

**Carmel/Clay Board of Parks and Recreation
Tuesday, May 9, 2017, 6:00 p.m.
Monon Community Center**

Member(s) Present: Katie Browning, James Engledow, Wendy Franklin, James Garretson, Joshua Kirsh, Jenn Kristunas, Nick Plopper, Linus Rude (*arrived at 6:04 p.m.*), Rich Taylor

Member(s) Absent: None

Others Present: Mark Westermeier, Director; Michael Klitzing, Chief Operating Officer (COO Klitzing); Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Engledow welcomed everyone to the Park Board Meeting and asked Mr. Kirsh to call the roll. Mr. Kirsh stated that there was a quorum. Board President Engledow called the meeting to order at 6:02 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Staff Reports

Director Westermeier introduced Jon Ruble of SmithGroupJJR, who presented an overview (*PowerPoint presentation*) of West Park including the master plan, onsite challenges, and potential designs. COO Klitzing said he would forward a copy of the presentation to the Park Board Members and advised that he would forward any additional questions to the team.

COO Klitzing said that the standard reports were included in the Board packet. He announced that the Department is in the midst of the budget season. The proposed 2018 budget will be presented to the Finance Committee on July 17, 2017 and the full Park Board for review and consideration on August 8, 2017.

Finance Committee Report

Ms. Kristunas stated COO Klitzing would present results of the recent Finance Committee meeting later in the evening.

Minutes

April 11, 2017 Park Board Meeting

Mr. Kirsh made a motion to approve the minutes, seconded by Ms. Kristunas, and unanimously passed 9 – 0.

Financial Reports

Consolidated Financial Report for March 2017

Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report for March 2017, seconded by Mr. Kirsh, and unanimously passed 9 – 0.

CCPR P&L Statements for April 2017

Ms. Kristunas made a motion to acknowledge receipt of the P&L Statements for April 2017, seconded by Mr. Kirsh, and unanimously passed 9 – 0.

Claims

Claim Sheet May 9, 2017

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Mr. Kirsh. Board President Engledow asked about the cost of refunds, at which COO Klitzing responded that the Department is charged a flat rate of 15 cents per refund. Ms. Browning commended the Department in providing the "Mamava," a nursing and pumping station for community members and employees. Board President Engledow called for the vote and the motion was unanimously passed 9 – 0.

Clay Township Claim Sheet May 9, 2017

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented, seconded by Mr. Kirsh, and unanimously passed 9 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for April 2017 – Audrey Kostrzewa

Ms. Kostrzewa presented the following: \$250.00 from Kona Ice and \$1,000.00 from the Hamilton County Tourism. A motion was made by Mr. Kirsh to accept the items as presented, seconded by Ms. Kristunas, and unanimously passed 9 – 0.

New Business

There was no new business.

Old Business

Inlow Park Playground Redevelopment Project

Consideration of Resolution B-2017-002 for the use of Special Purchasing Provisions for the Playground Equipment – Michael Klitzing

COO Klitzing provided background regarding the project. The goal is to align the playground equipment purchase with the NRPA 2018 Conference to be held in Indianapolis. By being proactive, the Department can secure the appropriate playground equipment from the Conference Exhibit Hall at a significant savings.

Mr. Kirsh made a motion to waive the Reading of Resolution B-2017-002, seconded by Mr. Garretson. Mr. Plopper asked about the discount. COO Klitzing stated it could easily be in the range of \$50,000 or more. Discussion followed. Board President Engledow called for the vote and the motion was unanimously passed 9 – 0. Mr. Plopper made a motion to approve Resolution B-2017-002 as presented, seconded by Mr. Rude, and unanimously passed 9 – 0.

Cherry Tree Park Use Recommendation – Michael Klitzing

COO Klitzing said that in February 2017, the Park Board requested recommendations on the future of Cherry Tree Park. COO Klitzing provided an in-depth overview of the detailed report (*Cherry Tree Park Use Recommendation Report*) that was included in the Board packet. Staff recommended that the Park Board continue to land bank Cherry Tree Park. This is the same recommendation of the Park Board Finance Committee that included Mr. Plopper (*Chairperson*), Mr. Garretson, and Ms. Kristunas. Since the recommendation reflects no change in the current use of Cherry Tree Park, no formal action was taken. A lengthy discussion followed.

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Entrance and Fitness Expansion Project

Director Westermeier said the recent meeting with the Fire Marshal provided good news as the new design for this project does not require an extra door to be added to the entrance, which will save time and money.

**Central Park
West Commons**

Director Westermeier stated that the project (*West Commons Phase II*) will be complete after grass seeding this week.

Attorney's Report

Ms. Grisham stated that there were no new tort claims to report. She is continuing to work with the attorneys on litigation with respect to the woman who sprained her ankle in 2014. Ms. Grisham is working with engineers as construction documents are completed prior to bids. Ms. Grisham briefly spoke about how the legislature continues to cut away the local government right to self-govern. A brief discussion followed regarding easements and cell towers. Ms. Grisham will be attending the annual municipal lawyers seminar in June and will share any news with the Park Board in July.

Director's Report

Director Westermeier stated his report was included in the Board packet. Mr. Taylor asked when Alta (*consultant for Carmel Path Study*) would present their findings and recommendations to the Park Board. Director Westermeier spoke briefly about the study, which was conducted on behalf of the City. A lengthy discussion followed. COO Klitzing stated that copies of the full report would be passed on to the Park Board Members.

Information Items

School Board – Ms. Browning was very pleased to announce that the referendum passed. She said that tomorrow (*May 10th*) is Bike to School Day. The last day of school is May 24th.

Parks Foundation – Ms. Franklin said she had nothing to report.

Plan Commission – Mr. Kirsh said everything is status quo. He recommends using carmellink.com for up-to-date information on projects, etc.

Park Board Comments / Discussion

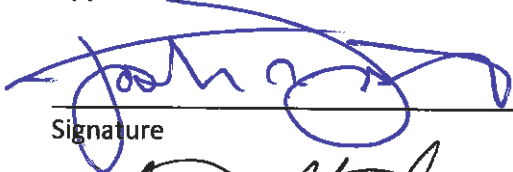
Ms. Kristunas said her daughter participated in a Girl Scout trailblazer function last Saturday in the (*Central Park*) East Woods that was very well done.

Board President Engledow complimented the staff for all of their hard work. Board President Engledow said he recently attended the Stutz Artists' open house and saw Ms. Franklin in her studio.

Adjournment

There being no further business, a motion was made by Mr. Kirsh, seconded by Mr. Rude, and without objection, Board President Engledow adjourned the meeting at 7:55 p.m.

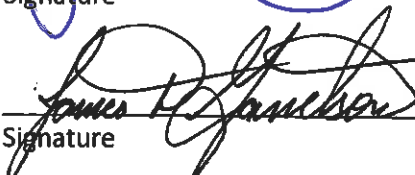
Approved,



Signature

6/13/17

Date



Signature

6/13/17

Date