

**Carmel/Clay Board of Parks and Recreation
Tuesday, November 14, 2017, 6:00 p.m.
Monon Community Center**

Member(s) Present: Katie Browning, James Engledow, Wendy Franklin, James Garretson, Joshua Kirsh, Jenn Kristunas, Linus Rude, Rich Taylor

Member(s) Absent: Nick Plopper

Others Present: Mark Westermeier, Director; Michael Klitzing, Chief Operating Officer (COO Klitzing); Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Engledow welcomed everyone to the Park Board Meeting and asked Mr. Kirsh to call the roll. After Mr. Kirsh stated there was a quorum, Board President Engledow called the meeting to order at 6:02 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Staff Reports

COO Klitzing stated that the standard staff reports were included in the Board packet.

Mr. Taylor asked about the purging of SilverSneakers (insurance passes). COO Klitzing explained that SilverSneakers is an insurance program that only pays the Department when their members use the facility. Quite often, individuals will sign up, but not actually use the program, which overinflates the MCC membership. After staff consulted with Healthways, the administrator for SilverSneakers, and other similar agencies, it was determined that purging on a regular basis is a standard practice. It is a simple process to reactivate the pass when an individual wants to use the facility. Brief discussion followed.

Finance Committee

There was no report.

Nominating Committee

There was no report.

Minutes

October 10, 2017 Park Board Meeting

Mr. Kirsh made a motion to approve the minutes as presented, seconded by Ms. Franklin, and passed 7 – 0 with 1 abstention (Mr. Rude).

Financial Reports

Consolidated Financial Report for September 2017

Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report for September 2017, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

CCPR P&L Statements for October 2017

Ms. Kristunas made a motion to acknowledge receipt of the P&L Statements for October 2017, seconded by Mr. Kirsh. Board President Engledow brought up that ESE revenue is down. COO Klitzing spoke briefly about the timing issues with deposits showing on subsequent reports; however, he is watching the numbers closely. Board President Engledow called for the vote and the motion was unanimously passed 8 – 0.

Claims

Claim Sheet November 14, 2017

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Clay Township Claim Sheet November 14, 2017

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for October 2017 – Audrey Kostrzewa

Ms. Kostrzewa presented the following: \$2,610.40 from Hamilton County Soil & Water; \$800.00 from CarDon & Associates; \$177.00 from Hamilton County Iron & Metal LLC; and \$240.00 from Kona Ice.

Mr. Kirsh made a motion to accept the items as presented, seconded by Ms. Kristunas, and unanimously passed 8 – 0.

New Business

There was no new business.

Old Business

There was no old business.

Attorney's Report

Ms. Grisham stated that there were no new tort claims filed since her last report. Ms. Grisham announced that the Webb plaintiff filed a notice to appeal on October 23, 2017. She provided a brief overview followed by discussion. Ms. Grisham also advised that she has been working on public works projects.

Director's Report

Director Westermeier stated his report was included in the Board packet. There are no issues with the current projects.

Mr. Taylor asked about the expansion of the dog park. Director Westermeier said the expansion will accommodate all dogs on the current waitlist. Discussion followed. COO Klitzing advised that the plans are being finalized with some quotes in place so the project should move fairly quickly. The tree removal will take place this winter and fencing installed based upon the contractor's availability.

Information Items

School Board: Ms. Browning announced that the reigning state football champions will play in the semi state on Friday at home. The Marching Greyhounds just won the Bands of America Grand National Championship. College Wood Elementary School was awarded a Blue Ribbon School from the US Department of Education. Lastly, Ms. Browning was excited to announce that Carmel High School has 52 national merit scholars; these juniors who took the PSAT scored in the top one percent in the country.

Parks Foundation: Ms. Franklin announced that she will be out of town and unable to attend the next meeting on December 7th.

Plan Commission: Mr. Kirsh spoke about the PUD at Grammercy (old Mohawk golf course) and the Auman development.

Park Board Comments / Discussion

Mr. Garretson voiced concerns about the 2018 budget and the small percentage of pay increase for staff as compared to city and county employees. Mr. Taylor spoke about the cost recovery mandate by the governing bodies. COO Klitzing confirmed that the Department as a whole has an 80% cost recovery, while both MCC and ESE are 100% cost recovery. He advised that employees may receive up to a 4% merit increase. A lengthy discussion followed.

Mr. Kirsh provided updates on road construction projects. He also mentioned the upcoming ribbon cutting of the ice rink and Christkindlmarkt.

Mr. Garretson spoke briefly about the quarterly Carmel cable and telecommunications meeting he attended earlier in the day.

Ms. Kristunas said that the members of the Nominating Committee spoke about the possibility of having an annual planning meeting in January 2018 to talk about capital projects, strategic planning, etc.

Adjournment

There being no further business, a motion was made by Ms. Kristunas, seconded by Mr. Kirsh, and without objection, Board President Engledow adjourned the meeting at 6:58 p.m.

Approved,



Signature

12/12/17

Date



Signature

12/12/17

Date