

**Carmel/Clay Board of Parks and Recreation
Tuesday, July 12, 2016, 6:00 p.m.
Monon Community Center**

Members Present: Kathie Freed, James Garretson, Joshua Kirsh, Nick Plopper, Linus Rude, Rich Taylor

Members Absent: James Engledow, Wendy Franklin, Jenn Kristunas

Others Present: Mark Westermeier, Director; Michael Klitzing, Chief Operating Officer (COO Klitzing); Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Vice President Taylor welcomed everyone to the Park Board Meeting and asked Mr. Kirsh to call the roll. Mr. Kirsh stated that there was a quorum, at which time Vice President Taylor called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no Public Comments.

Staff Reports

COO Klitzing stated that the standard staff reports and contract log were included in the Board packets.

Committee Report

Vice President Taylor announced that the Finance Committee will meet on Monday, July 25, 2016, at 6 p.m.

Minutes

June 14, 2016 Park Board Meeting

Mr. Kirsh made a motion to approve the minutes, seconded by Ms. Freed, and unanimously passed 6 – 0.

Financial Reports

CCPR Consolidated P&L Statements for June 2016

Mr. Kirsh made a motion to acknowledge receipt of the CCPR P&L Statements for June 2016, seconded by Mr. Rude, and unanimously passed 6 – 0.

Claims

Claim Sheet July 12, 2016

Mr. Kirsh made a motion to approve the Claim Sheet as presented, seconded by Mr. Rude, and unanimously passed 6 – 0.

Clay Township Claim Sheet July 12, 2016

Mr. Kirsh made a motion to approve the Clay Township Claim Sheet as presented, seconded by Ms. Freed, and unanimously passed 6 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for June 2016 – Audrey Kostrzewa

Ms. Kostrzewa requested that the Board accept the sponsorships and partnership as presented. A motion was made by Mr. Kirsh to accept the items as presented, seconded by Mr. Plopper, and unanimously passed 6 – 0.

New Business

There was no new business.

Old Business

Central Park Parking Structure Feasibility Study Phase 1 Presentation – American Structurepoint

COO Klitzing introduced Jared Plank of American Structurepoint who presented findings of the Phase I component of the feasibility study for a new parking structure potentially in Central Park. The kick off was on June 7, 2016 with Mr. Plank and his team who have been diligently working to identify some potential locations. Mr. Plank introduced Dan Weinheimer and Matt Nichols, architects on the project, and Frank Parisi, peer review. Mr. Plank presented an overview with three options followed by more specific information presented by Mr. Nichols. Handouts were distributed to the Park Board Members. There were many considerations in determining the available choices, i.e., forested areas, wetland areas, existing Monon Community Center, gas easement, setbacks (40' off 111th Street), bio swales, logistics for buses, etc. The plans so far are conceptual with placement and overall sizing.

A lengthy discussion followed. COO Klitzing asked that the Park Board Members select which option (if any) is preferred and provide feedback to him by next Tuesday. Discussion continued regarding the project and its future. Mr. Garretson said it was his intention to get parking closer to the building for convenience. Mr. Garretson made a motion to table this item to the next meeting to give all Board Members a chance to review the materials, seconded by Mr. Rude, and passed 4 – 2 (Mr. Kirsh and Ms. Freed).

Central Park West Commons: Updates – Mark Westermeier

Director Westermeier said there were no items that required Board approval; however, there will be some change orders in the near future. Director Westermeier announced that the official grand opening of West Commons will be in conjunction with the Department's celebration of its 25th anniversary.

Attorney's Report

Ms. Grisham reported that no new tort claims have been filed. The tort claim filed in June 2014 for an alleged ankle injury has now become a lawsuit. Ms. Grisham and Director Westermeier met with general counsel of the Sunrise on the Monon and discussed the construction drawings that now show the actual development. M/I Homes has delivered the due diligence documents, and we are waiting for them to notify Director Westermeier that the development has concluded.

Ms. Grisham recently attended the annual municipal lawyers seminar and provided numerous updates to the Park Board.

Director's Report

Director Westermeier stated that his report was included in the Board packet. In addition to his written report, Director Westermeier said that they recently met with the Parks Foundation to kick off the master plan for long-term financing. It was a successful meeting with good attendance and very interactive. Leon Younger led the discussion.

Director Westermeier also announced that the Department is cutting over to a new phone system in August. The current phone system is in its tenth year and can no longer be supported. Therefore, the server will be upgraded and handsets replaced. The old handsets will be traded in for recycle and /or disposal.

The Department is upgrading its cameras with new technology. This process is a methodical, phased-in approach to take advantage of the newer technology development in between upgrades. We are moving forward with solar lighting (zone coverage) at the dog park.

There have been three offenders of dog waste left in the dog park. The three DNA samples identified the respective owners who paid a fine to cover the cost of the DNA process. There are currently 486 on the wait list.

Mr. Garretson asked if the Department was experiencing any crime at the Monon Community Center or The Waterpark. Director Westermeier responded that a certain amount of crime exists in all locations where large amounts of people congregate. To help mitigate any crime, sheriff deputies have been hired to work weekends, and the Carmel Police Department has been present in both parking lots. A brief discussion followed regarding car thefts and surveillance.

Information Items

Plan Commission – Mr. Kirsh stated that the clear cutting (40' instead of the normal 20') by Duke along the interurban is actually prep work to put that line underground.

Construction starts next month on the Range Line/Carmel Drive roundabout.

Discussion followed regarding roads along the Monon Trail from City Center to Main Street and congestion on the Monon.

Park Board Comments / Discussion

Mr. Kirsh asked that if anyone sees small areas in the community where there is no connectivity (e.g., walking trails, biking trails, etc.) to let him know.

Mr. Plopper asked COO Klitzing to comment on the Department's most recent award. COO Klitzing proudly announced that the Department received notification from NRPA (National Recreation and Park Association) that we were the single recipient of the national Excellence in Inclusion Award, which will be presented at the national conference. There will be more publicity coming this fall in addition to adding another banner in the MCC gymnasium.

Mr. Rude asked if information (American Structurepoint) would be given to the absent Board Members. COO Klitzing replied that he would send an email and advise that extra copies of the handout will be available at the Administrative Offices. The report itself is oversized and the file size of the document is too large to send via email.

Vice President Taylor congratulated the Department on the award!

Adjournment

There being no further business, a motion was made by Mr. Kirsh, seconded by Mr. Rude, and without objection, Vice President Taylor adjourned the meeting at 7:40 p.m.

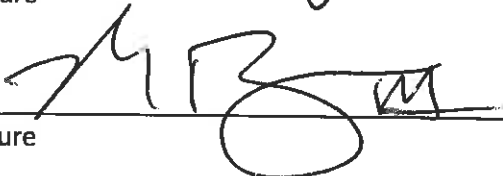
Approved,



Signature

8/9/2016

Date



Signature

8/9/16

Date