

**Carmel/Clay Board of Parks and Recreation
Tuesday, September 23, 2014, 6:00 p.m.
Monon Community Center**

Members Present: Donna Cihak Hansen, James Engledow, Wendy Franklin, Kathie Freed, Joshua Kirsh, Jenn Kristunas, Richard Leirer, Linus Rude, Rich Taylor

Others Present: Mark Westermeier, Director; Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Engledow welcomed everyone to the meeting and asked Mr. Kirsh to call the roll. Mr. Kirsh stated that there was a quorum, at which time Board President Engledow called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Action Items

Minutes – September 9, 2014 Park Board Meeting

Mr. Kirsh made a motion to approve the minutes as presented, seconded by Ms. Kristunas, and unanimously passed 9 – 0.

Claim Sheet September 23, 2014

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Mr. Kirsh, and unanimously passed 9 – 0.

Clay Township Claim Sheet September 23, 2014

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented, seconded by Ms. Franklin, and unanimously passed 9 – 0.

Consideration of Quotes for Asphalt Repair and Striping/Painting Project – Mark Westermeier

Director Westermeier explained the overall project and need for asphalt repair (crack sealing) and striping of parking lots for parks and trailheads. The Department received one quote from the Harding Group. Mr. Leirer asked if the specifications had a direct effect on the number of quotes received. Director Westermeier replied that many contractors are too busy to take on additional projects.

Mr. Leirer made a motion to accept the quote from Harding Group and enter into an agreement in the amount of \$30,961.00 for the Asphalt Repair and Striping/Painting Project, seconded by Ms. Kristunas, and unanimously passed 9 – 0.

Consideration of Bids for Monon Trail Rehabilitation – Phase 1 – Mark Westermeier

Director Westermeier stated that the Department received two bids for this project that will resurface the Monon Trail from 96th Street to Carmel Drive. Sections of the Monon Trail will need to be closed for brief periods. The Department is working to provide detours during the project. The southern section has no trail to use as a detour, so it may become necessary to pave a section to provide a safe route. Construction is expected to begin in late October or early November with adequate notice provided to the general public. Mr. Rude asked about the middle section of the Monon Trail. Director Westermeier said that due to the Midtown Redevelopment, the Department does not want to resurface or repair this section as it may be destroyed during construction.

Mr. Leirer made a motion to accept and approve the bid from Reith-Riley in the amount of \$211,600 for Monon Trail Rehabilitation – Phase 1 and authorize The Schneider Corporation, Director, and Park Board Attorney to take all action necessary to complete the contracting process, including the initiation of a letter of intent authorizing the spending of administrative funds to be incurred during the finalization of the contract. It was further moved to authorize the Park Board President to sign a contract with the Bidder upon completion of the Park Board attorney's review. The motion was seconded by Ms. Kristunas and unanimously passed 9 – 0.

Mr. Leirer made a motion to authorize the Director to approve any necessary change orders, so long as the total project cost does not exceed 10% of the awarded contract for the Monon Trail Rehabilitation – Phase 1. This motion was seconded by Mr. Kirsh and unanimously passed 9 – 0.

**Consideration of Matters regarding Central Park West Commons – Phase 1 – Mark Westermeier
Consideration of Bids**

Director Westermeier announced that the Department received five bids; however, the lowest base bid was \$450,000 higher than expected. The Department is working with The Schneider Corporation and plans to make a recommendation to the Park Board to award the bid at its second meeting in October.

Consideration of Resolution B-2014-008 (Special Purchase of Playground Equipment);

Because the playground equipment was an alternate and not included in the base bid, the Department has the opportunity to purchase the playground equipment directly from the manufacturer provided they receive a purchase order by Friday, September 26, 2014. This would result in a savings of \$108,000. The playground equipment would be delivered no later than the first of next year and placed in storage. The Department confirmed with The Schneider Corporation that the bid specifications for the bid alternate are identical to those for the playground equipment purchased directly from the manufacturer. Discussion followed regarding equipment specifications (equipment only), installation cost (in base bid), warranties, etc.

Mr. Kirsh made a motion to waive the reading of Resolution B-2014-008 and enter it into action, seconded by Mr. Leirer, and unanimously passed 9 – 0. Ms. Kristunas made a motion to adopt Resolution B-2014-008, seconded by Mr. Kirsh, and unanimously passed 9 – 0.

Other Matters

None.

Consideration of Matters regarding Central Park Dog Park – Mark Westermeier

Director Westermeier stated there is nothing at this time that requires Park Board action. Initially the project was behind schedule due to weather; however, now delivery of the restroom building has caused additional delays. The contractor is moving forward on everything possible. Mr. Leirer asked if updates will be provided to the Park Board Members as he gets questions on a daily basis. Director Westermeier answered that Members will be kept informed on the project.

Harvest Moon Classic at Hazel Landing Park Disc Golf Course hosted by Hamilton Disc Golf Union – Mark Westermeier

Director Westermeier said that the last disc golf tournament was very successful, and the Hamilton Disc Golf Union would like to host its Harvest Moon Classic on October 19, 2014 at Hazel Landing Park Disc Golf Course with Union Brewing Company as the prime sponsor. Director Westermeier asked that the Board grant permission for Union Brewing Company to serve alcohol at this event. A brief discussion followed. Mr. Kirsh made a motion to give permission to allow Union Brewing Company to serve alcohol at the Harvest Moon Classic at Hazel Landing Park Disc Gold Course, seconded by Ms. Kristunas, and unanimously passed 9 – 0.

Discussion Items/Board Comments

Mr. Rude mentioned he saw a great picture of West Park on the MSN webpage where Carmel was ranked #3 in Best Places to Live.

Mr. Leirer recently watched a documentary on Denmark where there is a law that no citizen can be more than a 15-minute walk from a park.

After the recent discussion on pass rates, Mr. Taylor researched similar facilities in the area. He was surprised that the only place he could find was Life Time (Fitness) in Castleton. The cost was \$66 a person with no breaks on age.

Director Westermeier referenced the secret shopper report distributed to the Park Board Members before the meeting. This is an awesome reflection of the staff.

Director Westermeier stated that the Impact Fee will be going out to the Plan Commission later this week. Once finalized, this document will be available to the Park Board Members.

While working at Paint Out in downtown, Ms. Franklin met many people raving about Carmel. She was extremely excited to hear that our new residents are happy to live in a vibrant community with many special events.


Board President Engledow recently visited Phoenix. He said that other than huge mountain peaks in the background, our parks are just as nice.

Board President Engledow reminded the Members about the upcoming joint meeting with the Carmel City Council, Clay Township Board, and Carmel/Clay Board of Parks and Recreation on Monday, October 27, 2014, at 6 p.m. in the same room (Multipurpose Room A in Monon Community Center East). Leon Younger of PROS Consulting will present the new five-year comprehensive master plan. The public is invited to attend.


Adjournment

There being no further business, Mr. Kirsh made a motion to adjourn, seconded by Mr. Taylor with no objections. The meeting was adjourned at 6:43 p.m.

Approved,



Signature



Signature

10-14-14

Date

10-14-14

Date