT</small> Consideration of 2025 Appropriations for Park Capital Fund 103 (Cash Account 1103) and Park Impact Fee Fund 106	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> August 13, 2024

SUMMARY:

Attached for your consideration are the proposed 2025 fund appropriations for Carmel Clay Parks & Recreation. The Finance Committee reviewed the proposed appropriations at its meeting on July 23, 2024, and recommends approval by the Park Board. Both appropriations require Park Board and Council approval, but with dedicated funding sources, require no additional funds from the City.

The appropriations include the following:

Park Capital Fund – 103-1103

Proposed Appropriation: \$3,553,000

Notes: Planned improvements include continued development of White River Greenway, matching funds for Active Transportation Infrastructure grant and supplemental plantings for Matilda Haverstick trailhead overlook. Also includes Monon Community Center fitness equipment upgrades including fitness equipment and re-plastering of indoor pools, planned replacement of the boardwalk within Central Park, Thomas Marcuccilli Nature Park retaining wall repairs, and replacement trees as part of required mitigation, and Founders Park playground and parking lot improvements.

Park Impact Fee Fund – 106

Proposed Appropriation: \$1,684,794

Notes: Includes Phase 1 development of Bear Creek Park. This request assumes the Department receives the Land and Water Conservation Fund grant of \$1,000,000 and that the City of Carmel provides the match request of \$1,000,000 to the Park Capital Fund 103-1101.

Budget Adoption Process

Adoption of the fund appropriations will require approval of two separate resolutions provided for your review. Resolution B-2024-004 adopts the 2025 Park Capital Fund 103 (Cash Account 1103) and Resolution B-2024-005 adopts the 2025 Park Impact Fee Fund 106.

After approved by the Park Board, budgets will be presented to the City Council on either September 25 or 26 with the exact time yet to be determined.

RECOMMENDED MOTIONS:

Motion #1: "I move to approve Resolution B-2024-004."

Motion #2: "I move to approve Resolution B-2024-005."

RESOLUTION B-2024-004

**A RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
ADOPTING THE PROPOSED 2025 PARK CAPITAL FUND (103-1103) BUDGET
FOR CONSIDERATION BY ITS FISCAL BODIES**

WHEREAS, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation (“the Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

WHEREAS, the Park Board, pursuant to the Interlocal Cooperation Agreement, is required to prepare and submit an annual budget to the Common Council of the City of Carmel and Clay Township Board; and

WHEREAS, Clay Township is obligated under the Interlocal Cooperation Agreement to provide all Local Income Tax attributable to the Central Park Bond to the Park Board for capital improvement projects park system wide with funds deposited into Park Capital Fund 103 (1103 Cash Account).

WHEREAS, the Park Board’s Finance Committee has reviewed the proposed budget to ensure that it adequately meets the financial needs of the Department and recommends its approval.

NOW, THEREFORE, BE IT RESOLVED that the Carmel/Clay Board of Parks and Recreation hereby adopts the proposed 2025 Park Capital Fund (103-1103) Budget as set forth in Exhibit A attached hereto and incorporated herein by this reference for consideration by the Common Council of the City of Carmel.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 13th day of August 2024, by a vote of ____ ayes and ____ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	_____	_____
	Aye	Nay
Jenn Kristunas, Vice-President	_____	_____
	Aye	Nay
Lin Zheng, Treasurer	_____	_____
	Aye	Nay
Linus Rude, Secretary	_____	_____
	Aye	Nay
Jonathan Blake	_____	_____
	Aye	Nay

Katie Browning

Aye Nay

James D. Garretson

Aye Nay

Joshua A. Kirsh

Aye Nay

Mark Westermeier

Aye Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on August 13, 2024.

