

**Carmel/Clay Board of Parks and Recreation
Tuesday, March 15, 2016, 6:00 p.m.
Monon Community Center**

Members Present: James Engledow, Kathie Freed, James Garretson, Jenn Kristunas, Richard Leirer, Linus Rude (*arrived at 6:03 p.m.*), Rich Taylor

Members Absent: Wendy Franklin, Joshua Kirsh (*left to attend Plan Commission Meeting*)

Others Present: Mark Westermeier, Director; Michael Klitzing, Chief Operating Officer (COO Klitzing); Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Engledow welcomed everyone to the Park Board Meeting and asked Mr. Taylor to call the roll. Mr. Taylor stated that there was a quorum, at which time Board President Engledow called the meeting to order at 6:02 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

(Mr. Rude arrived at the meeting.)

Committee Reports

Ms. Kristunas announced that the Finance Committee will meet in April or May.

Staff Reports

Staff reports were included the Board packet.

Minutes

February 9, 2016 Park Board Meeting

Mr. Taylor made a motion to approve the minutes, seconded by Mr. Leirer, and passed 5 – 0 with 2 abstentions (Ms. Kristunas and Mr. Leirer).

Financial Reports

Consolidated Financial Report for January 2016

Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report for January 2016, seconded by Mr. Garretson, and unanimously passed 7 – 0.

Consolidated Financial Report for February 2016

Ms. Kristunas stated that the Consolidated Financial Report for February 2016 was not available.

CCPR P&L Statements for February 2016

Ms. Kristunas made a motion to acknowledge receipt of the CCPR P&L Statements for February 2016, seconded by Mr. Garretson, and unanimously passed 7 – 0.

Claims

Claim Sheet March 15, 2016

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Mr. Taylor, and unanimously passed 7 – 0.

Clay Township Claim Sheet March 15, 2016

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented, seconded by Mr. Taylor. Mr. Garretson stated that by not having a quorum at the regularly scheduled meeting (March 8, 2016), the Board has delayed payment to contractors who are depending on this money to order materials and pay subs. This is very unfortunate and the Board as a whole must be conscience of this fact, especially during a major project. Board President Engledow concurred and called for the vote, and the motion was unanimously passed 7 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for February 2016 – Audrey Kostrzewa

Ms. Kostrzewa requested that the Board accept the donation and sponsorship received in February. A motion was made by Mr. Leirer to accept both as presented, seconded by Ms. Kristunas, and unanimously passed 7 – 0. Discussion followed regarding the sponsorship designated for pickleball. COO Klitzing stated he would research and respond accordingly.

New Business

There was no New Business.

Old Business

Central Park West Commons – Mark Westermeier

Updates

Director Westermeier said he had no update as he had been out of town. COO Klitzing added that the project continues to roll forward. Director Westermeier added that the site profile is very distinctive now with the playground at its maximum height.

Ratification of Patterson Horth, Inc. Contract Change Orders No. 1, 2, 3, and 4

Director Westermeier stated that the total aggregate of the change orders was \$15,870.92 and the details were included in the Board packet. Mr. Garretson inquired about the necessity for Board action. Discussion followed. Mr. Taylor made a motion to ratify the approval of Patterson-Horth Inc. Contract Change Orders No. 1, 2, 3 and 4 as presented, seconded by Ms. Kristunas.

Mr. Taylor stated it was his understanding that approval of the original project set the spending limit with the required ratification afterwards. Ms. Grisham said Director Westermeier has the authority to approve change orders up to his spending limit, but every change order comes to the Board for ratification. If the change order is beyond the Director's spending authority, the change order comes to the Board for approved. Mr. Garretson asked what would happen if there was no ratification. Discussion followed.

Board President Engledow asked about the opening date. COO Klitzing stated that this year is our 25th anniversary as a park system and August is our anniversary month. Depending on site logistics, we may consider using the grand opening as a kickoff for our anniversary celebration. Board President Engledow called for the vote and the motion was unanimously passed 7 – 0.

