

**Carmel/Clay Board of Parks and Recreation
Tuesday, August 26, 2014, 6:00 p.m.
Monon Community Center**

Members Present: Donna Cihak Hansen, James Engledow, Wendy Franklin, Kathie Freed, Joshua Kirsh, Jenn Kristunas, Linus Rude, Rich Taylor

Member Absent: Richard Leirer

Others Present: Michael Klitzing, Chief Operating Officer (COO); Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Engledow welcomed everyone to the meeting and asked Mr. Kirsh to call the roll. Mr. Kirsh stated that there was a quorum, at which time Board President Engledow called the meeting to order at 6:02 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Action Items

Minutes – August 12, 2014 Park Board Meeting

Mr. Kirsh made a motion to approve the minutes as presented, seconded by Ms. Franklin, and unanimously passed 8 – 0.

City of Carmel Financial Report for July 2014

Ms. Kristunas made a motion to acknowledge receipt of the City of Carmel Financial Report for July 2014, seconded by Ms. Franklin, and unanimously passed 8 – 0.

Claim Sheet August 26, 2014

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Mr. Taylor, and unanimously passed 8 – 0.

Clay Township Claim Sheet August 26, 2014

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented, seconded by Ms. Franklin, and unanimously passed 8 – 0.

Authorization to Proceed to Develop the Central Park West Commons – Phase 1 Project – Mark Westermeier

In Director Westermeier's absence, COO Klitzing stated that the Park Board had previously approved the design for Central Park West Commons, more commonly known as the playground. The next step is to obtain the Board's approval to bid this project and subsequently, award the construction contract at the second Park Board Meeting in September. Ms. Kristunas asked questions regarding Landscape Structures, manufacturer of the playground equipment, and how our playground will be unique.

Michael Krosschell of The Schneider Corporation said that Landscape Structures has some typical pieces, but there are enough custom pieces that will make it different. Ms. Franklin announced that this playground will be awesome for all children, as well as those with disabilities. Mr. Krosschell responded that the challenge has been to make this playground even better than Founders with an increased "wow" factor. Mr. Krosschell added that construction this fall will entail dirt work. It will take approximately 16 weeks to make the playground equipment, which will hopefully be ready to install in the spring (2015).

Mr. Taylor made a motion to authorize The Schneider Corporation, the Park Department Director, the Park Department COO, the Park Board President and the Park Board Attorney to take all steps necessary and appropriate to use the applicable Indiana laws considered to be most advantageous to the Park Board and the Department by which to develop the Central Park West Commons – Phase 1 Project, including possible applicable Special Purchasing Methods in Indiana Code Title 5 for a portion thereof.” Ms. Kristunas seconded the motion. Mr. Taylor asked Ms. Grisham to explain the Special Purchasing Methods under Indiana Code Title 5. A brief discussion followed with different ways to save money resulting from the different methods available to the Department. Board President Engledow called for the vote and the motion was unanimously passed 8 – 0.

Appointment of Common Construction Wage Committee Members – Mark Westermeier

COO Klitzing said that as in the past, the Department must convene the Common construction Committee to set to minimum common construction wage in Hamilton County prior to the awarding of construction contracts for the Central Park West Commons (Phase 1) and Monon Trail Rehabilitation (Phase 1).

Mr. Taylor made a motion to appoint to the Common Construction Wage Committee for all applicable public works projects awarded by the Park Board within 3 months of the wage rate determination, the following people: Roger Smith as the industry representative; and C. William Wright as the taxpayer who pays the tax that will be the funding source for the project and resides in Hamilton County, where the project is located. The motion was seconded by Ms. Kristunas and unanimously passed 8 – 0.

Consideration of Matters regarding Central Park Dog Park – Mark Westermeier

COO Klitzing said that there was nothing to present to the Park Board and the project is moving right along.

Discussion Items/Board Comments


Mr. Kirsh addressed the Park Board and spoke of his concerns about acquisition of parkland. Mr. Taylor inquired about the master plan for West Park. COO Klitzing said that this fall the Department will select a qualified consultant to lead the master plan process. Mr. Taylor expressed that he feels the Properties Committee should meet to discuss encroachment issues, financing and acquisition of parkland, and the Department’s Comprehensive Master Plan. Ms. Kristunas concurred that she is disappointed that the Properties Committee has not met.

Ms. Kristunas announced that at a recent visit to The Waterpark, it was amazing to watch several individuals reach the top of “The Wall.” She also reported hearing many positive comments.


Adjournment

There being no further business, Ms. Kristunas made a motion to adjourn, seconded by Mr. Kirsh with no objections. The meeting was adjourned at 6:34 p.m.

Approved,



Signature



Signature

9-9-14

Date

9-9-14

Date