

**Carmel/Clay Board of Parks and Recreation
Tuesday, November 14, 2023, 6:00 p.m.
John W. Hensel Government Center
10701 North College Avenue
Carmel, Indiana 46280**

Member(s) Present: James Garretson, Joshua Kirsh, Kristin Kouka, Jenn Kristunas, Linus Rude, Rich Taylor, Mark Westermeier, Lin Zheng

Member(s) Absent: Carrie Holle

Others Present: Michael Klitzing, Department Director/CEO; Kurtis Baumgartner, Department Assistant Director/COO; Eric Mehl, Administration & Planning Director/CAO; Brian Bosma, Park Board Legal Counsel

Roll Call; Call to Order & Pledge of Allegiance

Board President Taylor welcomed everyone to the meeting and asked Mr. Rude to call the role. Mr. Rude announced there was a quorum. Board President Taylor called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

Public Comments

The following individuals provided comments regarding park and recreation impact fees.

- Matthew Snyder; Clay Township Board; Carmel, Indiana
- Mary Eckard; Clay Township Board; Carmel, Indiana
- Dan Dutcher; President, Carmel Clay Parks Foundation; Carmel, Indiana
- Swathi Veldurthy; Carmel, Indiana
- Baljit Bhatt; Carmel, Indiana
- Kiaan Bhatt; Carmel, Indiana
- Paul Hensel, (Clay) Township Trustee; Carmel, Indiana

Staff Reports

Assistant Director Baumgartner advised that Staff Reports were included in the Board packet.

Finance Committee

Ms. Zheng stated that the Finance Committee did not meet last month.

Minutes

Mr. Rude made a motion to approve the minutes of the Park Board Meeting dated October 19, 2023, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Financial Reports

Consolidated Financial Report for September 2023; CCPR P&L Statements for October 2023

Ms. Zheng made a motion to acknowledge receipt of the Consolidated Financial Report for September 2023 and to acknowledge receipt of the P&L Statements for October 2023, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

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Claims

Claim Sheet November 14, 2023; Clay Township Claim Sheet November 14, 2023; CCPR Payroll for October 6, 2023 and October 20, 2023

Ms. Zheng made a motion to approve the Claim Sheet dated November 14, 2023; and to approve the Clay Township Claim Sheet dated November 14, 2023; and to approve payroll wages and liabilities for Payroll dates October 6, 2023 and October 20, 2023, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for October 2023

Mr. Mehl reported the following:

- \$10,000 donation from the Carmel Clay Parks Foundation for staff professional development;
- \$185.90 donation from Ace Paving LLC for employee appreciation;
- \$100 donation from an anonymous donor for employee appreciation; and
- \$500 sponsorship (first installment) from Senthound Indiana for Monon Greenway dog pot supplies.

Mr. Kirsh made a motion to accept the items as presented, seconded by Mr. Rude, and unanimously passed 8 – 0.

New Business

Park and Recreation Impact Fee Credits

Overview

Director Klitzing provided an in-depth overview of park and recreation impact fees and credits.

Consideration of Resolution G-2023-005 Expressing Its Position on Park and Recreation Impact Fee Credits

Director Klitzing illustrated projects and proposed amenities that were on the December 6, 2023 agenda for the Department of Public Works requesting park and recreation impact fee credits. Discussion followed.

Mr. Garretson made a motion to approve Resolution G-2023-005, seconded by Mr. Rude, and unanimously passed 8 – 0.

Old Business

There was none.

Attorney's Report

Mr. Bosma said they have worked on other routine matters in addition to review of the park and recreation impact fees. Donation from Albany Village has not been finalized.

Director's Report

Director Klitzing said he had nothing to add.

Information Items

Plan Commission

Mr. Kirsh said he had nothing to report.

School Board

Ms. Kouka said she had nothing to report.

Parks Foundation

There was no report.

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Park Board Comments / Discussion

Mr. Garretson asked Ms. Kouka if the School Board was aware of difficulties related to the Department's ability to employ lifeguards due to the shorter summer season caused by the earlier start date for school. Mr. Kirsh added that the after-school program has also been impacted by the change in hours. Ms. Kouka said she would relay these concerns to the School Board.

Adjournment

Mr. Rude made a motion to adjourn the meeting, seconded by Ms. Kristunas. With no objections, Board President Taylor adjourned the meeting at 8:05 p.m.

Approved,

DocuSigned by:
LD Rude
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Signature

12/15/2023
Date

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[Signature]
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Signature

12/18/2023
Date

Meetings of the Carmel/Clay Board of Parks and Recreation are recorded and may be viewed at <https://vimeo.com/channels/parkboardmeetings> or see the archive of meeting recordings at <https://www.carmelclayparks.com/about-us/park-board/>.