Judith F. Hagan, President

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

103-1103: Park Capital Township Fund

ACCOUNT		2025 BUDGET	CHANGE FROM 2024 BUDGET		NOTES
CAPITAL OUTLAY					
4462000	Other Structure Improvements	\$3,553,000.00	(\$531,900.00)	-13%	
	<i>a) White River South Extension</i>	<i>\$628,000.00</i>			Matching funds (Active Transportation Infrastructure Investment Program)
	<i>b) White River North Extension</i>	<i>\$50,000.00</i>			Supplemental Plantings for Overlook
	<i>c) Monon Community Center</i>	<i>\$375,000.00</i>			Fitness Equipment (\$200,000); Re-plastering of Indoor Pools (\$175,000)
	<i>d) Central Park Boardwalk</i>	<i>\$750,000.00</i>			Replacement of Boardwalk (Wickcraft)
	<i>e) Thomas Marcuccilli Nature Park</i>	<i>\$250,000.00</i>			Retaining Wall Repair; Mitigation Tree Replacements
	<i>f) Founders Park</i>	<i>\$1,500,000.00</i>			Retaining Wall Repair; Updated Playground Surface; Fencing Upgrades; Added Play Feature; Parking Lot Repairs (\$1,000,000)
TOTAL CAPITAL OUTLAY		\$3,553,000.00		-	
TOTAL EXPENSES		\$3,553,000.00	(\$547,000.00)	-13%	

RESOLUTION B-2024-005

**A RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
ADOPTING THE PROPOSED 2025 PARK IMPACT FEE FUND (106) BUDGET
FOR CONSIDERATION BY ITS FISCAL BODIES**

WHEREAS, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation (“the Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

WHEREAS, the Park Board, pursuant to the Interlocal Cooperation Agreement, is required to prepare and submit an annual budget to the Common Council of the City of Carmel and Clay Township Board; and

WHEREAS, this budget is funded by accumulated Park and Recreation Impact Fees collected to the current Zone Improvement Plan.

WHEREAS, the Park Board’s Finance Committee has reviewed the proposed budget to ensure that it adequately meets the financial needs of the Department and recommends its approval.

NOW, THEREFORE, BE IT RESOLVED that the Carmel/Clay Board of Parks and Recreation hereby adopts the proposed 2025 Park Impact Fee Fund (106) Budget as set forth in Exhibit A attached hereto and incorporated herein by this reference for consideration by the Common Council of the City of Carmel.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 13th day of August 2024, by a vote of ____ ayes and ____ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	_____	_____
	Aye	Nay
Jenn Kristunas, Vice-President	_____	_____
	Aye	Nay
Lin Zheng, Treasurer	_____	_____
	Aye	Nay
Linus Rude, Secretary	_____	_____
	Aye	Nay
Jonathan Blake	_____	_____
	Aye	Nay

Katie Browning

Aye Nay

James D. Garretson

Aye Nay

Joshua A. Kirsh

Aye Nay

Mark Westermeier

Aye Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on August 13, 2024.

Judith F. Hagan, President

**CARMEL CLAY PARKS & RECREATION
2025 BUDGET**

106: Park Impact Fee Fund

ACCOUNT		2025 BUDGET	CHANGE FROM 2024 BUDGET	NOTES
CAPITAL OUTLAY				
4460716	Bear Creek Park	\$1,684,794.00	\$1,684,794.00	#DIV/OI Phase 1 Development
TOTAL CAPITAL OUTLAY		\$1,684,794.00	-	
TOTAL EXPENSES		\$1,684,794.00	\$1,669,694.00	#REFI

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration of Resolution B-2024-006 Amending Salaries and Wages for 2024	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> August 13, 2024

SUMMARY:

Provided for your review and consideration is a proposed amendment to the 2024 Salaries and Wages Resolution as last approved by the Park Board on September 12, 2023. Proposed changes within the resolution are the establishment of salary/wage minimums for all full-time staff, adjustments to pay for full-time staff whose current pay would fall below the salary/wage minimums established, and subsequently adjusts pay for full-time staff to alleviate compression created by implemented salary/wage minimums, ensuring equitable and competitive compensation amongst all full-time staff. The proposed changes have minimal impact to the Department's 2024 Operating Budgets.

Under Indiana law, the Park Board must at least annually pass a resolution establishing the maximum compensation for all positions but has the latitude to make amendments as needed.

The Finance Committee reviewed the proposed changes to salaries and wages at its meeting on July 23, 2024, and recommends amending the 2024 Salaries and Wages Resolution by the Park Board.

RECOMMENDED MOTION:

"I move to approve Resolution B-2024-006."

