

**Carmel/Clay Board of Parks and Recreation
Tuesday, July 25, 2017, 6:00 p.m.
Monon Community Center**

Member(s) Present: James Engledow, Katie Browning, James Garretson, Jenn Kristunas, Nick Plopper, Linus Rude

Member(s) Absent: Wendy Franklin, Joshua Kirsh, Rich Taylor

Others Present: Mark Westermeier, Director; Michael Klitzing, Chief Operating Officer (COO Klitzing); Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Engledow welcomed everyone to the Park Board Meeting and asked Ms. Kristunas to call the roll. Ms. Kristunas stated that there was a quorum. Board President Engledow called the meeting to order at 6:00 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Consideration of Bids for the Central Park West Commons Phase II Project – Michael Klitzing

COO Klitzing presented an overview of the project. Mr. Garretson asked if it was normal to have only two bidders and whether it is common to have a significant difference between bids. Discussion followed regarding the bids, the proposed shade structure, and the water quality at the splash pad in West Commons.

Mr. Garretson made a motion to accept the bid from, and award a contract to, Myers Construction Management, Inc., in the amount of \$263,000 for Central Park West Commons Phase II Project and authorize the Architect/Engineer, The Schneider Corporation, the Park Department Director, the COO, and the Park Board Attorney to take all action necessary to complete the contracting process including the initiation of a limited notice to proceed with shop drawings for long lead time items, authorizing the expenditure of funds not to exceed \$30,240, unless otherwise considered reasonable and appropriate by the Architect/Engineer, Park Department Director and/or COO, and the Park Board President, to be incurred during the finalization of the contract, and authorize the President or Vice President of the Park Board to sign a contract with the Bidder upon completion of the Park Board Attorney's review. The motion was seconded by Ms. Kristunas and unanimously passed 6 – 0.

Mr. Plopper made a motion to delegate to the Director and the COO the authority to determine, in conjunction with the Architect/Engineer, whether it is in the best interest of the Board and the Park Department to add or change an item or items in the contract with Myers Construction Management, Inc. and to approve each such change order up to an amount not to exceed his purchasing authority and in accordance with applicable Indiana law regarding change orders with a report to the Park Board and a request for ratification at a subsequent Park Board meeting. The motion was seconded by Ms. Kristunas and unanimously passed 6 – 0.

Consideration of Resolution G-2017-002 regarding the Delay of the Bid Opening for the Central Park Drive West Enhancement Project – Michael Klitzing

COO Klitzing provided information relative to the resolution.

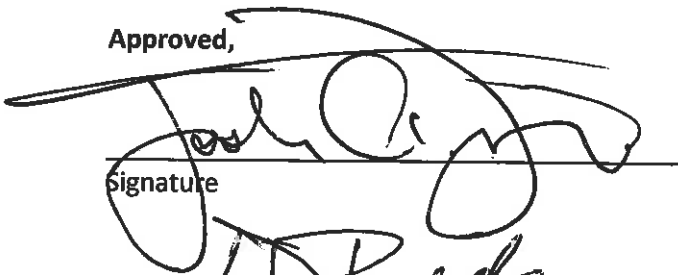
Ms. Kristunas made a motion to waive the reading of Resolution G-2017-002, seconded by Mr. Rude, and unanimously passed 6 – 0.

Ms. Kristunas made a motion to approve Resolution G-2017-002, seconded by Mr. Rude, and unanimously passed 6 – 0.

Adjournment

There being no further business, a motion was made by Ms. Kristunas, seconded by Ms. Browning, and without objection, Board President Engledow adjourned the meeting at 6:25 p.m.

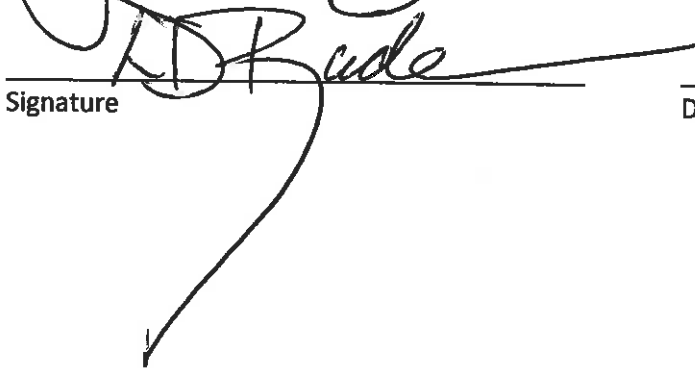
Approved,



Signature

Date

8-8-17



Signature

Date

08-08-17