

**Carmel/Clay Board of Parks and Recreation
Tuesday, March 25, 2014, 6:00 p.m.
Monon Community Center**

Members Present: Donna Cihak Hansen, James Engledow, Wendy Franklin, Joshua Kirsh, Jenn Kristunas, Kathie Freed, Linus Rude

Member Absent: Richard Leirer, Rich Taylor

Others Present: Mark Westermeier, Director; Michael Klitzing, Chief Operating Officer (COO); Audrey Kostrzewa, Business Services Director; Debra Grisham, Park Board Attorney

Roll Call, Call to Order & Pledge of Allegiance

Board President Engledow welcomed everyone to the meeting and asked Mr. Kirsh to call the roll. Mr. Kirsh stated there was a quorum, at which time Board President Engledow called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Action Items

Minutes – March 11, 2014 Park Board Meeting

Mr. Kirsh made a motion to approve the minutes as presented, seconded by Ms. Kristunas, and unanimously passed 7 – 0.

Claim Sheet March 25, 2014

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Ms. Franklin, and unanimously passed 7 – 0.

Clay Township Claim Sheet March 25, 2014

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented, seconded by Ms. Franklin, and unanimously passed 7 – 0.

Consideration of Resolution P-2014-002 Adopting the Park Acquisition, Development & Disposal Policy – Michael Klitzing

As a result of our recent CAPRA (Commission for Accreditation of Park and Recreation Agencies) visit in pursuit of national accreditation, COO Klitzing asked that this standalone policy be approved. The Park Board previously approved guidelines for the planning and design development of its parks and facilities through adoption of the 2010-2014 Parks and Recreation Master Plan. The other two components (acquisition and disposal) are state-mandated procedures. A brief discussion followed.

Ms. Kristunas made a motion to waive the reading of Resolution P-2014-002 and enter it into action, seconded by Mr. Kirsh, and unanimously passed 7 – 0. Then Mr. Kirsh made a motion to approve Resolution P-2014-002 as presented, seconded by Ms. Freed, and unanimously passed 7 – 0.

Consideration of Resolution G-2014-001 Acknowledging the Recreation Programming Plan and Delegating Responsibility for its Regular Review and Approval – Michael Klitzing

According to COO Klitzing, another CAPRA related request to meet a required standard is a resolution formally acknowledging the existence of the recreation-programming plan. Ultimately, the long-term objectives and goals are incorporated in the 2015 -2019 Master Plan and subsequently adopted by the Park Board. As noted in the resolution, it is management's responsibility to regularly review and approve the short-term goals and objectives that support the approved master plan.

Mr. Kirsh made a motion to waive the reading of Resolution G-2014-001 and enter it into action, seconded by Ms. Kristunas, and unanimously passed 7 – 0. Mr. Kirsh followed with a motion to approve Resolution G-2014-001 as presented. The motion was seconded by Ms. Freed. There was a brief discussion about the review times and keeping the Park Board up-to-date. Board President Engledow called for the vote, and the resolution was unanimously passed 7 – 0.

COO Klitzing thanked the Park Board for its action on the resolutions that were added after the packets were distributed. These resolutions will be very helpful toward the Department’s pursuit of national accreditation.

Consideration of Matters Regarding Founders Park Pavilion Project – Mark Westermeier

Director Westermeier stated this project is moving virtually trouble-free and on time. We are looking forward to substantial completion before May 1st. There are no action items at this time.

Discussion Items/Board Comments

Mr. Kirsh stated he heard a story on NPR that Indy was getting a soccer team. He further stated that there is a push at the grassroots level for youth soccer programs.

Mr. Kirsh recently learned that the local hotels do not provide transportation to the Monon Community Center. Director Westermeier said this discussion has taken place numerous times, but the hotels change management and/or they are prohibited in doing so based upon their own restrictions.

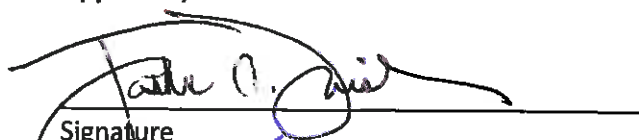
Mr. Kirsh was surprised when he was unsuccessful in trying to register for summer programs. Director Westermeier advised that registration starts April 1st. Discussion followed on how to better inform the public of the beginning date for registration.

Mr. Rude inquired about the Monon (Greenway) refresh project. Director Westermeier advised that discussions are taking place regarding our options. Mr. Rude also asked about the status of graffiti removal, at which time, Director Westermeier advised removal is weather dependent, and there are some sites which are controlled by the State.

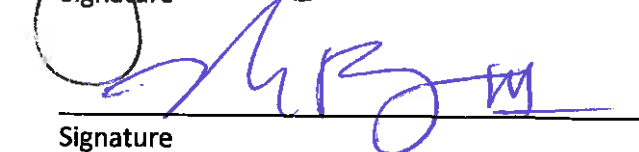
Adjournment

There being no further business, Mr. Kirsh made a motion to adjourn, with no objections. The meeting was adjourned at 6:29 p.m.


Approved,




Signature



Signature



Date



Date