RESOLUTION NO. B-2024-006

**A RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
AMENDING SALARIES AND WAGES FOR 2024**

WHEREAS, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation (the “Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

WHEREAS, the Park Board is vested with the authority to exercise general supervision of and make rules for the employees of the Department; and

WHEREAS, the Park Board is vested with the authority to fix compensation of its officers and personnel; and

WHEREAS, the Park Board’s Finance Committee has reviewed the compensation study presented by Department staff, which includes recommendations for establishing salary/wage minimums in order to address pay compression between full and part-time employees, adjustments to compensation, and position title changes all which have minimal impact on the 2024 budget; and

NOW, THEREFORE, BE IT RESOLVED by the Carmel/Clay Board of Parks and Recreation that the minimum and maximum salaries and wages of the officers and employees of the Department, effective August 17, 2024, are as set forth in Exhibit “A” attached hereto and incorporated herein by this reference.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 13th day of August 2024, by a vote of ____ ayes and ____ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	_____	_____
	Aye	Nay
Jenn Kristunas, Vice-President	_____	_____
	Aye	Nay
Lin Zheng, Treasurer	_____	_____
	Aye	Nay
Linus Rude, Secretary	_____	_____
	Aye	Nay
Jonathan Blake	_____	_____
	Aye	Nay
Katie Browning	_____	_____
	Aye	Nay

James D. Garretson

Aye Nay

Joshua A. Kirsh

Aye Nay

Mark Westermeier

Aye Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on August 13, 2024.

Judith F. Hagan, President

EXHIBIT "A"

**CARMEL CLAY PARKS & RECREATION
2024 MINIMUM AND MAXIMUM SALARIES AND WAGES**

Section 1 – Minimum and Maximum Bi-Weekly Salaries of Full-Time, Exempt Employees

The minimum and maximum bi-weekly salaries of the Department’s full-time, exempt officers and employees are as follows:

Title	FLSA Status	Minimum Bi-Weekly Salary	Maximum Bi-Weekly Salary
Director of Parks and Recreation/CEO	Exempt	\$5,769.23	\$7,947.84
Assistant Director of Parks and Recreation/COO	Exempt	\$4,203.77	\$6,310.82
Administration and Planning Director/CAO	Exempt	\$3,653.85	\$5,119.32
Extended School Enrichment Director	Exempt	\$3,076.92	\$4,733.10
Recreation and Facilities Director	Exempt	\$3,076.92	\$4,733.10
Parks and Natural Resources Director	Exempt	\$3,076.92	\$4,102.37
Marketing & Communications Director	Exempt	\$2,788.46	\$4,102.37
Human Resources Director	Exempt	\$2,788.46	\$3,786.50
Extended School Enrichment Assistant Director	Exempt	\$2,692.31	\$3,549.97
Recreation and Facilities Assistant Director	Exempt	\$2,692.31	\$3,549.97
Recreation Services Manager	Exempt	\$2,403.85	\$3,195.03
Parks Operations Manager	Exempt	\$2,403.85	\$3,195.03
Talent Acquisition Manager	Exempt	\$2,256.00	\$3,075.94
Planning & Projects Manager	Exempt	\$2,256.00	\$3,075.94
Marketing & Communications Manager	Exempt	\$2,256.00	\$2,839.88
Recreation Services Assistant Manager	Exempt	\$2,256.00	\$2,839.88

Section 2 – Minimum and Maximum Hourly Wages of Full-Time, Non-Exempt Employees

The minimum and maximum hourly wages of the Department’s full-time, non-exempt employees are as follows:

Title	FLSA Status	Minimum Hourly Wage	Maximum Hourly Wage
Resource Development Coordinator	Non-Exempt	\$28.20	\$38.46
Accounts Payable Coordinator	Non-Exempt	\$21.00	\$33.97
Executive Assistant	Non-Exempt	\$21.00	\$33.97
Graphic Designer	Non-Exempt	\$21.00	\$33.97
Human Resources Coordinator	Non-Exempt	\$21.00	\$33.97
Marketing Coordinator	Non-Exempt	\$21.00	\$33.97
Purchasing Administrator	Non-Exempt	\$21.00	\$33.97
Revenue Coordinator	Non-Exempt	\$21.00	\$33.97
Recreation and Facilities Maint. Coordinator	Non-Exempt	\$21.00	\$33.14
Natural Resources Coordinator	Non-Exempt	\$21.00	\$33.14
Parks Coordinator	Non-Exempt	\$21.00	\$33.14
Volunteer Coordinator	Non-Exempt	\$21.00	\$33.14
Extended School Enrichment Coordinator	Non-Exempt	\$21.00	\$33.14

