

**Carmel/Clay Board of Parks and Recreation  
Tuesday, July 11, 2017, 6:00 p.m.  
Monon Community Center**

**Member(s) Present:** Katie Browning, James Garretson, Joshua Kirsh, Jenn Kristunas, Nick Plopper, Linus Rude

**Member(s) Absent:** James Engledow, Wendy Franklin, Rich Taylor

**Others Present:** Mark Westermeier, Director; Michael Klitzing, Chief Operating Officer (COO Klitzing); Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

**Roll Call, Call to Order & Pledge of Allegiance**

Ms. Kristunas called the Park Board Meeting to order (6:02 p.m.), and asked Mr. Kirsh to call the roll. After Mr. Kirsh stated that there was a quorum, Ms. Kristunas asked the Board to join her in the Pledge of Allegiance.

**Public Comments**

There were no public comments.

**Staff Reports**

COO Klitzing said the standard reports were included in the Board packet. COO Klitzing made a special announcement that Kurtis Baumgartner, Monon Community Center Director, received his Certified Park and Recreation Executive (CPRE) certification, which is the highest certification available to parks and recreation employees. Mr. Baumgartner is one out of 205 individuals throughout the nation who have the CPRE designation and one of only five in the state of Indiana. COO Klitzing said that the Department has two of the five CPREs on staff.

**Finance Committee Report**

Ms. Kristunas stated that the Finance Committee will review the budget proposal at its meeting on July 17, 2017 at 6:00 p.m. in the Administrative Offices.

**Minutes**

**June 13, 2017 Park Board Meeting**

Mr. Kirsh made a motion to approve the minutes, seconded by Mr. Rude, and unanimously passed 6 – 0.

**Financial Reports**

**Consolidated Financial Report for May 2017**

Mr. Kirsh made a motion to acknowledge receipt of the Consolidated Financial Report for May 2017,

Mr. Garretson asked about the cost of \$1,679.00 on the claim sheet for stump removal as he thought it was expensive. COO Klitzing responded that he had a smaller stump removed at home that cost \$1,200.00 so he felt it was an appropriate amount. COO Klitzing stated that the standard practice is to leave the stump if within a forested or natural area, and remove only if within a landscaped area.

The motion was seconded by Mr. Plopper and unanimously passed 6 – 0.

**CCPR P&L Statements for June 2017**

Mr. Kirsh made a motion to acknowledge receipt of the P&L Statements for June 2017, seconded by Mr. Rude, and unanimously passed 6 – 0.

**Claims**

**Claim Sheet July 11, 2017**

Mr. Kirsh made a motion to approve the Claim Sheet as presented, seconded by Ms. Browning, and unanimously passed 6 – 0.

**Clay Township Claim Sheet July 11, 2017**

Mr. Kirsh made a motion to approve the Clay Township Claim Sheet as presented, seconded by Ms. Browning, and unanimously passed 6 – 0.

**Monetary Gifts, Grants, Partnerships, and Sponsorships for June 2017 – Audrey Kostrzewa**

Ms. Kostrzewa presented \$117.00 from a partnership with Kona Ice used for ESE and MCC scholarships. A motion was made by Mr. Kirsh to accept the item as presented, seconded by Mr. Rude, and unanimously passed 6 – 0.

**New Business**

There was no new business.

**Old Business**

There was no old business.

**Attorney's Report**

Ms. Grisham said there were no new tort claims filed since her last report. Litigation continues with regard to the woman who sprained her ankle. Ms. Grisham stated she hopes to have an update in the near future.

Ms. Grisham said she is working on three public works projects, all of which are out to bid:

- Central Park West Commons Phase II Project;
- Monon Community Center Entrance and Fitness Expansion Project
- Central Park Drive West Enhancement Project.

Ms. Grisham provided information from a public notice in regards to an environmental study at Carmel Drive and Pennsylvania Street.

With regard to legislative updates, Ms. Grisham stated there were quite a few bills passed with a number of them that impact municipal government. Information followed.

**Director's Report**

Director Westermeier stated his report was included in the Board packet.

Mr. Rude asked about the construction window for the proposed waterpark attraction slated to open prior to the 2018 NRPA (*National Recreation and Park Association*) convention. Director Westermeier said there has been a lot of discussion regarding this feature including conversations with Vortex and The Schneider Corporation. Nothing has been finalized as the Department does not have all the pricing details or a firm grasp on what it is going to take to do the installation. COO Klitzing added that the NRPA Conference will be September 25 – 27, 2018.

**Information Items**

Kristunas announced two additional Park Board Meetings scheduled for July 25<sup>th</sup> and August 22<sup>nd</sup> at 6:00 p.m. in the Monon Community Center East. Director Westermeier stated that the purpose of the meetings is to approve bids. COO Klitzing added that these Park Board meetings will be relatively quick barring any unforeseen circumstances.

**School Board** – There was no report.

**Parks Foundation** – There was no report.

**Park Board Comments / Discussion**

Mr. Rude asked about the speed limit on the Monon. COO Klitzing replied that there are actually two speed limits. For the length of it, it is 20 miles per hour with the exception of between 111<sup>th</sup> Street and 136<sup>th</sup> Street, where it is 15 miles per hour. Mr. Rude asked what the Department's unofficial viewpoint is on electric bicycles on the Monon that can exceed that speed limit. COO Klitzing stated that any bicycle, whether it is a regular bicycle or an e-bicycle, as they are commonly referred to, is allowed on the Monon Trail or any of the multiuse trails in the city as long as they maintain the speed limit. Mr. Kirsh said that there have been many conversations about this in the Alternative Transportation Committee and generally speaking, if there are pedals on it, it is still a bike. Discussion followed.

**Plan Commission** – Mr. Kirsh reported that there is conversation about the redevelopment of 116<sup>th</sup> & College as the property owners are considering their options.

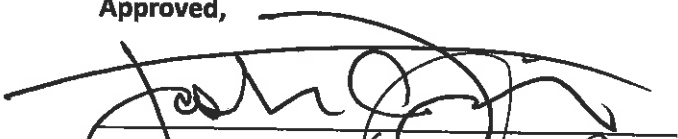
Mr. Garretson asked if there is a plan to replace and improve the roundabout on the other side of the building. COO Klitzing replied that there are plans to replace it within the next two years. Discussion followed.

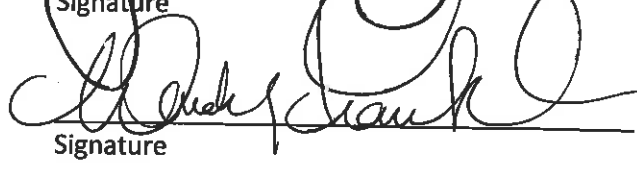
Mr. Plopper said he noticed there had been several closures recently and wondered if the number of closures had increased significantly since this time last year. Director Westermeier responded that the weather has been less predictable this year and explained the challenges of weather forecasting as it relates to The Waterpark.

**Adjournment**

There being no further business, a motion was made by Mr. Rude to adjourn the meeting. Mr. Garretson commended Ms. Kristunas for chairing the meeting on behalf of Board President Engledow. As there were no objections, Ms. Kristunas adjourned the meeting at 6:34 p.m.

Approved,

  
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Signature

  
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Signature

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Date 8/8/17

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Date 8/8/17