

**Carmel/Clay Board of Parks and Recreation
Tuesday, October 11, 2016, 6:00 p.m.
Monon Community Center**

Member(s) Present: James Engledow, Kathie Freed, James Garretson, Jenn Kristunas, Nick Plopper, Linus Rude, Rich Taylor

Member(s) Absent: Wendy Franklin, Joshua Kirsh

Others Present: Mark Westermeier, Director (*arrived at 6:23 p.m.*); Michael Klitzing, Chief Operating Officer (COO Klitzing); Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Engledow welcomed everyone to the Park Board Meeting and asked Mr. Taylor to call the roll. Mr. Taylor stated that there was a quorum. Board President Engledow called the meeting to order at 6:03 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Board President Engledow recommended that the West Park Master Plan Presentation (11. a.) be moved from Old Business and immediately follow Staff Reports (4.). Ms. Kristunas made a motion to do so, seconded by Mr. Taylor, and unanimously passed 7 – 0.

Staff Reports

COO Klitzing stated that staff reports would be relatively brief due to the upcoming presentation. However, he did want to take time to show a video (*Promoting a Culture of Inclusion*) followed by a special presentation. After the video, COO Klitzing asked Michelle Yadon and Amiee Rich, Inclusion Supervisors, to come forward so he could recognize them for their outstanding work to insure that Carmel Clay Parks & Recreation is an inclusive park and recreation system and that we provide outstanding opportunities for people of all abilities and walks of life. COO Klitzing introduced Neelay Bhatt, a member of the National Recreation and Park Association (NRPA) Board of Trustees and Carmel resident. Mr. Bhatt stated that ‘what they often say is the difference between the ordinary and the extra ordinary is just a little extra.’ Mr. Bhatt commended the staff, Park Board, and leadership for doing the ‘extra,’ and supporting society equity, one of the three pillars of NRPA. At this time, Mr. Bhatt presented the Excellence in Inclusion Award to Ms. Yadon and Ms. Rich. COO Klitzing asked that Board President Engledow and Vice President Taylor join the group in accepting this prestigious award.

COO Klitzing announced that the Excellence in Inclusion Award was presented at the NRPA 2016 Annual Conference in St. Louis, Missouri, during the Best of the Best Ceremony. Also during this ceremony, newly Certified Park and Recreation Professionals were recognized. These employees included Michael Allen, Park Maintenance Director; Tia Russell, ESE Assistant Site Supervisor at Orchard Park Elementary; and Matthew Whirley, Assistant Recreation Services Manager at the Monon Community Center.

Lastly, COO Klitzing reminded everyone to attend the ribbon cutting ceremony (*October 12th at 4 p.m.*) for West Commons, a phenomenal amenity in Central Park.

Old Business

West Park: Presentation of the Master Plan Draft

COO Klitzing welcomed Gregg Calpino who then introduced his design team: Jon Ruble, Tom Poulos, and Frank Parisi. Board President Engledow added that following the presentation, anyone in the audience with questions or input may step into the east lobby to meet with the consultants.

The West Park Master Plan Presentation may be viewed on the websites listed below:

<http://carmelclayparks.com/about-us/parkboard/meeting-videos/>

<http://www.yourwestpark.com/key-events.html>

COO Klitzing announced that the final draft would be presented to the Park Board in November or December depending on the type and number of comments.

At this time, Board President Engledow suspended the meeting. After a seven-minute recess, the meeting was reconvened.

Committee Report

Finance Committee

No report.

Minutes

August 23, 2016 Park Board Meeting

Mr. Taylor made a motion to approve the minutes, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

September 13, 2016 Park Board Meeting

Mr. Taylor made a motion to approve the minutes, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

Financial Reports

Consolidated Financial Report for August 2016

Ms. Kristunas made a motion to acknowledge receipt of the Consolidated Financial Report for August 2016, seconded by Ms. Freed, and unanimously passed 7 – 0.

Claims

Claim Sheet October 11, 2016

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Mr. Rude, and unanimously passed 7 – 0.

Clay Township Claim Sheet October 11, 2016

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented, seconded by Mr. Garretson, and unanimously passed 7 – 0.

Monetary Gifts, Grants, Partnerships, and Sponsorships for September 2016 – Audrey Kostrzewa

Ms. Kostrzewa requested that the Board accept \$201 from Gramercy (Buckingham Companies) for events and \$1,563.85* from the Hamilton County Soil & Water Conservation District designated for interpretive signage at Founders Park. A motion was made by Mr. Plopper to accept the items as presented, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

*proceeds from the 2016 Rain on Main Painted Rain Barrel Art Competition and Silent Auction

New Business

Consideration of Resolution G-2016-001 Supporting the Mounds Greenway – Mark Westermeier

Director Westermeier stated that this project came about when the city of Anderson tried to come up with a reservoir to stimulate their economic viability in the area. One of the outcomes of this initiative is the Mounds Greenway Project. Many environmental groups came together and envisioned a greenway starting in Muncie and following the White River down through Hamilton County to the Cultural Trail in Indianapolis. Part of this overall greenway, 60 miles in length, would encompass the Department's White River Greenway Trail. It was determined that it would be mutually beneficial for the Department and the Hoosier Environmental Council (Mounds Greenway Project) to join together and implement an environmentally sound greenway along the White River.