Title	FLSA Status	Minimum Hourly Wage	Maximum Hourly Wage
Inclusion & Engagement Supervisor	Non-Exempt	\$21.00	\$33.14
Aquatics Program Supervisor	Non-Exempt	\$21.00	\$31.96
Fitness Supervisor	Non-Exempt	\$21.00	\$31.96
Inclusion Supervisor	Non-Exempt	\$21.00	\$31.96
Member Services Supervisor	Non-Exempt	\$21.00	\$31.96
Recreation Program Supervisor	Non-Exempt	\$21.00	\$31.96
Site Supervisor	Non-Exempt	\$21.00	\$31.96
Park Maintenance Technician II	Non-Exempt	\$20.00	\$31.96
Assistant Site Supervisor	Non-Exempt	\$20.00	\$28.40
Assistant Inclusion Supervisor	Non-Exempt	\$20.00	\$28.40
Park Maintenance Technician	Non-Exempt	\$20.00	\$28.40
Administrative Assistant	Non-Exempt	\$20.00	\$25.56

Section 3 – Maximum Hourly Wages of Variable-Hour, Non-Exempt Employees

The maximum wages of the Department's variable-hour (part-time or seasonal), non-exempt employees shall be established by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO. Maximum hourly rates are to be established by position but shall not exceed \$35.00 per hour. Maximum per session rates are to be established by position but shall not exceed \$35.00 per session.

Section 4 – Holiday Pay

Each non-exempt employee required to work Thanksgiving Day or Christmas Day, whether on a scheduled or an unscheduled basis, shall receive \$10.00 per hour premium pay for each hour actually worked on the holiday. Such premium pay shall be calculated to the nearest quarter hour.

Section 5 – Overtime Compensation

Overtime compensation for non-exempt employees shall be paid for all hours worked above 40 hours in a work week at one and a half times the hourly rate specified for their position in compliance with the federal Fair Labor Standards Act. Compensation shall be either in the form of additional pay or compensatory time off, as determined by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO.

Section 6 – Performance Incentives

All Department employees are eligible for performance incentives up to \$1,000.00 per year in addition to all other forms of compensation. Incentive amounts awarded are determined at the discretion of the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO and pursuant to objective criteria established by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO. Performance incentives are subject to sufficient funding made available for the same by the Park Board and/or the City of Carmel.

Section 7 – Referral Bonuses

All Department employees are eligible for bonuses for referring applicants that are hired for vacant positions within the Department up to \$100.00 per referral in addition to all other forms of compensation. Referral bonuses awarded are determined at the discretion of the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO and pursuant to objective criteria established by the Director of Parks

and Recreation/CEO or Assistant Director of Parks and Recreation/COO. Referral bonuses are subject to sufficient funding made available for the same by the Park Board and/or the City of Carmel.

Section 8 – Retention Incentives

All Department employees are eligible for retention incentives up to \$1,000.00 per year in addition to all other forms of compensation. Incentive amounts awarded are determined at the discretion of the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO and pursuant to objective criteria established by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO. Retention incentives are subject to sufficient funding made available for the same by the Park Board and/or the City of Carmel.

Section 9 – Professional Certification Incentives

All full-time employees are eligible for professional certification incentives up to \$650.00 per year in addition to all other forms of compensation for achieving a professional certification related to their position. Incentive amounts awarded are determined at the discretion of the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO and pursuant to objective criteria established by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO. Professional certification incentives are subject to sufficient funding made available for the same by the Park Board and/or the City of Carmel.

Section 10 – Position Authorization Procedures

The Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO is authorized to fill the full-time positions listed within this Resolution or variable-hour positions consistent with the annual budgets approved by the Park Board and/or its Fiscal Bodies.