Attorney's Report

Ms. Grisham reported that no tort claims have been filed. An update was provided regarding real estate acquisitions.

The Park Board received a public notice to extend the public hearing on March 16, 2016 by the Marion County Metropolitan Development Commission regarding property commonly known as Shortee's Golf Course.

Ms. Grisham expressed good news relative to the legislative session and the local option income tax one-time special distribution that was made eligible to all units. Discussion followed.

Director's Report

In addition to the Director's Report included in the Board packet, Director Westermeier announced the following.

- The LWCF (*Land, Water and Conservation Fund*) was reestablished by Congress
- NRPA* appointed COO Klitzing to the CAPRA** Commission
- The Roundabout Playback Troupe will perform on Friday and Saturday

**National Recreation and Park Association*

***Commission for Accreditation of Park and Recreation Agencies*

Board President Engledow asked if the potential redevelopment at 116th & Rangeline (SW corner) will affect the Department. Director Westermeier answered that he did not expect the redevelopment to negatively impact the Department, but did not know what was approved.

Information Items

Ms. Freed reported that schools are in session.

There was a very interesting report at the School Board Meeting in regards to the high ability performance program and how it relates to the strategic plan to improve Carmel Clay Schools. Discussion followed.

Park Board Comments / Discussion

Mr. Garretson said that this room (*Multipurpose Rooms A, B, & C*) was packed last week with about 150 people for a chili supper. Most of the attendees were primarily older people who had to walk a good distance to get to the building. Mr. Garretson expressed that he was very unhappy about the parking situation and asked that Director Westermeier and COO Klitzing look into a feasibility study for a parking garage. A lengthy discussion followed.

At the request of Board President Engledow, COO Klitzing provided an update on the West Park Master Plan. Last month's second meeting (*February 23, 2016*) focused on the ecology and environmental aspects of West Park. The Department brought in a very interesting ecologist (*Steve Apfelbaum*), an internationally renowned individual, who identified what West Park looked like in the past. Specific details followed.

The next meeting is March 22, 2016 at The Meeting House within The Village of West Clay. This meeting will look at local and global trends and best practices in recreation and facilities. A three-day design charrette is planned for May. This charrette is a living, working workshop interacting with the design team. COO Klitzing provided an overview of the continued process. Information can also be found on 'yourwestpark.com,' a website created to post meeting notes and obtain input. Discussion followed.

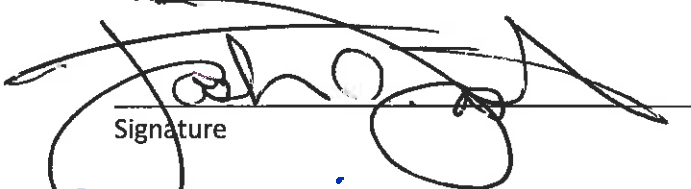
A supplemental discussion followed regarding technology and how it can be integrated into parks, libraries, and schools.

Mr. Taylor said while he was visiting the Great Smokey Mountains National Park, he saw controlled (*fire*) burns, and it was amazing how the fire started and stopped in an almost perfect line.

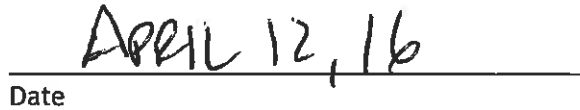
Adjournment

There being no further business, a motion was made by Mr. Leirer, seconded by Ms. Kristunas, and without objection, Board President Engledow adjourned the meeting at 6:50 p.m.

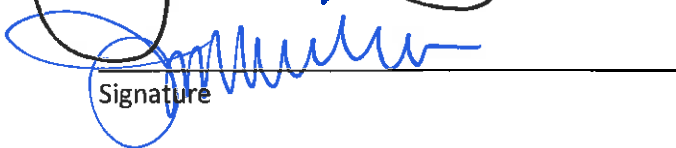
Approved,



Signature



Date



Signature



Date