

**Carmel/Clay Board of Parks and Recreation
Tuesday, November 10, 2015, 6:00 p.m.
Monon Community Center**

Members Present: James Engledow, Wendy Franklin, Kathie Freed, James Garretson, Joshua Kirsh, Jenn Kristunas, Linus Rude (*arrived at 6:03 p.m.*)

Members Absent: Richard Leirer, Rich Taylor

Others Present: Mark Westermeier, Director; Michael Klitzing, Chief Operating Officer (COO); Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Engledow welcomed everyone to the Park Board Meeting and asked Mr. Kirsh to call the roll. Mr. Kirsh stated that there was a quorum, at which time Board President Engledow called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Staff Reports

COO Klitzing stated that the standard staff reports were included in the Board packet.

Committee Reports

Ms. Kristunas announced that the Finance Committee will meet as scheduled on Monday, November 16, 2015, at 6 p.m. at the Administrative Offices.

Mr. Garretson asked if the Personnel Committee will meet before the end of the year regarding the Director's salary. Ms. Kristunas answered that this was addressed by the Finance Committee, and COO Klitzing concurred. Discussion followed.

Board President Engledow announced that Ms. Kristunas, Mr. Garretson, and Mr. Kirsh will serve on the Nominating Committee. After a brief discussion, Ms. Kristunas was selected as Chairperson.

Minutes

October 13, 2015 Park Board Meeting

Mr. Kirsh made a motion to approve the minutes, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

Financial Reports

Consolidated Financial Report for September 2015

Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report for September 2015, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

CCPR P&L Statements for October 2015

Ms. Kristunas made a motion to acknowledge receipt of the CCPR P&L Statements for October 2015, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

Claims

Claim Sheet November 10, 2015

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

Clay Township Claim Sheet November 10, 2015

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for October 2015 – Audrey Kostrzewa

Ms. Kostrzewa requested that the Board accept the monetary gifts, grants, partnerships, and sponsorships received in October. A motion was made by Mr. Kirsh to accept all as presented, seconded by Ms. Kristunas. Board President Engledow requested a year-to-date summary of Kona Ice, and Mr. Kirsh asked how that equates to the number of scholarships. The motion was unanimously passed 7 – 0.

New Business

There was no new business.

Old Business

Accessibility Audit and Transition Plan: Consideration of Resolution G-2015-006 Adopting the 2015 ADA Access Audit and Transition Plan – Michael Klitzing

COO Klitzing explained that this Resolution will formally adopt the 2015 ADA Access Audit and Transition Plan. He further explained the 10-year Plan, its content, and how the Department will address the listed deficiencies with an estimated cost of \$625,0000 in remedies.

Mr. Kirsh made a motion to waive reading of Resolution G-2015-006 and enter it into action, seconded by Ms. Kristunas. A lengthy discussion followed. COO Klitzing said that he would forward documentation pertaining to the schools to its administration. The motion was then unanimously passed 7 – 0.

Mr. Kirsh made a motion to approve Resolution G-2015, 006, seconded by Mr. Garretson. The question was raised if the \$625,000 included school improvements. COO Klitzing said this cost estimated is specific to Carmel Clay Parks and Recreation. Discussion followed. Ms. Freed stated that there are federal and state laws requiring schools to have certain areas available (*handicapped accessible*), and this report will provide additional feedback to possibly serve the community better. The motion was unanimously passed 7 – 0.

Mr. Garretson expressed that it is important to note to the public that the cost of public buildings, including schools and parks, has accelerated tremendously due to these ADA requirements.

**Central Park West Commons – Mark Westermeier
Updates**

Director Westermeier announced that construction has gone exceedingly well due to weather.

Change Order

Director Westermeier provided a lengthy overview of the project including, but not limited to, infrastructure, overall water usage from an onsite well versus tapping into the city waterline, installing the spray park now instead of later, cost savings, etc. A lengthy discussion followed.

Mr. Kirsh made a motion to increase the General Allowance to \$375,000 and authorize the Park Board President to execute Change Orders for the use thereof as recommended by the Engineer and the Owner's Representative and agreed to by the Director and the Park Board President for costs associated with the onsite well substitution including but not limited to changes to the restroom building and the subsurface infrastructure that impacts the restroom facility, the water fountains and the spray pad with a report to the Park Board and request for ratification of the same. The motion was seconded by Ms. Kristunas and unanimously passed 7 – 0.

Attorney's Report

Ms. Grisham reported that no new tort claims have been filed. Other work items include Sunrise on the Monon documentation and day-to-day form review.

Director's Report

There was no report at this time.

Information Items

Ms. Franklin said that the Parks Foundation will meet on Thursday, but she is unable to attend.

Plan Commission

Mr. Kirsh said that the fundamental argument about PUDs has carried on. He spoke to several individuals regarding the number of apartments being built and asked Mike Hollibaugh (Director of Community Services) to speak to the Park Board.

Park Board Comments/Discussion

Mr. Garretson inquired about the dog park. Director Westermeier said it is too early to adjust membership numbers, but the turf is holding up at this time. The backlog on requested memberships is 175 to 225. A lengthy discussion followed.

Director Westermeier announced that the Department has met the last two days with a team assembled by Steve Wolter, Director of Eppley Institute, on a capital asset management plan. The team met with staff and visited several parks to start collecting data which will fit into our master plan of long-term funding. COO Klitzing clarified that Eppley Institute is the Eppley Institute for Parks and Public Lands, and it is a research unit based out of Indiana University so it is part of IU.

Mr. Kirsh asked about the possibility of using the berm (*in Central Park*) for sledding. Director Westermeier said it is not to be used in that manner.

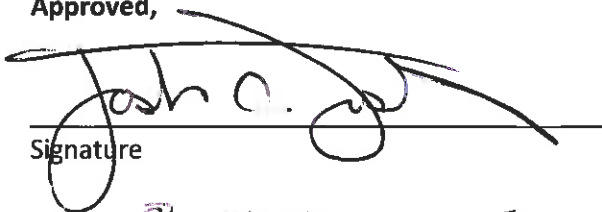
Mr. Rude asked if any dog park refunds had been requested. Director Westermeier said no. In fact, there has not been one incident where staff has had to clean up after a dog in the dog park in three months.

Board President Engledow reminded everyone to thank a veteran on Veterans Day.

Adjournment

There being no further business, Mr. Kirsh made a motion to adjourn, seconded by Ms. Kristunas, and unanimously passed 7 – 0. The meeting was adjourned at 7:04 p.m.

Approved,


Signature

Date

8 - DEC - 2015

Signature

12/8/15

Date