Carmel/Clay Board of Parks and Recreation Board Meeting Agenda Item

<small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO	<small>ACTION REQUESTED</small> Recommended Motion
<small>ITEM/SUBJECT</small> Consideration of Resolution B-2024-007 Establishing Salaries and Wages for 2025	
<small>DOLLAR AMOUNT/FUND</small> N/A	<small>MEETING DATE</small> August 13, 2024

SUMMARY:

Provided for your review and consideration is the 2025 Salaries and Wages Resolution. Under Indiana law, the Park Board must at least annually pass a resolution establishing the maximum compensation for all positions. It is important to note that the proposed salaries and wages within this resolution represent the maximum an employee may be paid based on his/her position, not necessarily what the employee is actually paid.

The proposed maximum compensation for each position is based on an assessment of salaries currently paid by similar park and recreation systems, as outlined in the 2024 Compensation Study. The study was presented to the Finance Committee as part of the current (2025) budget process with the following recommendations:

- The maximum compensation for each position was increased by 3.4%, which represents the April 2024 Consumer Price Index (CPI) for All Urban Consumers released by the U.S. Bureau of Labor Statistics. This adjustment will help ensure all full-time employees remain eligible for merit increases in 2025.
- The maximum salary for the Parks and Natural Resources Director was increased above the CPI-U adjustment due to the required knowledge and increased expectations for this position compared to benchmarks.
- Create a new position title of Human Resources Generalist, which better reflects responsibilities of the current Human Resources Coordinator.

The Finance Committee reviewed the proposed maximum salaries and wages at its meeting on July 23, 2024, and recommends approval of the 2025 Salaries and Wages Resolution by the Park Board.

RECOMMENDED MOTION:

“I move to approve Resolution B-2024-007.”

RESOLUTION NO. B-2024-007

**A RESOLUTION OF THE CARMEL/CLAY BOARD OF PARKS AND RECREATION
ESTABLISHING SALARIES AND WAGES FOR 2025**

WHEREAS, the Carmel/Clay Board of Parks and Recreation (the “Park Board”) is a political subdivision created and authorized to administer the Carmel/Clay Department of Parks and Recreation (the “Department”) pursuant to that certain agreement entitled “Interlocal Cooperation Agreement” signed by the respective authorized officials of Clay Township, Hamilton County, Indiana and City of Carmel, Indiana on July 30, 2002 and effective January 1, 2003, as amended from time to time; and

WHEREAS, the Park Board is vested with the authority to exercise general supervision of and make rules for the employees of the Department; and

WHEREAS, the Park Board is vested with the authority to fix compensation of its officers and personnel; and

WHEREAS, the Park Board’s Finance Committee has reviewed the salaries/wages and position title change to a select position which has minimal impact on the Department’s 2025 Operating Budgets; and

NOW, THEREFORE, BE IT RESOLVED by the Carmel/Clay Board of Parks and Recreation that the minimum and maximum salaries and wages of the officers and employees of the Department, effective January 1, 2025, are as set forth in Exhibit “A” attached hereto and incorporated herein by this reference.

APPROVED AND ADOPTED by the Carmel/Clay Board of Parks and Recreation this 13th day of August 2024, by a vote of ____ ayes and ____ nays.

CARMEL/CLAY BOARD OF PARKS AND RECREATION

Judith F. Hagan, President	_____	_____
	Aye	Nay
Jenn Kristunas, Vice-President	_____	_____
	Aye	Nay
Lin Zheng, Treasurer	_____	_____
	Aye	Nay
Linus Rude, Secretary	_____	_____
	Aye	Nay
Jonathan Blake	_____	_____
	Aye	Nay
Katie Browning	_____	_____
	Aye	Nay

James D. Garretson

Aye Nay

Joshua A. Kirsh

Aye Nay

Mark Westermeier

Aye Nay

CERTIFICATION

I certify under the penalties of perjury that the foregoing members of the Carmel/Clay Board of Parks and Recreation voted as indicated above at a public meeting on August 13, 2024.

