

**Carmel/Clay Board of Parks and Recreation  
Tuesday, February 25, 2014, 6:00 p.m.  
Monon Community Center**

**Members Present:** Donna Cihak Hansen, James Engledow, Wendy Franklin, Joshua Kirsh, Jenn Kristunas, Richard Leirer, Linus Rude

**Member Absent:** Kathie Freed, Rich Taylor

**Others Present:** Michael Klitzing, Assistant Director; Audrey Kostrzewa, Business Services Manager; Debra Grisham, Park Board Attorney

**Roll Call, Call to Order & Pledge of Allegiance**

Board President Engledow welcomed everyone to the meeting and asked Mr. Kirsh to call the roll. Mr. Kirsh stated there was a quorum, at which time Board President Engledow called the meeting to order at 6:01 p.m. followed by the Pledge of Allegiance.

**Public Comments**

There were no public comments.

**Action Items**

**Minutes – February 11, 2014 Park Board Meeting**

Mr. Kirsh made a motion to approve the minutes as presented, seconded by Mr. Leirer, and unanimously passed 7 – 0.

**City of Carmel Financial Report**

Ms. Kristunas made a motion to acknowledge receipt of the City of Carmel Financial Report for January 2014, and seconded by Mr. Kirsh. After a brief discussion regarding the Park Impact Fee, the motion was unanimously passed 7 – 0.

**Clay Township Financial Report**

Ms. Kristunas made a motion to acknowledge receipt of the Clay Township Financial Report for January 2014, seconded by Mr. Kirsh, and unanimously passed 7 – 0.

**CCPR P&L Statements**

Ms. Kristunas made a motion to acknowledge receipt of the CCPR P&L Statements for January 2014, seconded by Ms. Franklin, and unanimously passed 7 – 0.

**Claim Sheet February 25, 2014**

Ms. Kristunas made a motion to approve the Claim Sheet as presented, seconded by Mr. Kirsh, and unanimously passed 8 – 0.

**Clay Township Claim Sheet February 25, 2014**

Ms. Kristunas made a motion to approve the Clay Township Claim Sheet as presented and seconded by Mr. Kirsh. After a brief discussion, the motion was unanimously passed 7 – 0.

**Consideration of Matters Regarding Founders Park Pavilion Project – Mark Westermeier**

Assistant Director Klitzing stated that there were no items at this time.

Discussion Items/Board Comments

Mr. Leirer asked why we have two Park Board meetings each month. Staff responded that the Department must pay its bills within 30 days; thus, the need to approve claims twice a month. Mr. Leirer also inquired about The Waterpark cabanas. Assistant Director Klitzing stated information would be provided to the Park Board Members.

Mr. Franklin announced that the Parks Foundation had its annual meeting. Items discussed included the website, which is up and running, the capital campaign, art installation around the Monon Community Center, and staffing changes.

Mr. Kirsh stated that he believes the current Park Impact Fee this year alone could be nearly a million dollars. Assistant Director Klitzing announced the current fee is \$1,679 for each residential dwelling unit and it will go up to \$1,847 in June.

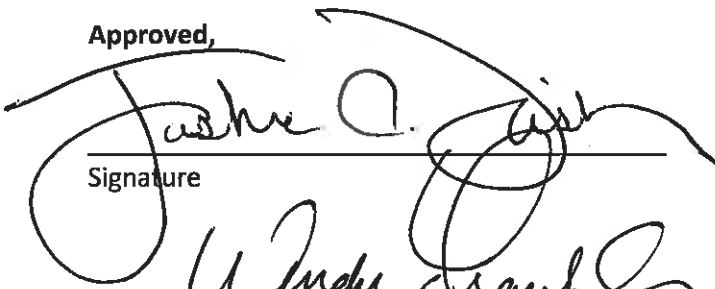
Board President Engledow stated he had recently been on the Monon Trail, which was quite busy. The trail is in good shape; however, he noticed some vandalism at the Rohrer Road Trailhead. Mr. Leirer asked if we were doing some resurfacing. Assistant Director Klitzing said the Department is considering possible trail renovation south of Carmel Drive.

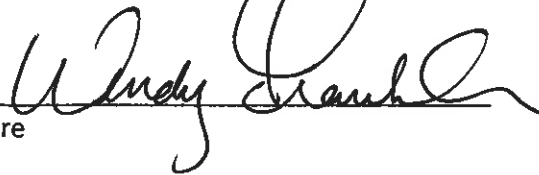
Ms. Franklin asked about the 146<sup>th</sup> Street Bridge. According to Assistant Director Klitzing, we manually turn the heaters on and off so they are only used during major ice events, which controls costs. The approaches are not heated, so plowing is necessary to clear snow from the bridge.

Adjournment

There being no further business, Mr. Leirer made a motion to adjourn, seconded by Mr. Kirsh with no objections. The meeting was adjourned at 6:21 p.m.

Approved,

  
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Signature

  
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Signature

MARCH 11, 2014  
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Date

March 11, 2014  
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Date