

**Carmel/Clay Board of Parks and Recreation
Tuesday, December 8, 2015, 6:00 p.m.
Monon Community Center**

Members Present: James Engledow, Kathie Freed, James Garretson, Joshua Kirsh, Jenn Kristunas, Linus Rude (*arrived at 6:03 p.m.*), Rich Taylor

Members Absent: Wendy Franklin, Richard Leirer

Others Present: Mark Westermeier, Director; Michael Klitzing, Chief Operating Officer (COO); Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Engledow welcomed everyone to the Park Board Meeting and asked Mr. Kirsh to call the roll. Mr. Kirsh stated that there was a quorum, at which time Board President Engledow called the meeting to order at 6:02 p.m. followed by the Pledge of Allegiance.

Public Comments

Mr. Kirsh introduced Mike Hollibaugh to speak to the Park Board regarding City (Carmel) planning.

- Mike Hollibaugh, Director of Community Services, City of Carmel

After Mr. Hollibaugh addressed the Park Board, discussion followed.

Staff Reports

COO Klitzing stated that the standard staff reports were included in the Board packet.

COO Klitzing announced that the Department purchased an audience polling system which can be used to facilitate public input meetings, conversations with elected officials, and feedback from staff. This polling system allows individuals to directly participate in various types of meetings with instantaneous results and will be used in the upcoming meetings regarding the West Park Master Plan. COO Klitzing led a demonstration of the audience polling system with trivia questions.

Committee Reports

There were no committee reports.

Minutes

November 10, 2015 Park Board Meeting

Mr. Kirsh made a motion to approve the minutes, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

Financial Reports

Consolidated Financial Report for October 2015

Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report for October 2015, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

CCPR P&L Statements for November 2015

Ms. Kristunas made a motion to acknowledge receipt of the CCPR P&L Statements for November 2015, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

Claims

Claim Sheet December 8, 2015

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

Clay Township Claim Sheet December 8, 2015

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented, seconded by Mr. Kirsh. After a brief question and answer period, Board President Engledow called for the vote and the motion was unanimously passed 7 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for November 2015 – Audrey Kostrzewa

Ms. Kostrzewa requested that the Board accept the grant and donations received in November. A motion was made by Mr. Kirsh to accept all as presented, seconded by Ms. Kristunas. Ms. Kristunas asked about the total amount for the jeans program. After a brief discussion, COO Klitzing said it would be announced in January. Director Westermeier provided clarification on the grant received from the Carmel Clay Parks foundation for the invasive species program. Board President Engledow called for the vote and the motion was unanimously passed 7 – 0.

New Business

2016 Staff Salaries: Consideration of Salary Resolution B-2015-003 Establishing Salaries for Budget Year 2016 – Michael Klitzing

COO Klitzing introduced the resolution and explained that the proposed maximum salaries are based on the 2014 Salary Recommendations Report. This is the same report that was used for the 2015 salary resolution. Mr. Taylor made a motion to waive the reading of Resolution B-2015-003 and enter it into action. The motion was seconded by Mr. Kirsh and unanimously passed 7 – 0. Ms. Kristunas made a motion to approve Resolution B-2015-003 as presented, seconded by Mr. Kirsh. Discussion followed. Board President Engledow called for the vote and the motion was unanimously passed 7 – 0.

Old Business

Central Park West Commons: Updates – Mark Westermeier

Director Westermeier stated that due to the weather, no asphalt work has been completed.

Attorney's Report

Ms. Grisham reported that no new tort claims have been filed. Work continues on Sunrise on the Monon. Ms. Grisham relayed some information relative to the two seminars she recently attended, one regarding the Affordable Care Act (ACA). Ms. Grisham continues to review the Department's forms.

Director's Report

Director Westermeier presented the Zagster report – 2,785 rentals to date in Carmel and 24% of all users were from out of state.

Director Westermeier responded to Mr. Taylor's question regarding fitness expansion and control points. This project will occur in 2016. Many of the plans have been pulled together and details are being finalized. Discussion followed. Director Westermeier said that the Department did proceed with some of the refresh (*projects*) in the facility that would not be impacted by any future changes.

Mr. Garretson asked about the Monon Greenway re-pavement. Director Westermeier explained the overall project and reiterated that the Department would not move forward until the detour easement agreements were in place. Discussion followed.

Mr. Rude asked about the status of the Monon (*Greenway*) enhancement at Main Street as proposed by the CRC (Community Redevelopment Commission). Director Westermeier replied that the project has been withdrawn and no other information is available at this time. Discussion followed regarding the Department's monetary commitment to the enhancement project.

Mr. Taylor brought up the discussion about pass members, rates, and the capacity of the Monon Community Center. Director Westermeier said that there is no real down time in the facility. COO Klitzing added that membership is steady at this time.

Mr. Garretson said he had received complaints about the handicap parking at the MCC. Discussion followed. Director Westermeier stated that the parking spaces meet code requirements.

Information Items

Ms. Freed announced that the School Board Meeting will be next Tuesday (*December 15th*) at 7 pm.

Mr. Kirsh spoke briefly about the Village of West Clay making some zoning changes.

Park Board Comments/Discussion

Mr. Rude mentioned a light out on the eastside entrance.

Mr. Kirsh was at Rosie's (*garden center*) and spoke with them about involvement with CCPR programs.


Ms. Kristunas announced that the Nominating Committee Members would select a meeting date after the Park Board Meeting.

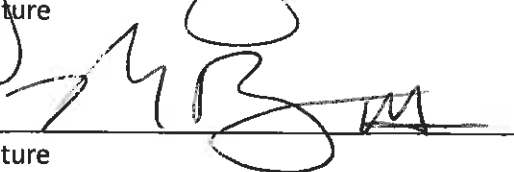
Board President Engledow thanked the Park Board Members for their service. The Board and staff have worked together to have a successful park department for the good of the community.

Adjournment

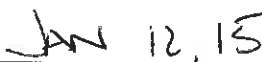
There being no further business, Mr. Taylor made a motion to adjourn, seconded by Ms. Kristunas, and without objection, the meeting was adjourned at 7:26 p.m.


Approved,



Signature


Signature



Date


Date