Judith F. Hagan, President

EXHIBIT "A"

**CARMEL CLAY PARKS & RECREATION
2025 MINIMUM AND MAXIMUM SALARIES AND WAGES**

Section 1 – Minimum and Maximum Bi-Weekly Salaries of Full-Time, Exempt Employees

The minimum and maximum bi-weekly salaries of the Department’s full-time, exempt officers and employees are as follows:

Title	FLSA Status	Minimum Bi-Weekly Salary	Maximum Bi-Weekly Salary
Director of Parks and Recreation/CEO	Exempt	\$5,769.23	\$8,218.07
Assistant Director of Parks and Recreation/COO	Exempt	\$4,203.77	\$6,525.39
Administration and Planning Director/CAO	Exempt	\$3,653.85	\$5,293.38
Extended School Enrichment Director	Exempt	\$3,076.92	\$4,894.03
Recreation and Facilities Director	Exempt	\$3,076.92	\$4,894.03
Parks and Natural Resources Director	Exempt	\$3,076.92	\$4,894.03
Marketing & Communications Director	Exempt	\$2,788.46	\$4,241.85
Human Resources Director	Exempt	\$2,788.46	\$3,915.24
Extended School Enrichment Assistant Director	Exempt	\$2,692.31	\$3,670.67
Recreation and Facilities Assistant Director	Exempt	\$2,692.31	\$3,670.67
Recreation Services Manager	Exempt	\$2,403.85	\$3,303.66
Parks Operations Manager	Exempt	\$2,403.85	\$3,303.66
Talent Acquisition Manager	Exempt	\$2,256.00	\$3,180.52
Planning & Projects Manager	Exempt	\$2,256.00	\$3,180.52
Marketing & Communications Manager	Exempt	\$2,256.00	\$2,936.44
Recreation Services Assistant Manager	Exempt	\$2,256.00	\$2,936.44

Section 2 – Minimum and Maximum Hourly Wages of Full-Time, Non-Exempt Employees

The minimum and maximum hourly wages of the Department’s full-time, non-exempt employees are as follows:

Title	FLSA Status	Minimum Hourly Wage	Maximum Hourly Wage
Resource Development Coordinator	Non-Exempt	\$28.20	\$39.77
Human Resources Generalist	Non-Exempt	\$28.20	\$39.77
Accounts Payable Coordinator	Non-Exempt	\$21.00	\$35.13
Executive Assistant	Non-Exempt	\$21.00	\$35.13
Graphic Designer	Non-Exempt	\$21.00	\$35.13
Human Resources Coordinator	Non-Exempt	\$21.00	\$35.13
Marketing Coordinator	Non-Exempt	\$21.00	\$35.13
Purchasing Administrator	Non-Exempt	\$21.00	\$35.13
Revenue Coordinator	Non-Exempt	\$21.00	\$35.13
Recreation and Facilities Maint. Coordinator	Non-Exempt	\$21.00	\$34.27
Natural Resources Coordinator	Non-Exempt	\$21.00	\$34.27
Parks Coordinator	Non-Exempt	\$21.00	\$34.27
Volunteer Coordinator	Non-Exempt	\$21.00	\$34.27

Title	FLSA Status	Minimum Hourly Wage	Maximum Hourly Wage
Extended School Enrichment Coordinator	Non-Exempt	\$21.00	\$34.27
Inclusion & Engagement Supervisor	Non-Exempt	\$21.00	\$34.27
Aquatics Program Supervisor	Non-Exempt	\$21.00	\$33.05
Fitness Supervisor	Non-Exempt	\$21.00	\$33.05
Inclusion Supervisor	Non-Exempt	\$21.00	\$33.05
Member Services Supervisor	Non-Exempt	\$21.00	\$33.05
Recreation Program Supervisor	Non-Exempt	\$21.00	\$33.05
Site Supervisor	Non-Exempt	\$21.00	\$33.05
Park Maintenance Technician II	Non-Exempt	\$20.00	\$33.05
Assistant Site Supervisor	Non-Exempt	\$20.00	\$29.37
Assistant Inclusion Supervisor	Non-Exempt	\$20.00	\$29.37
Park Maintenance Technician	Non-Exempt	\$20.00	\$29.37
FT – Lifeguard	Non-Exempt	\$20.00	\$29.37
Administrative Assistant	Non-Exempt	\$20.00	\$26.43

Section 3 – Maximum Hourly Wages of Variable-Hour, Non-Exempt Employees

The maximum wages of the Department's variable-hour (part-time or seasonal), non-exempt employees shall be established by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO. Maximum hourly rates are to be established by position but shall not exceed \$35.00 per hour. Maximum per session rates are to be established by position but shall not exceed \$35.00 per session.

Section 4 – Holiday Pay

Each non-exempt employee required to work Thanksgiving Day or Christmas Day, whether on a scheduled or an unscheduled basis, shall receive \$10.00 per hour premium pay for each hour actually worked on the holiday. Such premium pay shall be calculated to the nearest quarter hour.

