

**Carmel/Clay Board of Parks and Recreation
Annual and Regular Park Board Meeting
Tuesday, January 12, 2016, 6:00 p.m.
Monon Community Center**

Members Present: James Engledow, Wendy Franklin, James Garretson, Joshua Kirsh, Jenn Kristunas, Linus Rude, Rich Taylor

Members Absent: Kathy Freed, Richard Leirer

Others Present: Mark Westermeier, Director; Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Engledow welcomed everyone to the Park Board Meeting and asked Mr. Kirsh to call the roll. Mr. Kirsh stated that there was a quorum, at which time Board President Engledow called the meeting to order at 6:03 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Staff Reports

Director Westermeier stated that the staff reports were included in the Board packet.

Committee Reports

Ms. Kristunas stated that the Nominating Committee met to set the slate of officers and propose keeping the officers the same.

Minutes

December 8, 2015 Park Board Meeting

Mr. Kirsh made a motion to approve the minutes, seconded by Mr. Taylor, and passed 6 – 0 with 1 abstention (Ms. Franklin).

Financial Reports

Consolidated Financial Report for November 2015

Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report for November 2015, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

Consolidated Financial Report for December 2015

Ms. Kristunas made a motion to acknowledge receipt of the Preliminary Year-end Consolidated Financial Report for December 2015, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

CCPR P&L Statements for November 2015

No action required as erroneously placed on agenda.

CCPR P&L Statements for December 2015

Ms. Kristunas made a motion to acknowledge receipt of the CCPR P&L Statements for December 2015, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

Claims

Claim Sheet January 12, 2016

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

Clay Township Claim Sheet January 12, 2016

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented, seconded by Ms. Franklin, and unanimously passed 7 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for December 2016 – Audrey Kostrzewa

Ms. Kostrzewa requested that the Board accept the sponsorships and donations received in December. A motion was made by Mr. Kirsh to accept all as presented, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

New Business

Election of Park Board Officers for 2016 – President and/or Nominating Committee

Ms. Kristunas said that the Nominating Committee recommends to the Park Board that the officers remain the same. Also, Ms. Kristunas stated that the (*Clay Township*) Trustee has reappointed her to the Park Board for another four years, as well as Mr. Rude. Ms. Kristunas made a motion that the officers stay the same for 2016, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

Board President Engledow announced that Ms. Freed has been reassigned to the Park Board.

Park Board Finance Committee Appointments – President

Board President Engledow advised that according to the bylaws, the Treasurer serves as the Chair of the Finance Committee. After a brief discussion, Mr. Kirsh and Mr. Taylor volunteered to serve on the Committee. Ms. Kristunas advised that typically, the Committee meets on a quarterly basis.

Park Board Appointment to Plan Commission – President

Board President Engledow continued by appointing Mr. Kirsh to represent the Park Board on the Plan Commission.

Upon the request of Board President Engledow, Ms. Franklin agreed to continue to serve as the Park Board liaison to the Parks Foundation.

Ratification of 2015 General Fund End of Year Budget Line Transfers – Michael Klitzing

Director Westermeier said that information was included in the Board packet. Basically, all budget lines must be positive or a zero balance as required by law. The Department returned \$156,836.01. The unused balance was \$79,415.01 and a total of \$67,5210.00 in de-appropriated purchase orders. Mr. Garretson asked if monies were returned to the (*Clay*) Township. Discussion followed regarding the process. The money is returned to the Department's fiscal agent – the Clerk-Treasurer, who then calculates the percentage of funds forwarded to the Township Office.

Ms. Kristunas made a motion to ratify the 2015 end of year budget line transfers as presented, seconded by Mr. Kirsh, and unanimously passed 7 -0.

Old Business

Central Park West Commons: Updates – Mark Westermeier

Director Westermeier said that the work has been slow due to weather conditions. One set back included loss of ground based upon lack of seeding. The permit from IDEM was received for the well and playground construction should start soon.

Mr. Rude asked when the new website (yourwestpark.com) would go live. Director Westermeier indicated this should be up by the end of the month.

Attorney's Report

Ms. Grisham reported that no new tort claims have been filed. Two tort claims have been disposed of with one being denied and the other settled by Travelers without notification; that lapse is being addressed.

Working toward acquisition of the Matilda Haverstick Family Property. The environmental phase one site assessment is anticipated to be in final form in the next week or so.

The Park Board has received a legally required public notice regarding the future construction of a roundabout at 116th and Grey Road. Mr. Garretson asked about Flowing Well Park. Ms. Grisham replied that a federal grant was used for this park and the city has received the message that no portion of Flowing Well Park can be included in that roundabout improvement.

Director's Report

In addition to the report included in the Board packet, Director Westermeier announced the retirement of John Gates at the end of the year (2015).

At the request of Board President Engledow, Director Westermeier presented a detailed overview of the open process in developing the West Park Master Plan. Board President Engledow encouraged the Park Board Members to attend the public and stakeholder meetings. A public notice will be distributed to meet the necessary requirements for all Park Board Members to be able to attend the public meetings.

Mr. Garretson mentioned that Carolyn Goolsby, the new Library Director, solicited Library Board Members to attend as there is a keen interest in the western part of the township, which is currently being underserved. Mr. Taylor asked when intercepts (in-person surveys) would be in the park. Director Westermeier said March is a possibility, but it mainly depends on weather so most likely April or May.

Information Items

Mr. Kirsh advised that The Village of West Clay may rezone some commercial space to be used for townhomes. This does not change the total number allotted, just the location. Mr. Kirsh also mentioned ground has been broken at 116th & College for a new before and after school care center for children. This facility will have many amenities and most likely will not affect our own ESE.

Mr. Garretson said he is receiving many inquiries about a proposal to rename the Arts & Design District. Mr. Kirsh said the Arts & Design District will not be renamed; there is a zoning reclassification for paperwork purposes only involving the central business district. Discussion followed.

There was no update on the Parks Foundation.

Park Board Comments/Discussion

Mr. Taylor asked for additional information on the Park Maintenance report involving excess water by the Rotary (*Plaza*). Director Westermeier said that the city's engineering department is working on the problem.

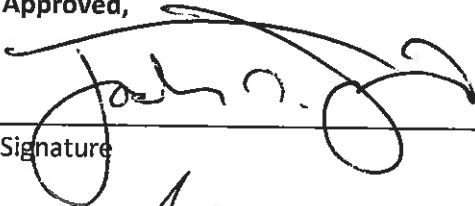
Mr. Rude asked the whereabouts of the storage facility used for the playground equipment for Central Park. Director Westermeier stated it was located at 116th and Guildford.

Board President Engledow commented on library services. Mr. Garretson responded that a library annex in the west would be very expensive and that libraries are going through a transition nationally which includes more programming, audiovisual, recording studios, electronic books, etc. Discussion followed.

Adjournment

There being no further business, Mr. Kirsh made a motion to adjourn, seconded by Mr. Taylor, and without objection, the meeting was adjourned at 6:50 p.m.


Approved,



Signature

FEB 9, 2016

Date



Signature

2/9/16

Date