Ms. Freed made a motion to waive the reading of Resolution G-2016-001 and enter it into action, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

Mr. Garretson made a motion to approve Resolution G-2016-001 as presented, seconded by Mr. Plopper, and unanimously passed 7 – 0.

Old Business

Monon Community Center: Consideration of Entrance and Fitness Expansion Project – Michael Klitzing

COO Klitzing advised that the Department is requesting two separate actions. One, approve a contract with Williams Architects and two, go out to bid for this project with the goal of starting construction in 2017 after the aquatics season. With the continued growth of the MCC, we are running out of space for fitness activities, which will ultimately have a negative impact on our revenue. COO Klitzing advised that staff and Williams Architects, the original firm for the MCC, looked at all options based upon the existing footprint and came up with a few expansion areas. The expansion could create a 40% increase in fitness space. COO Klitzing provided an overview of the entire project. He added that once the control points were relocated, unauthorized entry would be reduced and security within the facility would increase. A lengthy discussion followed.

Mr. Taylor made a motion to approve the Professional Services Agreement with Williams Architects for the Monon Community Center Entrance and Fitness Expansion Project for the sum of \$132,000.00 and authorize the Director or Chief Operating Officer to execute the same, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

Mr. Taylor made a motion to authorize Williams Architects, the Director, the Chief Operating Officer, and the Park Board Attorney to take all steps necessary and appropriate to bid the Monon Community Center Entrance and Fitness Expansion Project, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

Central Park – Mark Westermeier

West Commons: Ratification of Patterson Horth, Inc. Contract Change Orders No. 7, 8, 9, and 10

Director Westermeier explained that these four change orders range from May through August totaling \$58,655.40. A few questions were addressed by the Director.

Ms. Kristunas made a motion to ratify the approval of Paterson-Horth Inc. Contract Change orders, 7, 8, 9, & 10 as presented, seconded by Mr. Plopper, and unanimously passed 7 – 0.

The Waterpark Admissions Project: Updates

Director Westermeier stated this project was running smoothly. We expect substantial completion in December.

Mr. Garretson asked about West Commons. Director Westermeier said the playground has been extremely busy. While attending the NRPA Conference in St. Louis, he and staff met the President of Landscape Structures. They also met the actual designer of the playground, a fascinating individual who used a variety of techniques in developing the playground. Director Westermeier explained that many using the playground are coming to the park on trails or bikes. The Department is working on the necessary plan to handle the large number of users, as well as refuse, due to its extreme popularity. A lengthy discussion followed.

Attorney's Report

Ms. Grisham said that Travelers has concluded its investigation and determined that the Department has no liability for the adult woman who claimed to have hit her head on the catch pool concrete wall inside The Waterpark.

Director's Report

Director Westermeier stated that his report was included in the Board packet.

Director Westermeier added that he had just come from the Clay Township Board Meeting. While there, he was able to talk about the NRPA Conference. Director Westermeier said he was starting his 14th year as Director and words could not describe what it has been like; the experiences, the opportunities, especially with our staff, conferences, this year and those past, and now, to see the playground and its tremendous success. He said it has been the most amazing experience anyone could ever have and he thanked the Board for giving him this opportunity.

Information Items

School Board – Ms. Freed reminded everyone to vote on the 8th and to look for the school board election on the ballot. There are five candidates for two at-large seats. Ms. Freed has enjoyed working with the Park Board, and the school system enjoys working with CCPR as ESE provides quality after school care.

Board President Engledow reminded the Park Board Members that the November meeting will be on a Wednesday (*November 9th*).

COO Klitzing announced that the Parks Foundation will meet on November 1st with PROS Consulting to review the first draft of the strategic plan.

Park Board Comments / Discussion

Mr. Rude said that while he was at West Commons, he saw many license plates from outside the area. He also overheard references to different places outside of Carmel. It was quite surprising to see how full it was on a weekday.

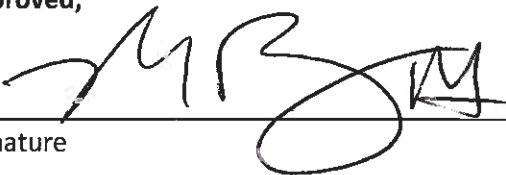
Ms. Kristunas spoke highly about the new software 'HAPPIFEET' and she recommended that the Board Members use this app.

Mr. Plopper voiced that he and his children have been to the new playground several times. He also mentioned that when the playground is very busy, its great fun to take some time on the boardwalk or visit other areas within Central Park.

Adjournment

There being no further business, a motion was made by Mr. Rude, seconded by Ms. Kristunas, and without objection, Board President Engledow adjourned the meeting at 8:07 p.m.

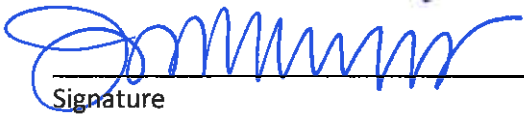
Approved,



Signature

11/9/16

Date



Signature

9 Nov 2016

Date