Section 5 – Overtime Compensation

Overtime compensation for non-exempt employees shall be paid for all hours worked above 40 hours in a work week at one and a half times the hourly rate specified for their position in compliance with the federal Fair Labor Standards Act. Compensation shall be either in the form of additional pay or compensatory time off, as determined by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO.

Section 6 – Performance Incentives

All Department employees are eligible for performance incentives up to \$1,000.00 per year in addition to all other forms of compensation. Incentive amounts awarded are determined at the discretion of the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO and pursuant to objective criteria established by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO. Performance incentives are subject to sufficient funding made available for the same by the Park Board and/or the City of Carmel.

Section 7 – Referral Bonuses

All Department employees are eligible for bonuses for referring applicants that are hired for vacant positions within the Department up to \$100.00 per referral in addition to all other forms of compensation. Referral bonuses awarded are determined at the discretion of the Director of Parks and Recreation/CEO or Assistant

Director of Parks and Recreation/COO and pursuant to objective criteria established by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO. Referral bonuses are subject to sufficient funding made available for the same by the Park Board and/or the City of Carmel.

Section 8 – Retention Incentives

All Department employees are eligible for retention incentives up to \$1,000.00 per year in addition to all other forms of compensation. Incentive amounts awarded are determined at the discretion of the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO and pursuant to objective criteria established by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO. Retention incentives are subject to sufficient funding made available for the same by the Park Board and/or the City of Carmel.

Section 9 – Professional Certification Incentives

All full-time employees are eligible for professional certification incentives up to \$650.00 per year in addition to all other forms of compensation for achieving a professional certification related to their position. Incentive amounts awarded are determined at the discretion of the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO and pursuant to objective criteria established by the Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO. Professional certification incentives are subject to sufficient funding made available for the same by the Park Board and/or the City of Carmel.

Section 10 – Position Authorization Procedures

The Director of Parks and Recreation/CEO or Assistant Director of Parks and Recreation/COO is authorized to fill the full-time positions listed within this Resolution or variable-hour positions consistent with the annual budgets approved by the Park Board and/or its Fiscal Bodies.

**Carmel/Clay Board of Parks and Recreation
Board Meeting Agenda Item**

<p><small>PRESENTER</small> Kurtis Baumgartner, Assistant Director of Parks and Recreation/COO</p>	<p><small>ACTION REQUESTED</small> Recommended Motions</p>
<p><small>ITEM/SUBJECT</small> Consideration of 2025 Fleet Lease Vehicles</p>	
<p><small>DOLLAR AMOUNT/FUND</small> Not to exceed \$3,200/month (General Fund – 101)</p>	<p><small>MEETING DATE</small> August 13, 2024</p>

SUMMARY:

As part of the 2025 budget appropriation requested from the City of Carmel, Carmel Clay Parks & Recreation (“CCPR”) is requesting funds to lease two (2) technical service vehicles as part of the fleet leasing and management program with Enterprise, both of which will have lease fees offset by trade-ins.

Staff have reviewed 2025 vehicular needs with Enterprise and are recommending approval of fleet leasing and management services for a fee not to exceed \$3,200 per month for the following vehicles:

General Fund (101):

- 1 Ford F-350/Chevy 3500 or equivalent – Retrofitted as a dump truck
- 1 Ford F-350/Chevy 3500 or equivalent – Retrofitted with a fuel/oil tank and a crane

CCPR also received a preliminary trade-in estimate of \$20,500/vehicle, which is based on the current market value of the vehicles being traded in (2018 Chevy 2500; 2019 Chevy 3500). Enterprise will complete a full inspection of the vehicles and provide CCPR with a final auction value which will be used to offset the monthly fee.

RECOMMENDED MOTIONS:

Motion #1: “I move to authorize the Director and Assistant Director, and each of them individually, to lease two (2) additional vehicles from Enterprise for an amount not to exceed \$3,200 per month for lease and maintenance program payments as it pertains to the General Fund (101).”

Motion #2: “I move to approve the trade-in of the 2018 Chevy 2500 and 2019 Chevy 3500 on such terms as approved by the Director and Assistant Director, and each of them individually.”